

AVOCET THEATRE COMPANY

England & Wales · Charity number 1186908

Details

Other names ATC

Status Registered

Legal form CIO

Registered 2019-12-12

Register [View on the Charity Commission register](#)

Contact

Address 40A Devon Way
Banbury
Oxfordshire
OX16 1UJ

Phone 07528389049

Email chairman@avocetheatre.co.uk

Website www.AvocetTheatre.co.uk

Activities

Objects: AVOCET THEATRE COMPANY IS A NOT FOR PROFIT GROUP THAT AIMS TO ADVANCE AND PROMOTE THE ARTS IN THE BANBURY AND NORTH OXFORDSHIRE AREA. AVOCET THEATRE COMPANY AIMS TO FOSTER A FEELING OF INCLUSIVITY AROUND THEATRE AND PERFORMING ARTS BY ENCOURAGING MEMBERS AGED 8 AND OVER TO TAKE PART IN THEATRE REGARDLESS OF THEIR SOCIAL OR ECONOMIC BACKGROUND. THE GROUP ACHIEVES THIS BY NOT ONLY RUNNING WORKSHOPS BUT ALSO BY STAGING AT LEAST TWO THEATRICAL PRODUCTIONS A YEAR.

Activities: Oxfordshire based theatre company creating theatrical productions to entertain and educate. Open to anyone aged 8 who want to take part in creating theatre and producing productions.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£30,010	£24,530	-	-
2024-07-31	£30,499	£23,038	-	-
2023-07-31	£21,039	£18,207	-	-
2022-07-31	£12,227	£6,164	-	-
2021-07-31	£939	£1,990	-	-

Trustees

Name	Role	Appointed
Benjamin James Coleman PGCE, QTS	Chair	2015-09-01
Amelia Jane Haverson		2021-07-20
Amy Elizabeth Jones PGCE		2023-05-22
Deborah Coleman		2015-09-01
Gillian Frances Crowther MCIPD		2015-09-01
Ian David Keeffe		2015-09-01
Jennifer Healy		2015-09-01
Sam Brittain		2015-09-01

AVOCET THEATRE COMPANY

England & Wales - Charity number 1186908

Accounts



**AVOCET
THEATRE
COMPANY**

Registered Charity, No: 1186908

**Trustees' Annual Report &
Statement of Financial Activity**
for the Year Ended 31 July 2025

Trustees

Benjamin Coleman

Gillian Crowther

Deborah Coleman

Ian Keeffe

Jennifer Healy

Sam Brittain

Amelia Haverson

Amy Jones



Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st July 2025

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Trustees Annual Report & Statement of Financial Activity for the Year Ended 31 July 2024

1 Reference and Administration Details

1.1 Charity Name & Registration

Avocet Theatre Company

The charity is a Charitable Incorporated Organisation, registration no: 1186908, registered with the Charity Commission on 12th December 2019. Avocet Theatre Company is sometimes abbreviated to ATC.

1.2 Charity's Address

40A Devon Way, Banbury, OX16 1UJ
E-mail: chairman@avocettheatre.co.uk
Website: www.AvocetTheatre.co.uk

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Benjamin Coleman	Chair	12 December 2019	
Ian Keeffe	Treasurer	12 December 2019	
Gillian Crowther	Secretary	12 December 2019	
Jennifer Healy	Safeguarding	12 December 2019	
Deborah Coleman		12 December 2019	
Sam Brittain		12 December 2019	
Amelia Haverson		20 July 2021	
Amy Jones		22 May 2023	

1.4 Names of Advisors & Senior Members of Staff

None

1.5 Bank

Barclays Bank, 32 Bridge Street, Banbury, OX16 5PN

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations.

2.2 Additional Governance

For individual projects, in accordance with Avocet Theatre Company's charitable objectives, a sub-committee will be convened to oversee the running of said project. For example, this will often take the form of a 'production team'. This sub-committee is always answerable to the trustees and will include at least one trustee on said sub-committee to represent the trustees. The Trustees also form part of a Committee that oversees operations of Avocet Theatre Company.

2.3 Charitable Objects

As defined in Avocet Theatre Company's Constitution (Governing Document), *the charity's objects ("objects") are:*

- *For the public benefit to advance the education in the arts through provision of theatre productions and workshops*

2.4 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 10.

In accordance with the Constitution, apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees, due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. All new trustees will be provided with a copy of the Governing Document (Constitution) and the most recent Trustees' Annual Report & Financial Statements

2.5 Other

In May 2023, the Trustees agreed to appoint a new trustee who would act as a 'neutral trustee'. This person wouldn't be required to come to monthly meetings with regards to the day to day running of ATC but would act independently with regards to charitable decisions or conflicts of interest.

3 Activities

3.1 Statutory Declaration

The Trustees of Avocet Theatre Company confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Between August 2024 and July 2025, Avocet Theatre Company delivered a range of creative projects that directly benefitted our community through inclusive access to performance, participation, and skill development.

In December 2024, we staged *Nativity! The Musical*, our first full-length musical involving both adults and children, supported by a live band. This ambitious and joyful production saw around 60 performers of all ages come together to create a heart-warming and high-quality theatrical experience. All four performances sold out well in advance, and the show received glowing feedback from audiences, participants, and reviewers alike, including a highly positive review from NODA.

