



## **Team Antoinette**

19 Prince of Wales Drive,  
LONDON, SW11 4SB  
T: +44 7720844330  
[teamantoinette.org](http://teamantoinette.org)

**Charitable Incorporated Organisation**

**Annual Report and Financial Statements**

**for the period from 11 December 2019 to 31 December 2020**

Trustees

Thomas Friend  
William Friend  
John Friend

Principal address

19 Prince of Wales Drive  
London  
SW11 4SB

Registered charity number

1186894

Gift Aid number

ZD07190

The Trustees' Report and accounts were approved by the board of the Trustees on 30 October 2021



John Friend



Thomas Friend



William Friend

## Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Team Antoinette is a Charitable Incorporated Organization (CIO) which works to further as a charitable purpose under English law the advancement of health, in respect of the treatment of cancer and in particular metastatic cancer. The CIO's work involves funding, associated fundraising activities, and supporting research and promoting better care for cancer patients to achieve this goal.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The objects of the CIO have remained unchanged – these are to protect and promote the health of the public, in particular by: supporting research relating to cancer and, in particular, metastatic cancer treatment and analysis for the public benefit; providing information and raising public understanding in all areas in respect of cancer and, in particular, metastatic cancer and its treatment; and promoting and influencing effective care, involvement and support for those affected by cancer and, in particular, by metastatic cancer.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm they have complied with the requirements of section 4 of the Charities Act 2011 to have regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

	SORP reference	
Policy on grant making	Para 1.38	<ul style="list-style-type: none"> <li>Where the charity trustees decide to fund medical research, they will ensure that any research funding is awarded in accordance with this grant-making policy.</li> <li>A condition of the charity's funding for this purpose would be that all research is conducted to protect and promote the</li> </ul>

		<p>health of the public for the benefit of the public and that arrangements are made so that the useful results of any research are made publicly available and disseminated widely.</p> <ul style="list-style-type: none"> <li>· Where research funded by the charity might produce results which can be exploited, either financially or in furtherance of the charity's aims, the trustees will consider and take reasonable steps to protect the charity's intellectual property arising from their funding.</li> <li>· The trustees will ensure the charity uses such rights to further the charity's aims or maximise the return that the charity receives from them.</li> <li>· In selecting topics for medical research, the trustees will be guided by recommendations from any academics with whom they are working, along with their own personal experiences, to ensure public benefit is delivered.</li> <li>· The trustees will ensure that in respect of all the charity funding of medical research no more than incidental private benefit will arise to any individuals or non-charitable / commercial entities as a result.</li> <li>· The trustees will consider the Charity Commission's guidance 'Research by higher education institutions' wherever applicable.</li> </ul>
--	--	--

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our first year as a charity, 11 December 2019 to 31 December 2020, marks the beginning of an exciting journey of the Charitable Organisation in delivering upon its' objects.</p> <p>The Charity is funding a medical research project at the Centre for Translational and Experimental Medicine at Imperial College in London.</p> <p>This work is critical as current cancer treatments typically target a particular mutation. However, cancer cells rapidly divide acquiring multiple mutations over time. It is this diverse, or heterogenous, make up of metastatic cancer cells which often results in cancer recurring or spreading to other parts of the body. By building a cutting-edge 3D model of breast cancer the scientists working on this research will enable drugs to be tested on multiple mutations at the same time.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The principal funding sources were donations via the PayPal Giving Fund. The PayPal Giving Fund collects donations from PayPal Users, eBay Users and Other Users, acting as Donors and regrants these donations with GiftAid, where applicable, to Team Antoinette. [1] The PayPal Giving Fund does not charge a fee for using the Website or the Online Tools.</p> <p>In addition, no deductions for The PayPal Giving Fund's expenses and services are made from the funds re-granted to Team Antoinette. [1] The PayPal Giving Fund also ensures that there are no fees for receiving funds into the CIO's PayPal or bank account. [1]</p>
---	-----------	--

