

Company registration number: 11965532

Charity registration number: 1187083

# Moorlands Voluntary and Community Transport

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Daryl Denson ACMA  
VAST  
The Dudson Centre  
Hanley  
Stoke-on-Trent  
ST1 5DD

# **Moorlands Voluntary and Community Transport**

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## **Moorlands Voluntary and Community Transport**

### **Reference and Administrative Details**

|  |   |
|--|---|
| <b>Trustees</b>                                | Michael Smith, Chair<br>Christine Adams, Vice Chair<br>John Verney, Treasurer<br>Pamela Massey                        |
| <b>Secretary</b>                               | Sally Bentley   |
| <b>Senior Management /<br/>Leadership Team</b> | Sally Bentley, Chief Officer  |
| <b>Charity Registration Number</b>             | 1187083   |
| <b>Company Registration Number</b>             | 11965532  |
| <b>Registered Office</b>                       | The charity is incorporated in England.<br>Leek Health Centre<br>Fountain Street<br>Leek<br>Staffordshire<br>ST13 6JB |
| <b>Independent Examiner</b>                    | Daryl Denson ACMA<br>VAST<br>The Dudson Centre<br>Hanley<br>Stoke-on-Trent<br>ST1 5DD                                 |
| <b>Bankers</b>                                 | Unity Trust Bank<br>PO Box 7193<br>Planetary Road<br>Willenhall<br>WV1 9DG  |

## **Moorlands Voluntary and Community Transport**

### **Trustees' Report (incorporating Directors Report)**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2025.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

|           |   |
|-----------|---|
| Trustees: | Michael Smith, Chair                    |
|           | Christine Adams, Vice Chair             |
|           | John Verney, Treasurer                  |
|           | Keith Hambleton (resigned 17 July 2025) |
|           | Pamela Massey                           |

|            |               |
|------------|---------------|
| Secretary: | Sally Bentley |
|------------|---------------|

|                                      |                              |
|--------------------------------------|------------------------------|
| Senior Management / Leadership Team: | Sally Bentley, Chief Officer |
|--------------------------------------|------------------------------|

#### **Objectives and activities**

##### ***Objects and aims***

The provision of a community transport service, for such inhabitants of the Staffordshire Moorlands and surrounding areas, who are in need of such a service because of age, sickness or disability (mental or physical) or poverty or lack of availability of adequate transport services.

##### ***Objectives, strategies and activities***

We provide a voluntary transport service which utilises volunteer drivers who use their own cars to take people who live in the Staffordshire Moorlands, have no private transport and are unable to use public transport, to a variety of appointments and venues.

The priority for us is to take people to health-related appointments and so these form a large proportion of our routine journeys. We prioritise health appointments as we feel that these are the most critical to a person's well-being, chances of living independently in their own home and overall general quality of life. These are all things that we aim to continually improve through our scheme.

## **Moorlands Voluntary and Community Transport**

### **Trustees' Report (incorporating Directors Report)**

#### ***Public benefit***

We provide a voluntary transport service which utilises volunteer drivers who use their own cars to take people who live in the Staffordshire Moorlands, have no private transport and are unable to use public transport, to a variety of appointments and venues.

The priority for us continues to be to take people to health-related appointments and so these form the vast majority of our routine journeys. We prioritise health appointments for clients meeting the criteria as we feel that these are the most critical to a person's well-being, chances of living independently in their own home and overall general quality of life. These are all things that we aim to continually improve through our scheme.

To ensure the safety of our passengers there have been changes allowing for discretion and common sense with regards to PPE, having kept it on the agenda, discussed it and supported at each board meeting.

We are pleased to report that in the period from April 2024 to March 2025 our volunteer drivers gave over 3,200 hours of their time to the voluntary transport scheme, providing in total over 2,800 single passenger journeys. Whilst our administration based volunteers (including trustees and voluntary office staff facilitating the booking lines) gave approximately 950 hours of support to our organisation.

