



Hickling Broad Sailing Club CIO

First Annual Report of the Trustees Committee

The Constitution document was compiled and submitted to the Charity Commission, this was accepted and registered on 20th December 2019 with eight Trustees: the three existing Trustees of the Unincorporated HBSC, Commodore, Vice Commodore, Hon. Club Secretary, Hon. Sailing Secretary, and the Training Centre Principal. The Rear Commodore and Hon. Club Treasurer were adopted as Trustees at the first Trustee Committee meeting bringing the total to ten, valuable help was received throughout from two non-voting advisors.

The Terms of Delegation document was after a lot of consultation completed and presented to the Management Committee. This is a reference document showing what authority the Trustees has delegated to the Management Committee. The Terms of Delegation empowers and enables timely action by the Management Committee working in partnership for the benefit of the charity.

With legal advice, as this is a complex and ongoing area, assignment of the Dinghy Park lease and Clubhouse lease to the CIO documents were prepared.

The CIO will be facilitating activities other than sailing; namely canoeing, kayaking, rowing, wind-surfing and paddle-boarding and training in the subject of sailing and the use of power boats as safety boats. Therefore a risk register was produced to add to existing policies to cover these activities as well as other risk management including; governance, financial, premises, public risk, insurance risk and safeguarding.

A list has been produced of all the Club assets to be included in the transfer to the CIO.

The Treasurer is attempting to set up a new bank account in the name of the new CIO, bank authority and spend limits have been agreed and will be in place. Some difficulty was met in setting up the new account due to the current national situation.


Insurance Policies have been put in place so we now have two separate policies in the name of both HBSC and CIO.

A comprehensive five year development plan has been produced, the overall aim is to enhance the experience of the club and its activities for existing members and to promote and encourage the recruitment of new members.

Updated Club rules have been extensively worked on to update but also to reflect the new Constitution and Terms of Delegation.

Although not yet formally trading as the CIO, a very busy year for the CIO with all the preparations to "go live", and a lot of dedicated work from many people to get to where we are in these difficult times but the future of HBSC CIO is assured.

Philip W Atherton
Chair of the CIO Trustees


21-01-21

**Hickling Broad Sailing Club CIO
Receipts and Payments Accounts**


For the period from 20 December 2019 to 30 September 2020

	Unrestricted funds	Restricted funds	Endowment funds	Total
Receipts	0	0	0	0
Payments	0	0	0	0
Net Receipts/payments	0	0	0	0

**Statement of Assets and Liabilities
As at 30 September 2020**

Assets	0	0	0
Liabilities	0	0	0

**Signed by P. Atherton
on behalf of the Trustees
Date approved**


18 DEC 2020

Accountants's Report

The Receipts and Expenditure Account for the period ended 30 September 2020 and the Statement of Assets and Liabilities as at that date have been summarised from the underlying records and Information and explanations given to me. I have not carried out an audit.

**Jim Rosser
Date approved**


21 DEC 2020