		[1] <a href="https://www.paypal.com/uk/webapps/mpp/givingfund/policies#DonationDeliveryPolicy">https://www.paypal.com/uk/webapps/mpp/givingfund/policies#DonationDeliveryPolicy</a>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately six months of unrestricted charitable expenditure. The trustees consider that this level will provide sufficient funds to operate should the trustees cease funding of operational costs. The estimated reserve need is approximately GBP 426.00 which incorporates Website fees of approximately 40GBP per month Telephone costs of approximately 20 GBP per month Insurance costs of approximately 11 GBP per month
Amount of reserves held	Para 1.22	The balance held at 31 December 2020 was £497.61, leaving the current level of reserves in line with reserve requirements. All funds, including reserves, are held with its bankers until the charity trustees award medical research funding in accordance with the grant-making policy.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	None.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity continuing as a going concern.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	'Foundation' model constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Team Antoinette is a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees.
Trustee selection methods including details of any constitutional provisions	Para 1.25	Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be

<p>e.g. election to post or name of any person or body entitled to appoint one or more trustees</p>	<p>appointed by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p> <p>Information for new charity trustees The charity trustees will make available to each new charity trustee, on or before his or her first appointment:</p> <p>(a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.</p> <p>Retirement and removal of charity trustees</p> <p>(1) A charity trustee ceases to hold office if he or she:</p> <p>(a) retires by notifying the CIO in writing (but only if enough charity trustees will remain in office when the notice of resignation takes effect to form a quorum for meetings); (b) is absent without the permission of the charity trustees from all their meetings held within a period of six months and the trustees resolve that his or her office be vacated; (c) dies; (d) in the written opinion, given to the company, of a registered medical practitioner treating that person, has become physically or mentally incapable of acting as a director and may remain so for more than three months; (e) is disqualified from acting as a charity trustee by virtue of sections 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).</p> <p>(2) Any person retiring as a charity trustee is eligible for reappointment.</p> <p>Taking of decisions by charity trustees Any decision may be taken either:</p> <ul style="list-style-type: none"> <li>• at a meeting of the charity trustees; or</li> </ul>
---	---

		<ul style="list-style-type: none"> <li>• by resolution in writing or electronic form agreed by a majority of all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to which the majority of all of the charity trustees has signified their agreement. Such a resolution shall be effective provided that <ul style="list-style-type: none"> <li>• a copy of the proposed resolution has been sent, at or as near as reasonably practicable to the same time, to all of the charity trustees; and</li> <li>• the majority of all of the charity trustees has signified agreement to the resolution in a document or documents which has or have been authenticated by their signature, by <ul style="list-style-type: none"> <li>• a statement of their identity accompanying the document or documents, or in such other manner as the charity trustees have previously resolved and delivered to the CIO at its principal office or such other place as the trustees may resolve within 28 days of the circulation date.</li> </ul> </li> </ul> </li> </ul> <p>Delegation by charity trustees</p> <p>(1) The charity trustees may delegate any of their powers or functions to a committee or committees, and, if they do, they shall determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.</p> <p>(2) This power is in addition to the power of delegation in the General Regulations and any other power of delegation available to the charity trustees, but is subject to the following requirements:</p> <p>(a) a committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;</p> <p>(b) the acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and</p>
--	--	---



		<p>(c) the charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.</p> <p>Meetings of charity trustees</p> <p>(1) Calling meetings</p> <p>(a) Any charity trustee may call a meeting of the charity trustees.</p> <p>(b) Subject to that, the charity trustees shall decide how their meetings are to be called, and what notice is required.</p> <p>(2) Chairing of meetings</p> <p>The charity trustees may appoint one of their number to chair their meetings and may at any time revoke such appointment. If no-one has been so appointed, or if the person appointed is unwilling to preside or is not present within 10 minutes after the time of the meeting, the charity trustees present may appoint one of their number to chair that meeting.</p> <p>(3) Procedure at meetings</p> <p>(a) No decision shall be taken at a meeting unless a quorum is present at the time when the decision is taken. The quorum is two charity trustees, or the number nearest to one third of the total number of charity trustees, whichever is greater, or such larger number as the charity trustees may decide from time to time. A charity trustee shall not be counted in the quorum present when any decision is made about a matter upon which he or she is not entitled to vote.</p> <p>(b) Questions arising at a meeting shall be decided by a majority of those eligible to vote.</p> <p>(c) In the case of an equality of votes, the person who chairs the meeting shall have a second or casting vote.</p> <p>(4) Participation in meetings by electronic means</p> <p>(a) A meeting may be held by suitable electronic means agreed by the charity trustees in which each participant may communicate with all the other participants.</p> <p>(b) Any charity trustee participating at a meeting by suitable electronic means agreed by the charity trustees in which a</p>
--	--	---

