



Boat Building Academy

Lyme Regis

REGISTERED COMPANY NUMBER: 04789584 (England and Wales)
REGISTERED CHARITY NUMBER: 1187235

Report of the Trustees and
Unaudited Financial Statements
for the year ended 31 August 2023
for
Boat Building Academy Limited

Boat Building Academy Limited

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Boat Building Academy Limited (Registered number: 04789584)

**Report of the Trustees
for the year ended 31 August 2023**

INTRODUCTION

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To teach men and women to build boats and design and make furniture of the highest quality to accepted industry standards using traditional and modern methods and materials, thus enabling our students to fully realise their potential.

The charity's objects ('Objects') are specifically restricted to the following, for the public benefit:

- a). to advance the education of the public in the art, craft and science of boat building, fine woodworking and related skills; and
- b). to educate people through the provision of sailing or sailing related activities and other training to develop their physical, mental and social capabilities.



Significant activities

The principal activity of the Boat Building Academy (BBA) is to train students on an intensive, practical course over both a 40-week ('the long course') or a 12-week furniture making course to a level where they have the potential to gain immediate employment in the marine or furniture making industries.

The Charity runs two long courses and three furniture making courses every year.

In addition to these courses the BBA offers a wide range of short courses (between two and 10 days) covering everything from skills based development to product making objectives with boatbuilding, furniture making and general woodworking in mind. During the year the BBA's short course programme was further developed based on the big changes made last financial year with further improvements to the programme, including a number of exciting new courses.

The majority of the younger graduates (seeking to enter the industry) are successful in finding work, and employers regularly approach the BBA directly to seek skilled workers. A number of the former students have returned after working in the industry and now teach at the Academy, including the Principal.

As a fee-paying college, the BBA offers bursaries to support less advantaged men and women who would benefit from and are committed to the training.

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**Report of the Trustees
for the year ended 31 August 2023**

OBJECTIVES AND ACTIVITIES (Continued)

Significant activities (Continued)

The second object 'to educate people through the provision of sailing or sailing related activities and other training to develop their physical, mental and social capabilities' is in its infancy. The BBA does not currently undertake sail training activities but has continued to develop relationships with several sail training organisations and charities including Adventure Under Sail ('AUS')/Seas Your Future and the Tectona Trust.

An arrangement with the Lyme Regis Sea School provides heavily subsidised sail training for all students.

The relationship with AUS has started with staff and BBA graduates staying aboard and sailing on Tall Ship Pelican of London. Staff/student exchange visits were planned but put on hold due to the COVID pandemic. This collaboration will be further explored in due course, as we are in close contact with one of their trustees.

The BBA has a long history with TS Pelican: The former Chair of Trustees and Director - Tim Gedge - project managed the last refit of the vessel using a team of BBA graduates and one of the graduates crossed the Atlantic, serving as her ship's carpenter.

More recently Will Reed, Principal, ran over the last two years a very successful campaign to raise funds for necessary workshop expansion so that we could better define the BBA's two main activities, Boat Building and Furniture Making, in the physical space at our site in Lyme Regis.

Main activities undertaken for the public benefit

The BBA employs a freelance fundraiser/adviser to lead on increasing our bursary fund as well as capital.

The BBA is an important business within Lyme Regis, Dorset and the South West and in addition to connecting with the Local Enterprise Partnerships (LEP), aspires to further establish its relationship with the local community and beyond:

- Relationship development through many different forums including the Dorset Coast Forum and the Wooden Boat Industry Associations
- Open days for local, potential students and all friends of the Academy
- Twice a year boat building students' launches – these events draw a crowd of several hundred people from the locality as well as a number of key industry representatives
- Three times a year we also put on shows to display work from the 12-week furniture making courses. All are welcome and the events attract local people, friends and families of the students as well as members of the furniture making industry
- We have expanded our short course programme and continue to look for opportunities to develop further.

We have introduced woodworking skills courses aimed specifically at local outreach. We have started a highly successful surveying course in collaboration with the International Institute for Marine Surveying ('IIMS') and a 5-day course exclusively for women, developed alongside ('WIBB') - Women In Boat Building

- Our lecture programme which continued this financial year with excellent speakers such as boat builder Dan Lee, who gave a fascinating introduction to 3D scanning, CNC and 3D printing, and a local furniture maker, Alice Blogg, who gave an awe-inspiring account of her life in furniture design and making

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**Report of the Trustees
for the year ended 31 August 2023**

OBJECTIVES AND ACTIVITIES (Continued)

Main activities undertaken for the public benefit (Continued)

We have started and are continuing to run several new initiatives aimed at supporting the local community and these are proving to be hugely popular and worthwhile:

- Principal Will Reed has run a series of assemblies at the local secondary schools and has presented on the exciting work that the BBA has been involved with over the recent times.
- Several local schools have attended the BBA for fully subsidised taster days in which they are taught woodworking skills and have a tour of the workshops. On completion, pupils are invited to apply for bursaries for short courses which could then lead on to our programme of longer courses.
- Disenfranchised children from the local secondary schools have participated in training courses over six weeks where they have each built a wooden stool.
- A series of courses are being run throughout the year for the local cancer support group. Students are learning practical skills in a relaxed environment where they are able to discuss their challenges as well as make something to take away.
- Local people are being encouraged to engage in training with a 50% discount for specific wood working courses. This local outreach programme has been supported by charities and trusts, who have provided bursaries for students from Lyme Regis and further afield in Dorset.

