

DEREHAM HERITAGE TRUST

England & Wales · Charity number 1187140

Details

Other names DHT

Status Registered

Legal form CIO

Registered 2019-12-23

Register [View on the Charity Commission register](#)

Contact

Address 26 Hillfields
Dereham
Norfolk
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Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARCHAEOLOGY AND HISTORY OF DEREHAM AND THE CIO'S ENVIRONS, INCLUDING THROUGH:I) THE SUPPORT AND ENCOURAGEMENT OF THE PRESERVATION AND CONSERVATION OF ANCIENT BUILDINGS AND MONUMENTS,II) THE PROVISION OF BISHOP BONNER'S COTTAGE MUSEUM AND DEREHAM ARCHIVE CENTRE, AND III) THE DEVELOPMENT, CARE AND CONSERVATION OF THE CIO'S COLLECTIONS.

Activities: Dereham Heritage Trust manages the development, care and conservation of the collections in the Town Archive, arranges displays in Bishop Bonner's Cottage Museum, which it staffs with volunteers from May to September each year, and arranges monthly meetings open to members and non members (small fee charged).

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£14,145	£5,623	-	-
2024-12-31	£5,943	£5,584	-	-
2023-12-31	£3,491	£4,094	-	-
2022-12-31	£6,131	£5,654	-	-
2021-12-31	£1,984	£1,818	-	-

Trustees

Name	Role	Appointed
Catherine Grace Hawkins		2020-03-10
Hilary Gail Williams		2022-06-15
Jane Elizabeth Heyburn		2023-06-06
Katie Ruth Goodman		2024-12-04
Kenneth William Hawkins		2019-12-23
Robena Mary Brown		2019-12-23
SUSAN ROCKLEY		2021-09-07
Sara Elizabeth Flatt		2026-03-11

DEREHAM HERITAGE TRUST

England & Wales - Charity number 1187140

Accounts

Dereham Heritage Trust Annual Report 2025

Charity name: Dereham Heritage Trust (DHT), number 1187140

Address for correspondence:

email: Sue Rockley - suerockley84@gmail.com,

postal address: Sara Flatt - 1 Wensum Road, Lyng, Norwich NR9 5RJ

Trustees:

Hilary Williams

Catherine Hawkins

Ken Hawkins

Robena Brown

Sue Rockley

Jane Heyburn

Katie Goodman

Caroline Rawlings

Structure

Dereham Heritage Trust is managed by the Trustees, who meet as a committee every month. During 2025, they have been supplemented by Sara Flatt joining the committee. In practice, the need for a vote has been very rare, so the non Trustee committee member has taken a full part in all discussions and decisions. There is generally little turnover of Trustees (no changes in 2025) and a full complement has been available throughout the year. Should vacancies occur, replacements would initially be sought from the wider membership of DHT. The Trust currently has just under 100 members.

Activities and objectives

The objects of the CIO are to advance the education of the public in the archaeology and history of Dereham and the CIO's environs, including through:

- i the support and encouragement of the preservation and conservation of ancient buildings and monuments;
- ii the provision of Bishop Bonner's Cottage Museum and Dereham Archive Centre; and
- iii the development, care and conservation of the CIO's collections.

The Trust staffs Bishop Bonner's Cottage Museum (Dereham's local history museum) to open it to the public; maintains the Town Archive; carries out local and family history research; hosts a popular monthly talks programme; and produces a quarterly research and local interest newsletter for members.

Details of 2025 activities are given below, as reported to the members at the AGM held on 11 March 2026.

Finances

The accounts for 2025, as checked by an Independent Examiner are appended, together with explanatory notes. These too were presented to, and approved by, the AGM.

Report made to members at the AGM on 11 March 2026

Introduction

We have enjoyed a most successful year with many visitors to the Museum, themed events, special visits and of course our popular monthly meetings. Our dinner at Beeston Ploughshare was most enjoyable. Our success is thanks to our committee members and our willing group of volunteers.

Bishop Bonner's Cottage Museum

Our visitor numbers were particularly rewarding with 590 adults and 154 children who all appreciated learning about Dereham's heritage both during our normal opening hours and

our special event days. Our Heritage Open Days welcomed 206 adults and 27 children on two busy weekends. Our Museum did not close once during the season of 66 sessions staffed by our volunteers and arranged by Catherine Hawkins. Our themed events organised by Katie Goodman brought many people to the Museum for the first time.

Our visitors have enjoyed the excellent displays planned by Jane Heyburn and Katie Goodman. These have included our celebration of the 80th anniversary of VJ Day which included moving accounts by soldiers of the Norfolk Regiment who served in the Far East. In addition, we facilitated a display to show the centenary of Brian Aldiss who also served in the Far East. Our display on the Corn Hall showed the transition of the building into a live music venue and then a cinema and led to much reminiscing by our local visitors. Jane and Katie have made plans for our 2026 season with new displays including the history and development of sport in Dereham. There will also be a smaller display about the Temperance movement in Dereham. We shall continue updating and modernising our display boards adding new information and refreshing our more permanent displays.

The popular mouse trail will continue as will the handling box. The rooms will stay the same but with care given to repositioning of artefacts. The Anne Coe room always triggers interesting discussions.

Sara Flatt keeps an expert eye on our BBCM building which is a great help.

Special Visits

We have enjoyed six special visits this year from Fred Nicholson School, Dereham Ladies Circle, Aylsham History Society, Norwich Historic Buildings Group, Probus group and the Beavers. These have involved 74 adults and 36 children who have come to enjoy our Museum. We are grateful to Canon Paul Cubitt for his excellent Church tours which mean our adult visitors enjoy both St Nicholas' Church and our Museum.

Assembly Rooms

We were able to open the Assembly Rooms on Heritage Open Days, courtesy of our Town Council. 187 adults and 15 children visited and enjoyed the beautiful displays arranged by Jane and Katie and staffed by our volunteers. Dereham residents are particularly interested in the ballroom which was later the courtroom. More on this later in the report!

The Archive Centre

We continue to be greatly in need of extra space for our valuable archive which houses bound volumes of the Dereham and Fakenham Times. Our artefacts are true treasures of Dereham which we carefully preserve. Heavier items continue to pose a problem for us. We rent an attic room in Church House by kind permission of Canon Cubitt. We continue to hunt for suitable storage space for our treasures.