This production also led to Avocet Theatre Company being awarded the prestigious NODA Flame Award for Inspirational Contribution to the Pursuit of Excellence in Theatre and Enhancement of the Overall Theatrical Experience for District 12. The citation praised the artistic vision, technical excellence, and deep sense of community fostered by the company, particularly the opportunity it provided for dozens of young people to create something meaningful and memorable. It also highly praised our TheatreFest event from 2024, where we staged multiple productions in one week.

In May 2025, we launched our brand-new musical pantomime - *Cinderella*. Building on the momentum of *Nativity!*, *Cinderella* involved another large cast of children and adults, and was our

most ambitious pantomime to date, incorporating original dialogue and a vibrant range of musical numbers. The production received enthusiastic audience praise and attracted a significant number of new members, cementing ATC's reputation for high-quality, family-friendly productions that are open and accessible to all.

To support ongoing engagement and develop new talent, we also ran a musical theatre workshop in July 2025, themed around the show *Hairspray*. This event was well attended and gave both new and returning members the chance to explore performance skills in a relaxed, fun, and welcoming environment. It also helped build early interest ahead of our next major production, *Shrek the Musical*, for which planning and preparation began during this period and which will launch in September 2025.

These activities offered our beneficiaries access to high-quality amateur theatre, performance opportunities, creative development, and community belonging.

4.2 How the Public Have Benefitted.

Avocet Theatre Company has continued to fulfil its charitable objectives by offering open access to theatre participation and by staging a range of productions and events that are inclusive, affordable, and community-focused.

Our shows (*Nativity!* and *Cinderella*) were open to the public at accessible prices, enabling hundreds of audience members to experience live theatre in Banbury. The success of these productions not only supported the charity financially but also enriched the cultural life of the local community, providing joyful shared experiences during key seasonal moments.

Through open auditions, we welcomed participants of all experience levels, and our productions were intergenerational, encouraging collaboration and mutual support across age groups. Our low-cost musical theatre workshop was another way for the public to engage with us without a long-term commitment, and it helped to demystify performance for newcomers while keeping existing members connected outside of full productions.

The company was also honoured with the NODA Flame Award for its inspirational contribution to theatre and community enrichment, recognising the exceptional impact *Nativity!* had both artistically and socially. This award not only validated the charity's approach to inclusive, high-quality theatre but also raised its public profile and reinforced its standing within the wider theatrical community.

The charity continues to offer support through the ATC Bursary, ensuring that financial hardship is never a barrier to participation.

Our work during this period has strengthened community ties, developed participants' confidence and skills, and offered valuable, joyful experiences for audiences and performers alike.

4.3 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate. Some members undertook further safeguarding training as part of their professional duties.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds that are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance, which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves of at least £5,000, previously £3,000. This increase is based on the rising costs that the charity foresees and due to the growth of the charity and its income.

5.3 Principal Sources of Funding and Outgoings

Avocet Theatre Company's principal source of income this financial year has been from ticket sales for Nativity the Musical and Cinderella: A Musical-Pantomime, as well as membership fees. Further income was made on this event from front of house sales. Primary outgoings were for venue hire, production costs, and the securing of the rights for productions.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, Avocet Theatre Company's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg*: any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (*eg*: a mortgage on property owned by the charity);

Approved by the Trustees and signed on their behalf,



Name (role): Benjamin Coleman (Chair of Trustees)

Date: 24th August 2025

6 Statement of Financial Activity

6.1 Independent Examiner's Report on the Accounts

Report to the Trustees of Avocet Theatre Company on the accounts for the year ended 31 July 2025 set out on pages 7 to 8

Reasoning

This year, the charities income exceeded the amount required for an independent examination and thus the trustees spoke to an independent examiner for their annual return. This is something they have done in previous years to maintain financial accuracy and accountability.

Responsibilities and Basis of the Report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Alice Robinson

Date: 23rd August 2025

Receipts & Payments Accounts for the Financial Year Ended 31-July-25

6.1.1 Receipts & Payments



CHARITY COMMISSION
FOR ENGLAND AND WALES

Avocet Theatre Company

1186908

Receipts and payments accounts

CC16a

For the period from

1/8/2024

To

31/7/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
	-	-	-	-	-
Ticket Sales	17,691	-	-	17,691	-
Show Fee/Income/FOH	8,801	-	-	8,801	-
Easy Fund	231	-	-	231	-
Adverts/Sponsors	620	-	-	620	-
Card Machine	1,838	-	-	1,838	-
Redunds/Credits					
Santa Float	830	-	-	830	-
	-	-	-	-	-
Sub total(Gross income for AR)	30,010	-	-	30,010	30,049
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,010	-	-	30,010	30,049
A3 Payments					
Studio Hire/BGN/Theatre Hire	5,166	-	-	5,166	-
Set Hire/Lights/Stage	5,961	-	-	5,961	-
Rights/Scripts	2,463	-	-	2,463	-
Show Expense/Props	3,423	-	-	3,423	-
Hall Hire	1,098	-	-	1,098	-
NODA/Insurance	510	-	-	510	-
Costumes	2,035	-	-	2,035	-
Cashpoint Floats	620	-	-	620	-
Band	1,900	-	-	1,900	-
Front of House Stock	1,072	-	-	1,072	-
Santa float Round Table	£281.00	-	-	281	-
Sub total	24,530	-	-	24,530	23,038
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,530	-	-	24,530	23,038
Net of receipts/(payments)	5,480	-	-	7,461	7,011
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end	26,384			26,384	-
Cash funds this year end	31,000	-	-	26,384	18,837