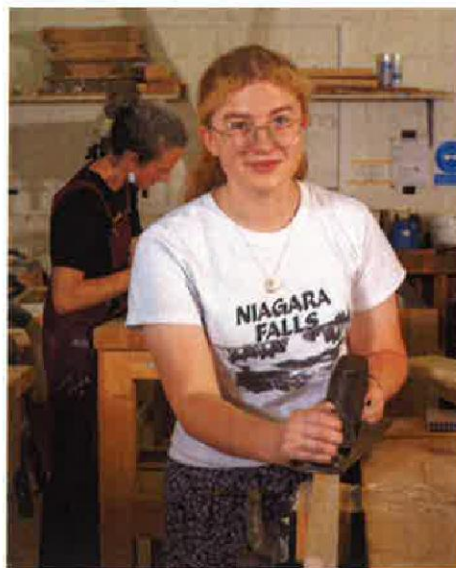
The trustees have had due regard to the Charity Commission guidance on public benefit.

The Boat Building Academy Bursary scheme

In order to provide training to all people regardless of their financial position we have a scheme whereby potential students can apply for a bursary. This will usually cover up to 50% of the course fee but a larger bursary can be available up to 100% if there is greater need, with further funding to cover accommodation and living expenses if required, meaning that no-one is barred from attending a course due to economic hardship. This bursary programme is applicable to the 40-week long boat building courses and 12-week furniture making courses and is aimed specifically at disadvantaged people. In special circumstances we also provide bursaries on our short courses, again up to 100% of the course fee.

The BBA is actively seeking funds to maintain and further the bursary scheme. Six students were supported in this financial year on the two long courses and three on the furniture making courses. We have for the first time also supported four students on our short course programme.

So far eight more are in place for the upcoming courses in our next financial year FY2024.



The BBA bursary scheme has been developed by trustees specifically with public benefit in mind. The trustees have developed a rigorous approach to selecting deserving students for bursaries. A key player in this process has been Gail McGarva (one of our former trustees) who has significant experience with both sides of bursary

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**Report of the Trustees
for the year ended 31 August 2023**

OBJECTIVES AND ACTIVITIES (Continued)

The Boat Building Academy Bursary scheme (Continued)

programmes including QUEST, the City & Guilds, as well as other charitable bodies. Trustees Rob Aylott and Bella Bathurst are also committed to the process and interview all bursary applicants along with the principal, Will Reed.

A bursary application form is available to students who have been offered a place at the BBA through the usual application process. Applicants complete this bursary form before a given deadline. Those who meet the criteria are then interviewed by two trustees (one being the Principal) who will decide where best to award bursaries and at what percentage level.

Contribution made by volunteers

The BBA has established a Friends group.

The role of our 'friends' group is to assist the trustees in anyway fit in order to advance the execution of the charity's objects. During the year our 'friends' have been involved in the following activities:

- assist the BBA in maintaining its service for the public benefit
- help with the activities around fundraising
- assist with the communication to the wider community and industry regarding the Company's activities and future plans
- provide ongoing education to its members including improving the understanding of the Company's activities
- contribute to the BBA's future strategy and direction
- help with day to day activities when required at the charities' events, including school visits
- assist in expanding the support of the BBA from the wider community and industry
- establish relationships with other educational bodies (including local schools and colleges etc) and potential feeder establishments for new students.

The organisation comprises people with the following backgrounds:

- Boat building and furniture making graduates of the BBA
- BBA short course students
- BBA staff as well as former staff
- Current and future advisers.

STRATEGIC REPORT

Achievement and performance

Charitable activities

To date, the BBA has trained over 629 students on its 40-week boat building long courses and 225 12-week furniture makers. There have also been approximately 2,190 places on short courses (some students doing more than one course).

Financial year 2023 has been a challenging year particularly around the recruitment of students for the long 40 week Boat Building Course and our furniture making 12 week courses. These challenges stem from the continuing economic weaknesses coupled with inflationary pressures in the UK economy which impacted our recruitment of

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**Report of the Trustees
for the year ended 31 August 2023**

STRATEGIC REPORT (Continued)

Achievement and performance (Continued)

Charitable activities (Continued)

students as well as causing a significant negative impact on our cost base, especially in the area of wood prices and very significant rises in our energy costs.

