



PRAIZIN' HANDS PUPPET GROUP

Trustees' Annual Report and Financial Statement

Year ending 31st December 2024

Charity No: 1186981

Introduction

Another busy year for all three of our puppet teams. This year has seen an increased interest from schools in Southampton wanting to book puppets. These bookings have mainly come about from word of mouth.

One of the most unusual requests we made during the year, was for people to knit us Brussel Sprouts. Thank you to all those who answered the request, we ended up with hundreds made by people from all over the country. We used them as part of our Christmas presentations handing them out with a short bible verse.

For the first time this year, we have run year 6 puppet workshops in three of our local schools, giving children the opportunity to have 'a go' at puppetry. These have been well received, and we hope this will encourage new young people to join our Little Hands youth team.

During the year, we have recorded scripts in a school, using the pupils voices. Doing this enables us to have the child like voices for the puppets in the sketches, meaning the children watching the presentation can relate to them more.

We organised two taster days during the year, looking for new puppeteers. As a result of these events, Romey and Pippa joined our Big Hands team and Gloria joined our Little Hands youth team.

In November, some of our adult puppeteers attended the Equip Creative Ministry Conference, held in Rugby. During this three day event they were able to listen to various speakers and attend different workshops on puppetry skills. We entered the puppetry song competition and received a trophy and certificate as we came first.

When our Big Hands Team perform at Christmas and Easter, we have a small team of up front people who talk to the audience between songs or sketches, as we change over props and scenery. Thank you to Joy, Serena, Liz and Ian for supporting us with this role.

When we rehearse, we either meet at Blackfield Baptist Church or Lyndhurst Baptist Church, depending on the team. We would like to thank them for their continuing support in allowing us to use their premises.

In December, we unfortunately had to say farewell to Norman. He had been part of our stage crew for 16 years and a loyal supporter of Praizin' Hands over this time. It was a privilege to be asked to perform a song for Norman, as a tribute to him, in his funeral service.

Thank you to everyone who supports the work of the puppet group, whether that be through prayer, financially, by being part of a puppet team, sewers, knitters or just words of encouragement to support the teams. Thank you also to my fellow trustees for helping to run the charity ensuring it is run in the best way possible to ensure its future.

Nigel Eyres
Chair of Trustees

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- Receipts and Payments Accounts
- Statement of Assets and Liabilities
- Notes to the Accounts
- Independent Examiner's Report



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2024		31	12	2024

Section A

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel John Eyres	Chair		Charity membership
2	Cary Elizabeth Joyce			Charity membership
3	Colin Stephen Ridout			Charity membership
4	Beverly Jayne Eyres			Charity membership
5	Maryanne Timandra Isobella Kitcherside			Charity membership
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Name	Dates acted if not for whole year
	N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution – Issue 02 - Released 17.12.2019
How the charity is constituted	Charitable Incorporated Organisation (CIO)
Trustee selection methods	Elected by membership at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have the following policies in place that are reviewed annually by the trustees at their October Trustees meeting.

- Health and Safety Policy
- Safeguarding Policy
- Data Protection Policy
- Risk Assessment
- Reserves Policy

All the charity membership that works with the youth team or in schools etc have an enhanced DBS check carried out on them, which are revalidated every 3 years. They also receive annual Safeguarding training.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of the Christian faith using puppetry and creative arts in an evangelistic and teaching nature, working with people of all ages from churches, schools, and communities. Developing the skills of both the youth and adult puppet teams through training and teamwork.

To present secular educational puppetry presentations working with schools and educational establishments to advance the education of children and young people as well as adults with learning disabilities. By covering social issue topics that may affect their lives.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our three puppet teams have had another productive year with new members joining two of our teams.

Our Big Hands adult team, in the weeks leading up to Easter and Christmas, visited schools including special needs schools and adults with learning disabilities with their new presentations.

Our PSHE Schools Project team (personal, social, health and economic) have been working with schools all year to put on presentations on social issue topics. We have launched a new Wellbeing and Mental Health presentation, with 2 slightly different versions suitable for Key Stage 1 (Infants) and Key Stage 2 (Juniors).

Our youth team, this year, have performed at different events during the year, leading four Church services and at a community fun day, for over 800 people.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity has no paid staff and is run totally by volunteers. The trustees rely on the commitment of these volunteers to develop and grow the work of the charity.

We do not make a charge for the work we do, so rely on donations and grants received during the year, to support the charity.

We do not supply grants or have an investment policy.

Summary of the main achievements of the charity during the year

As we have three different teams, we have summarised their activities during the year, below:

Big Hands Adult Team

The Easter and Christmas presentations have again been a great success this year. The Easter presentation tour visited 12 venues and the Christmas presentation 17 venues. Combined, they have been watched by over 7,000 people

The team has welcomed two new puppeteers, who joined in time to participate in our Christmas Presentations.

PSHE Schools Project

This team put on presentations throughout the year in schools on social issue topics supporting the personal, social, health and economic (PSHE) education curriculum.