6.1.2 Statement of Assets and Liabilities

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Avocet Theatre Company	31,002	-	-
	Barclays Bank	-	-	-
	Banbury, OX15 4AZ	-	-	-
	Total cash funds	31,002	-	-

6.1.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

B. Coleman

Name (role): Benjamin Coleman (Chair of Trustees)

Date: 24th August 2025

6.2 Notes to the Accounts

a) Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

b) Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees

No trustee receives any payments for the services they provide to the charity.

In the current financial year the charity employed no staff or external contractors;

d) Fixed Assets

The charity has not purchased or disposed of any fixed assets in the current financial year;

e) Rounding Discrepancies

All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

AVOCET THEATRE COMPANY

England & Wales - Charity number 1186908

Accounts



**AVOCET
THEATRE
COMPANY**

Registered Charity, No: 1186908

**Trustees' Annual Report &
Statement of Financial Activity**
for the Year Ended 31 July 2024

Trustees

Benjamin Coleman

Gillian Crowther

Deborah Coleman

Ian Keeffe

Jennifer Healy

Sam Brittain

Amelia Haverson

Amy Jones



Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st July 2024

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Trustees Annual Report & Statement of Financial Activity for the Year Ended 31 July 2024

1 Reference and Administration Details

1.1 Charity Name & Registration

Avocet Theatre Company

The charity is a Charitable Incorporated Organisation, registration no: 1186908, registered with the Charity Commission on 12th December 2019. Avocet Theatre Company is sometimes abbreviated to ATC.

1.2 Charity's Address

40A Devon Way, Banbury, OX16 1UJ
E-mail: chairman@avocettheatre.co.uk
Website: www.AvocetTheatre.co.uk

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Benjamin Coleman	Chair	12 December 2019	
Ian Keeffe	Treasurer	12 December 2019	
Gillian Crowther	Secretary	12 December 2019	
Jennifer Healy	Safeguarding	12 December 2019	
Deborah Coleman		12 December 2019	
Louise Nunneley		12 December 2019	10 January 2024
Sam Brittain		12 December 2019	
Amelia Haverson		20 July 2021	
Amy Jones		22 May 2023	

1.4 Names of Advisors & Senior Members of Staff

None

1.5 Bank

Barclays Bank, 32 Bridge Street, Banbury, OX16 5PN

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations.

2.2 Additional Governance

For individual projects, in accordance with Avocet Theatre Company's charitable objectives, a sub-committee will be convened to oversee the running of said project. For example, this will often take the form of a 'production team'. This sub-committee is always answerable to the trustees and will include at least one trustee on said sub-committee to represent the trustees. The Trustees also form part of a Committee that oversees operations of Avocet Theatre Company.

2.3 Charitable Objects

As defined in Avocet Theatre Company's Constitution (Governing Document), *the charity's objects ("objects") are:*

- *For the public benefit to advance the education in the arts through provision of theatre productions and workshops*

2.4 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 10.

In accordance with the Constitution, apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees, due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. All new trustees will be provided with a copy of the Governing Document (Constitution) and the most recent Trustees' Annual Report & Financial Statements

2.5 Other

In May 2023, the Trustees agreed to appoint a new trustee who would act as a 'neutral trustee'. This person wouldn't be required to come to monthly meetings with regards to the day to day running of ATC but would act independently with regards to charitable decisions or conflicts of interest.

3 Activities

3.1 Statutory Declaration

The Trustees of Avocet Theatre Company confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Upon returning to rehearsals in September after the summer break, Avocet Theatre Company continued rehearsals for our festival – TheatreFest Banbury, which would see three productions staged over the course of a week in December, as well as a special educational needs workshop. This involved a huge number of people – children and adults – accessing a variety of styles of productions and allowing ATC to welcome new people into amateur theatre. All the productions and the workshop received overwhelming feedback and praise, with the ambition and scale of the project also being noted. Following TheatreFest, Avocet Theatre Company launched our next production – Disney's Frozen the Musical Jr. This production saw nearly 50 people aged between 8 and 18 perform. The production was staged during the April 2024 Easter Holidays and was both a sell-out and a financial success. We finished the year by launching Nativity the Musical, our first full length musical that would feature adults and young people, as well as a live band. The launch night proved to be overwhelmingly successful with around 60 people attending. Auditions and initial rehearsals were held prior to the summer break, with the show being staged in December 2024.

