



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01/01/2022 To 31/12/2022**

**Charity name: Llyswen Cheeky Monkeys Nursery and Afterschool Club**

**Charity registration number: 1186939**

## **Objectives and Activities**

The objective of the charity is to advance the education of children aged 2-12 in Llyswen and its surrounding areas and to provide the necessary facilities for their daily care, recreation and education during out of school hours and school holidays by providing a nursery and after school club for the public benefit.

To achieve this objective the charity undertakes the following activities:

- Provision of wrap-around / holiday childcare for pre-school and primary school children aged 3-12.
- Provision of nursery childcare for children aged 2-3.

The trustees have made decisions regarding these activities with regard to our charitable purpose and the guidance issued by the Charity Commission on public benefit.

## **Achievements and Performance**

Many thanks to the staff and committee for their hard work and continued dedication and commitment to the nursery and club during 2022, particularly to those who took on additional responsibilities from September onwards.

The start of 2022 was very busy for the charity providing the following services:

- Nursery provision for 24 families with up to 12 children per day
- Club provision for 72 families with up to 24 children per day during term-time and 32 children per day during holidays

Between January to July numbers for both settings were steady, with a waiting list in place for both on those days booked at full capacity.

This year staffing has been challenging for both the club and the nursery, due to being unable to find suitably qualified candidates for illness cover in all positions and maternity cover for the leader position. Four new staff were recruited for holiday club in 2022, one in April and three in July, however only one of these members of staff held a Playwork level 2 qualification.

Lack of maternity cover for the leader position greatly impacted the club and nursery forcing the temporary closure of both settings in July 2022 and the suspension of the Nursery / Club registrations with Care Inspectorate Wales.

Due to the closure of both settings, one member of full-time staff and four members of part-time staff in the Nursery were made redundant. One member of part-time staff from the breakfast club will also need to be made redundant, however discussions regarding the redundancy payment were ongoing at the end of 2022.

Following discussions with senior staff, after school club was reopened as unregistered provision in September 2022 and continues to provide essential after school provision for the children of Archdeacon Griffiths Primary School.

Club staff ran a Halloween squares fundraiser and raised £446 to fund the creation of shelves in the shed. Many thanks to the staff for their support.

Wages continue to be done by an accountancy firm and the pension scheme continues with NEST.

Plans for 2023 are to recruit new trustees and prepare to re-open both nursery and holiday club settings at the earliest opportunity.

## **Financial Review**

The charity's principal source of funding remains fees charged for the provision of childcare services. Fees were kept at the same rates as in 2021 despite increases in the National Minimum Wage.

Debtors have increased from £6,464 in 2021 to £10,481. Efforts to recover outstanding fees should be increased in 2023 to reduce this figure and improve the charity's financial position.

The temporary closure of the breakfast club, holiday club and nursery services in July 2022 due to a key member of staff going on maternity leave resulted in redundancies for several staff. Redundancy payments are included in staff wages in the accounts.

A Halloween squares fundraiser was run by the Club staff and raised £446, part of which will be used to build shelves in the shed. The plan is to build on this with additional fundraising in 2023 to provide additional funds for training and equipment.

Overall, increased staff wage costs, redundancy payments and a significant increase in debtors contributed to a net reduction in available cash funds of £8,776.

The principal risk facing the charity in 2023 is that the school notified the charity in December 2022 that the nursery room will not be available until July, so it may be necessary to make the member of staff on maternity leave redundant upon their return to work. A calculation was made to determine the potential redundancy payment and £7,000 was placed in reserve to cover this cost.

## Structure, Governance and Management

The charity was governed as a Charitable Incorporated Organisation (CIO) in accordance with its constitution.

Membership of the CIO is open to anyone who is interested in furthering its purposes, and who, by applying for membership, has indicated his, her or its agreement to become a member and acceptance of the duty of members to exercise his or her powers as a member of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO.

Trustees are elected at the annual general meeting or may be appointed at any time either to replace a trustee who has retired or as an additional trustee. When an existing trustee ceases to hold office, a new member will be elected to the office by a majority vote either at the annual general meeting or a general meeting if the resignation/removal occurs part way through the year.

## Reference and Administrative details

Charity name	Llyswen Cheeky Monkeys Nursery and Afterschool Club
Other name the charity uses	Llyswen Cheeky Monkeys Nursery Llyswen Cheeky Monkeys Out of School Club
Registered charity number	1186939
Charity's principal address	Archdeacon Griffiths Church in Wales Primary School Llyswen LD30YB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maria Davies	Chairperson		
2	Davina Griffiths	Treasurer		
3	Rachel Harding	Secretary		

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

H. Jones	Claire Lush
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Full name(s)

Hannah Jones	Claire Lush
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Position (eg  
Secretary, Chair, etc)

Chairperson	Treasurer
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Date

31/10/2023
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Llyswen Cheeky Monkeys Nursery & Afterschool Club

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2022

To

Period end date  
31/12/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees Received	88,086	-	-	88,086	-
Fundraising	446	-	-	446	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	88,532	-	-	88,532	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	88,532	-	-	88,532	-
<b>A3 Payments</b>					
Club & Nursery consumables	4,905	-	-	4,905	-
Wages	86,571	-	-	86,571	-
Accountancy Fees	1,776	-	-	1,776	-
Computer & telephone costs	395	-	-	395	-
Insurance	654	-	-	654	-
Rent	2,340	-	-	2,340	-
Advertising	285	-	-	285	-
Training costs	302	-	-	302	-
Sundry expenses	80	-	-	80	-
<b>Sub total</b>	97,308	-	-	97,308	-
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	97,308	-	-	97,308	-
<b>Net of receipts/(payments)</b>	- 8,776	-	-	- 8,776	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	21,591	-	-	21,591	-
<b>Cash funds this year end</b>	12,815	-	-	12,815	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	8,757	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>8,757</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Debtors	10,481	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors	unrestricted	2,340	31 March 2023
	Accruals	unrestricted	4,083	31 March 2023
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	H. Jones	Hannah Jones	30/10/2023	
	C. Lush	Claire Lush	31/10/2023	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

OLLYWEN CHEEKY MONKEYS NURSERY AND  
AFTER SCHOOL CLUB

On accounts for the year  
ended

31 / 12 / 2022

Charity no  
(if any)

1186939

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31 / 12 / 2022

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below~~) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

John Bromley

Date:

25 / 10 / 2023

Name:

JOHN BROMLEY

Relevant professional  
qualification(s) or body  
(if any):

ICAEW (MEMBER 9145072)

Address:

KING MORTER PROVA & CO LTD

KINGS ARMS VAULTS, THE WATTON

BRECON, LD3 7EF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE