



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01/10/2022**

**To 30/09/2023 Period end date**

**Charity name: TENNIS SHROPSHIRE**

**Charity registration number: 1187220**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the CIO is the promotion of community participation in tennis for the benefit of the inhabitants of Shropshire.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Creating the opportunity for all members of the community to participate in recreational tennis in an inclusive, safe, friendly and welcoming environment. This includes, facilitating events for people to try tennis, such as delivering tennis into schools, disability groups and groups disadvantaged by social or economic reasons; offering practical support to volunteers of venues where tennis is played; organising and delivering recreational and competitive opportunities for adults and juniors to keep them engaged in the sport.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have given written acknowledgement of this.

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Tennis Shropshire does not currently have a policy on making grants however this will be kept under review.
Policy on social investment including program related investment	Para 1.38	Tennis Shropshire does not currently have a policy on social investment as such, however many of its core activities will represent a direct social investment as reported later in this document.
Contribution made by volunteers	Para 1.38	Tennis Shropshire is entirely dependent on its volunteers and has no paid employees as such although small honoraria are paid to the Treasurer, Secretary and Press

		<p>Officer. The remainder of the Trustees and others supporting TS give their time on a voluntary basis. In addition, virtually all member venues are run by volunteers. Conservatively, around 150 volunteers across the county support the charity in the delivery of its aims.</p> <p>Additionally, TS takes part in the LTA's National Tennis awards which recognises volunteer contributions who are nominated by their peers under the scheme.</p>
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Tennis Shropshire has continued to deliver its objectives throughout the year, the main successes of 2022/23 are described further below.</p> <p><b>Completion of the first year of operation of the Cathie Sabin Community Tennis Centre</b></p> <p>Funded by a grant from SE, an interest free loan from the LTA and TS's own reserves, the CIO opened a 2 court indoor tennis airhall in September 2022. Since then the programme of activities has grown and currently includes junior and adult tennis, wheelchair tennis, tennis for those with complex mental illness, schools tennis and walking tennis</p> <p><b>TS Tennis Cadets &amp; Tennis Futures program:</b></p> <p>This programme is aimed at 11-to-14-year-olds (Tennis Cadets) and 15-to-16 year olds (Tennis Futures) and requires participants to attend 4 workshops per year where they learn a range of skills which enable them to support the aims of TS. They are also required to volunteer at TS community events. Participants learn many useful life skills through the programme which will be of relevance to their future, whether or not they choose to pursue a career in tennis.</p> <p><b>TS Coach Mentoring Scheme:</b></p> <p>This scheme is fully funded by Tennis Shropshire and is aimed at the development of our own coaches in the</p>

county. This is very important since tennis is dependent on having a high-quality workforce to deliver tennis across the community. The scheme is available to all coaches in Shropshire and in 2022/23 eight coaches benefitted from this initiative. These coaches are now applying their learning from the programme in support of various TS initiatives.

**Disability Tennis:**

The Wheelchair group has continued to thrive and now play in the new community airhall. TS have also hosted 2 Wheelchair tennis tournaments in the year, one of which was the National Wheelchair tournament. There was again an increase in the number of players in these competitions compared to the previous year.

TS continues to deliver a regular tennis programme at Derwen College, which provides education for students with special educational needs and disabilities. TS also delivers tennis in daycare centres.

TS is committed to increasing its disability tennis programmes across the County through growing participation in existing groups and also be opening tennis up to new groups and at new venues. The growth of disability tennis is a core element of TS's strategy for tennis in the county.

**Competitions:**

TS held the County Championships in August. This ran over a week and attracted 182 players from across the county including both Adults and Juniors, up from 158 the previous year.

TS also ran a league competition for children aged 6-10 years old.

In addition, TS ran summer, autumn and winter tennis leagues for recreational competition between clubs and also ran the annual team tennis competition which involves players from under 8 to the open age group.

Finally TS ran the annual 'Battle of Shropshire' competition between 2 teams drawn comprising anyone in the County who wishes to play, irrespective of age.