We have introduced 2 new presentations this year, Wellbeing for KS1 (Infants) and Wellbeing and Mental Health for KS2 (Juniors). These presentations have been performed in 18 different schools.

They have performed presentations on 2 other topics during the year on Friendships and our All Change presentation for year 2 children who will be moving to a new school.

Little Hands Youth Team

Another busy year for this team with 5 performances. Their theme for the year was Daniel in the Lions Den which they have performed at Messy Church in Marchwood, The Church of Landford, Messy Church at Lymington Baptist Church, Waypoint Summer Fun Day and Southwick Methodist Church.

When the team have not been rehearsing or performing, they have had a social time in their regular meetings playing games and learning more about God. During the year, they have had outings to crazy golf, bowling and Aeroball.

Praying Hands

This group was set up in 2023 to bring together people who felt led to pray for the work of the charity. They have continued to flourish during the year with regular meetings, in a small group. They also share to a wider prayer group of people who cannot attend the meetings.

Fundraising

In January, we received a grant from Sovereign Networking Group (SNG) For £995. The grant was to cover the cost for a new Mental Health presentation. The grant enabled us to purchase new puppets, props and scenery for the new presentation.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a reserves policy in place that gives the charity an increased level of financial security against unexpected costs. During the year we have not needed to use this reserve fund.

The trustees consider what the reserve fund could be used to cover, like unexpected costs that have not been budgeted for or replacing failed equipment, repairs to the van or to cover a drop in donations, so the charity can continue to operate.

Considering all these factors that this reserve fund may need to cover, the reserve fund value has been set as £2,000. This amount is held in our bank account as unrestricted funds.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding comes from the donations we receive during the year which was £9,139, which is 73% of our receipts. These donations are made up of regular monthly donations (52%) and single donations (48%). On many of these donations, we are able to claim Gift Aid which has added an additional £716.

We also apply for grants to support the work of the charity, especially to cover the cost of new presentations. In January, we received a grant for £955 for a new Project team presentation. Further details of this grant can be found under the account notes section.

The donations and grants we have received have enabled the charity to offer performances and activities to achieve the charity's objectives.

During the year 2024, receipts were £12,507 and payments were £12,454, giving a net increase of £53. Total carried forward £6,487.

In May we changed our bank account to The Cooperative Bank, closing our previous HSBC account. We changed as the Co-op do not charge us for using the account and it enabled us to have internet banking

We do not have an investment policy.

Section F

Other optional information

The puppet groups equipment is currently stored at a unit in Hythe, which we rent. The location of the unit is ideal as it is central and allows us to drive the van up to the doors, for loading and unloading, but it also has a number of other points that do not make it ideal.

We would like to find a better and larger unit to use for storage and possibly rehearsals. Due to the condition of the building, we current rent, some of our equipment is deteriorating, so we are searching for a better and newer building within our limited price range.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>NEyres</i>	<i>Cary Joyce</i>
Full name(s)	Nigel John Eyres	Cary Elizabeth Joyce
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	1 May 2025	



Receipts and payments accounts

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For the period
from

1.Jan.24

To

31.Dec.24

Section A Receipts and payments

		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts	Notes					
Donations - Monthly	1	4,728	-	-	4,728	4,368
Donations	2	4,411	-	-	4,411	4,752
Gift Aid Rebate	3	716	-	-	716	711
Hall Hire	4	650	-	-	650	677
Team Clothing	5	156	-	-	156	158
Adopt a Puppet	6	-	-	-	-	75
Trips and Outings	7	174	-	-	174	160
Amazon Smile	8	-	-	-	-	49
Easy Fundraising	8	35	-	-	35	51
Activity Supplies	9	48	-	-	48	44
Grants	11	-	995	-	995	1,750
Merchandise	12	40	-	-	40	98
Anniversary		-	-	-	-	330
Equip Puppet Festival	23	555	-	-	555	240
		-	-	-	-	-
Sub total (Gross income for AR)		11,512	995	-	12,507	13,462
A2 Asset and investment sales, (see table).						
		-	-	-	-	-
		-	-	-	-	-
Sub total		-	-	-	-	-
Total receipts		11,512	995	-	12,507	13,462
A3 Payments						
Storage	10	4,837	-	-	4,837	5,377
Hall Hire	4	230	-	-	230	796
Puppet Van	13	2,193	-	-	2,193	1,718
Insurance	14	849	-	-	849	724
Administration	15	182	-	-	182	117
Activity Supplies	9	203	-	-	203	176
Bank Charges	16	68	-	-	68	107
Trips and Outings	7	170	-	-	170	165
Testing	17	70	-	-	70	65
Team Clothing	5	197	-	-	197	172
DBS Checks	18	86	-	-	86	84
Training	19	-	-	-	-	200
Travel Expenses	20	73	-	-	73	-
Refreshments	21	47	-	-	47	14
Miscellaneous	22	137	-	-	137	183
COVID-19		-	-	-	-	3
Adopt a Puppet	6	-	-	-	-	-
Anniversary		-	-	-	-	363
Equip Puppet Festival	23	555	-	-	555	240
		-	-	-	-	-
Sub total		9,895	-	-	9,895	10,505
A4 Asset and investment purchases, (see table)						
Equipment		702	-	-	702	1,410
Puppets		415	935	-	1,350	1,200
Props and Scenery		447	60	-	507	243
		-	-	-	-	-
Sub total		1,564	995	-	2,559	2,853
Total payments		11,459	995	-	12,454	13,358
Net of receipts/(payments)		53	-	-	53	105
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		6,434	-	-	6,434	6,329
Cash funds this year end		6,487	-	-	6,487	6,434