Items purchased in 2025 were:

- H H Aldiss sheet of pins as sold in their drapery shop in the High Street.
- Godfrey Edition reprint of the 1926 Ordnance Survey map of Dereham.
- Printed postcard of the award winning 1926 East Dereham Cricket Club.

Items donated included:

- 1930s Swallow gent's bicycle.
- John Rowe gentleman's outfitters of Church Street shop sign with photograph of Mr Rowe.
- Large prints of St Nicholas' Church and Dereham views.
- Large archive of Savory family members who all worked for Dereham Post Office including photographs, newspaper cuttings and WWI medals.
- Many digital publications passed to us from Tom Garland of the Mid Norfolk Family History Society both for our information and to sell copies on Parish Chest.
- Newhaven Court book donated by our speaker Helen Murray.

- 1880s Victorian family photograph of the Pells and Campling families of Dereham and beyond, plus other photos and information about Pells related local families.
- Many historically valuable books from the extensive library of historians and publishers David and Susan Yaxley of Stibbard.

Robena Brown tried very hard to buy John Fenn's original hand-written manuscripts of the Paston Letters at a Norfolk auction. However deeper pockets than ours prevailed. Had these been secured for the Trust we would have had an archive of national, if not international, significance together with what we already hold. These precious manuscripts were fortunately bought by an 'academic institution'

Visit from Radio Norfolk

In June we enjoyed a visit from a reporter from BBC Norfolk's Chris Goreham breakfast show featuring the 'Where Am I' quiz. Our visitor was most impressed by our museum especially the section on the Corn Hall. He recounted how his mother walked barefoot and in flower power dress to see Jimmy Hendrix perform. The visit was a special time for her.

Monthly talks

These talks are an important feature of DHT for both learning and meeting our members. We have enjoyed talks on Newhaven Court, Thomas Fowell Buxton, Norfolk and the Mayflower plus Stones, Bones and Herbs on treating ailments in Medieval times. Our thanks go to Sue Rockley for arranging these evenings and to Katie Goodman for her invaluable Facebook advertising.

Publications

We are grateful to Susanna Wade Martins and Gordon Olley for their booklet on the Corn Hall which later became the cinema. The booklet has been much appreciated especially in this 100th anniversary year of the cinema.

DHT had previously agreed to publish and print Norma Virgoe's book on the history of Methodism in Dereham. Norma is a well-known Norfolk historian who has written many books about the history of Methodism in the county. She supplied the final draft of the 110 page book and we liaised with the printer to produce this fascinating book. DHT paid for the total print run and launched sales at Katie's book sale in BBCM in November. It will not disappoint as there is a wealth of local history within and beyond Methodism in the book. It is an absorbing read and copies are available both in the museum and at our evening meetings.

Community Engagement

14 February A Very Victorian Crafternoon in Dereham library inspired by Victorian Valentine's Day cards in the DHT collection. 22 adults and 23 young people attended.

2 May Bishop Bonner's Cottage Museum Grand Opening sponsored by Orion Cinema celebrating 100 years of Dereham Cinema and the publication of our booklet on the Corn Hall. 67 people walked along the red carpet into the Museum to meet co-author Gordon Olley. All enjoyed refreshments in St Nicholas' Church afterwards.

10 May Dereham Day. Our DHT stand featured a book signing by Gordon Olley and a specially curated display showcasing the history of Dereham Neatherd High School to celebrate the new Dereham Day venue.

12 July We had a stand at Wendling Village Fete with a selection of photographs which prompted considerable interest.

26 July Digging Dereham. As part of the Council for British Archaeology's Festival of Archaeology the Museum was transformed as it was filled with different stations with very interested children trying out their archaeological skills. It was a joy to interact with many

young people who were so enthusiastic. 130 people attended to enjoy mini excavations, object handling, a treasure hunt and Roman mosaic crafts.

5 August The Big Community Bunting Crafternoon to decorate the Museum and the churchyard for VJ Day. We ended up with 100 metres of bunting!

15 August VJ Day. We received a £250 grant from Breckland Council which enabled us to join with other organisations to commemorate Victory over Japan Day. 52 adults and 6 children engaged in all the different activities and learning about the Norfolk Regiment in the Far East.

23 August Bonnie Takeover Day. Over 60 people joined our Museum mascot as she took over the Museum for a day of mousey mayhem with mouse-themed events and a fun cinema-themed mouse hunt. Much fun was enjoyed by all.

30 August Dencora Family Fun Day. We joined other organisations in the Ellenor Fenn Garden for a free family fun day with local crafters, entertainment and activities for children.

12-20 September There was free entry in to both the Museum and the Assembly Rooms. In the latter we had an exclusive exhibition to celebrate the 250th anniversary of Jane Austen with a Regency Era fashion display and an exhibition on William Cowper. He was Jane Austen's favourite poet and this interest was encouraged by her father.

13 September Pot of Gold Shanty Crew in St Nicholas Church. This concert raised over £400 to be shared between DHT and St Nicholas' Church.

22 November The Big Dereham Book Sale. This event turned the ground floor of BBCM into a book lover's paradise with bargain books of all genres, a free book mark and children's activities. Over 120 people attended raising £480 for DHT.

Special Mentions

In 2025 the DHT Facebook page grew from 331 followers to 518.

The Community Exhibition Wall in BBCM allowed us to work with five local community groups to showcase the work they are doing in Dereham: Forget Me Not Golf (Dereham), Dereham Community Crafters, Dereham Ladies Circle, Dereham Cancer Care and Dereham Aid Centre.

The winners of Neatherd High School's *My Dereham* art competition had their work displayed in BBCM this summer.

Our thanks go to Katie Goodman for her expertise and enthusiasm which made these special Museum events possible. Katie also made beautiful decorations for our tree at the Christmas Tree Festival at St Nicholas' Church at the end of November. Katie, Catherine and I spent an enjoyable morning decorating the tree which attracted much attention during the course of the week.

