

**Llyswen Cheeky Monkeys Nursery  
and Afterschool Club  
Trustees Report and  
Receipts & Payments Accounts  
Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023**



# Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

## Contents

Reference and Administrative details .....	3
Trustees Report .....	5
Independent Examiner's Report to the Trustees of Llyswen Cheeky Monkeys Nursery and Afterschool Club.....	9
Receipts & Payments Accounts.....	11
Statement of Assets and Liabilities .....	12

## Reference and Administrative details

<b>Charity name</b>	Llyswen Cheeky Monkeys Nursery and Afterschool Club
<b>Other name the charity uses</b>	Llyswen Cheeky Monkeys Out of School Club
<b>Registered charity number</b>	1186939
<b>Charity's principal address</b>	Archdeacon Griffiths Church in Wales Primary School  Llyswen  LD30YB
<b>Charity Trustees</b>	The Trustees who served during the year and up to the date of this report were as follows:

Trustee name	Office (if any)	Dates acted
Hannah Jones	Chairperson	App. 08.06.2023
		App. 10.01.2023
Claire Lush	Treasurer	App. 08.06.2023
		App. 10.01.2023
Hayley Powell	Secretary	App. 10.01.2023
Angharad Griffiths		App. 10.01.2023
Helen Williams		App. 10.01.2023
Laura East		App. 08.06.2023
Claire Evans		App. 08.06.2023
Natalie Chappelle	Chairperson	App. 10.01.2023 Res. 07.06.2023
Davina Griffiths	Treasurer	Res. 01/06/2023
Maria Davies	Chairperson	Res. 10/01/2023
Rachel Harding	Secretary	Res. 10/01/2023

Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

**Independent Examiner**

Cymryd Rhan  
Davina Hutchinson ACMA FCIE  
Balcony Office First Floor  
Town Hall  
Great Oak Street  
Llanidloes  
Powys  
SY18 6BN

Charity number 1186939

## Trustees Report

The Trustees present their annual report together with the Financial Statements of the charity for the year ended 31<sup>st</sup> December 2023.

The Reference and Administrative Details above form part of this report. The Financial Statements comply with current statutory requirements, the Constitution and the Statement of Recommended Practice – Accounting and Report by Charities (effective from January 2019).

## Objectives and Activities

The objective of the charity is to advance the education of children aged 3-12 in Llyswen and its surrounding areas and to provide the necessary facilities for their daily care, recreation and education during out of school hours and school holidays by providing a nursery and after school club for the public benefit.

To achieve this objective the charity undertakes the following activities:

- Provision of wrap-around / holiday childcare for pre-school and primary school children aged 3-12.

The trustees have made decisions regarding these activities with regard to our charitable purpose and the guidance issued by the Charity Commission on public benefit.

## Achievements and Performance

Many thanks to the staff and committee for their hard work and continued dedication and commitment to the club during 2023, particularly our new Play Leader who took on the role in July.

The start of 2023 was quiet for the charity providing Club provision with up to 16 children per day during term-time. Numbers increased from April to December with up to 20 children per day.

The re-registration process was started with Care Inspectorate Wales in March and successfully completed on the 25<sup>th</sup> July. This allowed us to re-open the holiday club for the summer and October half-term with up to 32 children per day.

## Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

Staffing has continued to be a challenge, due to being unable to find suitably qualified candidates for illness cover in all positions. No new staff were recruited in 2023. Two staff undertook training in Playwork level 3, which will increase our flexibility in terms of holiday club staffing. The aim is to do a new recruitment drive in 2024 for both club and holiday club.

Lack of sufficient qualified staff, particularly for the Nursery Leader, resulted in the permanent closure of the nursery and the need to make one member of staff redundant in August 2023.

Trustees and staff worked hard to arrange several fundraising events in 2023. This included bingo, a quiz and a movie night. Many thanks to the staff for their support. All these events proved very popular, and the charity plans to repeat these in 2024.

Wages continue to be done by an accountancy firm and the pension scheme continues with NEST.

### **Financial Review**

The charity's principal source of funding remains fees charged for the provision of childcare services. Total income for 2023 was £40,552 of which after-school club fees were £20,052 and holiday club fees were £15,101. Fees were reviewed in March and increased from 1<sup>st</sup> April due to increases in the National Minimum Wage and a significant increase in holiday club rent.

The existing treasurer notified the club of their intention to resign in March and a new treasurer was appointed. Due to difficulties in adding signatories to the existing bank accounts, new bank accounts were opened at the end of May.

As predicted in the 2022 annual report, it was necessary to make the member of staff on maternity leave redundant upon their return to work. Due to their length of service, the actual notice and redundancy pay were considerably higher than the £7,000 placed in reserve in 2022.

The charity took out a £15,000 loan from Development Bank Wales to cover these costs. Due to holiday club fees and the recovery of £1,981 from an old savings account, it was possible to repay £4,000 in December and the remainder of the loan will be paid in instalments over the next 4 years.

