



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/01/2021** To **31/12/2021**

**Charity name: East England Medical Services**

**Charity registration number: 1187161**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	East England Medical Services is a charitable organisation for the public benefit, the relief of sickness and the preservation and saving of life through the provision of first aid by fully trained first aiders at public events in the East of England.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>East England Medical Services set out to achieve the above purpose for public benefit by providing first aid and medical provision at public events.</p> <p>We achieved this by attending a number of public/community events to provide first aid and medical cover.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We can confirm the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	East England Medical Services have provided it's volunteers the necessary training, equipment and clothing to provide first aid and medical provision at public events.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	East England Medical Services aimed to train up a team of volunteers and be able to provide first aid and medical provisions at events. We continued to train our volunteers during 2021 and attended several events where they used their skills.
Performance of fundraising activities against objectives set	Para 1.41	East England Medical Services received donations from various parties.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are in a suitable financial position at the end of the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to allow for fixed costs still to be paid even when income is reduce like during the recent Pandemic.
Amount of reserves held	Para 1.22	We are currently holding approx £500 of reserves.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds during the last period was donations for the services we were providing at events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is a constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	East England Medical Services is a Charitable Incorporated Organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We have two listed trustees for an unlimited period. We then have the option to elect two further trustees every year at our AGM. This will each stand for year.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	East England Medical Services
Other name the charity uses	EEMS
Registered charity number	1187161
Charity's principal address	79 Hallett Road, Flitch Green, Dunmow, CM6 3FR

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steven Wood	N/A	N/A	East England Medical Services
2	Ashley Tapping	N/A	N/A	East England Medical Services
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Steven Mark Wood	Ashley David Tapping
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	20/01/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

East England Medical Services

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## Receipts and payments accounts

CC16a

For the period  
from

01/01/2021


To

31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	37	-	-	37	455
Events	1,138	-	-	1,138	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,175</b>	<b>-</b>	<b>-</b>	<b>1,175</b>	<b>455</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,175</b>	<b>-</b>	<b>-</b>	<b>1,175</b>	<b>455</b>
<b>A3 Payments</b>					
Equipment Servicing	135	-	-	135	-
DBS	19	-	-	19	230
Equipment Storage	228	-	-	228	-
Volunteer Expenses	240	-	-	240	492
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>622</b>	<b>-</b>	<b>-</b>	<b>622</b>	<b>722</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>622</b>	<b>-</b>	<b>-</b>	<b>622</b>	<b>722</b>
<b>Net of receipts/(payments)</b>	<b>553</b>	<b>-</b>	<b>-</b>	<b>553</b>	<b>- 267</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>544</b>	<b>-</b>	<b>-</b>	<b>544</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>1,097</b>	<b>-</b>	<b>-</b>	<b>1,097</b>	<b>- 267</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
	Medical Equipment/Supplies	Restricted	-	-
	Training Equipment/Supplies	Restricted	-	-
	Stationary	Restricted	-	-
	Communications/IT	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Steven Wood	20/01/2022