



**Aldbourn Community Heritage Group CIO**  
(A Charitable Incorporated Organisation)

**Report and Financial Statements**  
**For the year ended 31<sup>st</sup> December 2021**

**Charity Number**  
**1186866**

## **Aldbourn Community Heritage Group CIO**

### **Report of the Trustees for the year ended 31<sup>st</sup> December 2021**

The Trustees present their report and financial statement for the year 1<sup>st</sup> January to 31<sup>st</sup> December 2021.

### **Reference and Administrative Information**

Charity Name:	Aldbourn Community Heritage Group CIO
Status:	Charitable Incorporated Organisation
Charity Registration Number:	1186866
Registered Office and operational address:	Aldbourn Heritage Centre, The Square, Aldbourn, Marlborough, Wiltshire, SN8 2DU

### **Trustees**

Ms C Rust	Chair
Mrs E Dymond	Secretary
Mr J Dymond	Treasurer
Mr T Gilligan	President
Mr G Dixon	
Mr A Heasman	
Mrs J Hunt	
Ms J Lambourn	

**Bankers** : Barclays Bank UK plc, Newbury Branch

## Our Aims and Objectives

### Purposes and Aims

The purpose of the Aldbourne Community Heritage Group [ACHG] are set out in the organisation's constitution and is namely:

- To advance education for the public good by the promotion of knowledge and interest in the heritage of the village and parish of Aldbourne and by the establishment and maintenance of a museum to preserve and display that heritage.

As also stated in our constitution, we seek to advance that aim in the following ways:

- a. providing a forum for those interested in the history of Aldbourne village and parish and history in general;
- b. promoting the conservation of the historical heritage of the area;
- c. promoting research, discussion, field studies, talks, publications, exhibitions, and other activities relating to local history and to further the education of the public of all ages in these aspects;
- d. occupying a suitable building in Aldbourne as a permanent museum in order to display our local heritage and promote interest to all ages;
- e. accepting, taking permanent ownership of, and displaying written records, artefacts and other items donated to or purchased by the Group in accordance with the ACHG collection and acquisitions policies, and at the discretion of the trustees;
- f. accepting, keeping and displaying written records, artefacts and other items loaned to the Group in accordance with the ACHG collection and acquisitions policies, and at the discretion of the trustees;
- g. gathering together from any source available including the internet and making public by archive or display the story of the village and parish of Aldbourne;
- h. involving other local organisations as much as possible particularly youth organisations and school;
- i. engaging in any other activity which furthers the core object of the ACHG providing it complies with both the requirements of this constitution and the regulations of the Charity Commission.

### Delivering our aims

We managed to resume work delivering our aims in 2021 although Covid-19 forced this to be in a very much reduced form. We were able to open our Heritage Centre for a reduced season from late May well into October, but visitor numbers were down to a third of pre-Covid figures. Our monthly heritage talks were reinstated online and an encouraging and increasing proportion of our members were able to join us.

We were finally able to host the Dr Who convention that had been planned for 2020. And between lockdowns we were able to resume our work with the village school.

The lockdowns meant we were able to increase work on the transcription of old documents much of which was published on our website. This work will also provide much new information to be included in future talks and heritage centre displays. A major scanning operation was started to digitise all our parish magazines and other village newspapers from the late 19<sup>th</sup> century to the present.

## How we deliver public benefit

### Monthly talks

We resumed providing benefit to our local, national and world-wide audience by presenting our monthly talk on village history online using Zoom. In September we returned to the village chapel for a live talk, but lockdown returned and the remainder of our talks for the year were all presented online. Subjects covered in 2021 were: *150 years of Old Peoples' Christmas Lunch; Prehistoric Aldbourne; A Royal Jockey; Beech Knoll House; "What's in a Name?"; Aldbourne Traders' Tokens; The Pizzie Family; The Great Village Fires; Church Memorials & the Carillon; and A Xmas Miscellany.*

We also distribute regular newsletters to our membership and other interested parties.

### Heritage Centre

We managed to open our Heritage Centre for a much-reduced season in 2021, welcoming just 607 visitors rather than the normal 1,500 plus. They were, however, most generous leaving donations of over £400. We hope in 2022 to get back to something more like normal.

The problems of transatlantic travel meant that we did not welcome any American guests following the famous "Band of Brothers". This had a significant effect on both visitor numbers and revenues. We did however welcome another weekend meeting of Dr Who fans who are drawn to the village by its association with one of the early series of the show.

We continued to receive and answer significant numbers of family history enquiries by email from around the world.

### Online Presence

We have continued to keep our website up-to-date with regular additions, particularly transcriptions and translations of documents and stories relevant to the village from as far back as the 15<sup>th</sup> century.

We also post photos on our Facebook daily, and these are much appreciated by over 600 followers from around the world. As a result of this ongoing connection with our followers around the world, we often receive new information and even new lines for research.

## **Outreach**

While we continue to work with the village primary school to make National Curriculum themes more relevant to the children by using local assets and historical events, our direct contact was restricted to just a single village walk this year. This year we toured the village talking about buildings and industries which have disappeared. These regular sessions enhance the richness of the education our local children receive and contribute to the school's continuing "Outstanding" Ofsted rating.

Plans for work to support the residents of the Aldbourne Nursing Home have had to remain on hold until the home is able to welcome visitors with more confidence in the continued health of the residents.

## **Financial Review**

Repeated lockdowns through 2021 resulted in a reduced number of visitors to our Heritage Centre and a commensurate reduction in revenues from that source. For a second year running we were unable to welcome any tours from the National Museum of WW2 meaning a further loss of revenue. However, with the return of our monthly talks (albeit mostly online using Zoom) we felt justified in asking our members for their annual subscriptions once again.

### **Grant Income**

As a Business Rate payer, we continued to receive support from the Government in the form of an £8,000 Covid Small Business grant in June and a further £2,096 in September.

However, we were forced to cancel our planned Medieval Fayre and were required to repay the unused portion of the NLHF Grant which we had received in 2020. You will see this repayment reflected in the "Restricted Funds" column in the accounts below.

Thus despite the pandemic, 2021 was, financially at least, a positive year.

### **Reserves Policy**

Even as an unincorporated body we strove to ensure that we had available reserves amounting to a full year's running costs. This policy proved crucial in early 2020 and, together with the continued government support, we were able to move forward through 2021 with our reserves enhanced rather than depleted.

## **Plans for Future Periods**

As soon as the situation allows we plan to return to serving our community in the ways laid out in our Aims above. In addition to the work we have done in past years, we also hope to be able to visit the Nursing Home for discussions and “nostalgia sessions”. If our American friends feel able to restart their visits (we know that a huge demand has built up) it will help bolster our finances.

## **Structure Governance and Management**

### **Governing Document**

We are an Association organisation with a membership of about 100 (drawn from a village of about 1,800 souls) and are governed by our Constitution which is lodged with the Charity Commission.

### **Premises**

Our only premises is our one-room Heritage Centre which we rent from the Parish Council for a peppercorn rent of £8 per year. During 2020 we negotiated an extension to our lease on the same terms until 2036. Our previous lease as an unincorporated body was due to expire in 2022.

### **Recruitment, Appointment and Induction of Trustees**

Our constitution allows for twelve trustees on our governing body, but at present we only have eight. The recruitment of new trustees is an on-going problem. We are keen to bring a younger demographic into the body of Trustees, but people of working age have little free time to devote to projects and we compete against a plethora of village bodies and interests.

No new trustees have joined the body during 2020. We do, however, have full procedure and documents in place to take any new recruit through their induction and training.

### **Organisational Structure**

We are a small group, so the disciplines of governance and management are handled by the Board of Trustees (normally referred to as “the committee”). In addition to the three officers named above – Chair, Secretary and Treasurer – we have also appointed one trustee as Curator who is nominally responsible for management functions. But again as a small organisation all responsibilities tend to be shared.

Signed

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Mr J Dymond (Trustee)

## Accounts for the Year 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021.

The organisation maintains an Acquisition Fund for the purchase of objects for the collection which is reflected in the Restricted Funds below. This fund receives an agreed transfer from unrestricted funds at the start of each financial year and benefits further from donations and bequests which specify such use.