4.2 How the Public Have Benefitted.

Avocet Theatre Company have continued pursuing their charitable aims by opening up auditions to new and returning members whilst staging a variety of productions to appeal to many. The ATC

Bursary continues to be in effect and is open to anyone who was struggling financially or from an underrepresented group. Our productions are open to the public to purchase tickets for the event that in turn supports the charity financially. TheatreFest Banbury also included a Special Educational Needs workshop, where young people with a variety of disabilities attended and took part in a variety of Christmas and Theatre themed activities. This project received overwhelming feedback, including a positive message from the head teacher of the local special educational needs school.

4.3 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate. Some members undertook further safeguarding training as part of their professional duties.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds that are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance, which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves of at least £3,000.

5.3 Principal Sources of Funding and Outgoings

Avocet Theatre Company's principal source of income this financial year has been from ticket sales for TheatreFest Banbury and Frozen the Musical Jr, as well as membership fees. Further income was made on this event from front of house sales. Primary outgoings were for venue hire, production costs, and the securing of the rights for productions, particularly for the next financial year.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, Avocet Theatre Company's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg*: any outstanding/ongoing contract or legal undertaking to buy or provide specific services);

- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (eg: a mortgage on property owned by the charity);

Approved by the Trustees and signed on their behalf,



Name (role): Benjamin Coleman (Chair of Trustees)

Date: 25th August 2024

6 Statement of Financial Activity

6.1 Independent Examiner's Report on the Accounts

Report to the Trustees of Avocet Theatre Company on the accounts for the year ended 31 July 2024 set out on pages 7 to 8

Reasoning

This year, the charities income exceeded the amount required for an independent examination and thus the trustees spoke to an independent examiner for their annual return. This is something they have done in previous years to maintain financial accuracy and accountability.

Responsibilities and Basis of the Report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.


I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Alice Robinson

Date: 18th August 2024

Receipts & Payments Accounts for the Financial Year Ended 31-July-21

6.1.1 Receipts & Payments

	CHARITY COMMISSION FOR ENGLAND AND WALES	Avocet Theatre Company		1186908		CC16a
		Receipts and payments accounts				
		For the period from	01/08/23	To	31/07/24	
Section A Receipts and payments						
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
A1 Receipts						
	-	-	-	-	-	-
Ticket Sales	13,538	-	-	13,538	-	-
Show Income/Fee/Revenue	4,531	-	-	5,502	-	-
Easyfundraising	184	-	-	184	-	-
Adverts	-	-	-	-	-	-
Card Machine	1,251	-	-	1,251	-	-
Redunds/Credits	-	-	-	-	-	-
Santa Float	726	-	-	726	-	-
Show Fees	10,269	-	-	10,269	-	-
	-	-	-	-	-	-
Sub total(Gross income for AR)	30,499	-	-	30,499	21,039	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	-
	-	-	-	-	-	-
Sub total	-	-	-	-	-	-
Total receipts	30,499	-	-	30,499	21,039	
A3 Payments						
		-	-		-	-
Studio Hire	2,750	-	-	2,520	-	-
DIY/Props	-	-	-	-	-	-
Rights/Scripts	1,698	-	-	1,698	-	-
Show Expense/Props	10,538	-	-	10,538	-	-
Hall Hire	5,918	-	-	5,918	-	-
NODA/Insurance	405	-	-	405	-	-
Costume/props/floats from cashpoint	-	-	-	-	-	-
Cashpoint	490	-	-	490	-	-
IT Services	262	-	-	262	-	-
Front of House Stock	687	-	-	687	-	-
Santa float Round Table	£290.00	-	-	290	-	-
	-	-	-	-	-	-
Sub total	23,038	-	-	23,038	18,207	
A4 Asset and investment purchases, (see table)						
	-	-	-	-	-	-
	-	-	-	-	-	-
Sub total	-	-	-	-	-	-
Total payments	23,038	-	-	23,038	18,207	
Net of receipts/(payments)	7,461	-	-	7,461	2,832	
A5 Transfers between funds	-	-	-	-	-	-
A6 Cash funds last year end	18,837			18,837		
Cash funds this year end	26,384	-	-	26,384	18,837	

6.1.2 Statement of Assets and Liabilities

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Avocet Theatre Company	26,384	-	-
	Barclays Bank	-	-	-
	Banbury, OX15 4AZ	-	-	-
	Total cash funds	26,384	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds

6.1.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

B. Coleman

Name (role): Benjamin Coleman (Chair of Trustees)

Date: 25th August 2024

6.2 Notes to the Accounts

a) Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

b) Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees

No trustee receives any payments for the services they provide to the charity.

In the current financial year the charity employed no staff or external contractors;

d) Fixed Assets

The charity has not purchased or disposed of any fixed assets in the current financial year;

e) Rounding Discrepancies

All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

AVOCET THEATRE COMPANY

England & Wales - Charity number 1186908

Accounts



Avocet Theatre Company

Registered Charity, No: 1186908

Trustees' Annual Report & Statement of Financial Activity

for the Year Ended 31 July 2023

Trustees

Benjamin Coleman

Gillian Crowther

Deborah Coleman

Ian Keeffe

Jennifer Healy

Louise Nunneley

Sam Brittain

Amelia Haverson

Amy Jones



Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st July 2023

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Trustees Annual Report & Statement of Financial Activity for the Year Ended 31 July 2022

1 Reference and Administration Details

1.1 Charity Name & Registration

Avocet Theatre Company

The charity is a Charitable Incorporated Organisation, registration no: 1186908, registered with the Charity Commission on 12th December 2019. Avocet Theatre Company is sometimes abbreviated to ATC.