There is a continuing good enquiry interest in our courses at the BBA with student intakes now gradually improving. The availability of bursary funding has helped ensure that student numbers on all courses have remained satisfactory. Student numbers have also improved through our improvements that we have made to our website and our interaction with social media.

Financial performance is dealt with within the next section.

The last course fee increases were in September 2023. The fees currently stand as follows:

40-week boat building	£18,450
12-week Furniture	£7,150
2-day short courses	£250 - £295
3-day short courses	£450
5-day short courses	£695 - £775

Due to continuing inflationary pressure on our cost base, our pricing will continue to be regularly under review.

Financial review

Reserves policy

The BBA has a written reserves policy which sets out detailed processes and procedures when the reserve levels ever reach a critical level of potentially going negative. The reserves policy also identifies an ideal minimum reserves figure which the charity will target to maintain in order to reflect the cost of running our main course programme - if the Academy had to close, adequate funds (variable dependent on student numbers) are held in order to either repay a percentage of the fees for the unused part of the course or to fulfil the commitment to all students - rent, materials, tutor cost etc. The policy specifically directs the trustee decision making around the judgement as to whether or not the BBA is a going concern. No course is started unless an appropriate assessment is made to ensure that the charity has sufficient financial resources to satisfy the contractual terms of the course in question so that all students on the course complete their training.

As part of the Charity's response to the difficult economic circumstances the BBA has maintained the funding provided by its £220,000 CBILS loan which was taken out in FY21 with Barclays Bank PLC to act as a buffer if required. As at the balance sheet date this loan stands at £143,611. Further details are provided in the attached accounts.

Results

Results for the year ended 31 August 2023 show a net surplus of £38,191 (2022 - Loss of £13,292). At the year end, reserves stand at £59,502 (2022: £21,311), of which £101,323 (2022 - £25,418) is restricted funds and all kept solely for Bursaries. This leaves a negative figure of £41,821 (2022 - negative £4,107) in general unrestricted funds which, less the NBV of tangible fixed assets at the year end, leaves a total of negative £98,578 (2022 - negative £67,325) in free reserves. The general fund includes nothing in designated funds at 31 August 2023 (2022: £9,196). The balance

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**Report of the Trustees
for the year ended 31 August 2023**

STRATEGIC REPORT (Continued)

Achievement and performance (Continued)

Financial review (Continued)

Results (Continued)

sheet of the BBA however, still has net current assets at the balance sheet date of £126,637 (2022 - £118,452), net cash of £351,964 (2022 - £351,786) and net assets overall of £59,502 (2022 - £21,311).

Going concern

In recognition of the continuing weakness in the BBA's finances, the Trustees have carried out a full and detailed strategic review of the company's finances and projections for the period through to 31 August 2025. This review process has also included a review of the BBA's fundraising strategy as well as looking at alternative funding sources for the charity. The Trustees are satisfied with the scope and depth of the review which accords with their responsibilities under the Charities SORP and Companies Act 2006.

The results of the review have revealed the following key matters:

- The entity has adequate financial resources to operate as a going concern for the foreseeable future of not less than a year from the approval date of the attached financial statements.
- Given a favourable and stable economic environment, the Trustees plan to achieve adequate free reserves within the entity's defined policy in the next five years. With the improvement in the economic environment so far in financial year 2024, the Charity is already seeing an improved financial performance for the year ending 31 August 2024 to date.

On the basis of the above, the Trustees are satisfied that it is appropriate to prepare the attached financial statements on a going concern basis.

Financial review of the future and our new strategic plan

As with many businesses and charities, the BBA continues to experience significant challenges as noted above. Our results for the years ended 31 August 2022 and 31 August 2023 reflect the continuing comparatively lower number



of students signing onto courses and a number of courses that we have had to cancel due to low levels of student uptake. It also reflects the savings made from not hiring certain specialist tutors and not spending as much as we would normally do on materials and consumables. Our future projections continue to reflect the current trends (at the time the budget was prepared) with lower student numbers on courses (particularly those that occur in the winter months).

In March 2024 the Board of Trustees met for a strategic workshop which involved a full review of the current state of the BBA's activities as well as the development of a completely new strategy. This strategy builds on the significant successes

of the BBA over the years and recognises that we are now in a very different economic climate which requires a different response to the market and a different way in which we utilise our resources. Our new plans, which build on our previous strategy day in January 2023, recognise four key strands to our strategy going forward:

1. Continuing to control our costs very tightly and establishing a new approach to how we control costs going forward, through a tighter budgeting process and more detailed reporting on a more regular basis concerning our actual results compared with plan, including regular cash flow forecasting versus actuals.

