

Company registration number: 11965532

Charity registration number: 1187083

# Moorlands Voluntary and Community Transport

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Daryl Denson ACMA  
VAST  
The Dudson Centre  
Hanley  
Stoke-on-Trent  
ST1 5DD

# **Moorlands Voluntary and Community Transport**

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## **Moorlands Voluntary and Community Transport**

### **Reference and Administrative Details**

<b>Trustees</b>	Michael Smith, Chair Christine Adams, Vice Chair John Verney, Treasurer Brian Blackwood Keith Hambleton Pamela Massey
<b>Secretary</b>	Sally Bentley
<b>Senior Management / Leadership Team</b>	Sally Bentley, Chief Officer
<b>Charity Registration Number</b>	1187083
<b>Company Registration Number</b>	11965532
<b>Registered Office</b>	The charity is incorporated in England. Leek Health Centre Fountain Street Leek Staffordshire ST13 6JB
<b>Independent Examiner</b>	Daryl Denson ACMA VAST The Dudson Centre Hanley Stoke-on-Trent ST1 5DD
<b>Bankers</b>	Unity Trust Bank PO Box 7193 Planetary Road Willenhall WV1 9DG

## **Moorlands Voluntary and Community Transport**

### **Trustees' Report (incorporating Directors Report)**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Michael Smith, Chair
	Christine Adams, Vice Chair
	John Verney, Treasurer
	Brian Blackwood
	Keith Hambleton
	Pamela Massey

Secretary:	Sally Bentley
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Senior Management / Leadership Team:	Sally Bentley, Chief Officer
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#### **Objectives and activities**

##### ***Objects and aims***

The provision of a community transport service, for such inhabitants of the Staffordshire Moorlands and surrounding areas, who are in need of such a service because of age, sickness or disability (mental or physical) or poverty or lack of availability of adequate transport services.

##### ***Objectives, strategies and activities***

We provide a voluntary transport service which utilises volunteer drivers who use their own cars to take people who live in the Staffordshire Moorlands, have no private transport and are unable to use public transport, to a variety of appointments and venues.

The priority for us is to take people to health-related appointments and so these form a large proportion of our routine journeys. We prioritise health appointments as we feel that these are the most critical to a person's well-being, chances of living independently in their own home and overall general quality of life. These are all things that we aim to continually improve through our scheme.

## **Moorlands Voluntary and Community Transport**

### **Trustees' Report (incorporating Directors Report)**

#### ***Public benefit***

We provide a voluntary transport service which utilises volunteer drivers who use their own cars to take people who live in the Staffordshire Moorlands, have no private transport and are unable to use public transport, to a variety of appointments and venues.

The priority for us is to take people to health-related appointments and so these form a large proportion of our routine journeys. We prioritise health appointments for clients meeting the criteria as we feel that these are the most critical to a person's well-being, chances of living independently in their own home and overall general quality of life. These are all things that we aim to continually improve through our scheme.

To ensure the safety of our passengers and volunteers we have retained working to our guidance and PPE use. This was in place throughout the year with gradual changes allowing for discretion and common sense, having discussed it and supported at each board meeting.

We are pleased to report that in the period from April 2022 to March 2023 our volunteer drivers gave over 3,100 hours of their time to the voluntary transport scheme, providing in total over 2,900 single passenger journeys. Whilst our administration based volunteers (including trustees and voluntary office staff facilitating the booking lines) gave approximately 950 hours of support to our organisation.

Our community transport service operates three minibuses, all of which are wheelchair accessible. These vehicles, along with our volunteer drivers, are available for local voluntary, community, and not-for-profit organisations, to enable them to transport their members to regular activities and days out.

Our regular groups include taking people to luncheon clubs groups and young people to activities. By providing this service we are able to contribute to deliver against one of our main aims which is reducing social isolation through the provision of transport. We enable vulnerable people to get out of their homes, meet their peers and to enjoy a hot meal; whilst also supporting young people, to attend activities and days out that they would otherwise not be able to access.

