

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

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 Period end date

3	0	0	9	2	0
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Charity name

TENNIS SHROPSHIRE

Charity No
(if any)

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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the promotion of community participation in healthy recreation for the benefit of the inhabitants of Shropshire by the provision of facilities for playing Tennis.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Creating the opportunity for all members of the community to play healthy recreational tennis in an inclusive, safe, friendly, and welcoming environment. This includes, facilitating events for people to try the sport; delivering programmes of tennis to schools, disability groups and groups disadvantaged by socio or economic reasons; offering practical, governance, Safeguarding and financial support to volunteers of venues where tennis is played; organising and delivering recreational competitive opportunities for juniors to keep them engaged in the sport.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have given written acknowledgement of this.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Tennis Shropshire does not currently have a policy on making grants. This is something the trustees will review during the next period.
Policy on social investment including program related investment	Para 1.38	Tennis Shropshire does not currently hold a written policy on social investment. Nevertheless, the organisation is committed to investing in its' own volunteer workforce and those of its' member venues Strengthening skills and knowledge through training, education, and safe and best practices.
Contribution made by volunteers	Para 1.38	TS is entirely dependent on its volunteers. In addition to the management of the charity virtually all member venues are run by volunteers. Conservatively around 150 volunteers across the County support the Charity in the delivery of its aims. In recognition of this and in conjunction with National Volunteers week TS recognised the work of its volunteers through personal thank you calls to 27 volunteers. Additionally, TS supported the LTA's national Tennis Awards which recognises volunteer

		contributions. 26 volunteers were nominated by their peers for recognition under this scheme.
Other		TS reviewed its governance structure in the year and plans to introduce changes to this in 2021 with a view to ensuring that its governance is best able to support the delivery of its objectives.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Tennis Shropshire has worked to achieve its objectives in the year however the Covid pandemic has severely restricted the planned activities of the charity.</p> <p>Despite this the following achievements have been recorded in the year:</p> <p>Disability tennis Increasing access to tennis across a wide range of disability groups was a key part of annual plan for 2020. Although COVID 19 limited the opportunity to get people onto court, planning work continued with the intention of building on the existing tennis programmes for wheelchair tennis, adults in day care and for those with learning disabilities, opening access up to VI and deaf tennis players. This planning work included the training of volunteers to support the delivery of VI tennis. As soon as COVID 19 allows in 2021 the expansion of the disability tennis programme will go ahead. There are limited opportunities for disabled groups to enjoy sport and feedback from existing disability programmes shows that the participants derive huge enjoyment from playing tennis; they also show improved mobility and increased confidence.</p> <p>The wheelchair group was able to resume playing from June onwards, with 12 adult and junior players taking part regularly.</p> <p>Tennis Shropshire Community Tennis Dome Plans have progressed for the funding and construction of a community tennis dome which would improve access to indoor tennis facilities for a wide range of players including children and disability groups. Significant grant funding has been secured and tenders for the construction works have been received and formally assessed by a cost advisor. The land has been secured and work is underway to prepare a lease and management</p>