A Heritage Centre for Dereham

We continue our efforts to find suitable premises for such a centre and we are grateful to Caroline Rawlings for her work on this. We shall carry on our search and keep you posted.

Hilary Williams, Chair

Accounts are recorded on the next page

Dereham Heritage Trust

Accounts 2025

Museum and Archive			note
2024	Income	2025	
1170.57	Admissions	952.28	1
166.21	Donations	234.88	1
117.75	Sales	384.02	2
1000.00	Grant	1650.00	3
2454.53		3221.18	
Expenditure			
438.59	Utilities and services	721.58	4
1706.29	Maintenance	428.65	5
400.73	Purchases and acquisitions	336.39	6
19.84	IT	1318.16	7
299.00	Subscriptions	305.00	
271.83	Publicity	247.00	
0.00	Cost of sales	35.00	
70.00	Volunteer support and training	123.87	
0.00	Admin	0.00	
99.31	Insurance	99.31	
3305.59		3614.96	
-851.06	Surplus/Deficit	-393.78	
Trust			
2024	Income	2025	
985.00	Subscriptions	928.00	
819.92	Door takings	876.00	
56.50	Sales	191.44	8
927.10	Donations	8928.35	9
2788.52		10923.79	
Expenditure			
591.50	Hall hire	370.00	10
713.10	Speakers	445.00	11
88.52	Refreshments	14.84	
184.73	Newsletter	495.63	12
0.81	Community work	682.86	3
1578.66		2008.33	
1209.86	Surplus/Deficit	8915.46	
2024	Summary totals (surplus/deficit)	2025	
-851.06	Museum and Archive	-393.78	
1209.86	Trust	8915.46	
358.80	Surplus/Deficit	8521.68	
Total funds available			
17386.44	Current account balance at 1 January	17745.24	
358.80	Plus surplus/less deficit for year	8521.68	
0.00	Deposit account balance at 31 December	15000.00	13
17745.24	Current account balance at 31 December	11266.92	13

I have examined the above Accounts and the supporting documents provided to me and confirm that they fairly reflect the transactions of the Trust for the year and the position at 31 December 2025

Signed *signed copy available for inspection*
(Jim Stebbings)

Date 22 January 2026

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Dereham Heritage Trust Annual Report 2024

Introduction

This has been a good year for Dereham Heritage Trust thanks to the hard work of the committee members and our band of volunteers. Visits to the Museum have increased, we have enjoyed stimulating monthly talks and our special exhibitions have been much appreciated. We returned to Beeston Ploughshare for an excellent meal together and we continue to work towards gaining a Heritage Centre for Dereham.

Bishop Bonner's Cottage Museum

Our visitor numbers increased this year from 619 in 2023 to 942 in 2024. This number consisted of 797 adults, 90 children, 27 members and 28 others. The Museum closed on only one afternoon in the whole season which is a testament to the work of our volunteers. We had particularly successful Heritage Open Days with 489 visitors including 22 children. This year our display, assembled by Jane Heyburn, featured information on shops and businesses in the town in the nineteenth century; we do appreciate her efforts in creating fascinating Museum displays. Upstairs, the north room was arranged with household items as it may have looked when occupied by our last resident, Anne Coe. The mystery box of ten items in the reception room created much interest and led to interesting discussions. One young boy came back a second time! Our special exhibition *Picturing Peace* arranged by Katie Goodman was so moving. It was inspired by the artwork of John Craske and that too prompted thoughtful conversations. All those who filled in feedback forms enjoyed their visit 'a lot' apart from one whose form was incomplete. Our thanks to our willing volunteers and also to Catherine Hawkins who arranges the rota and patiently deals with emergencies re staffing.

2025 is the 80th anniversary of the ending of WWII so we will have a display relating to Dereham and VJ Day in the lower middle room. This is because the majority of Dereham men were enlisted into the Norfolk Regiment and they served in the Far East. It will also incorporate the centenary of Brian Aldiss who also served in the Far East. The larger lower end room will display the history of the Kings Arms from 1758 to its demolition in 1967 and re-birth as Woolworths and now Poundland. Accompanying this will be a display of the history of the Corn Hall and then the building's transition into a cinema and live music venue. All the displays will be supported by items from our archive, photographs and information from the Dereham and Fakenham Times. In addition a booklet outlining the history of the Corn Hall is underway and will 'match' the Assembly Rooms and Bishop Bonner's Cottage Museum booklets. The handling box and the mouse trail and activity sheets will remain but will relate to the new displays. The remaining rooms will be as last year with perhaps some repositioning of objects and information.

Dating Bishop Bonner's Cottages

Tree-ring dating combined with a study of oxygen isotopes in the tree rings has enabled us to discover dates of the construction of the cottages. The rings on the mantle beam in the south cottage has given us a felling date of between 1575 and 1600 which is earlier than we expected. The roof truss in the north cottage was felled between 1680 and 1705. We now know that the cottages were built at different times and their preservation is particularly important.

The Archive Centre

The Dereham Archive Centre is completely full. We have bound volumes of the *Dereham and Fakenham Times* which we should love to share more freely with visitors. We are now renting an attic room in Church House by kind permission of Rev Paul Cubitt but we badly need storage for heavier items.

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Museum Acquisitions

We are delighted to have received a good number of items during the year. Space allows us to mention only a few here. These include the 1889 Corn Hall Programme; a WWII Civil Defence medal awarded to H Sampson of Dereham (to be used in 2025 museum display) and an early 20th century photograph by Herbert T Cave of a woman in his studio chair. In addition we have a wonderful fireman's helmet from the mid 20th century, digitalised films from the 1930s, a calendar of F and G Vincent of Swaffham Hill and a group of 20th century printed and photographic postcards. We are grateful for all these donations which have been mentioned in the newsletter: they are a treasure and are ably looked after by Robena Brown.

Assembly Rooms

This year we were able to open the Assembly Rooms in our Heritage Open Days. The ballroom looked so inviting with the display arranged by Jane and Katie. 264 people visited us including 22 children. Many were so glad to see the ballroom for the first time. We appreciate the fact that the Town Council opened this room for us.