**Schools tennis:**

		<p>This continues to be an important part of TS's activities. In 2022/23 tennis taster sessions were delivered in a number of schools and in addition tennis festivals were held which brought together primary schools for fun competition.</p> <p><b>Ensuring Tennis is played in a safe environment:</b> TS continues to work with all our member tennis venues to ensure that they have a named Welfare Officer who is DBS checked and trained. TS has also worked to ensure that all tennis coaches involved in delivering our own programmes have the necessary LTA Coach Accreditation which includes a requirement to meet Safeguarding standards.</p> <p>Furthermore TS was audited by the LTA Safeguarding team against a number of LTA Safeguarding standards and was successful in showing compliance with these standards.</p> <p><b>Governance and Communication</b> TS undertook a complete refresh of its website and now publishes important documents online including information relating to its Trustees and their meetings.</p> <p>TS also reviewed its governance to ensure compliance with the LTA and Sport England requirements for good governance in sport.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

<b>Achievements against objectives set</b>	Para 1.41	The charity has a detailed annual plan which sets out its objectives for the year. Good progress was made against its objectives in the period.
<b>Performance of fundraising activities against objectives set</b>	Para 1.41	Funding was secured from a number of sponsors and the income used to support disability and junior tennis.
<b>Investment performance against objectives</b>	Para 1.41	The charity does not currently hold any investments, funds are kept on deposit.
<b>Other</b>		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The figures submitted in the Receipts and Payments report show the required reporting period from 01/10/2022 to 30/09/23.</p> <p>TS received £50,250 in LTA/Tennis Foundation grant income and £8,500 from sponsorship. Additional income was also received from Coaching, Events and Competitions.</p> <p>TS is in a healthy position when reserves are taken into consideration however the charity's financial position will continue to be managed carefully to ensure its funds are used in direct support of its objectives.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>Reserves Policy:</b> Tennis Shropshire has a formal Reserves Policy. In creating its Reserves Policy and in setting its Reserve Target Range the Trustees have considered the stability of its future income as well as ongoing costs, planned future commitments and the possibility of unforeseen events.</p> <p>Tennis Shropshire annual accounts show the reserve funds held as two separate entities:</p> <ol style="list-style-type: none"> <li><b>1.The General Reserve</b> which is held to spend on any of Tennis Shropshire's projects.</li> <li><b>2.The Loan Reserve</b> which is held specifically to provide facilities development assistance to member tennis clubs and venues in the form of a short term (up to 5 years) interest free loan to a maximum of £10,000.</li> </ol> <p>The Trustees will continue to monitor the level of reserves held throughout the year and review both the policy and the level of reserves annually.</p>
Amount of reserves held	Para 1.22	£75,153
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>The charity's principal sources of funds (including any fundraising)</b>	<b>Para 1.47</b>	<b>The charity's principal funding is as detailed in Para 1.21.</b>
<b>Investment policy and objectives including any social investment policy adopted</b>	<b>Para 1.46</b>	<b>The Charity does not currently have a specific investment policy. The Trustees will keep this in consideration for future as to if a policy should be put in place.</b>
<b>A description of the principal risks facing the charity</b>	<b>Para 1.46</b>	<p><b>TS has signed an agreement with the LTA which gives a protected income for the next 3 years, therefore maintaining the required level of income to deliver the core activities is not viewed as a risk.</b></p> <p><b>With the opening of the community tennis centre, TS has taken on risk in the operation of this facility which will need to generate sufficient income to meet its operating costs.</b></p>
<b>Other</b>		

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
<b>Type of governing document</b> (trust deed, royal charter)	Para 1.25	Constitution.
<b>How is the charity constituted?</b> (e.g. unincorporated association, CIO)	Para 1.25	CIO
<b>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</b>	Para 1.25	Trustees are elected at the AGM in accordance with its Constitution. This also allows for additional Trustees to be incorporated mid-term by the Committee of Trustees with ratification required at the next AGM. Vacancies are advertised and applications invited.

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>Policies and procedures adopted for the induction and training of trustees</b>	Para 1.51	Induction checklist for Trustees in development and being adopted. All Trustees provided with the CC information on being a Trustee.
<b>The charity's organisational structure and any wider network with which the charity works</b>	Para 1.51	
<b>Relationship with any related parties</b>	Para 1.51	
<b>Other</b>		

## Reference and Administrative details

<b>Charity name</b>	TENNIS SHROPSHIRE
<b>Other name the charity uses</b>	
<b>Registered charity number</b>	1187220
<b>Charity's principal address</b>	Tennis Shropshire c/o The Shrewsbury Club Sundome Road Shrewsbury SY1 4RG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Jones	Chair		Elected at the TS AGM
2	Simon Jones	LTA Council Representative		Elected at the TS AGM
3	Tim Rowbury	Treasurer		Elected at the TS AGM
4	Keith Smith	President		Elected at the TS AGM
5	Mike Jones	Independent Trustee		Elected at the TS AGM
6	Jilly Broadbent	Independent Trustee		Elected at the TS AGM
7	Sarah Downes	Independent Trustee		Elected at the TS AGM
8	Jeremy Johnston	Independent Trustee		Elected at the TS AGM
9	Mark Wilson	Independent Trustee		Elected at the TS AGM
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name	Sarah Downes	
Fiona Jones	Jeremy Johnston	
Simon Jones	Mark Wilson	
Tim Rowbury		
Mike Jones		
Jilly Broadbent		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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Accounts	Roger Whitfield FCA, Chartered Accountant	4 Thornhill Road, Shrewsbury, SY3 8YA