	<p>agreement; the remaining funding to allow the work to progress is actively being pursued.</p> <p>Support for tennis coaches and member venues</p> <p>The objectives of Tennis Shropshire are dependent upon qualified coaches and tennis volunteers. Coaches are self - employed, like many people in 2020 they have seen their earnings decimated by the Coronavirus pandemic. The charity has used some of its funds to provide grants to these coaches who support Tennis Shropshire, linked to their support of the charity's annual plans.</p> <p>TS has also introduced a funded coach mentoring programme to grow the capability of its local coaching base with 4 coaches taking advantage of the six - month programme, in this its first year. This has already proved its worth through the outreach work with schools in the Shrewsbury area which has been undertaken by a young coach as a direct result of the mentoring scheme. 26 schools were approached and 15 responded positively; unfortunately, this had to be put on hold due to COVID 19 however this will be restarted as soon as it is allowed.</p> <p>Another coach who completed the mentoring scheme introduced a program delivering tennis to venues that do not have tennis courts such as community centres and local schools, using mini tennis nets and soft balls.</p> <p>New coaches have been recruited onto the mentoring program and it is hoped that this will result in more new initiatives which support Tennis Shropshire's objectives in 2021.</p> <p>TS has also worked hard over the year to support member venues, providing advice on maintaining sustainability and income during the pandemic, growing their membership, and providing advice on COVID - safe tennis to allow people to continue to enjoy sport during the lockdown. Tennis is one of the few sports which can be played safely during the pandemic and maintaining and growing access to this gives important benefits for mental health and physical wellbeing.</p> <p>Parks programme</p> <p>During the brief period when respite from the pandemic allowed, TS introduced an affordable Parks Tennis program at Monkmoor Recreation Ground, (an area rated amongst the top 20% of deprived areas in the UK) in Shrewsbury, plus three parks in the Telford area, offering coaching to</p>
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		<p>people who had either never played tennis before, or had not played for a long time. These were aimed at both Adults and Juniors and all sessions were well subscribed. This program will continue in 2021.</p> <p>Although it proved difficult to hold sessions on court during much of the year, Tennis Shropshire did retain engagement of juniors engaged in training and wheelchair players. During the lockdown periods a series of virtual activities were devised including virtual coaching, challenges to be tried at home, quizzes, bingo, and other games. Post lockdown we staged a "Back to Tennis" Programme to encourage children (and parents) back to activity. This included facilitating the delivery of 500 free taster coaching sessions to children aged 4-11 at park sites in Telford during August school holidays. These were attended by over 250 children from various socio-economic and ethnic backgrounds, many children picking up a tennis racket for the first time</p> <p>Encouraging children and adults to play tennis In addition, the charity staged 'The Battle of Shropshire' – a fun competition aimed at players of all ages and abilities. 120 players took to the court to enjoy tennis with an age range from 8 years old to players in their 70s.</p> <p>Keeping children and vulnerable adults safe We have worked with all our member tennis venues during the year to ensure that every venue has a named, vetted, and trained safeguarding officer and up to date safeguarding and equality and diversity policies. In addition, TS has worked to ensure that all tennis coaches involved in delivering our own face to face programme have achieved and maintained the requirements of the LTA Coach Accreditation Scheme</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	The charity has a detailed annual plan setting out objectives for the coming year. Unfortunately, many of the objectives set for 2020 have not been possible due to COVID 19; this plan will be reviewed, rolled over to 2021 where appropriate and additional objectives added for the coming year.

Performance of fundraising activities against objectives set	Para 1.41	Future funding has been agreed with Sports England which will make a significant contribution to the funds needed to progress the Tennis Shropshire Community Tennis Dome.
Investment performance against objectives	Para 1.41	The charity does not currently hold any investments, funds are kept on deposit.
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	<p>It should be noted that the figures submitted in the Receipts and Payments report show the required reporting period only, from 06/01/20 – (since the organisation became a registered charity) until 30/09/20 and not the period of charity's full financial year. The following report more accurately reflects the full financial year's activity.</p> <p>The charity's overall financial position at close of the reporting period remains in a healthy state. There was a surplus over expenditure of £6756 which was transferred to the reserve. Reserves currently run at an historical high and the trustees are mindful of that situation. However, in these uncertain times the trustees consider this to be appropriate in these uncertain times.</p> <p>2020 proved to be an unprecedented year in terms of both income and expenditure and it is therefore difficult to draw a conclusion on TS's financial performance in 2020. Whilst member registration fees held up well at c. £12870 and grants received amounted to c. £18000, income from coaching, events and competitions all showed a decline from the previous period due to the marked reduction in these activities. The biggest negative impact on income was the loss of c. £23000 in donations and sponsorship. This was a direct result of the Coronavirus cancellation of major events and the impact the virus has had on our commercial supporters. However, the 55% reduction in the organisation's business expenditure compared to the previous period, coupled with a further reduction of some 50% on other expenditure, did enable TS to deliver a small surplus. It should be noted that the Trustees expect the negative impact of COVID 19 on sponsorship and donations to continue, resulting in further reductions in income in the coming year.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><u>Reserves Policy</u></p> <p>Tennis Shropshire's income is in the main provided from members' affiliation fees and grants. Expenditure is mainly aimed at developing and growing the game of tennis in Shropshire.</p> <p>In common with other charities Tennis Shropshire holds reserve funds which are available to spend on any of its purposes. In creating its Reserves Policy and in setting its Reserve Target Range the Trustees have considered the stability of its future income as well as ongoing costs, planned future</p>

