



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 12 December 2019
Period end date

Period start date To 31 December 2020

Charity name: Pen Selwood Community Association

Charity registration number: q`

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the CIO is to further such exclusively charitable purposes, which are charitable under the law of England and Wales, as the trustees from time to time determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The CIO organized 1) The Village 10km Run 2) The Annual Village Fete 3) Fabulous 50's Dinner and Dance 4) Village Coffee Morning 5) Call-my-Bluff variety evening.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees review their activities at each trustee meeting and ensure they have regard to the issued guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The CIO has an adopted Policy on Grant Making, a copy of which is attached to this report.

Policy on social investment including program related investment	Para 1.38	Not applicable.
Contribution made by volunteers	Para 1.38	The CIO relies upon volunteers for all its activities. All Trustees are volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The CIO arranged the following activities during the period. 1) The Village 10km Run 2) The Annual Village Fete 3) Fabulous 50's Dinner and Dance 4) Village Coffee Morning 5) Call-my-Bluff variety evening. These activities raised £13,069 in gross funds. The CIO made grants during the year to the PCC of Pen Selwood, The Pen Selwood Village Hall, the Bryan Young Community Field of Pen Selwood, The Balsam Centre in Wincanton, Wiltshire Air Ambulance, Royal British Legion and UNICE.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	End of period reserves £1,549. During the period grants totalling £1,600 were made.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are retained to cover fixed costs such as insurance and to provide set-up expenses for events planned in the next period.
Amount of reserves held	Para 1.22	£1,549
Reasons for holding zero reserves	Para 1.22	Not Applicable.
Details of fund materially in deficit	Para 1.24	Not Applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Constitution with voting members other than its trustees.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	(1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office; (2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause; (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been

		removed in accordance with clause 15 (Retirement and removal of charity trustees) of the CIO Constitution, or as an additional charity trustee, provided that the limit specified in clause 12 (3) on the number of charity trustees would not as a result be exceeded; (6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pen Selwood Community Association
Other name the charity uses	
Registered charity number	Charity registration number: 1186930
Charity's principal address	Melcombe House, Bleak Street, Pen Selwood, Somerset, BA9 8LZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanna Ebner			
2	Susan Elizabeth Appleton			
3	Anthony Harvey Harrison	Chair		
4	Geoffery Charles Parcell			
5	Jane Alison Ashman			
6	Andrew Jenkins			
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Corporate trustees – names of the directors at the date the report was approved

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not Applicable

Other optional information

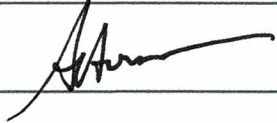
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ANTHONY HAWLEY HARRISON	
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Position (eg
Secretary, Chair, etc)

CHAIR	
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Date

24/2/21

PEN SELWOOD COMMUNITY ASSOCIATION

Receipt and Payments Accounts for the 12 months ending 31 December 2020

Receipts	2020	2019	
	£	£	
Call My Bluff		£135	
Fab 50s		£2370	
Coffee Morning		£476	
Calendars	£343		
Fete		£8343	
Fun Run		£1725	
Sundry	£11	£21	
Total Receipts		£354	£13069
Expenses			
Insurance	£1183	£1072	
Misc	£0	£0	
Show tables		£230	
Fundraising costs	£250	£4574	
Total expenses		£1433	£5876
Balance		-£1080	£7193
Grants			
Church	£0	£3200	
Hall	£0	£1250	
Field	£0	£1250	
Local Charities	£800	£650	
National Charities	£800	£1000	
Allocated for Donations to Village	£0		
Allocated for Donations to Local Charity			
Allocated for Donations to National Charity			
Total grants		£1600	£7350
Balance		-£2680	-£157
Reserves brought forward		£4229	£4386
Reserves at the end of period		£1549	£4229

	2020	2019
Net Assets		
Nat West Current Account	£15414	£11934
Nat West Deposit Account	£10037	£10026
Fete Cash	£936	£936
Total Assets held by PCA	£26387	£22896
Less held for village trusts		
Hall	£22670	£15833
Field	£2168	£2834
Total	£24838	£18667
PCA Net Assets	£1549	£4229
Unrestricted reserves at the end of the period	£1549	£4229

Approved on 24 Feb 2021 and signed by:

Tony Harrison
Chairman

Geoff Parcell
Treasurer