Monthly talks

These events are an important part of our organisation. The numbers have steadily increased from 31 attending in January to 46 in September. We ended the year with a joyous Christmas celebration with Chanter's Jigge. The evening was greatly enjoyed by all. Our thanks to our secretary Sue Rockley for arranging these and to Catherine and Ken Hawkins for all their efforts on the evenings. We also appreciate Katie's advertising on Facebook.

Publications

In August we published *The Assembly Rooms, Dereham* by Susanna Wade Martins in time for Heritage Open Days.

Susanna is now working on the text for a booklet about the history of the Corn Hall, in collaboration with Gordon Olley. He will write about the history of the Dereham Cinema which celebrated 100 years in November. This publication is in the early stages but it is hoped the booklet will be ready by next May.

A Heritage Centre for Dereham and the surrounding villages

We feel that Dereham is far behind other market towns with regard to heritage provision. There is strong support for such a centre, as was clear at the meeting we had at the Golf Club in February. We also have a lengthy petition signed by residents of our area. However, we cannot do this without support. We hope to have the Town Council working with us as well as support by an initiative started by George Freeman and Rev Paul Cubitt. We shall continue our efforts as this centre is absolutely vital to preserving our heritage for today and for the future.

Community Engagement

During 2024, Dereham Heritage Trust has conducted a substantial programme of community engagement. Full details are included in the Appendix to this report, but include

- *John Craske: Picturing Peace* - a community art and wellbeing initiative, including an exhibition in the Museum, participation in Dereham Peace Day 2024, a craft and coffee morning at Flow Craft Café and a creative activities day with a coffee and cake sale
- turning Bishop Bonner's Cottage Museum purple to support Dereham Cancer Care's *Turn Dereham Purple Day*

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- displaying the winning entries from the Aid Centre's *Poems for Peace* competition in the Museum - an event in the programme for Norfolk Creativity and Wellbeing Week
- taking part in the Dereham Does Pride rainbow trail
- holding a 'Craske Crafternoon' at Dereham Library, opening the door for further history-themed craft activities in 2025
- the arrival at the Museum of Bonnie the Mouse - the first ever children's mascot
- joining Dereham Community Crafters on Dencora's Medieval-themed Family Fun Day, running a charity bake sale raising over £80 for us
- hosting a showcase where local artist Clare Welfare exhibited her stop-motion animation film, *A Sainly Tale*, based on the story of Saint Withburga in Dereham
- joining twenty nine other groups to decorate a Christmas tree with the theme *Christmas Past in Dereham* for the first ever Christmas Tree Festival at St Nicholas' Church

Our sincere thanks go to Katie Goodman for her imaginative displays and workshops. We also appreciate the fact that she has raised the profile of Dereham Heritage Trust on Facebook.

Hilary Williams, Chair

Appendix: *Picturing Peace and Community Engagement*

- In February 2024, the Trust launched its first ever community art and wellbeing initiative, 'John Craske: Picturing Peace', inspired by the story of Dereham's famous fisherman-turned-artist. The project was opened to the local community, asking people of all ages (and all artistic abilities) to create a picture of the place or thing that brings them peace, in the same vein as John Craske and his seascapes. We received over 90 entries, all of which were exhibited in Bishop Bonner's Cottage Museum last season, alongside three reproductions of John Craske's work from the Dereham Heritage Trust Collection.
- As part of 'Picturing Peace', the Trust embarked on a series of free community engagement events in the hope of encouraging new audiences to engage with Dereham's history and heritage, whilst also increasing interest in Bishop Bonner's Cottage Museum:
 - o On Saturday 24 February, we were delighted to be able to take part in Dereham Peace Day 2024, an initiative of Dereham Aid Centre that encourages the local community to come together in the name of peace. Throughout the day we hosted an art table where people could come along and create a picture of the place that brings them peace. We had 27 people visit us and take part, with all the artworks created at Peace Day featuring in the 'Picturing Peace' museum exhibition.
 - o On Tuesday 19 March, we hosted a fully booked 'Picturing Peace' craft and coffee morning at Flow Craft Café in Dereham, which resulted in another 12 entries for 'Picturing Peace'.
 - o Saturday 6 April saw us put on our own 'Picturing Peace' event. Held in Church House, throughout the course of the day we were joined by 46 families who came to take part in 'Picturing Peace' themed creative activities. The day also featured a donations-only coffee and cake sale (which raised £35) and Beanie's local history book sale, which also proved a big hit.

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- By taking 'Picturing Peace' into the local community, the Trust was able to build valuable relationships with local businesses, charities and community groups, including Dereham Aid Centre, Dereham Cancer Care, and Dereham Does Pride.
 - In March 2024, we turned Bishop Bonner's Cottage Museum purple to show our support for Dereham Cancer Care's 'Turn Dereham Purple Day'.
 - After being welcomed into the Aid Centre on Peace Day, we reciprocated by displaying the two winning entries from the Centre's 'Poems for Peace' competition in Bishop Bonner's Cottage Museum last summer. The collaborative display was an event featured in the programme of events for Norfolk Creativity and Wellbeing Week 2024.
 - In June 2024, we took part in the Dereham Does Pride rainbow trail and were proud to have a special pride pebble "hidden" in the one of the museum's windows.
- Beyond 'Picturing Peace', the Trust has been able to build a valuable working relationship with Dereham Library. In the 2024 summer holiday, we collaborated with the library on a 'Craske Crafternoon', where each art activity on offer was inspired by the story of Dereham's famous artist. We were joined by 43 children and 23 adults, which made for a wonderfully busy afternoon! The crafternoon was the library's best-attended children's event of 2024 and has opened the door to us hosting various history-themed craft activities at the library in 2025, starting with 'A Very Victorian Valentines' in the February half-term.
- The 2024 summer holiday also saw the arrival of Bishop Bonner's Cottages' newest resident, Bonnie the Mouse. Bonnie has become the museum's first ever children's mascot, with her fellow mice hiding throughout the cottages to make an interactive activity trail for our youngest visitors.
- On Saturday 31 August, we collaborated with the Dereham Community Crafters on Dencora's Medieval-themed Family Fun Day 2024, running a charity bake sale which raised over £80.00 for Dereham Heritage Trust.
- Last November we joined twenty nine other groups in the community to decorate a Christmas tree for the first ever Christmas Tree Festival at St Nicholas' Church. The theme for us was Christmas Past in Dereham. Three members of the committee plus a volunteer had a cold but rewarding morning dressing our tree. Katie Goodman prepared beautiful card decorations of our town in winter plus examples of Victorian Christmas cards in addition to festive decorations from the past. Our tree aroused much interest as visitors examined the cards. The tree did look attractive with candle shaped lights and brightened dark November days. Many thanks to Katie and the other volunteers for their efforts in contributing to the success of the festival.
- On Saturday 14 December the Trust hosted an artist showcase, where local artist Clare Welfare used the museum to exhibit her papercut stop-motion animation film, 'A Saintly Tale', based on the story of Saint Withburga in Dereham. The event was an overwhelming success, with a constant stream of visitors leaving generous donations to support the work of Dereham Heritage Trust. This was the first time the museum building had been used in such a way, but it is hoped similar events will be hosted in the near future.
- Online, awareness of the activities of Dereham Heritage Trust and Bishop Bonner's Cottage Museum grew exponentially in 2024, with our Facebook page starting the year with 71 followers and finishing the year with 327!