		<p>commitments and the possibility of unforeseen events resulting in increased costs.</p> <p>Tennis Shropshire annual accounts show the reserve funds are held as two separate entities:</p> <p>1. The General Reserve which is held to spend on any of Tennis Shropshire's purposes and projects.</p> <p>The General Reserve target range will be calculated on the basis of anticipated expenditure over a period of 4-8 months, using data from previous average spending. 2020 figures are not reliable because of COVID19, but figures from 2019 show that expenditure averaged £4500 per month.</p> <p>The target range for General Reserves in 2021 is therefore set at £18,000 to £36,000.</p> <p>2. The Loan Reserve which is held specifically to provide facilities development assistance to member clubs and venues where tennis is played in the form of short term (up to 5 years) interest free loans.</p> <p>The Trustees consider the Loan Reserve should in future be capped at £30,000. This will provide sufficient funds for two or three loan projects a year which will be limited to £10,000 per project.</p> <p>The Trustees will monitor the level of reserves held throughout the year and review both the policy and the level of reserves annually.</p> <p>December 2020</p>
Amount of reserves held	Para 1.22	<p>Total funds held by the organisation at the end of the accounting period amounted to £99335. Of this £20000 has been set aside for expenditure on the Tennis Shropshire Community Tennis Dome in 2020/2021 and a further £18014 has been ringfenced for expenditure on projects planned to increase participation during 2020. As previously stated elsewhere in the report these projects were unable to proceed in 2020 due to Coronavirus. It is the intention to disperse these funds to the relevant projects as soon as practicable.</p> <p>The current reserve (funds not previously allocated) currently totals £61321 comprising of £26433 in the general reserve, plus £34888 in the loan reserve. This is consistent with the organisation's reserve policy although the loan reserve does lie at the upper end of the quantum identified in the reserves policy. The trustees believe that the current pandemic has reduced the number of loan applications received and they expect applications to increase in 2021.</p>

Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	During this reporting period principal sources of funding were received from: (1) member tennis venues registration fees of c. £12800; these are used to support operational expenses and to work with venues to increase public and school participation; (2) LTA Grant of c. £10295; this is used to facilitate Tennis Shropshire's own programme of public tennis taster events, parks programmes and junior competition, all intended to increase the amount of participation in tennis; (3) Sundry grants of £7811 to support schools' tennis (£3361) and disability programme.(£4450); (4) income from competitions/coaching c. £2417; this is used to support junior training and competition;(5) donation from Patrons £520; this is used to support for junior tennis. There were no further donations or sponsorship received during this period.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity does not have a specific investment policy currently. During the next reporting period the trustees intend to consider whether a policy should be put in place.
A description of the principal risks facing the charity	Para 1.46	The principal risk currently facing the charity is the uncertainty caused by Covid and the consequential impact of this on all aspects of Ts's operation. The trustees consider that the current healthy financial situation could quickly reverse if difficulties continue in securing sponsorship and donations. Trustees also recognise the risk that reserves may rise beyond planned levels if Covid continues to prevent TS from undertaking its planned activities. This will in turn result in a decrease in participation numbers, especially in terms of delivery of those parts of the programme to disability groups, who are disproportionately vulnerable to the virus. Covid has also reduced junior participation since it has only been possible to stage limited competition and social tennis opportunities, both key drivers in keeping juniors engaged. Finally, there is the risk to

		<p>TS's ability to secure the additional funding required for the Community Dome in Shrewsbury, a key enabler of TS's strategy.</p> <p>The trustees intend to formulate risk mitigation plans to address the above.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	The charity has a Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected to post at an AGM. Additional Trustees may be incorporated mid-term by the Committee of Trustees, with ratification required at the next AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Tennis Shropshire
Other name the charity uses	
Registered charity number	1187220
Charity's principal address	Tennis Shropshire c/o The Shrewsbury Club Sundorne Road Shrewsbury SY1 4RG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SIMON JONES	CHAIR		ELECTED AT TS AGM
2	FIONA JONES	VICE CHAIR		ELECTED AT TS AGM
3	BOB KERR	NATIONAL COUNCIL REPRESENTATIVE		ELECTED AT TS AGM
4	KEITH TAYLOR	TREASURER		ELECTED AT TS AGM
5	JILLIAN BROADBENT	PRESIDENT		ELECTED AT TS AGM
6	MICHAEL JONES			ELECTED AT TS AGM
7	MERILL HOLT			ELECTED AT TS AGM
8	CATHIESABIN (DECEASED)		06-01-20 / 21-05-20	ELECTED AT TS AGM
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

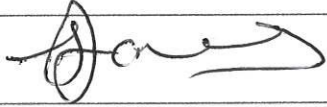
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SIMON JONES	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	12/03/2021	

TENNIS SHROPSHIRE

ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2020

BALANCE SHEET AS AT 30th SEPTEMBER 2020

	2020	2019
Fixed Assets		
Trophies & Cups at estimated value	4,787	4,787
Computer Equipment - Laptops	261	869
- Depreciation	<u>-130</u>	<u>-608</u>
	4,918	5,048
Current Assets		
Debtors & Prepayments	0	0
Bank and Cash Balances	<u>94,742</u>	<u>94,178</u>
	94,742	94,178
Total Assets	<u>99,660</u>	<u>99,226</u>
Less - Creditors: Due Within One Year	-325	-3,397
Net Assets	<u>99,335</u>	<u>95,829</u>
Financed by:		
General Reserve	37,691	21,053
Excess of Income over Expenditure	<u>6,756</u>	<u>16,638</u>
	44,447	37,691
Loans Reserve		
Opening Balance	58,138	53,988
Repaid	1,750	4,150
Advanced during Year	<u>-5,000</u>	<u>0</u>
	54,888	58,138
	<u>99,335</u>	<u>95,829</u>

Reporting Accountants

We have examined the foregoing Balance Sheet and Income and Expenditure Account which we certify to be in accordance with the Books, Records and information supplied.