The pandemic was during the year still having an adverse effect on the demand for our community transport service though 2022-23 however, we have recently started to see an increase in numbers of groups returning to use our service. To this end we have been able to carry out over 2,200 single passenger journeys during 2022-23 which is a significant increase on the previous year.

We declare that the Trustees have had regard to the guidance issued by the Charity Commission on public benefit. The Trustees worked with the Charity Commission to ensure that our objects fully met the criteria of being exclusively charitable for the public benefit.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.



## **Moorlands Voluntary and Community Transport**

### **Trustees' Report (incorporating Directors Report)**

#### **Achievements and performance**

Throughout 2022-23 our charity has seen an increase in numbers of requests from both individual passengers and local community groups, and we have worked hard to revert wherever possible to some sort of normality post-pandemic. We have been able to support over 420 individuals through our voluntary transport service, with a strong emphasis on health related appointments.

Our community transport service saw a significant increase in demand on the previous year 2021-22. This year we were able to support 14 voluntary, community and not-for-profit organisations, covering over 4,200 miles. This service also saw an increase in groups accessing our minibuses for the first time, including several local sports teams and cadet organisations using the vehicles to access activities.

In June 2022 our charity was invited to attend and participate in an event including 1000 volunteers from 40 charities at Stafford County Show Ground. This was organised by the Lord Lieutenant of Staffordshire as part of a 'thank you' to groups who had 'given outstanding service to the community of Staffordshire throughout the pandemic'. The Chief Officer and Vice Chair of Trustees attended as part of the Support Staffordshire Group. In November 2022 we attended a Moorlands voluntary event and received a Community Volunteering award for 'wellbeing' from our local MP and the Deputy Lord Lieutenant of Staffordshire.

With restrictions now all but lifted we were able to resume promoting the service in person and through other media including talks given to a number of local groups throughout the year. The lifting of restrictions also meant that we could resume our volunteer drivers' meetings in-person, as well as our 8-weekly trustee board meetings.

2022-23 saw us in our third and final year of our National Lottery grant. MVCT is fully aware of the challenges facing the Charity in 2023-24 as it continues to seek sustainable funding with the Lottery Grant ending early in 2023-24. This funding has been vital over the last 3 years to our sustainability, especially with the reduction in income due to the pandemic. With the lottery grant we have also been able to purchase promotional material including professionally printed leaflets and business cards. These documents have been invaluable in increasing awareness of our services, especially through GP surgeries, and has resulted in many new users.

Following the submission of a number of applications we also received funding from 11 different sources, including all three Town Councils, The Yapp Charitable Trust, The Garfield Weston Foundation, and Leek Town Lands. This has been a mix of large and smaller grants, most awarded on a 'one-off' basis and also one over three years. The Trustees are very grateful for the financial support received over the year.

2022-23 has seen MVCT stabilise and move forward to pre-pandemic levels. Feedback from service users reflects the strength of feeling about the organisations' status in the local area and underpins how vital the service provided is to local people.

#### **Financial review**

The results for the year are set out in the Statement of Financial Activities.

# **Moorlands Voluntary and Community Transport**

## **Trustees' Report (incorporating Directors Report)**

### ***Policy on reserves***

Our reserves policy as set out in our financial controls policy:

'MVCT will plan and manage its resources to meet the requirements both of day to day and of future activity. In the Trustees' view the reserves should provide the Charity with adequate financial stability and the means to meet its charitable objectives for the foreseeable future. They will aim to hold sufficient funds to meet running costs for 6 months. To this end, they have created a designated fund within the accounts.' £15,000 has been allocated as reserves. At the year end the charity held £36,085 of unrestricted funds (2022: £30,309).

### **Structure, governance and management**

#### ***Nature of governing document***

The company is operated under the rules of its memorandum and articles incorporated 26 April 2019 as amended by special resolution registered at Companies House on 17 December 2019. It is a company limited by guarantee and therefore has no share capital. The liability of each member in the event of winding-up is limited to £10.

#### ***Recruitment and appointment of trustees***

The method of appointment of trustees/directors is in accordance with the governing document of the charity.