Over the year our voluntary transport service has seen a continual and significant rise in numbers of people requesting journeys to health related appointments; this has put pressure on our current volunteers. We have recruited one more volunteer car driver but several more have been off long-term, some of whom may return to us in the near future; we continue to advertise for the roles.

Our community transport service operates three minibuses, all of which are wheelchair accessible. These vehicles, along with our volunteer drivers, are available for local voluntary, community, and not-for-profit organisations, to enable them to transport their members to regular activities and days out.

Our regular groups include taking people to luncheon clubs groups and young people to activities. By providing this service we are able to contribute to deliver against one of our main aims which is reducing social isolation through the provision of transport. We enable vulnerable people to get out of their homes, meet their peers and to enjoy a hot meal; whilst also supporting young people, to attend activities and days out that they would otherwise not be able to access.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.



## **Moorlands Voluntary and Community Transport**

### **Trustees' Report (incorporating Directors Report)**

#### **Achievements and performance**

Throughout 2024-25 our local transport charity (Moorlands Voluntary Community Transport - MVCT) has seen a significant increase in the numbers of requests for transport from individual passengers. We have been able to support over 550 individuals through our voluntary transport service, with once again a strong emphasis on journeys to health related appointments.

This year our community transport service (our three community minibuses) was able to support 10 voluntary, community and not-for-profit organisations some of which were already using the service, covering a total distance of over 4,100 miles. This service saw a number of groups accessing our minibuses for the first time.

We were able to successfully secure another three-year grant from the National Lottery Community Fund, which commenced in August 2023, therefore this significant grant is now in year two, it covers our salary costs and website.

Following the submission of a number of other grant applications we received funding from in total 6 different sources - two Town Councils, The Yapp Charitable Trust, The Community Foundation, Arnold Clark Community Fund, and the Co-op Local Community Fund. There have been a mix of large and smaller grants, most awarded on a 'one-off' basis. The Board of Trustees are very grateful for the financial support received over the year.

In June 2024 we received a legacy via a local solicitors, the majority of this was put into a one-year bond as the board felt that this was the best way to build on it, this will be reviewed each year.

2024-25 has seen MVCT stabilise and move forward both financially and sustainably through increased user numbers. Positive feedback from service users reflects the strength of feeling about the organisations' important status in the local area and underpins how vital the service provided is to local people.

We truly appreciate and acknowledge contributions of all our partners and funders and a special thank you goes to our Chief Officer, our volunteer staff – our superb drivers, office staff and the Board of Trustees for all their efforts and dedication to the service that they provide.

#### **Financial review**

Please see the SOFA, Balance Sheet and notes to the accounts for further information.

#### **Policy on reserves**

Our reserves policy as set out in our financial controls policy:

'MVCT will plan and manage its resources to meet the requirements both of day to day and of future activity. In the Trustees' view the reserves should provide the Charity with adequate financial stability and the means to meet its charitable objectives for the foreseeable future. They will aim to hold sufficient funds to meet running costs for 6 months. To this end, they have created a designated fund within the accounts.' £15,000 has been allocated as reserves. At the year end the charity held £46,082 of unrestricted funds (2023: £36,085).

# **Moorlands Voluntary and Community Transport**

## **Trustees' Report (incorporating Directors Report)**

### **Structure, governance and management**

#### ***Nature of governing document***

The company is operated under the rules of its memorandum and articles incorporated 26 April 2019 as amended by special resolution registered at Companies House on 17 December 2019. It is a company limited by guarantee and therefore has no share capital. The liability of each member in the event of winding-up is limited to £10.

#### ***Recruitment and appointment of trustees***

The method of appointment of trustees/directors is in accordance with the governing document of the charity.

Anyone can put themselves forward to be a trustee, subject to approval by the board. The Board of Trustees are always looking to recruit new trustees who can bring new skills and experiences into the charity.

#### ***Induction and training of trustees***

Trustees are informed of their role and the relevant legislation and given a copy of the Memorandum and Articles of Association.

#### ***Major risks and management of those risks***

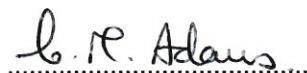
##### *Policies*

All the policies that are in place, including financial controls, equalities, and declaration of interest, have set dates for review; thus ensuring relevance through periodic evaluation.

