



Keighley Youth Theatre

Trustees' Annual Report

01/01/2025 - 31/12/2025

Section A		Reference and administration details	
Charity name		Keighley Youth Theatre	
Other names charity is known by		KYDZ	
Registered charity number (if any)		1187137	
Charity's principal address		Oakworth Methodist Church Lidget KEIGHLEY BD22 7HN	
Names of the charity trustees who manage the charity			
Trustee name	Office (if any)	Dates acted if not for the whole year	Name of person (or body) entitled to appoint trustee (if any)
David Knights	Artistic Director (Chair)		
Robert Green	Finance & Compliance Director		
Bethany Green	Strategy & Sustainability Director		
Severina Ledgard	Director (without portfolio)		
Matthew Stewart	Secretary		
Names of the trustees for the charity, if any, (for example, any custodian trustees)			
Trustee name		Dates acted if not for the whole year	
N/A		N/A	
Names and addresses of advisers (Optional information)			
Type of Advisor	Name	Address	
N/A	N/A	N/A	
Name of chief executive or names of senior staff members (Optional information)			
N/A			

Section B	Structure, governance and management
Type of governing document	Constitution
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Elected by trustees
Additional governance issues (Optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Sustaining a team of DBS-checked parent helpers for productions and rehearsals, including registered chaperones, continues to be difficult for several reasons, including unwillingness of parents to volunteer, and an unduly onerous registration procedure with the relevant Local Authorities.</p> <p>Our safeguarding and child protection policy has been updated.</p> <p>Assigning a trustee responsibility for safeguarding at Board level on the board has strengthened our safeguarding measures, including oversight of existing policy and practice, identification of gaps, and close liaison with our Designated Safeguarding Lead and Designated Safeguarding Officer.</p> <p>Behaviour management practices have been updated 'on the ground' to reflect modern research-led "positive framing" used in schools: this strategy will soon be incorporated in an updated behaviour policy.</p> <p>We continue to have close links with the National Operatic and Dramatic Association (NODA), an umbrella body for theatre groups. We see a massive return on modest annual fees, eg: cheaper insurance, specialist advice and information, networking, and training.</p> <p>We have links with other local groups to share costumes, props and technical equipment without cost to us; undertake joint activities (eg drama workshops and performances); and enable members to perform with both ourselves and other theatre groups. Training funded by KYDZ and NODA has enabled KYDZ leaders to provide workshop, skills training and support to other local theatre groups.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The objects of the CIO are to:</p> <ul style="list-style-type: none"> • (1) To educate the public in the theatrical arts, and to assist the development, appreciation and taste in said arts. • (2) To advance the education of children and young people in the local area in the craft and technique of theatre production and staging. • (3) To assist and further such charitable institutions and charitable purposes as the Committee and/or Board shall from time to time determine.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>We staged three productions in 2025, including two full-length musicals intended to be audience-friendly and therefore sell more tickets.</p> <p>Newsflash! (What A Feeling): comedy set in a school with two rival newspaper teams.</p> <p>Globetrotters: comedy-adventure designed to build the young people into an ensemble and improve their on-stage skills, following a large influx of new members.</p>



	<p>Concert: annual concert allowing all members to shine as individuals and as a group. Older members were enabled to devise a play reflecting matters in their own lives, and chose to highlight LGBTQ+ issues in a light-hearted way.</p> <p>Singing sessions: weekly online groups to build skills and confidence.</p>
Additional governance issues (Optional information)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • policy programme related investment; • contribution made by volunteers. 	<p>The contribution of volunteers to the CIO is significant and wide-ranging, covering: leadership team who work directly with the children; day-to-day management of the charity; strategy and ongoing sustainability planning to ensure future viability; running the regular drama/singing sessions with the young people; additional support from parents during stage productions.</p>

