



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2022 **Period start date** **To**
31/12/2022 **Period end date**

**Charity name: ARCHAEOLOGICAL REMAINS KNOWLEDGE
EXCHANGE NETWORK (ARKEN)**

Charity registration number: 1187130

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are: 1) To advance the education of the public in the subject of archaeological remains in particular but not exclusively by: a) promoting research for the public benefit in all aspects of that subject and to publish or otherwise disseminate the useful results of such research for the public benefit. b) supporting the work of scientists, such as those working in museum settings, to bring knowledge and understanding about archaeological remains to the public c) supporting archaeological investigations 3) The preservation, conservation and protection of archaeological remains for the public benefit 2) The promotion of equality and diversity for the public benefit by: a) promoting activities to foster understanding between people from diverse backgrounds; b) cultivating a sentiment in favour of equality and diversity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	ARKEN is an independent not for profit charity founded to promote the study of archaeological remains through the exchange of archaeological knowledge. We provide specialist services and volunteer opportunities.
Statement confirming whether the trustees have had regard to the guidance issued	Para 1.18	All trustees have accessed the charity commissions public benefits website - https://www.gov.uk/government/collections/charitable-purposes-and-public-benefit

by the Charity Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	In 2022 a masters student from Oxford University helped for a few days sorting Iron Age archaeobotanical material from Croatia.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During 2022 the main Trustee Kelly Reed worked on writing reports for several prehistoric sites in Croatia, culminating in two academic journal publications. This work ended an extensive period of rescue excavation work in Croatia that has contributed significantly to the evidence of prehistoric agriculture. These activities were in collaboration with universities and museums within Croatia and supported the charities objectives in promoting and preserving archaeological remains.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	It was hoped that money would be raised through excavation work, however, no fieldwork was scheduled for 2022.

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity currently has no funds, this is because the main cost is the Trustees Kelly Reeds time. If equipment needs purchasing this is done by the organisation wanting to work with Kelly Reed. In certain circumstances donations can be made however this situation has not occurred to date.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	There are no financial outlays that require reserves
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Where appropriate funds come from people who wish the charity to help them with examining materials and who provide an upfront payment to cover costs, rather than paying for equipment etc. themselves.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	There are no risks as the charity is working on the knowledge and free time of its trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Kelly A Reed			
2	Dr Crysta R Kaczmarek			
3	Mrs Emily K Loizou			
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20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Kelly Reed	
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Position (eg
Secretary, Chair, etc)

Director	
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Date

10/02/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

ARCHAEOLOGICAL REMAINS KNOWLEDGE
EXCHANGE NETWORK (ARKEN)

No (if any)

Receipts and payments accounts

For the period from	Period start date 1/1/2022	To	Period end date 12/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	-	-	-	-
A3 Payments				
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	-	-	-	-
Net of receipts/(payments)	-	-	-	-
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	-	-
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Kelly Reed

CC16a

Last year

to the nearest £

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**Endowment
funds**

to nearest £

-
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-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
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-

**When due
(optional)**

Date of
approval

2/10/2023