#### **Small company provision**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The annual report was approved by the trustees of the charity on 13/8/25 and signed on its behalf by:



Christine Adams  
Trustee



## **Moorlands Voluntary and Community Transport**

### **Independent Examiner's Report to the trustees of Moorlands Voluntary and Community Transport ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Moorlands Voluntary and Community Transport as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Daryl Denson ACMA

VAST  
The Dudson Centre  
Hanley  
Stoke-on-Trent  
ST1 5DD

Date:.....14/08/2025



## Moorlands Voluntary and Community Transport

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

|                                    | Note | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2025<br>£ |
|------------------------------------|------|----------------------------|--------------------------|--------------------|
| <b>Income and Endowments from:</b> |      |                            |                          |                    |
| Donations and legacies             | 3    | 54,567                     | 24,337                   | 78,904             |
| Other trading activities           | 4    | 14,129                     | -                        | 14,129             |
| Total income                       |      | 68,696                     | 24,337                   | 93,033             |
| <b>Expenditure on:</b>             |      |                            |                          |                    |
| Charitable activities              | 5    | (9,059)                    | (27,553)                 | (36,612)           |
| Total expenditure                  |      | (9,059)                    | (27,553)                 | (36,612)           |
| Net income/(expenditure)           |      | 59,637                     | (3,216)                  | 56,421             |
| Net movement in funds              |      | 59,637                     | (3,216)                  | 56,421             |
| <b>Reconciliation of funds</b>     |      |                            |                          |                    |
| Total funds brought forward        |      | 46,820                     | 9,485                    | 56,305             |
| Total funds carried forward        | 14   | 106,457                    | 6,269                    | 112,726            |
|                                    | Note | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2024<br>£ |
| <b>Income and Endowments from:</b> |      |                            |                          |                    |
| Donations and legacies             | 3    | 8,114                      | 24,156                   | 32,270             |
| Other trading activities           | 4    | 16,305                     | -                        | 16,305             |
| Total income                       |      | 24,419                     | 24,156                   | 48,575             |
| <b>Expenditure on:</b>             |      |                            |                          |                    |
| Charitable activities              | 5    | (13,684)                   | (32,508)                 | (46,192)           |
| Total expenditure                  |      | (13,684)                   | (32,508)                 | (46,192)           |
| Net income/(expenditure)           |      | 10,735                     | (8,352)                  | 2,383              |
| Net movement in funds              |      | 10,735                     | (8,352)                  | 2,383              |
| <b>Reconciliation of funds</b>     |      |                            |                          |                    |
| Total funds brought forward        |      | 36,085                     | 17,837                   | 53,922             |
| Total funds carried forward        | 14   | 46,820                     | 9,485                    | 56,305             |

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2024 is shown in note 14.

The notes on pages 9 to 19 form an integral part of these financial statements.

# Moorlands Voluntary and Community Transport

(Registration number: 11965532)  
Balance Sheet as at 31 March 2025

|   | Note | 2025<br>£      | 2024<br>£      |
|---|------|----------------|----------------|
| <b>Current assets</b>                                 |      |                |                |
| Debtors   | 11   | 3,852          | 6,406          |
| Cash at bank and in hand                              | 12   | <u>110,165</u> | <u>51,326</u>  |
|   |      | 114,017        | 57,732         |
| <b>Creditors: Amounts falling due within one year</b> | 13   | <u>(1,291)</u> | <u>(1,427)</u> |
| <b>Net assets</b>                                     |      | <u>112,726</u> | <u>56,305</u>  |
| <b>Funds of the charity:</b>                          |      |                |                |
| <b>Restricted income funds</b>                        |      |                |                |
| Restricted funds                                      | 14   | 6,269          | 9,485          |
| <b>Unrestricted income funds</b>                      |      |                |                |
| Unrestricted funds                                    |      | <u>106,457</u> | <u>46,820</u>  |
| <b>Total funds</b>                                    | 14   | <u>112,726</u> | <u>56,305</u>  |

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 7 to 19 were approved by the trustees, and authorised for issue on 13/8/25 and signed on their behalf by:

*Christine Adams*  
Christine Adams  
Trustee

The notes on pages 9 to 19 form an integral part of these financial statements.

## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **1 Charity status**

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

Moorlands Voluntary and Community Transport meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.



## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### ***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### ***Governance costs***

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustees's meetings and reimbursed expenses.

#### ***Government grants***

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

| <b>Asset class</b> | <b>Depreciation method and rate</b> |
|--------------------|-------------------------------------|
| Motor Vehicles     | 33.33% straight line                |

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.



## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.



## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 3 Income from donations and legacies

|  | Unrestricted<br>funds<br>General<br>£ | Restricted<br>funds<br>£ | Total<br>2025<br>£ |
|--|---------------------------------------|--------------------------|--------------------|
| Donations and legacies;                                  |                                       |                          |                    |
| Donations from individuals                               | 749                                   | -                        | 749                |
| Legacies   | 51,890                                | -                        | 51,890             |
| Donations from community groups                          | 928                                   | -                        | 928                |
| Grants, including capital grants;                        |                                       |                          |                    |
| Government grants  | -                                     | 22,395                   | 22,395             |
| Grants from other charities                              | -                                     | 1,942                    | 1,942              |
| Grants from companies                                    | 1,000                                 | -                        | 1,000              |
|  | <u>54,567</u>                         | <u>24,337</u>            | <u>78,904</u>      |
|  | Unrestricted<br>funds<br>General<br>£ | Restricted<br>funds<br>£ | Total<br>2024<br>£ |
| Donations and legacies;                                  |                                       |                          |                    |
| Donations from companies, trusts and similar<br>proceeds | 640                                   | -                        | 640                |
| Donations from individuals                               | 892                                   | -                        | 892                |
| Grants, including capital grants;                        |                                       |                          |                    |
| Government grants  | -                                     | 22,166                   | 22,166             |
| Grants from other charities                              | -                                     | 1,990                    | 1,990              |
| Grants from companies                                    | 6,582                                 | -                        | 6,582              |
|  | <u>8,114</u>                          | <u>24,156</u>            | <u>32,270</u>      |

#### 4 Income from other trading activities

|                             | Unrestricted<br>funds<br>General<br>£ | Total<br>2025<br>£ |
|-----------------------------|---------------------------------------|--------------------|
| Trading income;             |                                       |                    |
| Sales of goods and services | 13,998                                | 13,998             |
| Other trading income        | 131                                   | 131                |
|                             | <u>14,129</u>                         | <u>14,129</u>      |

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2025

|                             | Unrestricted<br>funds<br>General<br>£ | Total<br>2024<br>£ |
|-----------------------------|---------------------------------------|--------------------|
| Trading income;             |                                       |                    |
| Sales of goods and services | 16,097                                | 16,097             |
| Other trading income        | 208                                   | 208                |
|                             | <u>16,305</u>                         | <u>16,305</u>      |

#### 5 Expenditure on charitable activities

|   | Activity<br>undertaken<br>directly<br>£ | 2025<br>£     | 2024<br>£     |
|---|---|---------------|---------------|
| Volunteer expenses                        | 206                                     | 206           | 267           |
| Insurance                                 | 3,000                                   | 3,000         | 2,769         |
| Vehicle repairs & maintenance             | 2,323                                   | 2,323         | 2,229         |
| Fuel costs                                | 1,096                                   | 1,096         | 1,518         |
| Promotion & advertising                   | 90                                      | 90            | -             |
| General office costs, telephone & postage | 2,613                                   | 2,613         | 1,464         |
| Rent & utilities                          | 4,634                                   | 4,634         | 5,537         |
| Bank charges                              | 259                                     | 259           | 338           |
| Sundry expenses                           | -                                       | -             | 54            |
| Website                                   | 600                                     | 600           | 600           |
| Pension                                   | 515                                     | 515           | 507           |
| Staff costs                               | 19,058                                  | 19,058        | 18,740        |
| Governance costs                          | 680                                     | 680           | 662           |
| Payroll Costs                             | 433                                     | 433           | 607           |
| Depreciation                              | -                                       | -             | 8,600         |
| Other vehicle costs                       | 1,078                                   | 1,078         | 2,300         |
| Staff travel                              | 27                                      | 27            | -             |
|   | <u>36,612</u>                           | <u>36,612</u> | <u>46,192</u> |

