

Trustees' Annual Report

For the period 01-Sep-2023 to 31-Aug-2024

Charity Name: CABS-CARDIFF

Charity Number: 1187019



1 Structure and Governance

CABS-Cardiff is a Charitable Incorporated Organisation whose only voting members are its charity trustees, with a Constitution. It gained charitable status on 18 December 2019.

2 Objectives and Activities

The objects of the Charity as set out in its constitution are:

1. To relieve the needs of the adults with learning disabilities, in particular but not exclusively, in Cardiff, by the provision of basic skills training to facilitate their engagement in ordinary social activities with increased confidence and to provide educational opportunities that will increase their visibility and reduce their social isolation.
2. To advance education for adults with learning disabilities, in particular but not exclusively, in Cardiff.

3 Chair's Report

3.1 Learning Clubs

This year we have continued with our 3 Learning Clubs in three different Cardiff Hubs. We are very grateful for the continued support from the Hubs which allow us to have our Learning Clubs in the heart of the communities of Cardiff.

We have had new learners join us. In fact, we have a waiting list for members showing that there is a continued need for what we provide.

3.2 Funding/Fundraising

We are putting together a bid to Cardiff Shared Prosperity Fund's Move More, Eat Well Small Grants Scheme. We plan for a series of activities early in 2025 should we be successful. As part of that application, we need an additional signatory to the bank account. The trustees were polled by email and it was agreed that Pauline Wakeham would be added as a signatory.

We will also bid for funds from the National Lottery Community Fund.

3.3 Volunteers

In March 2024 we recruited a volunteer to help with the Wednesday sessions. We used Vibrant Nation to carry out the DBS check for her.

3.4 Trustees

2 of our trustees have stood down in July 2024. They are:

- Rosemary Gleeson
- Jayne Morgan

The remain trustees have thanked Rosie and Jayne for all their support since the Charity was established. We have approached 2 other people to become trustees and they have indicated that they are willing.

4 Treasurer's Report

4.1 Overall Position

During 2023-2024 we did not receive any grant income. We do have enough reserves to carry on our activities for the next 9 months (£8,829). However, we will need to apply for funding from external agencies to keep our activities going in 2024-2025 and beyond.

4.2 AmazonSmile

AmazonSmile, a program that allowed shoppers to donate a portion of their eligible purchases to a charity of their choice, was discontinued by Amazon on February 20, 2023. This means we have lost one stream of income.

4.3 Cardiff Community Lottery

In August 2024, we enrolled in the Cardiff Community Lottery. This allows supporters to enter a weekly lottery, paid for monthly) with a chance to win a cash prize of £25,000 and a number of smaller cash prizes. We hope this might become a good source of income to cover day-to-day running costs such as accounting software, insurance and DBS checks which are rarely funded by external agencies who support projects.

Supporters can nominate CABS-Cardiff to receive part of their ticket money (at least 52p) and have the opportunity for their prize money to go to CABS-Cardiff should they wish.

4.4 Annual Financial Statement

CABS-Cardiff

For the year ended 31 August 2024

Account	2024	2023
Income		
Donations	10.00	341.24
Funding Award(s)	0.00	10,000.00
Other Revenue	2.00	0.00
Total Income	12.00	10,341.24
Cost of Sessions		
Equipment	284.84	117.15
Tutor Fee	9,570.00	10,180.00
Postage/Delivery	4.99	0.00
Total Cost of Sessions	9,859.83	10,297.15
Gross Surplus/Deficit	(9,847.83)	44.09
Administrative Costs		
Advertising & Marketing	0.00	38.38
Audit & Accountancy fees	205.20	191.52
Bank Fees	0.28	0.00
Entertainment - 0%	0.00	176.00
Insurance	384.04	351.69
Legal Expenses	0.00	50.00
DBS expenses	4.20	14.40
Total Administrative Costs	593.72	821.99
Operating Balance	(10,441.55)	(777.90)
Balance on Ordinary Activities Before Taxation	(10,441.55)	(777.90)
Balance after Taxation	(10,441.55)	(777.90)
Account	2024	2023
Cash Balances		
Santander CABS	8,518.86	18,963.34
Petty Cash	260.93	260.93
Cash Float for payments at sessions	50.00	50.00
Total Cash Balances	8,829.79	19,274.27

5 Reference and Administrative details

5.1 Names of the charity trustees who manage the charity.

<u>Trustee name</u>	<u>Office (if any)</u>
Margaret Collins	Chair
Rebecca Ballard	Treasurer
Jayne Morgan	stood down, July 2024
Pauline Wakeham	
Rosemary Gleeson	stood down, July 2024

6 Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s)



Full name(s)

Rebecca Jane Ballard

Position

Treasurer

Date

20-Jun-2025