



Trustees' Annual Report for the period

From		Period start date		To			Period end date	
		09	Jan				Day 31	Year 2021

Section A Reference and administration details

Charity name

Stepping Stones to Positivity

Other names charity is known by

SSTP

Registered charity number (if any)

1187278

Charity's principal address

The Hub

Rivers Street

Southsea

Postcode PO5 4EY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cally-Jo Carrington Windo	Co- Chair		
2	Ada Gac	Co -Chair		
3	Glyn Redman	Treasurer		
4	Nathan Wong			
5	Kevin Sulley			
6	David Gosden			
7	Richard Barrow			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Consultant	People First (Self Advocacy)	336 Brixton Road, London, SW9 7AA

Name of chief executive or names of senior staff members (Optional information)

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Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

SSTP was incorporated in January 2020. As the pandemic overtook everything, we took the opportunity of developing the group internally, as well as maintaining contact with Trustees, digitally. And developing promotional information, and social media channels, to take the group forward. SSTP has not been able to fundraise on it's own behalf, and we have been supported by People First ((Self Advocacy), the national self-advocacy organisation. We are now in the process of setting up our own bank account and have developed fundraising plans to take forward self-advocacy work in Portsmouth.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote and facilitate Self Advocacy for people with Learning Disabilities, Learning Difficulties and autism in the Portsmouth area.
To facilitate group social activities for the aforementioned people.
Through engagement, education, and consultation We will work with companies and services to understand and promote the needs of people with learning disabilities, difficulties and Autism.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Because of lockdown it has been very difficult to drive forward the plans of the group in terms of expanding the membership and supporting the wider group of people with learning difficulties, disabilities and autism in Portsmouth to become stronger self-advocates.

We have focussed on working with Trustees in terms of

- strengthening their governance skills
- supporting further development of their self-advocacy skills, and
- putting in place development and business plans for the future.

We have also taken forward work to expand the membership of SSTP, as a channel and means to supporting the development of self-advocacy skills.

The Trustees confirm that in carrying out the charity's work for the public benefit they have had regard to the Charity Commission's public benefit guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

Due to us being awarded charity status shortly before restrictions were set in place in March 2020 we have not been able to operate as we did before.

We focused on training key trustees in using technology in order to communicate and hold meetings.

We developed a website in order for us to be able to operate and promote the charity encouraging new membership and to enable our members to engage remotely.

We developed a new leaflet promoting the charity and encouraging new membership.

We developed an online presence with social media accounts.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity has not been in a position to raise funds as we have not been able to open a bank account due to COVID-19 and lockdown. People First (Self Advocacy) have raised funds to support SSTP. SSTP has adopted the reserves policy of aiming to have 6 months reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		