Azets
Accountants
Column House
London Road
Shrewsbury SY2 6NN

TENNIS SHROPSHIRE

ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2020

		2020 £	2019 £
	<u>Notes</u>		
<u>INCOME</u>			
Registration	1	12,870	12,870
LTA/TF Grants	2	18,106	25,709
Performance	3	0	0
Coaching	4	0	0
Competitions	5	2,446	5,226
Commercial	6	520	23,707
Interest (net of taxation)			1
Other Income		2,417	1,016
Awards for All/Sport England Grant		0	0
		<u>36,359</u>	<u>68,529</u>
<u>EXPENDITURE</u>			
LTA Registration			200
Development	7	2,645	6,746
Coaches	8	1,844	530
Schools and Clubs	9	0	0
Competitions	10	14,859	31,706
Community	11	5,677	2,414
Business Operations	12	4,579	10,295
		<u>29,603</u>	<u>51,891</u>
SURPLUS / (DEFICIT)		6,756	16,638

TENNIS SHROPSHIRE

ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2020

<u>NOTES</u>		£	£
		2020	2019
1 Affiliation Fees			
Number of Courts	38 Clubs	112	112
	Total	<u>112</u>	<u>112</u>
		£	£
Rates charged:-	Per Court	110	110
Fees received:-	Courts	12,870	12,870
	Associated organisations	0	0
		<u>12,870</u>	<u>12,870</u>
2 LTA/TF Grants			
General Grant		10,295	13,959
Disability Tennis Grant		1,741	4,500
PESSCL Funding			
Grants - Sundry		6,070	7,250
Beyond the Baseline Project			
		<u>18,106</u>	<u>25,709</u>
3 Performance Income			
Player Income		0	0
		<u>0</u>	<u>0</u>
4 Coaching Income			
		0	0
		<u>0</u>	<u>0</u>
5 Competition Income			
County Leagues and Competitions		505	2,173
Winter County Circuit			400
Veterans			
Team Tennis		997	1,753
County Closed		944	564
Road to Wimbledon			336
		<u>2,446</u>	<u>5,226</u>

TENNIS SHROPSHIRE

ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2020

	2020	2019
6 Commercial Income		
Sponsorship by Source:		
Deloitte Touche		14,026
Donations including Patrons	520	531
Mortar and Screed		1,650
Advance Spares		1,500
Wolverhampton Electro		6,000
	<u>520</u>	<u>23,707</u>
7 Development		
Babolat Equipment/Tennis Balls	76	269
Camps		
Club/Coach Forums		
Tennis in the Park and other promotional events	540	931
Tennis Futures	151	1,368
Tennis Leaders		
Disability Tennis		2,438
Shrewsbury College Partnership		
Public Relations	1,878	1,740
	<u>2,645</u>	<u>6,746</u>
8 Coaches		
Coach Development	1,400	530
Coaches	444	
	<u>1,844</u>	<u>530</u>
9 Clubs and Schools		
Schools training		
Club Development Fund		
	<u></u>	<u></u>
	<u></u>	<u></u>
10 Competitions	£	£
County Week	0	4,949
Winter Inter County	1,560	2,980
Junior Tennis Programme	12,000	12,000
Veterans	382	6,812
	<u>13,942</u>	<u>26,742</u>
Mini/Junior Tennis Events	250	1,075
County Competitions Expenditure	571	2,042
Team Tennis	24	1,283
County closed	72	565
	<u>14,859</u>	<u>31,706</u>

TENNIS SHROPSHIRE

ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2020

	2020	2019
11 Community		
Schools	5,677	2,414
Community		
	<u>5,677</u>	<u>2,414</u>
 12 Business Operations		
Administrators	464	1,124
Insurance		
Printing, Telephone Postage and Stationery	60	11
Book keeping	1,000	1,000
Professional Fees		216
Volunteer Expenses		2862
Meetings/Forums	68	495
Sponsorship Fulfilment		969
AGM/Senior Awards	724	349
Celebration Ball (net of ticket sales)		
Other Expenses	159	1,044
Team Clothing/Hoodies	1,974	2,095
County Colour Badges		
Depreciation Computer Equipment	130	130
	<u>4,579</u>	<u>10,295</u>