Dereham Heritage Trust

Accounts 2024

note

Museum and Archive			
2023	Income	2024	
778.21	Entrance	1170.57	1
141.23	Donations	166.21	
74.65	Sales	117.75	
1000.00	Grant	1700.00	
<u>1994.09</u>		<u>3154.53</u>	
	Expenditure		
571.00	Utilities and services	438.59	
572.54	Maintenance	1706.29	2
997.00	Purchases and acquisitions	400.73	3
228.80	IT	19.84	
272.00	Subscriptions	299.00	
53.07	Publicity	271.83	4
204.49	Cost of sales	0.00	
79.65	Volunteer support and training	70.00	
0.00	Admin	0.00	
99.31	Insurance	99.31	
<u>3077.86</u>		<u>3305.59</u>	
-1083.77	Surplus/Deficit	-151.06	

Trust			
2023	Income	2024	
732.00	Subscriptions	985.00	5
460.00	Door takings	819.92	6
31.46	Sales	56.50	
274.22	Donations	927.10	7
<u>1497.68</u>		<u>2788.52</u>	
	Expenditure		
481.00	Hall hire	591.50	8
340.00	Speakers	713.10	9
9.00	Refreshments	88.52	10
186.16	Newsletter	184.73	
0.00	Picturing Peace	700.81	11
<u>1016.16</u>		<u>2278.66</u>	
481.52	Surplus/Deficit	509.86	

2023	Summary totals (surplus/deficit)	2024
-1083.77	Museum and Archive	-151.06
481.52	Trust	509.86
-602.25	Surplus/Deficit	358.80

Total funds available		
17988.69	Account balance at 1 January	17386.44
-602.25	Plus surplus/less deficit for year	358.80
<u>17386.44</u>	Account balance at 31 December	<u>17745.24</u>

I have examined the above Accounts and the supporting documents provided to me and confirm that they fairly reflect the transactions of the Trust for the year and the position at 31 December 2024

Signed *signed copy available
for inspection*
(Jim Stebbings)

Date 19 January 2025

DEREHAM HERITAGE TRUST

England & Wales - Charity number 1187140

Accounts

Dereham Heritage Trust

Chairman's Report 2023

Introduction Overall, we feel that this has been a particularly successful year. While visitor figures to the museum were down a little, numbers attending our evening talks are increasing significantly, and the number of our followers on Facebook is most encouraging. The post-Covid return of the Annual Dinner, in the Ploughshare at Beeston, was a great success. We published a new guidebook to the cottages (see below). We have also started the process of having a Dereham-wide discussion based on the committee's view that heritage provision for Dereham is not adequate and something needs to be done about it. Our view is that we need a Heritage Centre in the Town Centre to celebrate the past, the present and future possibilities of our great town. But DHT can't do it alone: we need the widest possible debate.

Bishop Bonner's Cottages

For 2023, the main changes in the displays were to give greater emphasis on cottage life to enhance the kitchen area in the north room (which is also the entrance for visitors).

Our target was to open for 66 three-hour sessions, on Friday mornings 10 till 1 and on Saturdays 10 till 4 from 6th May to 30th September. We had enough volunteers to open in all but two of those sessions when there were last minute problems. Over the season we admitted 529 adults and 86 children. Those figures include the four September Heritage Open Days when we had a staggering 286 adults and 46 children. We also had five group visits from both Norwich and Wymondham, as well as from the Brownies and a local school.

Of those visitors who filled in the feedback form, all said that they enjoyed their visit "a lot", which is very satisfying.

Our 2024 season

Preparations are well in hand for the 2024 season. This year we will be highlighting the businesses, trades and shops located in the town centre during the period from the 1860s to 1890s. This will give our visitors a glimpse of Dereham when it was a thriving market town with a population of over 5,000. It will show examples of employment and trade in the variety of shops and businesses trading in the town centre.

Items from our Archive on display will be linked appropriately to an individual trade or shop. For example, we there will be a Victorian Writing Box along with its contents which could have been purchased from Leonard Hatfield, stationer, printer and bookseller, situated in the Market Place.

There will also be a box of a items which will be suitable for children to handle and to identify!

Museum acquisitions

Many donations of items important to the heritage of the town have been given during the past year including a tremendous amount of material pertaining to Hobbies and an 1840 framed watercolour of Church Street and St Nicholas' given to us after the closure of Case & Dewing in whose premises it hung for many decades. A framed oil portrait of W F Crane, founder of Cranes Trailers, is in the process of being donated to our care.

We also attended an auction to acquire the silver desk seal of Sir John Fenn (1739-1794) who lived in Hill House in the marketplace. This unique seal includes his coat of arms set against a castle with his crest above and 'NORFOLK' below. Well known as an antiquarian he was also a respected magistrate heavily involved in the judicial system in the county and was High Sheriff of Norfolk in 1791.