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure****Reason for non-disclosure of key personnel details**

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Fiona Jones	
Position (eg Secretary, Chair, etc)	Chair	

Date	3 <sup>rd</sup> April 2024
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Receipts and payments accounts

For the period  
from

01/10/2022

To

30/09/2023

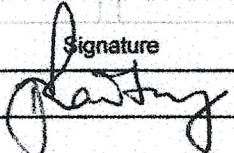
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Club registration fees	-	-	-	-	13,880
LTA grants	65,000	-	-	65,000	14,207
Competition and Training fees	13,763	-	-	13,763	12,970
Commercial	-	-	-	-	276,749
Sponsorship	8,500	-	-	8,500	-
Other	6,150	-	-	6,150	514
	-	-	-	-	-
	-	-	-	-	-
<b>AR)</b>	<b>93,413</b>	<b>-</b>	<b>-</b>	<b>93,413</b>	<b>318,320</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>93,413</b>	<b>-</b>	<b>-</b>	<b>93,413</b>	<b>318,320</b>
<b>A3 Payments</b>					
Tennis Activities	132,331	-	-	132,331	340,956
Administration	2,925	-	-	2,925	1,300
Energy	9,877	-	-	9,877	-
Other	2,903	-	-	2,903	2,634
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>148,036</b>	<b>-</b>	<b>-</b>	<b>148,036</b>	<b>344,890</b>
<b>A4 Asset and investment purchases (see table)</b>					
	1,363	-	-	1,363	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,363</b>	<b>-</b>	<b>-</b>	<b>1,363</b>	<b>-</b>
<b>Total payments</b>	<b>149,399</b>	<b>-</b>	<b>-</b>	<b>149,399</b>	<b>344,890</b>
<b>Net of receipts/(payments)</b>	<b>- 55,986</b>	<b>-</b>	<b>-</b>	<b>- 55,986</b>	<b>- 26,570</b>
<b>A5 Transfers between funds</b>					
	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>68,123</b>	<b>-</b>	<b>-</b>	<b>68,123</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>12,137</b>	<b>-</b>	<b>-</b>	<b>12,137</b>	<b>26,570</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	12,137	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>12,137</b>	<b>-</b>	<b>-</b>



	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	Debtors and prepayments	45,699	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixed Assets - Trophies and Cathie Sabin Community Tennis Centre	Unrestricted		-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors and Accruals	Unrestricted	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		T.J. Rowbury	15/2/24	



# TENNIS SHROPSHIRE

## ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2023

		2023 £	2022 £
	<u>Notes</u>		
<b><u>INCOME</u></b>			
Registration	1	0.00 Query	13,880
LTA/TF Grants	2	50,250.00	14,207
Performance	3	0.00 Query	3,529
Coaching/Training	4	8,724.35	6,670
Competitions	5	3,470.00	2,771
Commercial Income	6	8,500.00	10,757
Wheelchair Tennis Fees		42,785.12	0
NHS Pilot Scheme Fees		1,330.00	0
Other Income		283.52	19
		<u>115,342.99</u>	<u>51,833</u>
<b><u>EXPENDITURE</u></b>			
LTA Registration		0.00	200
Development	7	0.00	7,495
Performance	8	21,381.46	0
Participation	9	35,222.31	0
Competitions	10	26,546.17	35,221
Community	11	0.00	5,368
Business Operations	12	33,566.43	26,512
		<u>116,716.37</u>	<u>74,796</u>
<b>SURPLUS / (DEFICIT)</b>		<b>-1,373.38</b>	<b>-22,963</b>

<u>NOTES</u>		£	£
		2023	2022
<b>1</b>			
<b>Affiliation Fees</b>			
Number of Courts	38 Clubs	Query	112
	Total		112
			£
Rates charged:-	Per Court		110
Fees received:-	Courts		13,880
	Associated organisations		0
		0	13,880
<b>2</b>			
<b>LTATF Grants</b>			
General Grant		48,750.00	5,000
Disability Tennis Grant		0.00	2,116
Grants - Sundry		1,500.00	7,091
		50,250.00	14,207
<b>3</b>			
<b>Performance Income</b>			
Player Income		0.00 Query	3,529
		0.00	3,529
<b>4</b>			
<b>Coaching Income</b>			
Juniors Income		8,724.35 Check	6,670
		8,724.35	6,670
<b>5</b>			
<b>Competition Income</b>		Check with Tim	
County Leagues and Competitions			1,510
Winter County Circuit			1,061
Veterans			200
National League			
County Closed			
Road to Wimbledon			
County Camp			
		3,470.00	2,771