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 6 Analysis of governance and support costs

##### Governance costs

|   | Unrestricted<br>funds<br>General<br>£ | Total<br>2025<br>£ |
|---|---------------------------------------|--------------------|
| Independent examiner fees               |                                       |                    |
| Examination of the financial statements | 680                                   | 680                |
|   | <u>680</u>                            | <u>680</u>         |
|   | Unrestricted<br>funds<br>General<br>£ | Total<br>2024<br>£ |
| Independent examiner fees               |                                       |                    |
| Examination of the financial statements | 662                                   | 662                |
|   | <u>662</u>                            | <u>662</u>         |

#### 7 Government grants

National Lottery Community Fund - £21,195 (2024: £20,966)  
To provide funds to support voluntary and community transport.

Biddulph Town Council - £1,000 (2024: £1,00)  
To provide funds to support the running of the Biddulph office.

Leek Town Council - £200 (2024: £200)  
To provide funds to support the running of the Leek office.

Cheadle Town Council - £nil (2023: £200)  
To provide funds to support the running of the Cheadle office.

The amount of grants recognised in the financial statements was £22,395 (2024 - £22,166).  
There are no unfulfilled conditions.  
No other forms of government assistance have been received.

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.



## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 9 Staff costs

The aggregate payroll costs were as follows:

|  | 2025<br>£     | 2024<br>£     |
|--|---------------|---------------|
| <b>Staff costs during the year were:</b> |               |               |
| Wages and salaries                       | 19,058        | 18,740        |
| Pension costs                            | 515           | 507           |
|  | <u>19,573</u> | <u>19,247</u> |

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

|           | 2025<br>No | 2024<br>No |
|-----------|------------|------------|
| Employees | <u>2</u>   | <u>2</u>   |

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £17,769 (2024 - £17,054).

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 11 Debtors

|                | 2025<br>£    | 2024<br>£    |
|----------------|--------------|--------------|
| Trade debtors  | 674          | 731          |
| Prepayments    | 678          | 675          |
| Accrued income | 2,500        | 5,000        |
|                | <u>3,852</u> | <u>6,406</u> |

#### 12 Cash and cash equivalents

|                     | 2025<br>£      | 2024<br>£     |
|---------------------|----------------|---------------|
| Cash on hand        | 6              | 17            |
| Cash at bank        | 70,159         | 51,309        |
| Short-term deposits | 40,000         | -             |
|                     | <u>110,165</u> | <u>51,326</u> |

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 13 Creditors: amounts falling due within one year

|                                    | 2025<br>£    | 2024<br>£    |
|------------------------------------|--------------|--------------|
| Trade creditors                    | -            | 299          |
| Other taxation and social security | 110          | 108          |
| Pension scheme creditor            | 101          | 99           |
| Accruals                           | 1,080        | 921          |
|                                    | <u>1,291</u> | <u>1,427</u> |