Anyone can put themselves forward to be a trustee, subject to approval by the board. The Board of Trustees are always looking to recruit new trustees who can bring new skills and experiences into the charity.

#### ***Induction and training of trustees***

Trustees are informed of their role and the relevant legislation and given a copy of the Memorandum and Articles of Association.

#### ***Major risks and management of those risks***

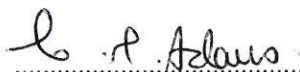
##### ***Policies***

All the policies that are in place, including financial controls, equalities, and declaration of interest, have set dates for review; thus ensuring relevance through periodic evaluation.

### **Small company provision**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The annual report was approved by the trustees of the charity on 4 July 2023 and signed on its behalf by:



Christine Adams  
Trustee



## **Moorlands Voluntary and Community Transport**

### **Independent Examiner's Report to the trustees of Moorlands Voluntary and Community Transport ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Moorlands Voluntary and Community Transport as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Daryl Denson ACMA

VAST  
The Dudson Centre  
Hanley  
Stoke-on-Trent  
ST1 5DD

Date: 13/07/2023



## Moorlands Voluntary and Community Transport

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	2,609	34,440	37,049
Other trading activities	4	14,479	-	14,479
Total income		<u>17,088</u>	<u>34,440</u>	<u>51,528</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(11,312)</u>	<u>(33,803)</u>	<u>(45,115)</u>
Total expenditure		<u>(11,312)</u>	<u>(33,803)</u>	<u>(45,115)</u>
Net income		<u>5,776</u>	<u>637</u>	<u>6,413</u>
Net movement in funds		5,776	637	6,413
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>30,309</u>	<u>17,200</u>	<u>47,509</u>
Total funds carried forward	15	<u>36,085</u>	<u>17,837</u>	<u>53,922</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	7,046	46,540	53,586
Other trading activities	4	6,416	-	6,416
Total income		<u>13,462</u>	<u>46,540</u>	<u>60,002</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(7,426)</u>	<u>(35,897)</u>	<u>(43,323)</u>
Total expenditure		<u>(7,426)</u>	<u>(35,897)</u>	<u>(43,323)</u>
Net income		<u>6,036</u>	<u>10,643</u>	<u>16,679</u>
Net movement in funds		6,036	10,643	16,679
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>24,273</u>	<u>6,557</u>	<u>30,830</u>
Total funds carried forward	15	<u>30,309</u>	<u>17,200</u>	<u>47,509</u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2022 is shown in note 15.

The notes on pages 8 to 21 form an integral part of these financial statements.

# Moorlands Voluntary and Community Transport

(Registration number: 11965532)  
Balance Sheet as at 31 March 2023

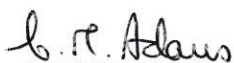
	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	11	8,600	17,200
<b>Current assets</b>			
Debtors	12	6,678	440
Cash at bank and in hand	13	39,735	31,771
		46,413	32,211
<b>Creditors: Amounts falling due within one year</b>	14	(1,091)	(1,902)
<b>Net current assets</b>		45,322	30,309
<b>Net assets</b>		53,922	47,509
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	15	17,837	17,200
<b>Unrestricted income funds</b>			
Unrestricted funds		36,085	30,309
<b>Total funds</b>	15	53,922	47,509

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

## Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 6 to 21 were approved by the trustees, and authorised for issue on 4 July 2023 and signed on their behalf by:

  
Christine Adams  
Trustee

The notes on pages 8 to 21 form an integral part of these financial statements.

## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **1 Charity status**

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

Moorlands Voluntary and Community Transport meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.



## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustees's meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

<b>Asset class</b>	<b>Depreciation method and rate</b>
Motor Vehicles	33.33% straight line

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.



## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Financial instruments

##### *Classification*

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### *Recognition and measurement*

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	500	-	500
Donations from individuals	251	-	251
Donations from community groups	1,858	-	1,858
Grants, including capital grants;			
Government grants	-	21,940	21,940
Grants from other charities	-	12,500	12,500
	<u>2,609</u>	<u>34,440</u>	<u>37,049</u>



## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

	Unrestricted funds General £	Restricted funds £	Total 2022 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	2,000	-	2,000
Donations from individuals	296	-	296
Grants, including capital grants;			
Government grants	-	46,040	46,040
Grants from other charities	-	500	500
Grants from companies	4,750	-	4,750
	<u>7,046</u>	<u>46,540</u>	<u>53,586</u>

#### 4 Income from other trading activities

	Unrestricted funds General £	Total 2023 £
Trading income;		
Sales of goods and services	13,583	13,583
Other trading income	79	79
Local fundraising and street collection income	817	817
	<u>14,479</u>	<u>14,479</u>

	Unrestricted funds General £	Total 2022 £
Trading income;		
Sales of goods and services	6,297	6,297
Other trading income	119	119
	<u>6,416</u>	<u>6,416</u>

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 5 Expenditure on charitable activities

	Activity undertaken directly £	2023 £	2022 £
Volunteer expenses	409	409	301
Insurance	2,944	2,944	3,075
Vehicle repairs & maintenance	4,599	4,599	2,732
Fuel costs	1,562	1,562	474
Promotion & advertising	147	147	321
General office costs, telephone & postage	1,407	1,407	1,742
Legal & professional costs	243	243	389
Rent & utilities	5,554	5,554	5,858
Bank charges	72	72	188
Sundry expenses	26	26	74
Website	600	600	600
Staff costs	18,427	18,427	18,144
Governance costs	525	525	825
Depreciation	8,600	8,600	8,600
	<u>45,115</u>	<u>45,115</u>	<u>43,323</u>

£11,312 (2022: £7,426) of the total expenditure was for unrestricted costs and £33,803 (2022: £35,987) was for restricted costs.

# Moorlands Voluntary and Community Transport

## Notes to the Financial Statements for the Year Ended 31 March 2023

### 6 Analysis of governance and support costs

#### Governance costs

	Unrestricted funds General £	Total 2023 £	
Independent examiner fees			
Examination of the financial statements	525	525	
	525	525	
	Unrestricted funds General £	Restricted funds £	Total 2022 £
Independent examiner fees			
Examination of the financial statements	120	705	825
	120	705	825



## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **7 Government grants**

National Lottery Community Fund - £19,350 (2022: £18,840)

To provide funds to support voluntary and community transport.

National Lottery - £nil (2022: £25,800)

To purchase a minibus

Biddulph Town Council - £1,800 (2022: £500)

To provide funds to support the running of the Biddulph office.

Leek Town Council - £200 (2022: £200)

To provide funds to support the running of the Leek office.

Cheadle Town Council - £200 (2022: £nil)

To provide funds to support the running of the Cheadle office.

Staffordshire County Council Community Fund - £390 (2022: £nil)

To provide funds for the purchase of hi-vis jackets and coats.

SMDC - £nil (2022: £200)

To provide funds to support voluntary and community transport in the Biddulph area.

The amount of grants recognised in the financial statements was £21,940 (2022 - £46,040).

There are no unfulfilled conditions.

No other forms of government assistance have been received.

#### **8 Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 9 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
<b>Staff costs during the year were:</b>		
Wages and salaries	18,010	17,661
Pension costs	<u>417</u>	<u>483</u>
	<u>18,427</u>	<u>18,144</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Employees	<u>2</u>	<u>2</u>

1 (2022 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £487 (2022 - £483).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £16,243 (2022 - £16,083).