6	2023	2022
<b>Sponsorship</b>		
Sponsorship by Source:		
Donations including Patrons		495
Mosaic LTA Partnership		1,000
Wolverhampton Electro		7,660
Sport England		1,602
	<u>8,500.00</u>	<u>10,757</u>
7		
<b>Development</b>		
Babolat Equipment/Tennis Balls		
Camps		
Club/Coach Forums		
Tennis in the Park and other promotional events		
Tennis Futures		
Tennis Leaders		
Disability Tennis		3,784
County Training		1,790
Public Relations		1,921
	<u>0.00</u>	<u>7,495</u>
8		
<b>Performance</b>		
Training costs	6,602.61	
I2C costs	13,687.10	
Court hire	1,030.00	
Travel & expenses	61.75	
	<u>21,381.46</u>	<u>0</u>
9		
<b>Participation</b>		
Training costs	3,302.00	
Travel & expenses	190.75	
Professional Fees	809.00	
Website costs	2,970.00	
Dome management fees	7,500.00	
Dome opening ceremony	750.00	
Wheelchair tennis fees I2C	<u>8,681.00</u>	
Energy costs	<u>11,019.56</u>	
	<u>35,222.31</u>	<u>0</u>

10	£	£
<b>Competitions</b>		
County Week		4,472
Winter County		14
Junior Tennis Programme		17,468
Veterans		3,845
Junior Tennis Events/County Cup		8,488
County Competitions Expenditure		934
Team Tennis		
Training costs	8,024.86	
!2C costs	458.00	
Court hire	6,152.70	
Trophies & medals	4,155.59	
LTA fees	697.20	
Travel & expenses	7,057.82	
	<u>26,546.17</u>	<u>35,221</u>
11	<b>2023</b>	<b>2022</b>
<b>Community</b>		
Schools		1,039
Community		4,329
	<u>0</u>	<u>5,368</u>
12		
<b>Business Operations</b>		
Administrators	3,900.00	1,300
Dome Insurance	5,314.53	
Printing, Communications	0.00	29
Professional Fees	1,513.80	15,220
Volunteer Expenses	418.74	0
Meetings/Forums	433.93	423
Sponsorship Fulfilment	4,096.67	
AGM/Senior Awards	0.00	225
Vat – potential recovery	7,694.07	0
VAT irrecoverable	1,423.41	0
Other Expenses	163.48	782
Depreciation Dome Project	8,607.80	8,533
<b>To check</b>	<u>33,566.43</u>	<u>26,512</u>

## BALANCE SHEET AS AT 30th SEPTEMBER 2023

		2023	2022
<b>Fixed Assets</b>			
Trophies		4,787.00	4,787
Dome Project	Cost	229,362.59	228,000
	Less; Grant	-100,000.00	-100,000
	Depreciation	<u>-17,140.80</u>	<u>-8,533</u>
		112,221.79	119,467
<b>Total Fixed Assets</b>		<u>117,008.79</u>	<u>124,254</u>
<b>Current Assets</b>			
Debtors & Prepayments		45,699.05	4,140
Bank and Cash Balances		<u>12,137.33</u>	<u>68,133</u>
		57,836.38	72,273
<b>Total Assets</b>		<u>174,845.17</u>	<u>196,527</u>
Less - Creditors: Due Within One Year			
- LTA loan		76,000.00	95,000
- LTA County Loan		0.00	25,000
- Accruals & Deferred Fee:		<u>23,691.55</u>	<u>0</u>
		-99,691.55	-120,000
<b>Net Assets</b>		<u><u>75,153.62</u></u>	<u><u>76,527</u></u>
<b>Financed by:</b>			
<b>General Reserve</b>			
-Brought Forward		15,339.00	38,302
-Excess of Expenditure over Income		<u>-1,373.38</u>	<u>-22,963</u>
		13,965.62	15,339
<b>Loans Reserve</b>			
Opening Balance		61,188.00	55,538
Repaid		0.00	5,650
Advanced during Year		<u>0.00</u>	<u>0</u>
		61,188.00	61,188
		<u><u>75,153.62</u></u>	<u><u>76,527</u></u>

Reporting Accountant

I have examined the foregoing Balance Sheet and Income and Expenditure Account which I certify to be in accordance with the Books, Records and information supplied. I have not carried out an audit.

Roger Whitfield FCA  
Chartered Accountant  
4 Thornhill Road, Shrewsbury, SY3 8YA

14<sup>th</sup> January 2024