New guidebook to the cottages

The most important exhibit we have is the building itself. Our understanding is made complicated by the fact that 1502 in the pargeting on the front wall and at the southern end of the building is clearly not the date of these buildings. The true date needs to be established from a structural study of the carpentry in the timber frame. Having organised such a survey, we were able to produce a comprehensive review of the dates of the three cottages covering the seventeenth century, starting with the south cottage, being the oldest, from the early 1600s. We are pleased to say the guide has sold well. It was designed to be read as you went around the cottages, although many took it home to read afterwards.

The Town Council has paid for the restoration of the pargeting which is now correctly coloured pure white.

Greater marketing and publicity

The creation of a Facebook page, combined with new posters each month for the lectures, featuring wonderful artwork for each occasion, has made an enormous difference and has greatly increased awareness of our programme of events and of the wider work of the Heritage Trust within Dereham.

A Heritage Centre for Dereham?

There is no doubt that Dereham gets a raw deal when it comes to heritage provision compared with Swaffham, Watton, Wymondham and Aylsham. So, we believe it is time we did something about it. We organised a meeting for 28th February with invitations going out to a selection of the movers and shakers of our town to come together to discuss what we could achieve. But we have emphasised that we are too small as an organisation to do this on our own. We hope this can be linked to the initiative taken by George Freeman MP and the Rev Paul Cubitt which we hope will start the process of making the town a more enjoyable place in which to work and live.

Bob Davies 1935-2023

We deeply saddened by the death of our longest-serving volunteer and supporter, Bob Davies. Bob and his wife Margaret served the Dereham Antiquarian Society for well over 20 years, organising coach trips and outings for members. We miss him.

Dereham Heritage Trust

Accounts 2023

note

Archive		
2022	Income	2023
30.00	Charges, sales and donations	0.00
800.00	Grant from Dereham Town Council	1000.00
830.00		1000.00
	Expenditure	
300.00	Utilities	300.00
2469.24	Purchases and acquisitions	997.00
23.99	IT	228.80
255.00	Subscriptions	272.00
0.00	Insurance	0.00
0.00	Admin	0.00
0.00	Training	0.00
40.00	Services	41.00
3088.23		1838.80
-2258.23	Surplus/Deficit	-838.80

1

2

3

4

5

Museum		
2022	Income	2023
938.40	Entrance	778.21
212.58	Donations	141.23
97.40	Sales	74.65
2867.00	Grant	0.00
4115.38		994.09
	Expenditure	
84.00	Utilities	230.00
1544.81	Maintenance	572.54
44.81	Publicity	53.07
0.00	Cost of sales	204.49
121.89	Volunteer support	79.65
99.31	Insurance	99.31
1894.82		1239.06
2220.56	Surplus/Deficit	-244.97

6

6

6

7

8

9

Trust			
2022	Income	2023	
722.00	Subscriptions	732.00	
373.97	Door takings	460.00	10
29.00	Sales	31.46	
60.59	Donations	274.22	11
<u>1185.56</u>		<u>1497.68</u>	
	Expenditure		
285.64	Hall hire	481.00	12
290.00	Speakers	340.00	
20.00	Refreshments	9.00	
75.63	Communications	186.16	13
0.00	Cost of sales	0.00	
<u>671.27</u>		<u>1016.16</u>	
514.29	Surplus/Deficit	481.52	
2022	Summary totals (surplus/deficit)	2023	
-2258.23	Archive	-838.80	
2220.56	Museum	-244.97	
514.29	Trust	481.52	
<u>476.62</u>	Surplus/Deficit	<u>-602.25</u>	
Total funds available			
17512.07	Account balance at 1 January	17988.69	
476.62	Plus surplus/less deficit for year	-602.25	
<u>17988.69</u>		<u>17386.44</u>	

I have examined the above Accounts and the supporting documents provided to me and confirm that they fairly reflect the transactions of the Trust for the year and the position at 31 December 2023

Signed *signed copy available at meeting*
(Jim Stebbings)

Date

DEREHAM HERITAGE TRUST

England & Wales - Charity number 1187140

Accounts



Trustees' Annual Report 1 January 2022 to 31 December 2022

Charity name: **Dereham Heritage Trust**

Charity registration number: **1187140**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the archaeology and history of Dereham and the CIO's environs, including through: i) the support and encouragement of the preservation and conservation of ancient buildings and monuments, ii) the provision of Bishop Bonner's Cottage Museum and Dereham Archive Centre, and iii) the development, care and conservation of the CIO's collections
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	1 to provide volunteers to staff the Museum during its open period 2 to manage the Town's Archive 3 to provide a programme of talks relating to local history for Trust members and the wider public
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have taken note of the guidance provided.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All Trustees are volunteers. Museum staff are all volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the	Para 1.20	1 The Museum was open throughout its planned May to September season, thanks to the volunteers. A total of 454

charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.		visitors were received. 2 The Archive has been maintained, with further acquisitions added during the year. Work has continued in cataloguing all items in the collection. Where possible, items in the Archive have been made available to members of the public wishing to see them (as well as those displayed in the Museum). 3 Monthly talks have continued, with an average of 22 members and 5 non members attending.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust has made a small surplus during the year, after taking into account a covid support grant and an exceptional high priced acquisition.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A sum of £3000 has been identified as an appropriate reserve, amounting to a 'normal' year's operating costs.
Amount of reserves held	Para 1.22	Part of the current balance of £18000.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The constitution provides that Trustees are elected by the membership for a 3 year term, one third retiring by rotation each year. Trustees may also appoint during the year, subject to election at the first AGM following. There is an option to invite external bodies to appoint Trustees, though this option has not been exercised. The Chair is appointed by the Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Dereham Heritage Trust
Other name the charity uses	
Registered charity number	1187140
Charity's principal address	Correspondence is via Ken Hawkins 26 Hillfields, Dereham NR19 1UE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Wade-Martins	Chair		Trustees
2	Trevor Ogden			Trustees
3	Ken Hawkins	Treasurer		Trustees

4	Robena Brown			Trustees
5	Hilary Williams		15.6.22- 31.12.22	Trustees
6	Catherine Hawkins			Trustees
7	Sue Rockley	Secretary		Trustees

Corporate trustees - names of the directors at the date the report was approved

Director name		
none		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
none		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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none		
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Ken Hawkins	
-------------	--

Full name(s)