Efforts were made in 2023 to recover outstanding fees and reduce non-payment of invoices by sending regular reminders. Outstanding fees at the end of 2023 were £7,620. The aim for 2024 is to continue to reduce this figure.

The charity ran several fundraisers and raised a total of £1,541.39. Part was spent on staff training and part will be spent in 2024 on refurbishing the tricycles and purchasing new equipment.

Following the decision to close the nursery in May, efforts were made to sell as much of the nursery equipment as possible. This raised £1,704 and allowed the charity to clear its outstanding liability for nursery rent.

Overall, it has been a challenging year for the charity's finances. It is hoped that the finances will be more stable in 2024.

### **Structure, Governance and Management**

The charity was governed as a Charitable Incorporated Organisation (CIO) in accordance with its constitution.

Membership of the CIO is open to anyone who is interested in furthering its purposes, and who, by applying for membership, has indicated his, her or its agreement to become a member and acceptance of the duty of members to exercise his or her powers as a member of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO.

Trustees are elected at the annual general meeting or may be appointed at any time either to replace a trustee who has retired or as an additional trustee. When an existing trustee ceases to hold office, a new member will be elected to the office by a majority vote either at the annual general meeting or a general meeting if the resignation/removal occurs part way through the year.

Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	H Jones	Chush
Full name(s)	H. JONES.	Chush
Position	CHAIR	TREASURER.
Date	5/8/24.	

Charity number 1186939



## **Independent Examiner's Report to the Trustees of Llyswen Cheeky Monkeys Nursery and Afterschool Club**

I report to the Trustees on my examination of the accounts of Llyswen Cheeky Monkeys Nursery and Afterschool Club (the Charity) for the year ended 31<sup>st</sup> December 2023, which are set out on pages 11 to 12.

### **Respective Responsibilities of Trustees and Examiner**

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give "a true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

Date:

05/08/24

Davina Hutchinson ACMA FCIE

D Hutchinson

For and on behalf of:

Cymryd Rhan  
Balcony Office First Floor Town Hall  
Great Oak Street  
Llanidloes  
Powys  
SY18 6BN

Charity number 1186939

Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

## Receipts & Payments Accounts

	Restricted £	Unrestricted £	2023 Total £	2022 Total £
<b>Receipts</b>				
Fees received	-	35,154	<b>35,154</b>	88,086
Fundraising	-	1,685	<b>1,685</b>	446
Other	-	3,713	<b>3,713</b>	-
<b>Total receipts</b>	-	40,552	<b>40,552</b>	88,532
<b>Payments</b>				
Fundraising	-	143	<b>143</b>	-
Consumables	-	1,042	<b>1,042</b>	4,905
Wages	-	43,243	<b>43,243</b>	86,571
Accountancy fees	-	140	<b>140</b>	1,776
HR	-	1,366	<b>1,366</b>	-
Computer & telephone	-	358	<b>358</b>	395
Insurance	-	562	<b>562</b>	654
Rent	-	3,448	<b>3,448</b>	2,340
Advertising	-	-	-	285
Training costs	-	511	<b>511</b>	302
Sundry expenses	-	1,027	<b>1,027</b>	80
<b>Total payments</b>	-	51,840	<b>51,840</b>	97,308
<b>Net receipts / (payments)</b>	-	(11,288)	<b>(11,288)</b>	(8,776)
<b>Transfers between funds</b>	-	-	-	-
<b>Funds at 1 January 2023</b>	-	12,815	<b>12,815</b>	21,591
<b>Funds at 31 December 2023</b>	-	1,527	<b>1,527</b>	12,815
	=====	=====	=====	=====

Charity number 1186939

Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

## Statement of Assets and Liabilities

	2023	2022
	£	£
<b>Assets</b>		
Cash funds	7,028	8,757
Debtors	7,620	10,481
	<hr/>	<hr/>
<b>Total Assets</b>	<b>14,648</b>	<b>19,238</b>
	<hr/>	<hr/>
<b>Current Liabilities</b>		
Creditors	1,165	2,340
Accruals	1,100	4,083
	<hr/>	<hr/>
<b>Total Current Liabilities</b>	<b>2,265</b>	<b>6,423</b>
	<hr/>	<hr/>
<b>Total Assets less Current Liabilities</b>	<b>12,383</b>	<b>12,815</b>
	<hr/>	<hr/>
<b>Long Term Liabilities</b>		
Development Bank Wales	10,856	-
	<hr/>	<hr/>
<b>Total Assets Less Liabilities</b>	<b>1,527</b>	<b>12,815</b>
	<hr/>	<hr/>
<b>Cash Funds</b>		
Restricted funds		-
Unrestricted funds	1,527	12,815
	<hr/>	<hr/>
<b>Total Cash Funds</b>	<b>1,527</b>	<b>12,815</b>
	<hr/>	<hr/>

Charity number 1186939





Llyswen Cheeky Monkeys Nursery and Afterschool Club

Period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

**Declaration**

The trustees declare that they have approved the receipts and payments accounts and statement of assets and liabilities above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	H. JONES	C WISH
Position	CHAIR	TREASURER
Date	5/8/24	