1.2 Charity's Address

40A Devon Way, Banbury, OX16 1UJ

E-mail: avocetheatrecompany@gmail.com

Website: www.AvocetTheatre.co.uk

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Benjamin Coleman	Chair	12 December 2019	
Ian Keeffe	Treasurer	12 December 2019	
Gillian Crowther	Secretary	12 December 2019	
Jennifer Healy	Safeguarding	12 December 2019	
Deborah Coleman		12 December 2019	
Louise Nunneley		12 December 2019	
Sam Brittain		12 December 2019	
Amelia Haverson		20 July 2021	
Amy Jones		22 May 2023	

1.4 Names of Advisors & Senior Members of Staff

None

1.5 Bank

Barclays Bank, 32 Bridge Street, Banbury, OX16 5PN

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations.

2.2 Additional Governance

For individual projects, in accordance with Avocet Theatre Company's charitable objectives, a sub-committee will be convened to oversee the running of said project. For example, this will often take the form of a 'production team'. This sub-committee is always answerable to the trustees and will include at least one trustee on said sub-committee to represent the trustees. The Trustees also form part of a Committee that oversees operations of Avocet Theatre Company.

2.3 Charitable Objects

As defined in Avocet Theatre Company's Constitution (Governing Document), *the charity's objects ("objects") are:*

- *For the public benefit to advance the education in the arts through provision of theatre productions and workshops*

2.4 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 10.

In accordance with the Constitution, apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees, due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. All new trustees will be provided with a copy of the Governing Document (Constitution) and the most recent Trustees' Annual Report & Financial Statements

2.5 Other

In May 2023, the Trustees agreed to appoint a new trustee who would act as a 'neutral trustee'. This person wouldn't be required to come to monthly meetings with regards to the day to day running of ATC but would act independently with regards to charitable decisions or conflicts of interest.

3 Activities

3.1 Statutory Declaration

The Trustees of Avocet Theatre Company confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Upon returning to rehearsals in September after the summer break, Avocet Theatre Company continued rehearsals for our production of Disney's Moana the Musical Jr. This involved over 50 young people aged between 8 and 18. We staged the show in November 2023, which was a sell out success. We received overwhelming feedback and praise for the show which was also a financial success.. Following Moana, Avocet Theatre Company launched our next production – Sleeping Beauty. This production was written by our chairman and developed 'in-house'. We continued the trend of having a large membership and eventually split the ensemble into two teams in order to be inclusive, allowing everyone who auditioned a chance to be in the show. We finished the year by launching TheatreFest Banbury, where we would stage multiple productions in one week at the end of 2023. This production gives all members an opportunity to perform in at least one of the productions. Auditions will be held in September 2023.

4.2 How the Public Have Benefitted.

Avocet Theatre Company have continued pursuing their charitable aims by opening up auditions to new and returning members whilst staging a variety of productions to appeal to many. The ATC Bursary continues to be in effect and is open to anyone who was struggling financially or from an

underrepresented group. Our productions are open to the public to purchase tickets for the event that in turn supports the charity financially.

4.3 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate. Some members undertook further safeguarding training as part of their professional duties.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds that are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance, which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves of at least £3,000.

5.3 Principal Sources of Funding and Outgoings

Avocet Theatre Company's principal source of income this financial year has been from ticket sales for Moana the Musical and Sleeping Beauty, as well as membership fees. Further income was made on this event from front of house sales. Primary outgoings were for venue hire and securing of the rights for productions, particularly for the next financial year.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, Avocet Theatre Company's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg:* any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (*eg:* a mortgage on property owned by the charity);

Approved by the Trustees and signed on their behalf,

B. Coleman

Name (& role): Benjamin Coleman (Chair of Trustees)

Date: 22nd August 2023

6 Statement of Financial Activity

6.1 Independent Examiner's Report on the Accounts

Report to the Trustees of Avocet Theatre Company on the accounts for the year ended 31 July 2023 set out on pages 7 to 8

Reasoning

Whilst this charities income falls below the requirement of an independent examination (£25,000+), the trustees spoke to an independent examiner for their annual return

Responsibilities and Basis of the Report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Alice Robinson