Kenneth William Hawkins	
-------------------------	--

Position (eg Secretary, Chair, etc)

Treasurer	
-----------	--

Date

15 March 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Dereham Heritage Trust	No (if any) 1187140
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Receipts and payments accounts

For the period from	Period start date 1/1/2022	To	Period end date 12/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	303	-	-	303
Government Grant	2,667	-	-	2,667
Local Authority grant	1,000	-	-	1,000
Members' subscriptions	722	-	-	722
Admission charges to Museum	938	-	-	938
Admission charges to talks	374	-	-	374
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	6,004	-	-	6,004
A2 Asset and investment sales, (see table).				
Sales	126	-	-	126
	-	-	-	-
Sub total	126	-	-	126
Total receipts	6,130	-	-	6,130
A3 Payments				
Rent/hire of rooms	286	-	-	286
Repairs and maintenance	1,120	-	-	1,120
Lighting, heating, internet	408	-	-	408
Insurance	99	-	-	99
Printing, postage, etc	120	-	-	120
Subscriptions to external bodies	255	-	-	255
Speakers	290	-	-	290
Display materials	566	-	-	566
Volunteer support	142	-	-	142
Sub total	3,286	-	-	3,286
A4 Asset and investment purchases, (see table)				
Museum acquisitions	2,369	-	-	2,369
	-	-	-	-
Sub total	2,369	-	-	2,369
Total payments	5,655	-	-	5,655
Net of receipts/(payments)	475	-	-	475
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	475	-	-	475

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank account	17,196	-
		-	-
		-	-
	Total cash funds	17,196	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets	none	-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets	none		-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Museum and archive items, not given a value		-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	none		-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
Ken Hawkins (online)	Ken Hawkins

CC16a

Last year

to the nearest £

44
-
1,000
607
-
328
-
-
1,979

5
-
5

1,984

100
221
309
99
124
237
440
2
23
1,555

263
263

1,818

166
-
-
166



Endowment funds
to nearest £

-
-
-
-

OK

Endowment funds
to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

15 Mar 23

DEREHAM HERITAGE TRUST

England & Wales - Charity number 1187140

Accounts

Dereham Heritage Trust – Annual Report 2022

Meetings and Newsletters

Covid-19 precautions have again curtailed our activities, and for much of the year we were deciding from month to month whether it was feasible to go back to face-to-face meetings. In the end we held 11 of our monthly meetings on-line, and only at our December meeting did the committee feel it practicable for us all to get together, for an evening with Hexachordia. The on-line talks have either been pre-recorded, followed by live discussion with the speaker, or delivered live over Zoom, with a recording of the session being made available to members for a limited time afterwards. When the number of people watching the recording is added to those present on the evening, the overall “attendance” is well over that for our face-to-face meeting before Covid

We have been very grateful to speakers for their flexibility in adapting to an on-line format. A couple of speakers felt that their talks were unsuitable for this, and we are particularly grateful to others who have stepped in and maintained a full programme.

Our newsletters seem to be getting fatter, with the last four issues totalling almost 100 pages. As well as producing these, Ken Hawkins provides the summary of each talk, adding permanent value.



The prison reformer Elizabeth Fry, who was able to join our September meeting with the help of her friend Georgette Vale.

An additional feature this year has been the excerpts from the forthcoming book “The History of Norfolk in 100 places”, by David Robertson and our members Peter and Susanna Wade-Martins, which should be in print by the time you read this report. However, the rest of the Newsletter is articles by members on their own research and interests, so if you are working on something, do add to the variety of material by letting Ken have a piece.

Membership and assets

As we approach the end of our membership year, we have 67 members, compared with 65 this time last year and 70 five years ago. Almost 90% of our

membership have online access, but our aim must be to maintain service to 100%. We look forward to getting back to regular face-to-face meetings, but the evidence is that being able to put recordings online involves a wider audience, so we plan to maintain that too.

A sad event this year was the death of our president, Jonathan Boston. Jonathan was the son of one of our founders, Canon Noel Boston, so his passing broke a link with the very beginning of the society in 1953. However, Jonathan was far from being just a pioneer’s son, and there are many records and recollections of his ongoing interest and help reaching back to the 1960s. We shall miss him.

Our accounts show that we are in a sound financial position. We have made a small operating surplus this year, notably due to loss of Museum income, offset by not having to pay room charges for our talks. As a result, we have not needed to draw on the Small Business Grant that we received last year. As detailed below, we also had a grant to purchase some display boards, which should be a very useful long term asset, and a TV which we can use for presentations in the Museum and elsewhere. We are also grateful for annual grants from Dereham Town Council., without which we could not operate the Museum and Archive.

Bishop Bonner's Cottage Museum

Building work has continued at the Museum, lasting longer than any of us expected. We were delighted that the Town Council employed pargeting authority Anna Kettle to restore the decorative plasterwork, which now looks very elegant. Research by Sue Walker into the history of the paintwork showed that the pargeting had been uncoloured until about 1905.



The restored pargeting

We joined her in proposing to the Town Council that it should remain the natural colour of the limewash, and the Heritage and Open Spaces Committee agreed with this unanimously. Public response has been mixed, but it will take some time for the new arrangement to be an accepted part of the townscape.

Internally, work has strengthened the old brickwork in one of the fireplaces.

We took the opportunity to get advice on the cottage from Susan and Michael Brown, experts on East-Anglian timber framed buildings. Their illuminating study was reported in the October newsletter. We are now trying to get funding to have dendrochronology applied to key timbers, which we hope will finally establish the dating of the cottages. We hope to combine this with the Browns' work on the structure, and Susan Walker's on the painting, to produce a booklet on the Cottages which will be more complete and authoritative than anything produced before, and will much improve the experience of people visiting the Museum.

The building work and Covid-19 combined to prevent our opening the Museum during 2021, but we are planning to open for the summer of 2022 at the end of April. Last year we reported on preparations for an exhibition on John and Ellenor Fenn and their work and connection with the Paston letters. We are in the process of clearing the downstairs south room for this. Several people worked hard on the research, and Sue Walker designed about 35 display panels which have now been printed. This has been made possible by funding from the Heritage Lottery Fund, through the



Part of the window display in Wright's Walk, using our new display boards

Paston Footprints project, and this has also linked our work with displays and events on the Pastons elsewhere in Norfolk. The Fund also paid for a set of large display boards, and a TV which will be used to show animations on the Pastons and John Fenn. We plan later to use the TV to provide some experience of the displays in rooms which cannot be accessed by people of limited mobility.