#### 14 Funds

|  | Balance at 1<br>April 2024<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Balance at 31<br>March 2025<br>£ |
|--|---------------------------------|----------------------------|----------------------------|----------------------------------|
| <b>Unrestricted funds</b>  |                                 |                            |                            |                                  |
| <b>General</b>   |                                 |                            |                            |                                  |
| General Fund   | 46,820                          | 68,696                     | (9,059)                    | 106,457                          |
| <b>Restricted funds</b>  |                                 |                            |                            |                                  |
| Biddulph Town Council  | 70                              | 1,000                      | (1,070)                    | -                                |
| Leek Town Council  | -                               | 200                        | (200)                      | -                                |
| National Lottery   | 5,242                           | 21,195                     | (20,168)                   | 6,269                            |
| Community Foundation for<br>Staffordshire - We Love the<br>Moorlands | -                               | 1,000                      | (1,000)                    | -                                |
| Yapp Charitable Trust  | 4,167                           | -                          | (4,167)                    | -                                |
| Your Housing   | 6                               | -                          | (6)                        | -                                |
| Co-op  | -                               | 942                        | (942)                      | -                                |
| <b>Total restricted funds</b>  | <u>9,485</u>                    | <u>24,337</u>              | <u>(27,553)</u>            | <u>6,269</u>                     |
| <b>Total funds</b>   | <u>56,305</u>                   | <u>93,033</u>              | <u>(36,612)</u>            | <u>112,726</u>                   |

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2025

|                               | Balance at 1<br>April 2023<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Balance at 31<br>March 2024<br>£ |
|-------------------------------|---------------------------------|----------------------------|----------------------------|----------------------------------|
| <b>Unrestricted funds</b>     |                                 |                            |                            |                                  |
| <b>General</b>                |                                 |                            |                            |                                  |
| General Fund                  | 36,085                          | 24,419                     | (13,684)                   | 46,820                           |
| <b>Restricted</b>             |                                 |                            |                            |                                  |
| Biddulph Town Council         | 70                              | 1,000                      | (1,000)                    | 70                               |
| National Lottery              | 8,600                           | 20,966                     | (24,324)                   | 5,242                            |
| Cheadle Town Council          | -                               | 200                        | (200)                      | -                                |
| Garfield Weston Foundation    | 2,500                           | -                          | (2,500)                    | -                                |
| Yapp Charitable Trust         | 6,667                           | -                          | (2,500)                    | 4,167                            |
| Baron Devenport               | -                               | 1,000                      | (1,000)                    | -                                |
| Your Housing                  | -                               | 990                        | (984)                      | 6                                |
| <b>Total restricted funds</b> | <u>17,837</u>                   | <u>24,156</u>              | <u>(32,508)</u>            | <u>9,485</u>                     |
| <b>Total funds</b>            | <u><u>53,922</u></u>            | <u><u>48,575</u></u>       | <u><u>(46,192)</u></u>     | <u><u>56,305</u></u>             |

The specific purposes for which the funds are to be applied are as follows:

Leek Town Land Trust

To provide funds to support voluntary and community transport in the Leek area.

Biddulph Town Council

To provide funds to support the running of the Biddulph office.

Leek Town Council

To provide funds to support voluntary and community transport in the Leek area.

National Lottery Community Fund

To provide funds to support voluntary and community transport

Your Housing

Funds to purchase a PC

Cheadle Town Council

Towards the rent and telephone costs of the Cheadle office.

Community Foundation for Staffordshire – We Love the Moorlands

Towards the rental costs of the Leek Office

Garfield Weston Foundation

To provide funds to support voluntary and community transport

Yapp Charitable Trust

Towards the charity's core costs



## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 15 Analysis of net assets between funds

|                     | Unrestricted<br>funds<br>General<br>£ | Restricted<br>funds<br>£ | Total funds<br>at 31 March<br>2025<br>£ |
|---------------------|---------------------------------------|--------------------------|---|
| Current assets      | 107,748                               | 6,269                    | 114,017                                 |
| Current liabilities | (1,291)                               | -                        | (1,291)                                 |
| Total net assets    | <u>106,457</u>                        | <u>6,269</u>             | <u>112,726</u>                          |
|                     | Unrestricted<br>funds<br>General<br>£ | Restricted<br>funds<br>£ | Total funds<br>at 31 March<br>2024<br>£ |
| Current assets      | 48,247                                | 9,485                    | 57,732                                  |
| Current liabilities | (1,427)                               | -                        | (1,427)                                 |
| Total net assets    | <u>46,820</u>                         | <u>9,485</u>             | <u>56,305</u>                           |

#### 16 Related party transactions

There were no related party transactions in the year.