Date: 27th August 2023

Receipts & Payments Accounts for the Financial Year Ended 31-July-21

6.1.1 Receipts & Payments

Section A Receipts and payments						
	Unrestricted funds		Restricted funds	Endowment funds	Total funds	Last year
	to the nearest	£	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts						
	-		-	-	-	-
Ticket Sales	13,564		-	-	13,564	-
Show Income/Fee/Revenue	5,502		-	-	5,502	-
Easy Fund	83				83	
Adverts	285		-	-	285	-
Card Machine	574		-	-	574	-
Redunds/Credits	75				75	
Santa Float	336		-	-	336	-
Show Fee.s	620				620	
	-		-	-	-	-
Sub total(Gross income for AR)	21,039		-	-	21,039	12,227
A2 Asset and investment sales, (see table).						
	-		-	-	-	-
	-		-	-	-	-
Sub total	-		-	-	-	-
Total receipts	21,039		-	-	21,039	12,227
A3 Payments						
	-		-	-	-	-
Studio Hire	2,520		-	-	2,520	-
DIY/Props	529		-	-	529	-
Rights/Scripts	3,884		-	-	3,884	-
Show Expense/Props	6,673		-	-	6,673	-
Hall Hire	2,033		-	-	2,033	-
NODA/Insurance	385		-	-	385	-
Costume/props/floats from cashpoint	750		-	-	750	-
Van Hire	140				689	
IT Services	199				35	
Front of House Stock	955				392	
Payment of refunds	£139.00		-	-	139	-
Sub total	18,207		-	-	18,207	6,164
A4 Asset and investment purchases, (see table)						
	-		-	-	-	-
	-		-	-	-	-
Sub total	-		-	-	-	-
Total payments	18,207		-	-	18,207	6,164
Net of receipts/(payments)	2,832		-	-	2,832	6,063
A5 Transfers between funds	-		-	-	-	-
A6 Cash funds last year end	15,735				15,735	-
Cash funds this year end	18,837		-	-	18,837	6,063

6.1.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

B. Coleman

Name (& role): Benjamin Coleman (Chair of Trustees)

Date: 31st August 2023

6.2 Notes to the Accounts

a) Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

b) Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees

No trustee receives any payments for the services they provide to the charity.

In the current financial year the charity employed no staff or external contractors;

d) Fixed Assets

The charity has not purchased or disposed of any fixed assets in the current financial year;

e) Rounding Discrepancies

All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

AVOCET THEATRE COMPANY

England & Wales - Charity number 1186908

Accounts



Avocet Theatre Company

Registered Charity, No: 1186908

Trustees' Annual Report & Statement of Financial Activity

for the Year Ended 31 July 2022

Trustees

Benjamin Coleman

Gillian Crowther

Deborah Coleman

Ian Keeffe

Jennifer Healy

Louise Nunneley

Sam Brittain

Amelia Haverson



Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st July 2022

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Trustees Annual Report & Statement of Financial Activity for the Year Ended 31 July 2022

1 Reference and Administration Details

1.1 Charity Name & Registration

Avocet Theatre Company

The charity is a Charitable Incorporated Organisation, registration no: 1186908, registered with the Charity Commission on 12th December 2019. Avocet Theatre Company is sometimes abbreviated to ATC.

1.2 Charity's Address

40A Devon Way, Banbury, OX16 1UJ

E-mail: avocetheatrecompany@gmail.com

Website: www.AvocetTheatre.co.uk

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Benjamin Coleman	Chair	12 December 2019	
Ian Keeffe	Treasurer	12 December 2019	
Gillian Crowther	Secretary	12 December 2019	
Jennifer Healy	Safeguarding	12 December 2019	
Deborah Coleman		12 December 2019	
Louise Nunneley		12 December 2019	
Sam Brittain		12 December 2019	
Amelia Haverson		20 July 2021	

1.4 Names of Advisors & Senior Members of Staff

None

1.5 Bank

Barclays Bank, 32 Bridge Street, Banbury, OX16 5PN

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations.

2.2 Additional Governance

For individual projects, in accordance with Avocet Theatre Company's charitable objectives, a sub-committee will be convened to oversee the running of said project. For example, this will often take the form of a 'production team'. This sub-committee is always answerable to the trustees and will include at least one trustee on said sub-committee to represent the trustees. The Trustees also form part of a Committee that oversees operations of Avocet Theatre Company.

2.3 Charitable Objects

As defined in Avocet Theatre Company's Constitution (Governing Document), *the charity's objects ("objects") are:*

- *For the public benefit to advance the education in the arts through provision of theatre productions and workshops*

2.4 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 10.

In accordance with the Constitution, apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees, due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. All new trustees will be provided with a copy of the Governing Document (Constitution) and the most recent Trustees' Annual Report & Financial Statements

2.5 Other

N/A

3 Activities

3.1 Statutory Declaration

The Trustees of Avocet Theatre Company confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Following the COVID-19 pandemic, Avocet Theatre Company was able to stage a full production in March 2022 – Robin Hood & The Witches of Sherwood. This production was originally scheduled for before the pandemic and thus some cast members were unable to take part due to the long delay. However, we welcomed lots of new members into the production. The show was a huge success for the charity, with almost sold out audiences giving nothing but positive feedback and praise.

Following Robin Hood, Avocet Theatre Company launched our next production – Moana the Musical Jr. – due to take place in November 2022. Over 50 people aged between 7 and 18 auditioned and are part of the production. The rehearsals are currently on-going.

4.2 How the Public Have Benefitted.

Avocet Theatre Company have continued pursuing their charitable aims by opening up auditions to new and returning members whilst staging a variety of productions to appeal to many. The ATC Bursary continues to be in effect and is open to anyone who was struggling financially or from an underrepresented group. This year, said Bursary was used to finance a Ukrainian refugee to allow them to take part in an ATC production. This Bursary is planned to be a recurring feature of Avocet Theatre Company productions in order to promote the arts to more people. Our productions are open to the public to purchase tickets for the event that in turn supports the charity financially.