		<p>participant or participants may communicate with all the other participants shall qualify as being present at the meeting.</p> <p>(c) Meetings held by electronic means must comply with rules for meetings, including chairing and the taking of minutes.</p> <p>Membership of the CIO</p> <p>(1) The members of the CIO shall be its charity trustees for the time being. The only persons eligible to be members of the CIO are its charity trustees.</p> <p>Membership of the CIO cannot be transferred to anyone else.</p> <p>(2) Any member and charity trustee who ceases to be a charity trustee automatically ceases to be a member of the CIO.</p> <p>Informal or associate (non-voting) membership</p> <p>(1) The charity trustees may create associate or other classes of non-voting membership and may determine the rights and obligations of any such members (including payment of membership fees), and the conditions for admission to, and termination of membership of any such class of members.</p> <p>(2) Other references in this constitution to “members” and “membership” do not apply to non-voting members, and non-voting members do not qualify as members for any purpose under the Charities Acts, General Regulations or Dissolution Regulations.</p> <p>Relationship with any related parties</p> <p>There are no related parties which either control or influence the decisions and operations of the CIO.</p>
--	--	---

## Team Antoinette

### Receipts and payments accounts

from 11 December 2019

to 31 December 2020

	Note	Receipts - Unrestricted funds £	Receipts - Restricted funds £	Total 31 December 2020 £
Income and Endowments from:				
Grants		£ 497.61	£ -	£ 497.61
Donations and legacies		£ -	£ -	£ -
Other trading activities		£ -	£ -	£ -
<b>Total Income</b>		<b>£ 497.61</b>	<b>£ -</b>	<b>£ 497.61</b>
Expenditure on:				
Raising funds		£ -	£ -	£ -
Charitable activities		£ -	£ -	£ -
<b>Total Expenditure</b>		<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>Net movement in funds</b>		<b>£ 497.61</b>	<b>£ -</b>	<b>£ 497.61</b>
Reconciliation of funds				
<b>Total funds carried forward</b>		<b>£ 497.61</b>	<b>£ -</b>	<b>£ 497.61</b>

The notes on page 14 form part of these accounts.

Approved by the trustees on 30 October 2021.

**Current Assets**

Cash at bank and at hand	£ 497.61
--------------------------	----------

---

Funds of the charity	
----------------------	--

Restricted funds	£ -
------------------	-----

Unrestricted income funds	
---------------------------	--

Unrestricted funds	£ 497.61
--------------------	----------

---

Total Cash Funds	£ 497.61
------------------	----------

---

The notes on page 14 form part of these accounts.  
Approved by the trustees on 30 October 2021.

**Cash flow statement as at 31 December 2020**

Net cash used in operating activities	£	-
<i>Cash flows from investing activities:</i>		
Interest and dividends	£	-
Net cash provided by investing activities	£	-
<i>Cash flows from donations and grants</i>	£	-
Receipt of donations	£	497.61
Net cash provided by financing activities	£	-
Change in cash at bank and in hand in the year	£	497.61
Cash at bank and in hand brought forward	£	497.61
Cash at bank and in hand carried forward	£	497.61

The notes on page 14 form part of these accounts.  
Approved by the trustees on 30 October 2021.

## **Notes to the Financial statements for the Period from 12 December 2019 to 31 December 2020**

### **Accounting policies**

#### **Charity status, statement of compliance and basis of preparation**

Team Antoinette is a charitable incorporated organisation and meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared on a Receipts and Payments basis, in accordance with the Charities Commission guidance for small non-company charities.

#### **Accounting Period**

This set of accounts is the CIO's first set of accounts and as a result is for a period longer than 12 months from 12 December 2019 to 31 December 2020.

#### **Accounting currency**

The presentation currency is Great British Pounds in which the accounts are denominated.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the CIO directly in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### **Recognition of income**

#### **Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses.

#### **Government grants**

The charity has received no government grants in the reporting period.