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**Report of the Trustees
for the year ended 31 August 2023**

STRATEGIC REPORT (Continued)

Financial review (Continued)

Financial review of the future and our new strategic plan (Continued)

2. An improved marketing strategy with a further closer focus on social media which links in with our new exciting website. Going forward the BBA will aim to serve a wider client base of professionals (our continued main focus through our two long course programmes for boat builders and furniture makers) as well as amateur woodworkers, complete beginners and people just looking for a new leisure pursuit, particularly based in the local community.
3. A further development of our short course programme which recognises that our future success will come through an appeal to this wider audience as well as a better utilisation of our facilities at Lyme Regis. This programme also recognises that there are many potential students who are keen to get involved in our many course offerings but do not necessarily have the time to devote to our 12 and 40 week programmes. Further information is provided on our website.
4. A further update of our website to improve ease of use for potential students as well as better linkage to social media. This all being backed up with an improved monitoring system to ensure that we only promote information that is up to date and useful to our website users.



Our results so far for FY2024 are already showing an improvement with the general fund now moving back into positive territory, along with a positive impact on the Charity's cash resources.

Our approach to our course programme going forward will be to apply a more modular approach to its content in order to appeal to people who are looking to learn new skills and make new things but do not have 12 or 40 weeks of time to devote to the task.

Future plans

The trustees are very excited by our strategic plans and are committed to:

- continue to develop our new strategy still further in order to maintain and improve the status of the BBA as a world-leader in the fields of boat building and furniture making by investing to provide the highest quality training to our students
- continuing fundraising initiatives to provide bursaries to more applicants and the funding for the renewing of our tools and machinery in our workshops
- remaining at the current site while maintaining and improving the buildings and facilities for the benefit of the training and student experience
- establishing the BBA as an important landmark in the local area and in the wider Dorset and South West areas, as well as the larger business and charity community
- constantly holding public benefit as the main driver in decision making through rigorous discussion and challenging of ideas, policies and processes
- fostering relationships with complimentary organisations both locally and further afield, particularly in the area of sail training.

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**Report of the Trustees
for the year ended 31 August 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee incorporated on 6 June 2003 and registered as a charity on 7 January 2020. The company has Companies Act 2006 Articles and therefore does not have a Memorandum of Association. It is governed under its Articles of Association.

Recruitment and appointment of new trustees

The directors/trustees may by board resolution:

1. Appoint a person who is willing to act to be a director; and
2. Appoint the Principal to be a director, if they consider that it would be in the best interests of the charity for them to do so.

A director retiring may offer himself or herself for re-election and for a period not exceeding five years. There is no limit on the number of terms of office, however, the board will determine the term of their reappointment (not exceeding 5 years) after consultation with the individual.

Organisational structure

The trustees are responsible for the sub-management and control of the Boat Building Academy and meet formally four times a year with the executive committee of trustees meeting monthly and reporting to the board. Policies are implemented by the Principal who is also a trustee.

The Principal is paid a salary and there is provision in the BBA articles of association to allow this. All other trustees give their time freely. While no remuneration or expenses were paid in the year, reasonable expenses are available to trustees. Out of pocket expenses claimed by the Trustees during the financial year 2023 were donated back to the general fund.

The Principal undertakes the key leadership role; overseeing educational, pastoral and administrative functions in consultation with the training manager, tutors and the office manager. The day to day administration of the BBA is undertaken within the policies and procedures approved by the Trustees which provide for only significant expenditure decisions and major capital projects to be referred to the Trustees for prior approval. The Principal oversees the recruitment of all staff.

Induction and training of new trustees

New trustees are issued with an induction pack containing:

- Latest annual report and accounts
- The most recent Principal's report
- The most recent board and committee minutes
- Copies of the BBA's key policies and procedures, including the latest internal controls document as well as our free reserves policy and safeguarding regulations
- Copies of the Charity Commission's key pieces of guidance - especially CC3 and the public benefit guidance

Three of the current trustees are graduates of the BBA Boat Building or Furniture Making courses and are therefore well-versed with the approach and ethos. Those trustees who are new to the BBA have a guided tour of the facilities and meet all the staff as part of their induction.

All trustees are invited to BBA events such as boat launches, furniture exhibitions and open days to give them a better understanding of the culture and purpose.

Boat Building Academy Limited (Registered number: 04789584)

**Report of the Trustees
for the year ended 31 August 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED)

Key management remuneration

The Trustees, including the Principal consider that they are the key management personnel. The Trustees give of their time freely. The pay and remuneration of the Principal and all other staff is set by the Trustees and is kept under annual review.

A number of criteria are used in setting pay:

- Nature of the role and responsibilities
- Assessment of the Academy's results and future budgets together with student numbers compared with plan
- Competitor salaries in the region
- The sector average salary for comparable positions
- Trends in pay in recent years.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have a risk register identifying likely risks to the organisation and how those risks can be mitigated. In developing the strategic plan outlined in the Financial Review – Future Plans section on page 6, an integrated risk management review (including planning and decision making) was included as part of the overall process.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04789584 (England and Wales)

Registered Charity number

1187235

Registered office

Lyme Regis Marine Centre
Monmouth Beach
Lyme Regis
Dorset
DT7 3JN

Trustees

R H Aylott
J Lloyd-Davies (Joint Chairman)
W M Reed (Joint Chairman and Principal)
Ms B R Bathurst
Ms G H McGarva (resigned 20 October 2023)
R Jennings (resigned 1 March 2024)
E J Pound (appointed 20 October 2023)