4.3 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate. Some members undertook further safeguarding training as part of their professional duties.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds that are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance, which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves of at least £3,000.

5.3 Principal Sources of Funding and Outgoings

Avocet Theatre Company's principal source of income this financial year has been from ticket sales for Robin Hood. Further income was made on this event from front of house sales. Membership fees were also taken in for our November 2022 production of Moana which provided a good income.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, Avocet Theatre Company's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg*: any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (*eg*: a mortgage on property owned by the charity);

Approved by the Trustees and signed on their behalf,



Name (& role): Benjamin Coleman (Chair of Trustees) Date: 17th September 2022

6 Statement of Financial Activity

6.1 Independent Examiner's Report on the Accounts

Report to the Trustees of Avocet Theatre Company on the accounts for the year ended 31 July 2022 set out on pages 7 to 8

Reasoning

Whilst this charities income falls below the requirement of an independent examination (£25,000+), the trustees decided to use an independent examiner for their first annual return

Responsibilities and Basis of the Report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Alice Robinson

Date: 27th August 2022

Receipts & Payments Accounts for the Financial Year Ended 31-July-21

6.1.1 Receipts & Payments

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
	-	-	-	-	-
Ticket Sales	6,110	-	-	6,110	-
Show Income/Fee/Revenue	5,650	-	-	5,650	-
Easyfundraising Donations	103	-	-	103	-
Advertsin Porgramme	200	-	-	200	-
Card Machine	62	-	-	62	-
Studio Rental	20	-	-	20	-
Redunds/Credits	83	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	12,227	-	-	12,227	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,227	-	-	12,227	-
A3 Payments					
	-	-	-	-	-
Studio Hire	2,521	-	-	2,521	-
ZoomSubscription	12	-	-	12	-
Advertising	434	-	-	434	-
Show Expenses including Props	1,150	-	-	1,150	-
Theatre Hire	164	-	-	164	-
NODA/Insurance	362	-	-	362	-
Costume Hire	400	-	-	400	-
Lighting and Sound Tower Hire	689	-	-	689	-
Card Machine	35	-	-	35	-
Front of House Stock	392	-	-	392	-
Website	£8.00	-	-	8	-
Sub total	6,164	-	-	6,164	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,164	-	-	6,164	-
Net of receipts/(payments)	6,063	-	-	6,063	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,778	-	-	9,778	-
Cash funds this year end	15,735	-	-	15,735	-

6.1.2 Statement of Assets and Liabilities

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Avocet Theatre Company	15,735	-	-
	Barclays Bank	-	-	-
	Banbury, OX15 4AZ	-	-	-
	Total cash funds	15,735	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Lighting Board		-	-
	Gorilla T Bar Lighting Strands (x2)		-	-
	Furniture		-	-
	Set Pieces		-	-
	Speaker system		-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	

6.1.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

B. Coleman

Name (& role): Benjamin Coleman (Chair of Trustees)

Date: 17th September 2022

6.2 Notes to the Accounts

a) Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities.

b) Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees

No trustee receives any payments for the services they provide to the charity.

In the current financial year the charity employed no staff or external contractors;

d) Fixed Assets

The charity has not purchased or disposed of any fixed assets in the current financial year;

e) Rounding Discrepancies

All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

AVOCET THEATRE COMPANY

England & Wales - Charity number 1186908

Accounts



Avocet Theatre Company

Registered Charity, No: 1186908

Trustees' Annual Report & Statement of Financial Activity

for the Year Ended 31 July 2021

Trustees

Benjamin Coleman

Gillian Crowther

Deborah Coleman

Ian Keeffe

Jennifer Healy

Louise Nunneley

Sam Brittain

Amelia Haverson



Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st December 2020

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Trustees Annual Report & Statement of Financial Activity for the Year Ended 31 December 2020

1 Reference and Administration Details

1.1 Charity Name & Registration

Avocet Theatre Company

The charity is a Charitable Incorporated Organisation, registration no: 1186908, registered with the Charity Commission on 12th December 2019. Avocet Theatre Company is sometimes abbreviated to ATC.

1.2 Charity's Address

20 Waller Drive, Banbury, OX16 9NR

E-mail: avocetheatrecompany@gmail.com

Website: www.AvocetTheatre.co.uk

1.3 Names of the Trustees Who Manage the Charity

	<i>Role</i>	<i>Appointed</i>	<i>Resigned</i>
Benjamin Coleman	Chair	12 December 2019	
Ian Keeffe	Treasurer	12 December 2019	
Gillian Crowther	Secretary	12 December 2019	
Jennifer Healy	Safeguarding	12 December 2019	
Deborah Coleman		12 December 2019	
Louise Nunneley		12 December 2019	
Sam Brittain		12 December 2019	
Amelia Haverson		20 July 2021	

1.4 Names of Advisors & Senior Members of Staff

None

1.5 Bank

Barclays Bank, 32 Bridge Street, Banbury, OX16 5PN

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution – based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations.