Section D	Achievements and performance
<ul style="list-style-type: none"> • Summary of the main achievements of the charity during the year 	<ul style="list-style-type: none"> • Providing emotional and practical support for the young people and their families (including peer-support). • Following Covid-19, group cohesion between young members splintered into separate age-related groups. Following turnover of about a third of members in late 2024-early 2025, targeted measures were taken to increase group cohesion including: NODA training in Ensemble Theatre, modernisation of our behaviour management practices, a summer show built around ensemble, and games/activities designed to bond members. • Strengthening and broadening abilities of the leadership team across the range of theatrical and childcare roles. • Providing a safe, nurturing and educational space for members with different/additional needs (eg autism, ADHD, social anxiety). Some of these children have previously not coped or been made welcome in other theatre groups. Our leaders have continued building knowledge and experience supporting children with additional needs both in their personal time or through Continuing Professional Development at work. • Continuing to improve singing, both in performance and as a tool to develop children's confidence and welfare. Singing tuition is seen as a long-term strategy: teaching healthy vocal technique, gradually building confidence, and allowing every child to sing a solo in public each year. • We continue to support a local teenager who wants to become a professional stage makeup artist, by giving her practical experience on our shows. • Strengthened safeguarding through the appointment of a dedicated board member to ensure compliance with all safeguarding duties (see Additional Governance Issues, above).

Section E	Financial review
<p>Brief statement of the charity's policy on reserves</p>	<p>The Charity holds reserves in order to protect the medium-term viability of the Charity in the event of a total loss of income.</p> <p>Spending of surplus reserves on necessary upgrading of resources, especially technical equipment and costumes is undertaken periodically.</p>

Details of any funds materially in deficit	The Charity has no deficit.
Further financial review details (Optional information)	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives including any ethical investment policy adopted. 	<p>In 2025 we made investments into our technology at the start and end of the financial year. The latter investment was a 50/50 funding share with Oakworth Methodist Church, as part of our long-term relationship and community ethos. After some delivery challenges, the latter investment was significantly reduced to £553, making our total investment in 2025 £1.3k for technology.</p> <p>We also spent £1.2k on our productions, in particular in the purchase of costumes and props etc.</p> <p>Our biggest source of income continues to be subscription fees, earning £4k in 2025, which is significantly up on the previous year.</p>

Section F	Other optional information

Section G		Declaration	
The trustees declare that they have approved the trustees’ report above.			
Signed on behalf of the charity’s trustees			
Signature(s)	 <small>David Knights (Apr 19, 2026 11:29:18 GMT+1)</small>	 <small>Rob Green (Apr 19, 2026 11:43:54 GMT+1)</small>	
Full name(s)	David Knights	Robert Green	
Position	Artistic Director (Chair)	Finance & Compliance Director	
Date	Apr 19, 2026	Apr 19, 2026	

Profit & Loss
Keighley Youth Theatre
Accounting Year 2025/25

	Debit	Credit
Turnover		7,146
Sales		6
Main Show - July		921
March Show		1,016
October Concert		725
Subscription Fees		4,050
Galas		194
Uniform		234
add Other Income		1
Grant Income		1
Gross Profit		7,147
less Administration Expenses	5,598	
Costumes	427	
Uniforms	583	
Props	151	
Backing Tracks	72	
Lighting Capital	1,312	
NODA Medals	99	
Reward, Recognition, Recruitment & Retention	262	
Rent	2,050	
Office Equipment	104	
Other Computer Costs	9	
Printing	113	
Stationery	17	
Accommodation and Meals	28	
Legal and Professional Fees	110	
Bank/Finance Charges	261	
less Staff Costs	375	
Staff Training	375	

/less Tax-Disallowable Admin Expenses	10	
	Charitable Donations	10
/less Depreciation	97	
	Depreciation Charge	97
Operating Profit		£1,067
/less Drawings		£0
/less Profit & Loss journal entries		£0
Retained Profit this period:		£1,067
Retained Profit brought forward:		-£4,201
Distributable Reserves / Retained Profit carried forward:		-£3,134