Company Secretary

J Lloyd-Davies

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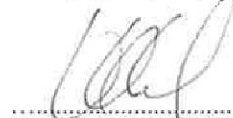
**Report of the Trustees
for the year ended 31 August 2023**

REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)

Independent Examiner

Jenifer Richardson FCA FCCA DChA
32 Award Road
Wimborne
Dorset
BH21 7NT

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 30 April 2024 and signed on the board's behalf by:



W M Reed – Trustee



**Independent Examiner's Report to the Trustees of
Boat Building Academy Limited**

Independent examiner's report to the trustees of Boat Building Academy Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Richardson FCA FCCA DChA
ICAEW
32 Award Road
Wimborne
Dorset
BH21 7NT

Date: 30 April 2024

Boat Building Academy Limited

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 August 2023**

		Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations, legacies and grants	3	7,154	101,623	108,777	60,149
Other trading activities	4	698,025	1,195	699,220	739,619
Investment income	5	1,240	22	1,262	29
Total		<u>706,419</u>	<u>102,840</u>	<u>809,259</u>	<u>799,797</u>
EXPENDITURE ON					
Raising funds	6	367,937	-	367,937	346,721
Charitable activities					
Charitable activities	7&8	376,196	26,935	403,131	466,368
Total		<u>744,133</u>	<u>26,935</u>	<u>771,068</u>	<u>813,089</u>
NET INCOME/(EXPENDITURE)	10	<u>(37,714)</u>	<u>75,905</u>	<u>38,191</u>	<u>(13,292)</u>
Net movement in funds		<u>(37,714)</u>	<u>75,905</u>	<u>38,191</u>	<u>(13,292)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		(4,107)	25,418	21,311	34,603
TOTAL FUNDS CARRIED FORWARD	21	<u>(41,821)</u>	<u>101,323</u>	<u>59,502</u>	<u>21,311</u>

The notes form part of these financial statements

Boat Building Academy Limited (Registered number: 04789584)

**Balance Sheet
31 August 2023**

	Notes	Unrestricted funds	Restricted funds	2023 Total funds	2022 Total funds
FIXED ASSETS		£	£	£	£
Tangible assets	14	56,757	-	56,757	63,218
CURRENT ASSETS					
Stocks	15	39,171	-	39,171	42,649
Debtors	16	77,351	1,028	78,379	38,815
Cash at bank		395,280	100,295	495,575	532,064
		511,802	101,323	613,125	613,528
CREDITORS					
Amounts falling due within one year	17	(486,488)	-	(486,488)	(495,076)
NET CURRENT ASSETS		25,314	101,323	126,637	118,452
TOTAL ASSETS LESS CURRENT LIABILITIES		82,071	101,323	183,394	181,670
CREDITORS					
Amounts falling due after more than one year	18	(123,892)	-	(123,892)	(160,359)
NET (LIABILITIES) / ASSETS		(41,821)	101,323	59,502	21,311
FUNDS	21				
Unrestricted funds		(41,821)	-	(41,821)	(4,107)
Restricted funds		-	101,323	101,323	25,418
TOTAL FUNDS		(41,821)	101,323	59,502	21,311

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2023. The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 30 April 2024 and were signed on its behalf by:



J Lloyd-Davies -- Trustee

The notes form part of these financial statements

Boat Building Academy Limited

**Cash Flow Statement
for the year ended 31 August 2023**

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash generated by operating activities	1	4,876	179,055
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,960)	(22,811)
Interest received		1,262	29
Net cash used in investing activities		(4,698)	(22,782)
Cash flows from financing activities			
Loan repayments in year		(36,667)	(36,667)
Net cash (used in) financing activities		(36,667)	(36,667)
Change in cash and cash equivalents in the reporting period		(36,489)	119,606
Cash and cash equivalents at the beginning of the reporting period		532,064	412,458
Cash and cash equivalents at the end of the reporting period		495,575	532,064



The notes form part of these financial statements

Boat Building Academy Limited

**Notes to the Cash Flow Statement
for the year ended 31 August 2023**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	38,191	(13,292)
Adjustments for:		
Depreciation charges	12,421	11,101
Interest received	(1,262)	(29)
Decrease/(Increase) in stocks	3,478	(9,172)
(Increase) in debtors	(39,564)	(12,758)
(Decrease)/Increase in creditors	(8,388)	203,205
Net cash generated by operations	<u>4,876</u>	<u>179,055</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1 September 2022 £	Cash Outflow £	At 31 August 2023 £
Net cash			
Cash at Bank	532,064	(36,489)	495,575
	<u>532,064</u>	<u>(36,489)</u>	<u>495,575</u>
Debt			
Debts falling due within 1 year	(36,667)	-	(36,667)
Debts falling due after 1 year	(143,611)	36,667	(106,944)
Total debt	<u>(180,278)</u>	<u>36,667</u>	<u>(143,611)</u>
Total net cash	<u>351,786</u>	<u>178</u>	<u>351,964</u>

Boat Building Academy Limited

Notes to the Financial Statements for the year ended 31 August 2023

1. LEGAL FORM

The Charity (registration number 1187235) is a private company, limited by guarantee, incorporated in England and Wales (company number 04789584), and consequently does not have share capital.