2.2 Additional Governance

For individual projects, in accordance with Avocet Theatre Company's charitable objectives, a sub-committee will be convened to oversee the running of said project. For example, this will often take the form of a 'production team'. This sub-committee is always answerable to the trustees and will include at least one trustee on said sub-committee to represent the trustees. The Trustees also form part of a Committee that oversees operations of Avocet Theatre Company. On this Committee

is one member who is not a Trustee. This member takes part in discussions but does not vote on Trustee matters.

2.3 Charitable Objects

As defined in Avocet Theatre Company's Constitution (Governing Document), *the charity's objects ("objects") are:*

- *For the public benefit to advance the education in the arts through provision of theatre productions and workshops*

2.4 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 10.

In accordance with the Constitution, apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees, due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law. All new trustees will be provided with a copy of the Governing Document (Constitution) and the most recent Trustees' Annual Report & Financial Statements

2.5 Other

The Trustee's voted unanimously to alter the financial year for the charity. This brings the charity report in line with Avocet Theatre Company's 'Season Planning' document meaning better efficiency in the running of the charity.

3 Activities

3.1 Statutory Declaration

The Trustees of Avocet Theatre Company confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Due to the COVID-19 pandemic, Avocet Theatre Company continued to produce online content. We held a variety of workshops including the interactive 'Making a Musical' as well as Read Through Sessions. A number of people aged 8+ had signed up to take part in these events. We also held 'Virtual Kitchen Discos' for the community. When restrictions allowed, Avocet Theatre Company restarted rehearsals for our January 2022 production of Robin Hood. This was done in a COVID secure way. Some members unfortunately had to withdraw from the production, which resulted in a large, temporary loss in membership/production fees. However, new cast members joined the production and paid their fees, making up for some of the loss.

4.2 How the Public Have Benefitted.

Avocet Theatre Company have continued pursuing their charitable aims by allowing people to join in with virtual workshops and events for free. These workshops have been educational and accessible to all members of the public, regardless of age and saw a number of new faces join for the sessions. The ATC Bursary continues to be in effect and is open to anyone who was struggling financially or from an underrepresented group. This Bursary is planned to be a recurring feature of

Avocet Theatre Company productions in order to promote the arts to more people. Avocet Theatre Company has also produced a podcast – Treading The Boards: The Amateur Theatre Podcast – which is free to listen or watch by members of the public. Analysis shows that the podcast is popular and receives listeners from different parts of the world. Topics are covered each week, giving advice to those involved with amateur theatre whilst also covering issues which affect all people such as mental health.

4.3 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate. Some members undertook further safeguarding training.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds that are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance, which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves of at least £4,000.

5.3 Principal Sources of Funding and Outgoings

As with the last report, due to the COVID-19 pandemic, Avocet Theatre Company's usual highest source of income (ticket fees) has not been received. Our principal source of income has been in membership fees from the postponed production of Robin Hood. The Trustees are hopeful that, with the return of live theatre, a profit will be seen moving forward.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, Avocet Theatre Company's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg*: any outstanding/ongoing contract or legal undertaking to buy or provide specific services);

- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (eg: a mortgage on property owned by the charity);

Approved by the Trustees and signed on their behalf,



Name (& role): Benjamin Coleman (Chair of Trustees)

Date: 19th August 2021

6 Statement of Financial Activity

6.1 Independent Examiner's Report on the Accounts

Report to the Trustees of Avocet Theatre Company on the accounts for the year ended 31 July 2021 set out on pages 7 to 8

Reasoning

Whilst this charities income falls below the requirement of an independent examination (£25,000+), the trustees decided to use an independent examiner for their first annual return

Responsibilities and Basis of the Report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Alice Robinson

Date: 5th August 2021

Receipts & Payments Accounts for the Financial Year Ended 31-July-21

6.1.1 Receipts & Payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
	-	-	-	-
Show fees	546	-	-	546
Xmas show income	200	-	-	200
Studio rental (Bodicote)	100	-	-	100
Easyfunding	85	-	-	85
Amazon credit	8	-	-	8
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	939	-	-	939
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	939	-	-	939
A3 Payments				
	-	-	-	-
Studio Rental ATC	692	-	-	692
Show Refunds	720	-	-	720
Hire of Longford Park hall	70	-	-	70
Insurance (NODA)	250	-	-	250
NODA Membership	72	-	-	72
Costume Hire	100	-	-	100
Zoom Payments	81	-	-	81
Soundtrack Purchases	£4.89	-	-	5
	-	-	-	-
Sub total	1,990	-	-	1,990
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	1,990	-	-	1,990
Net of receipts/(payments)	- 1,051	-	-	- 1,051
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	10,828	-	-	10,828
Cash funds this year end	9,778	-	-	9,778

6.1.2 Statement of Assets and Liabilities

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Avocet Theatre Company	9,553	-	-
	Barclays Bank	-	-	-
	Banbury, OX15 4AZ	-	-	-
	Total cash funds	9,553	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Lighting Board		164	-
	Gorilla T Bar Lighting Stands (x2)		78	-
	Furniture		-	250
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

6.1.3 Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

B. Coleman

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Date: 19th August 2021

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