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	5,742	-	-
	Cheques not Cashed	71	-	-
	Money not Banked	816	-	-
	Total cash funds (agree balances with receipts and payments account(s))	6,487	-	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
	None		-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
	Peugeot Expert Van	Unrestricted	-	-
	Puppets	Unrestricted	-	-
	Staging	Unrestricted	-	-
	Props and Scenery	Unrestricted	-	-
	Audio, Visual & Lighting Equipment	Unrestricted	-	-
	Outdoor Puppetry Equipment	Unrestricted	-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
	None		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>N. Eyres</i>	Nigel John Eyres	1. May. 25	
	<i>Cary Elizabeth Joyce</i>	Cary Elizabeth Joyce	1. May. 25	

Accounts Notes

Notes	Comments
1	Donations – Monthly The regular monthly donations increased again during the year. We now receive £399.00 a month as regular monthly donations via standing order.
2	Donations During the year we received a total of 42 donations from schools, Churches, etc and individuals. Some making more than one donation during the year. The number of donations received was 1 less than in 2023 and the value was down by £341.00
3	Gift Aid Rebate Several of the personal donations we received we were able to claim back 25% Gift Aid on.
4	Hall Hire As the Big Hands and Little Hands teams now rehearse at Blackfield Baptist Church our hall hire costs have reduced. The Church do not charge us, so our only costs are the donation we make towards heating and electricity for using the building. As the money we received to cover the hall hire, this year, was higher than the donation we made, this money was used to support other puppet expenses, especially our Little Hands Team.
5	Team Clothing The puppet team's polo shirts and hoodies, the volunteers wear, they pay for themselves. We will support team members with the cost of the polo shirts, should it be necessary. The difference in value between the receipts and expenses is because some items have been paid for in 2025.
6	Adopt a Puppet This is a scheme when you can adopt one of our puppets for a year. There is also the option of naming a puppet. – No puppets were adopted in 2024
7	Trips and Outings This covered the cost of taking our Little Hands youth team to the Crazy Golf, Aeroball and Bowling during the year. The trips are paid for by those who attend the event.
8	Easy Fundraising We receive a small donation from Easy Fundraising when people make purchases that are linked to the charity.
9	Activity Supplies This covers the cost of running different activities organised for our Little Hands youth team during their meetings. Some of the activities, like the Christmas party, the team contribute towards.
10	Storage This covers the cost of us hiring a unit to store all our equipment.
11	Grants (Restricted Funds) Sovereign Network Group (SNG) – We received a grant for £995.00 in January for a new Mental Health presentation. This enabled us to buy some new puppets and props and scenery. (Grants are recorded as restricted funds as they have to be spent on the items they have been awarded for, so cannot be used for other expenses)
12	Merchandise We have some branded pens, notebooks keyrings etc that we sold during the year.
13	Puppet Van This covers the annual cost of running the puppet van, including diesel, servicing and repairs and insurance.
14	Insurance This covers the liability insurance, equipment insurance and other insurances needed for the charity. This cost increased again this year.
15	Administration This covered the cost of running the charity, for example stationary, stamps, printer ink etc. It also includes the cost of booking the hall for the AGM.
16	Bank Charges This is the cost incurred on our bank account with HSBC. We paid a monthly charge and then an additional cost for processing cheques. We closed the account in August, so these charges are only for part of the year. We now bank with the Cooperative Bank who do not make a charge.

17	Testing Covers the annual PAT testing of all the puppet groups electrical equipment. We need this testing to be able to use our equipment in schools and other venues.
18	DBS Checks All new adult puppeteers need to have an enhanced DBS check when they join. The DBS checks are then revalidated every 3 years
19	Training We arrange external safeguarding training for the puppet team every other year. No cost shown as the next training will be in 2025.
20	Travel Expenses When we do puppet performances that are not in the local area, we contribute to the fuel costs of these who drive to the venue.
21	Refreshments This is for our rehearsals used at our Little Hands team meetings.
22	Miscellaneous For these costs that fall outside the other categories.
23	Equip Puppet Festival This is an annual event that some of our adult puppeteers attended. The cost of the tickets to attend this festival were covered by those attending.

General

- The charity's accounts are receipts and payments accounts.
- All values are rounded to the nearest whole £.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Praizin' Hands Puppet Group

On accounts for the year
ended

31st December 2024

Charity no
(if any)

1186981

Set out on pages

9 to 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A.P. Nicholas

Date:

9th June 2025

Name:

Alan Nicholas

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (ICAEW)

Address:

15A Wellands Road

Lyndhurst, Hampshire

SO43 7AB