The address of its registered office is: Lyme Regis Marine Centre, Monmouth Beach, Lyme Regis, Dorset DT7 3JN.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

On 7th January 2020, Boat Building Academy Limited (company number 04789584) registered as a Charitable company (Charity registration number 1187235). The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going concern

In recognition of the continuing weakness in the BBA's finances, the Trustees have carried out a full and detailed strategic review of the company's finances and projections for the period through to 31 August 2025. This review process has also included a full review of the company's strategy as well as looking at alternative funding sources for the charity. The Trustees are satisfied with the scope and depth of the review which accords with their responsibilities under the Charities SORP and Companies Act 2006.

The results of the review have revealed the following key matters:

- The entity has adequate financial resources to operate as a going concern for the foreseeable future of not less than a year from the approval date of the attached financial statements.
- Given a favourable and stable economic environment, the Trustees plan to achieve adequate free reserves within the entity's defined policy in the next five years.

On the basis of the above, the Trustees are satisfied that it is appropriate to prepare the financial statements on a going concern basis.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Government grants

Government grants include income recognised in respect of the Covid-19 Job Retention Scheme (in respect of financial year 2023 as well as the CBILS loan scheme concerning both years ended 31 August 2022 and 2023. Income is recognised in the same period in which the related payroll expenditure or interest payable is recorded, whichever is applicable.

Boat Building Academy Limited

Notes to the Financial Statements - continued for the year ended 31 August 2023

2. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	10% on cost
Plant and machinery	Straight line over 3 years
Fixtures and fittings	Straight line over 3 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Stock is valued on a "First in, first out" basis.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Boat Building Academy Limited

**Notes to the Financial Statements - continued
for the year ended 31 August 2023**

2. ACCOUNTING POLICIES - continued

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

3. DONATIONS, LEGACIES AND GRANTS

	2023	2022
	£	£
Donations	47,976	14,027
Grants	60,801	46,122
	<u>108,777</u>	<u>60,149</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Alternative Fuel Payment Scheme - Grant	300	-
Energy Bill Relief Scheme	551	-
SWIRE Charitable Trust - Bursaries	17,500	-
Dorset Council	-	40,000
The Alice Ellen Cooper Dean Charitable Foundation - Bursaries	10,000	-
The Valentine Charitable Trust - Bursaries	10,000	-
Government CBILS loan interest grant	4,500	5,410
The Headley Trust - Bursaries	17,950	-
Coronavirus HMRC Furlough Grant	-	712
	<u>60,801</u>	<u>46,122</u>

4. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Course income	503,358	495,361
Materials	36,572	36,670
Woodworking skills	61,850	118,108
Wood	47,778	45,770
Accommodation	40,261	37,622
Washing machine money	1,298	943
Miscellaneous	8,103	5,145
	<u>699,220</u>	<u>739,619</u>

Boat Building Academy Limited
Notes to the Financial Statements - continued
for the year ended 31 August 2023

5. INVESTMENT INCOME

	2023	2022
	£	£
Interest receivable - trading	1,262	29
	<u> </u>	<u> </u>

6. RAISING FUNDS

Other trading activities

	2023	2022
	£	£
Opening stock	42,649	33,477
Closing stock	(39,171)	(42,649)
Staff costs	351,654	343,898
Bad debts	384	894
Depreciation	12,421	11,101
	<u>367,937</u>	<u>346,721</u>

Staff costs includes nothing funded by the Government Furlough Scheme (2022 - £712).

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 8) £	Support Costs (See note 9) £	Total £
Charitable activities	332,290	26,935	43,906	403,131
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Charitable activity costs for the year ended 31 August 2022 totalled £466,368.

8. GRANTS PAYABLE AND RESTRICTED FUNDRAISING COSTS

	2023	2022
	£	£
Charitable activities – bursary grants to individuals from restricted funds	26,848	28,572
Charitable activities – bursary grants to individuals from designated funds	-	14,751
Charity event costs	87	-
	<u>26,935</u>	<u>43,323</u>
	<u> </u>	<u> </u>

Boat Building Academy Limited
Notes to the Financial Statements - continued
for the year ended 31 August 2023

9. SUPPORT COSTS

	Management	Finance	Information technology	Human Resources	Totals
	£	£	£	£	£
Charitable activities	23,865	16,020	3,267	754	43,906

Support costs for the year ended 31 August 2022 totalled £64,561.

