

# Trustees' annual report for the period



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name

Charity No  
(if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To benefit the public by relieving sickness and the preservation & saving of life through the provision of first aid.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide first aid trained volunteers at public events. We attended a number of public/community events to provide first aid & medical cover.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We can confirm the Trustees have had regard to the guidance issued on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	EEMS has provided its volunteers the necessary training, equipment and clothing to provide our services at public events.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	EEMS has attended multiple events providing first aid and continued to train its volunteers.
Performance of fundraising activities against objectives set	Para 1.41	EEMS has received donations from various parties.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	We are in a suitable financial position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover fixed costs in the event of income being reduced; e.g. Covid.
Amount of reserves held	Para 1.22	Appendix 8750
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations for services provided at events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (CIO)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Two listed Trustees for unlimited period. Option to elect two further annually at our AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	East England Medical Services
Other name the charity uses	EGMS
Registered charity number	1187161
Charity's principal address	79 Hallett Road Flitch Green Ounmow CM6 3FR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steven Wood	N/A	N/A	EGMS
2	Ashley Tapping	N/A	N/A	EGMS
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

#### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

#### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)




Full name(s)

Steven Mark Wood

Ashley David Tapping

Position (eg Secretary,  
Chair, etc)

Trustee

Trustee

Date

16/01/2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

East England Medical Services

1187161

## Receipts and payments accounts

CC16a

For the period  
from

01/01/22

To

31/12/22

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Events	5,771	-	-	5,771	1,138
Donations	101	-	-	101	37
Refund of Storage Hire	30	-	-	30	-
Emergency Funds Donation	100	-	-	100	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	6,002	-	-	6,002	1,175
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	6,002	-	-	6,002	1,175
<b>A3 Payments</b>					
Equipment Servicing	195	-	-	195	135
Storage	1,325	-	-	1,325	228
Equipment and Vehicle Hire	1,798	-	-	1,798	-

Fuel	58	-	-	58	-
Training (inc. venue hire)	181	-	-	181	-
Volunteer Expenses	2,260	-	-	2,260	240
Uniform	107	-	-	107	-
Welfare	27	-	-	27	-
	-	-	-	-	-
<b>Sub total</b>	<b>5,951</b>	<b>-</b>	<b>-</b>	<b>5,951</b>	<b>603</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total payments</b>	<b>5,951</b>	<b>-</b>	<b>-</b>	<b>5,951</b>	<b>603</b>
<b>Net of receipts/(payments)</b>	<b>51</b>	<b>-</b>	<b>-</b>	<b>51</b>	<b>572</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>1,097</b>	<b>-</b>	<b>-</b>	<b>1,097</b>	<b>544</b>
<b>Cash funds this year end</b>	<b>1,148</b>	<b>-</b>	<b>-</b>	<b>1,148</b>	<b>1,116</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>-</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account (s))	Agreement Error	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	<b>Details</b>			
			-	-
			-	-
			-	-
			-	-

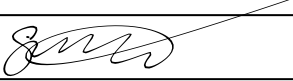
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>			
	Medical Equipment/Supplies		-	-
	Training Equipment		-	-
	Stationary		-	-
	Communications/IT		-	-
			-	-
			-	-

		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Steven M Wood	16/01/23