Although the Museum could not open, Dencora, the developer behind the Wright's Walk area, gave us the opportunity of having a shop window display for two months of material about John and Ellenor Fenn, which connected

well with the opening of the Ellenor Fenn Garden. We also used that space to promote the Museum and seek volunteers, although there was no immediate response - an unmanned display is a much less successful way of doing this compared with one where passers-by can talk to current volunteers. Nevertheless, this sort of display makes the public more aware of DHT and the Museum.

Being an asset to the town



One of the “Wayfinding Panels”, with the Ellenor Fenn Garden in the background.

We aim not just to give enjoyment and information to our members, but to make Dereham a better place to live for everyone. The Museum and Archive are one part of this. Also, several of us contributed to the panels which have been put up in various parts of central Dereham describing many aspects of our history, although the one which most affects us, near the Museum, has yet to be erected. Sue Walker led on the panels, and contributed her skill and expertise to the Ellenor Fenn Garden, Dereham’s new park. We also put a lot of effort into commenting on drafts of a Town Plan being produced by consultants for Breckland District Council, although the fruit of this has yet to be seen.

The Archive

In addition to the Museum, the Trust has an Archive of material relevant to the history of the Town, consisting of documents and especially artefacts which provide material for exhibitions in the Museum. It is important that the thousands of items are properly kept and recorded, and for the past two years two volunteers who were trained at Gressenhall Museum, Sue Marsh and Heather Ryder, have been working to update this. Most of the material is housed in a room in Dereham Town Council offices in the Assembly Rooms. Members of the public are welcome to apply to consult this material, but of course access has been restricted during the pandemic. We are continually offered new items for consideration, and some of these we report in the Newsletter. After a long search for more space we were extremely pleased to be offered use of a room in Church House, and we are very grateful to St Nicholas’ Church for this. Work with the Church in mutual interests dates back many years, and we look forward to future cooperation.

Running the Trust

The activity reported here is the outcome of a lot of effort by committee members and other volunteers. The Committee consists of the Trustees and others, including our Museum Mentor, Megan Dennis, who gives us valuable professional advice, and Phillip Duigan, representing the Town Council. (Trustees are elected by the membership, and the Trustees appoint other committee members.) Illness this year led to some reorganisation, and at the AGM we will ask the membership to confirm two committee members who were co-opted as Trustees, Sue Rockley and Peter Wade-Martins. In addition, two of the Trustees will retire in rotation, Robena Brown and Ken Hawkins, but both are standing for re-election. The Trustees have appointed Hilary Williams as a committee member.

Nevertheless, we badly need more help, and if you might be interested in contributing “to advance the education of the public in the archaeology and history of Dereham” and its environs, in the words of the constitution, please ask for more information. Most members of the committee could not claim to be expert in these fields. We will shortly be making more specific appeals for help.

In addition, but vitally, we need volunteers to take turns to act as stewards in the Museum when we open, from May to September. Many people in Dereham will tell you that the Museum always seems to be shut. We would like to open longer, but at the moment it is not easy to maintain our present limited opening hours.

Trevor Ogden
Chair, for the Trustees.
February 2022

CIO development		
2020	Income	2021
0.00	Grant	0.00
<u>0.00</u>		<u>0.00</u>
	Expenditure	
960.00	Consultancy fee	0.00
<u>960.00</u>		<u>0.00</u>
-960.00	Surplus/Deficit	0.00

Archive		
2020	Income	2021
40.00	Charges, sales and donations	40.00
800.00	Grant	800.00
<u>840.00</u>		<u>840.00</u>
	Expenditure	
0.00	Utilities	225.00
175.70	Purchases and acquisitions	263.37
29.66	IT	0.00
249.20	Subscriptions	237.20
0.00	Insurance	0.00
31.20	Admin	0.00
0.00	Training	0.00
41.00	Services	0.00
<u>526.76</u>		<u>725.57</u>
313.24	Surplus/Deficit	114.43

Museum		
2020	Income	2021
0.00	Entrance	0.00
5.98	Donations	0.00
0.00	Sales	-0.04
10200.00	Grant	200.00
0.00	Stock value change	0.00
<u>10205.98</u>		<u>199.96</u>
	Expenditure	
140.40	Utilities	84.00
568.31	Maintenance	187.23
0.00	Publicity	0.00
0.00	Cost of sales	0.00
0.00	Volunteer support	0.00
99.31	Insurance	99.31
<u>808.02</u>		<u>370.54</u>
9397.96	Surplus/Deficit	-170.58

Trust		
2020	Income	2021
610.00	Subscriptions	607.00
75.00	Door takings	327.85
0.50	Sales	5.00
31.00	Donations	4.00
<u>716.50</u>		<u>943.85</u>
	Expenditure	
238.50	Hall hire	100.00
215.00	Speakers	440.00
0.00	Refreshments	22.68
251.88	Newsletter	123.86
0.00	Cost of sales	35.00
<u>705.38</u>		<u>721.54</u>
11.12	Surplus/Deficit	222.31
2020	Summary totals (surplus/deficit)	2021
-960.00	CIO development	0.00
313.24	Archive	114.43
9397.96	Museum	-170.58
11.12	Trust	222.31
<u>8762.32</u>	Surplus/Deficit	<u>166.16</u>

Balance sheet as at 31 December 2021

	Assets	
17345.91	Community account	17512.07
65.00	Stock in hand	95.00
<u>17410.91</u>		<u>17607.07</u>
	Represented by	
8648.59	Balance at 1 January 2021	17410.91
0.00	Change in value of stock	30.00
8762.32	Plus surplus/less deficit for year	166.16
<u>17410.91</u>		<u>17607.07</u>

I have examined the above Accounts and the supporting documents provided to me and confirm that they fairly reflect the transactions of the Society for the year and the position at 31 December, 2021

Signed

(Jim Stebbings)

Date