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging:

	2023	2022
	£	£
Depreciation - owned assets	12,421	11,101
Independent examination	2,580	2,280
Accounts preparation fees	-	-

11. TRUSTEES' REMUNERATION AND BENEFITS

William Reed, Director & Trustee, received remuneration totalling £44,000 (2022: £44,000) in the financial year ended 31 August 2023. Employer pension contributions totalling £1,133 (2022: £1,133) were made over the same period.

Trustees' expenses

There were trustees' expenses paid during the year ended 31 August 2023 amounting to £555, (2022 - £nil). The trustees agreed unanimously that these would be paid back to the Charity as a donation, including gift aid claimed and applied.

12. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	321,145	310,463
Social security	23,916	26,666
Other pension costs	6,593	6,769
	351,654	343,898

The average monthly number of employees during the year was as follows:

	2023	2022
	No.	No.
Head count	13	13

No employees received emoluments in excess of £60,000 (2022 – Nil).

Boat Building Academy Limited

**Notes to the Financial Statements - continued
for the year ended 31 August 2023**

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

INCOME AND ENDOWMENTS FROM	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Donations and legacies	5,497	54,652	60,149
Other trading activities	739,619	-	739,619
Investment income	29	-	29
Total	745,145	54,652	799,797
EXPENDITURE ON			
Raising funds	346,009	712	346,721
Charitable activities			
Charitable activities	437,796	28,572	466,368
Total	783,805	29,284	813,089
NET INCOME/ (EXPENDITURE)	(38,660)	25,368	(13,292)
Net movement in funds	(38,660)	25,368	(13,292)
RECONCILIATION OF FUNDS			
Total funds brought forward	34,553	50	34,603
TOTAL FUNDS CARRIED FORWARD	(4,107)	25,418	21,311

Boat Building Academy Limited

**Notes to the Financial Statements - continued
for the year ended 31 August 2023**

14. TANGIBLE FIXED ASSETS

COST	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Totals £
At 1 September 2022	67,136	22,726	408	90,270
Additions	-	5,960	-	5,960
At 31 August 2023	<u>67,136</u>	<u>28,686</u>	<u>408</u>	<u>96,230</u>
DEPRECIATION				
At 1 September 2022	11,906	14,738	408	27,052
Charge for year	6,714	5,707	-	12,421
At 31 August 2023	<u>18,620</u>	<u>20,445</u>	<u>408</u>	<u>39,473</u>
NET BOOK VALUE				
At 31 August 2023	<u>48,516</u>	<u>8,241</u>	<u>-</u>	<u>56,757</u>
At 31 August 2022	<u>55,230</u>	<u>7,988</u>	<u>-</u>	<u>63,218</u>

15. STOCKS

	2023 £	2022 £
Raw materials – wood and materials	35,931	42,649
Work in Progress	3,240	-
	<u>39,171</u>	<u>42,649</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Service charges due	59,284	26,080
Prepayments	19,095	12,735
	<u>78,379</u>	<u>38,815</u>

Boat Building Academy Limited

**Notes to the Financial Statements – continued
for the year ended 31 August 2023**

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Bank loans and overdrafts (see note 19)	36,667	36,667
Trade creditors	8,292	21,683
Social security and other taxes	5,794	6,689
Other creditors	8,780	7,722
Service charges paid in arrears	20,615	34,835
Accruals and deferred income	406,340	387,480
	<u>486,488</u>	<u>495,076</u>

Income is deferred for courses that run over a period of weeks and have not yet been completed. The income is released monthly over the duration of the course.

	£
Deferred income brought forward	387,480
New invoices raised	581,825
Amounts released	(562,817)
Deferred income carried forward	<u>406,488</u>

18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2023	2022
	£	£
Bank loans (see note 19)	106,944	143,611
Accruals and deferred income	16,948	16,748
	<u>123,892</u>	<u>160,359</u>

Boat Building Academy Limited

**Notes to the Financial Statements - continued
for the year ended 31 August 2023**

19. LOANS

An analysis of the maturity of loans is given below:

	2023	2022
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>36,667</u>	<u>36,667</u>
Amounts falling due between two and 5 years:		
Bank loans - 2-5 years	106,944	143,611
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans due in more than 5 years by instalments		
	<u>106,944</u>	<u>143,611</u>

The bank loans are secured under a fixed and floating charge against the assets of the company.

20. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	61,000	66,000
Between one and five years	163,250	224,250
	<u>224,250</u>	<u>290,250</u>

Boat Building Academy Limited

**Notes to the Financial Statements - continued
for the year ended 31 August 2023**

21. MOVEMENT IN FUNDS

Unrestricted funds

	At 1 September 2022	Net movements in funds	Transfer between funds	At 31 August 2023
	£	£	£	£
General fund	(13,303)	(37,714)	9,196	(41,821)
Bursary (Designated)	9,196	-	(9,196)	-
	<u>(4,107)</u>	<u>(37,714)</u>	<u>-</u>	<u>(41,821)</u>

Restricted funds

Bursary	25,418	75,905	-	101,323
	<u>25,418</u>	<u>75,905</u>	<u>-</u>	<u>101,323</u>

TOTAL FUNDS

	21,311	38,191	-	59,502
	<u>21,311</u>	<u>38,191</u>	<u>-</u>	<u>59,502</u>

Net movement in funds, included in the above are as follows:

Unrestricted funds

	Incoming resources	Resources expended	Movement in funds
	£	£	£
General fund	706,419	(744,133)	(37,714)
Bursary (Designated)	-	-	-
	<u>706,419</u>	<u>(744,133)</u>	<u>(37,714)</u>

Restricted funds

Bursary	102,840	(26,935)	75,905
	<u>102,840</u>	<u>(26,935)</u>	<u>75,905</u>

TOTAL FUNDS

	809,259	(771,068)	38,191
	<u>809,259</u>	<u>(771,068)</u>	<u>38,191</u>

Boat Building Academy Limited

**Notes to the Financial Statements - continued
for the year ended 31 August 2023**

21. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

Unrestricted funds

	At 1 September 2021	Net movements in funds	Transfers between funds	At 31 August 2022
	£	£	£	£
General fund	10,693	(23,996)	-	(13,303)
Bursary (Designated)	23,860	(14,664)	-	9,196
	<u>34,553</u>	<u>(38,660)</u>	<u>-</u>	<u>(4,107)</u>
Restricted funds				
Bursary	50	25,368	-	25,418
TOTAL FUNDS	<u>34,603</u>	<u>(13,292)</u>	<u>-</u>	<u>21,311</u>

Comparative net movement in funds, included in the above are as follows:

Unrestricted funds

	Incoming resources	Resources expended	Movement in funds
	£	£	£
General fund	745,058	(769,054)	(23,996)
Bursary (Designated)	87	(14,751)	(14,664)
	<u>745,145</u>	<u>(783,805)</u>	<u>(38,660)</u>
Restricted funds			
Bursary	54,652	(29,284)	25,368
TOTAL FUNDS	<u>799,797</u>	<u>(813,089)</u>	<u>(13,292)</u>

Boat Building Academy Limited

**Notes to the Financial Statements - continued
for the year ended 31 August 2023**

21. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1 September 2021 £	Net movement in funds £	Transfers between funds £	At 31 August 2023 £
Unrestricted funds				
General fund	10,693	(61,710)	9,196	(41,821)
Bursary (Designated)	23,860	(14,664)	(9,196)	-
	<u>34,553</u>	<u>(76,374)</u>	<u>-</u>	<u>(41,821)</u>
Restricted funds				
Bursary	50	101,273	-	101,323
	<u>50</u>	<u>101,273</u>	<u>-</u>	<u>101,323</u>
TOTAL FUNDS	<u>34,603</u>	<u>24,899</u>	<u>-</u>	<u>59,502</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

Unrestricted funds

	Incoming Resources £	Resources expended £	Movement in funds £
General fund	1,451,477	(1,513,187)	(61,710)
Bursary (Designated)	87	(14,751)	(14,664)
	<u>1,451,564</u>	<u>(1,527,938)</u>	<u>(76,374)</u>

Restricted funds

Bursary	157,492	(56,219)	101,273
	<u>157,492</u>	<u>(56,219)</u>	<u>101,273</u>
TOTAL FUNDS	<u>1,609,056</u>	<u>(1,584,157)</u>	<u>24,899</u>

Boat Building Academy Limited

Notes to the Financial Statements - continued for the year ended 31 August 2023

21. MOVEMENT IN FUNDS - continued

Purposes for restricted funds

Bursary fund - Restricted funds to be awarded as student bursaries. The Charity will also consider from time to time, the use of its own general fund for the purposes of providing designated bursaries.

22. RELATED PARTY DISCLOSURES

The following related party transactions occurred in the year.

Donations made by Trustees during the year amounted to £555 (2022 - £30). These donations were in respect of expenses incurred by the Trustees on Charity activities, which were donated back to the Charity with the addition of gift aid.

Bursaries donated by Trustees during the year amounted to £6,275 (2022 - £6,000).

Mr Robert Jennings, Director and Trustee, received £Nil (2022 - £1,000) from the entity for tutoring services provided in the year. Ms Gail McGarva, Director and Trustee, received £Nil (2022 - £1,650) from the entity also for tutoring services provided in the year. No amounts were outstanding at the year end (2022 - £nil).

A Trustee has provided a guarantee on behalf of the company for one of the buildings occupied by the charity and rented from a third party. The guarantee amounts to £24,000 (2022 - £24,000). Since the year end this guarantee has been renewed.

Employment related payments made to Mr William Reed (Principal, Director and Trustee) are disclosed in note 11. Mrs Isabella Reed, wife of William Reed, Principal received £Nil for consultancy services concerning the charity's marketing activities (2022 - £60).