#### 10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 11 Tangible fixed assets

	Motor vehicles £	Total £
<b>Cost</b>		
At 1 April 2022	25,800	25,800
At 31 March 2023	25,800	25,800
<b>Depreciation</b>		
At 1 April 2022	8,600	8,600
Charge for the year	8,600	8,600
At 31 March 2023	17,200	17,200
<b>Net book value</b>		
At 31 March 2023	8,600	8,600
At 31 March 2022	17,200	17,200

#### 12 Debtors

	2023 £	2022 £
Trade debtors	533	20
Prepayments	413	420
Accrued income	5,732	-
	<u>6,678</u>	<u>440</u>

#### 13 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	17	7
Cash at bank	39,718	31,764
	<u>39,735</u>	<u>31,771</u>

#### 14 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	10	143
Other taxation and social security	97	115
Pension scheme creditor	94	163
Accruals	890	1,481
	<u>1,091</u>	<u>1,902</u>



## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 15 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<b>General</b>				
General Fund	30,309	17,088	(11,312)	36,085
<b>Restricted funds</b>				
Biddulph Town Council	-	1,800	(1,730)	70
Leek Town Council	-	200	(200)	-
National Lottery Community Fund	-	19,350	(19,350)	-
National Lottery	17,200	-	(8,600)	8,600
The Arnold Clark Community Fund	-	1,000	(1,000)	-
Cheadle Town Council	-	200	(200)	-
Community Foundation for Staffordshire - We Love the Moorlands	-	1,000	(1,000)	-
Garfield Weston Foundation	-	2,500	-	2,500
Staffordshire County Council Community Fund	-	390	(390)	-
VAST Bursary Fund	-	500	(500)	-
Yapp Charitable Trust	-	7,500	(833)	6,667
<b>Total restricted funds</b>	<u>17,200</u>	<u>34,440</u>	<u>(33,803)</u>	<u>17,837</u>
<b>Total funds</b>	<u><u>47,509</u></u>	<u><u>51,528</u></u>	<u><u>(45,115)</u></u>	<u><u>53,922</u></u>

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>				
<b>General</b>				
General Fund	24,273	13,462	(7,426)	30,309
<b>Restricted</b>				
Leek Town Land Trust	-	500	(500)	-
Biddulph Town Council	-	500	(500)	-
Leek Town Council	-	200	(200)	-
National Lottery Community Fund	-	18,840	(18,840)	-
SMDC Councillors' CIF	-	200	(200)	-
National Lottery Covid-19	6,557	-	(6,557)	-
National Lottery	-	25,800	(8,600)	17,200
Your Housing	-	500	(500)	-
<b>Total restricted funds</b>	<u>6,557</u>	<u>46,540</u>	<u>(35,897)</u>	<u>17,200</u>
<b>Total funds</b>	<u><u>30,830</u></u>	<u><u>60,002</u></u>	<u><u>(43,323)</u></u>	<u><u>47,509</u></u>

## **Moorlands Voluntary and Community Transport**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

The specific purposes for which the funds are to be applied are as follows:

Leek Town Land Trust

To provide funds to support voluntary and community transport in the Leek area.

Biddulph Town Council

To provide funds to support the running of the Biddulph office.

Leek Town Council

To provide funds to support voluntary and community transport in the Leek area.

National Lottery Community Fund

To provide funds to support voluntary and community transport

National Lottery

Funds to purchase a minibus

Your Housing

Funds to purchase a PC

Arnold Clark Community Fund

Towards the minibus running costs

Cheadle Town Council

Towards the rent and telephone costs of the Cheadle office.

Community Foundation for Staffordshire – We Love the Moorlands

Towards the rental costs of the Leek Office

Garfield Weston Foundation

To provide funds to support voluntary and community transport

Staffordshire County Council Community Fund

To provide funds for the purchase of hi-vis jackets and coats.

VAST Bursary Fund

Towards the cost of VAST accountancy services.

Yapp Charitable Trust

Towards the charity's core costs

## Moorlands Voluntary and Community Transport

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 16 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Tangible fixed assets	-	8,600	8,600
Current assets	37,176	9,237	46,413
Current liabilities	(1,091)	-	(1,091)
Total net assets	<u>36,085</u>	<u>17,837</u>	<u>53,922</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Tangible fixed assets	-	17,200	17,200
Current assets	32,211	-	32,211
Current liabilities	(1,902)	-	(1,902)
Total net assets	<u>30,309</u>	<u>17,200</u>	<u>47,509</u>

#### 17 Related party transactions

There were no related party transactions in the year.