Income and Expenditure		Note o		
<b>A1 Receipts</b>	<b>Unre- stricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Last Year</b>
Bank Interest	£ 1		£ 1	£ 4
Donations: General <sup>Note 1</sup>	£ 408		£ 408	£ 100
Donations: Acq'n Fund <sup>Note 2</sup>		£ 230	£ 230	£ 880
Events & Meetings	£ 61		£ 61	£ 183
Village Tour Fees <sup>Note 3</sup>	£ 200		£ 200	£ 0
Grants <sup>Note 4</sup>	£ 10,096		£ 10,096	£ 16,269
Membership Subs	£ 1,188		£ 1,188	£ 0
Miscellaneous Income	£ 0		£ 0	£ 150
Sales	£ 211		£ 211	£ 0
<i>Sub total</i>	£ 12,165	£ 230	£ 12,395	£ 17,586
<b>A2 Asset &amp; Investment Sales</b>	£ -	£ -	£ 0	£ 0
<i>Total receipts</i>	£ 12,165	£ 230	£ 12,395	£ 17,586

<b>A3 Payments</b>	<b>Unre- stricted</b>	<b>Rest- stricted</b>	<b>Total</b>	<b>Last Year</b>
Returned Grant <sup>Note 5</sup>		£ 4,877	£ 4,877	N/A
Fees Subs etc <sup>Note 6</sup>	£ 44		£ 44	£ 65
Centre Costs	£ 2,355		£ 2,355	£ 3,714
Collection		£ 192	£ 192	£ 417
Event & Mtg Costs	£ 435		£ 435	£ 333
Office Costs	£ 944		£ 944	£ 1,010
<i>Sub total</i>	£ 3,778	£ 5,069	£ 8,847	£ 5,539
<b>A4 Asset &amp; Inv't Purch's</b> <sup>Note 7</sup>	£ 179	£ 1,610	£ 1,789	£ 2,104
<i>Total payments</i>	£ 3,957	£ 6,679	£ 10,636	£ 7,643
<i>Net of receipts/(payments)</i>	£ 8,208	(£ 6,449)	£ 1,759	£ 9,943
<b>A5 Transfers bt'n Funds</b> <sup>Note 8</sup>	(£ 300)	£ 300	£ 0	£ 0



<b>A6 Funds last year end</b> <sup>Note 9</sup>	£ 9,292	£ 6,726	£ 16,018	£ 6,075
<b>Cash Funds this year end</b>	£ 17,200	£ 577	£ 17,777	£ 16,018
<b>B1 Cash Funds</b>	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>	<i>Last Year</i>
Bank Accounts	£ 17,206	£ 577	£ 17,783	£ 15,819
Cash in Hand	£ 325	£ -	£ 325	£ 199
	£ 17,531	£ 577	£ 18,108	£ 16,019
<b>B2 Other Monetary Assets</b>	<i>Unrestricted</i>	<i>Restricted</i>		
Accounts Receivable	£ -	£ -		
	£ -	£ -		
<b>B3 Investment Assets</b>	<i>Belongs to</i>	<i>Cost</i>		
NIL		£ -		
		£ -		
<b>B4 Assets Retained for Own Use</b>	<i>Belongs to</i>	<i>Cost</i>	<i>Current Value</i>	
Collection <sup>Note 10</sup>	ACHG	£ 6,348	£ 6,348	
Furniture & Equipment <sup>Note 11</sup>	ACHG	£ 6,975	£ 4,116	
		£ 13,323	£ 10,464	
<b>B5 Liabilities</b>	<i>Belongs to</i>	<i>Amount Due</i>		
Accounts Payable	ACHG	£ 19		
Loans etc	ACHG	£		
		£ 19		

## Notes:

- Aldbourn Community Heritage Group CIO does not hold any Endowment Funds and so that column is not included below.
- Donations received in the Heritage Centre donations box.
- Several private donations and one from a visitor researching family history.
- Village "Band of Brothers" tour fees from two (non-American) groups of visitors.
- 2021 Small Business Covid Grants of £8,000 and £2,096 as recompense for loss of income during lockdown.
- In view of the cancellation of the planned Medieval Fayre in 2020, the unused grant funds were returned to the National Lottery Heritage Fund.
- Includes £40 annual fee to the Information Commissioner to comply with GDPR.





7. Purchase of SumUp Card Reader from unrestricted funds and Roman coins, Aldbourne trading tokens, one large crotal bell by Robert Wells and a smaller one by John Stares.
8. The committee agreed in 2016 to set aside £300 each year for larger acquisitions (i.e. to become "restricted" funds).
9. Including Petty Cash and Floats
10. Collection assets with a resale value. No depreciation is applied to collection items.  
*[There is no expectation ever to sell these or any other items, but we need to track items of significant value for insurance purposes].*
11. Accumulated depreciation on Furniture & Equipment - £2,859.