

<b>Trustees' Annual Report for the period</b>						
Period start date			<b>To</b>	Period end date		
Day: 01	Month: Jan	Year: 2023		Day: 31	Month: Dec	Year: 2023

Section A
Reference and administration details

**Branch name** Royal Air Forces Association Armourers Branch  
 (referred to hereinafter as either the “Branch” or the “Charity”)

**Other names / number Branch is known by** 1366

**Registered charity number (if any)** 1186859

**Branch's principal address**

Leslie Lloyd	
The Secretary	
Royal Air Forces Association Armourers Branch 1366	
33 Bedford Terrace, Billingham	
Postcode	TS23 4AE

**Names of the Branch charity trustees who manage the charity (generally known as the Branch Committee)**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Martin Turner	Chairman		Branch Membership
Dewi Humphreys	Dep Chairman		As Above
Leslie Lloyd	Secretary		As Above
Paul Mather	Dep Secretary	Start Date 25 Feb 2023	As Above
Colin Dillan-Davies	Treasurer		As Above
Lawrence Humphreys	Dep Treasurer		As Above
Gary Mitchell	Welfare Officer		As Above
Michael Williams	Membership Secretary	End Date 23 Mar 2024	As Above
Chris Middleton	Standard Bearer		As Above
Duncan Charles	Dep Membership Secretary	Start 7 Aug 2023	As Above
Paul Hodgson	Social Media and Comms	Start Date 11 Oct 2024	As Above



Jim Gardiner	Dep Welfare Officer	Start Date 23 Mar 2024	As Above
--------------	---------------------	------------------------	----------

**Names of any other trustees for the Branch (for example, any custodian trustees in relation to branch property)**

Name	Dates acted if not for whole year
N/A	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

## Section B Structure, governance and management

**Description of the branch's trusts**

Type of governing document (e.g. trust deed, constitution)	Royal Charter, Rules, Byelaws, Area and Branch Regulations of the Royal Air Forces Association.
How the Branch charity is constituted (e.g. trust, association, company)	Unincorporated association
Trustee selection methods (e.g. appointed by, elected by)	Trustees are appointed for either 1, 2 or 3 years by the membership at an AGM held between 1 <sup>st</sup> January and the 31 <sup>st</sup> of March.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the branch's organisational structure and any wider network with which the charity works;
- relationship with any related

### **Charity's organisational structure**

The charity is a branch of the Royal Air Forces Association which is a Royal Charter body and registered as a charity in England and Wales under number 226686 and in Scotland under SC037673 ("the Association"). The Association has many branches all of which share the same charitable object as the Association and are subject to the same constitution.

All trustees give their time voluntarily and receive no remuneration or other benefits for their work.

### **Trustee induction and training:**

As directed by the Royal Air Forces Association.

- parties (including branch club);
- trustees' consideration of major risks and the system and procedures to manage them.

**Related party relationships – club (if operated) – N/A**

**Risk management:** As directed by the Royal Air Forces Association.

## Section C

## Objectives and activities

**Summary of the objects of the branch set out in its governing document**

To promote, through the comradeship engendered by its members, the welfare by charitable means of all serving and former members of Her Majesty's Air Forces, their spouses and dependents, together with the widows and widowers and dependents of those who died whilst serving or subsequently.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Branch actively engages in the Governance via the RAF Associations Governance Documentation which is underpinned by the Charity Commission.

The Armourers Branch carries out the following activities for its Members, Beneficiaries and the wider public.

Provide Qualified Welfare assistance and advice to all Beneficiaries.

Provide Funeral support offering Branch Standard, wreath, card and funeral details advertising where requested.

Provide Comfort Pack to beneficiaries who have periods of hospitalisation and illness.

Fundraising through public and Armourer Branch events.

Presents the Branch Standard at official RAF Association events where requested.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

No Policy on Grant Making at this time.

No Policy on programme related investment at this time.

The contribution made by Volunteers remains immeasurable and the Armourers Branch would not exist without their great sacrifice and application. We continue to seek donations from all beneficiary's through promotion and advertisements within our Branch structure

## Section D

## Achievements and performance

**Summary of the main achievements of the branch during the year**

Branch's normal operations continue. Our determination for the Branch to succeed is borne out in the details below:

**Achievements for this committee year are as follows:**

**Awards:**

Presidents National Certificate – Standard Bearer/Wings Appeal Officer

Area Conference 2023 Fundraising Certificate

**Administration:**

Monthly Video Conference Meetings continue.

Comprehensive minutes for each Monthly Meeting

Physical Annual General Meeting 2023

Branch Newsletter – The Big Bang – 2 editions this committee year. Total of 10 editions to date

Introduction of a Comms and Social Media Committee Member

**Financial:**

Ratification of Accounts Date: 6 Mar 2024

Branch General account 5 Signatories and 2-person

Authorisation Continues

Branch Welfare account 5 signatories and 2-person

Authorisation Continues

**Fundraising:**

Total Funds 31 Dec 2023 - £22462.33

Fundraising for Branch 31 Dec 2023 - £3457.88

Wings Appeal raised 31 Dec 2023: £5686.62

24 Branch members helped out at RAF Association Event

Stands at 10 Air shows. We also had our own stall at Lytham

40s Weekend manned by 5 volunteers over 2 days raising money for Wings Appeal and our branch.

**Donations Given:**

£4100 to the RAF Association Wings Appeal

**Welfare:**

Contacted all members over 70yrs.

Welfare Contacts 21

Distributed 18 Comfort Packages to poorly Armourers.  
26 Armourer Funerals Attended by Branch Standard.  
6 Veteran Funerals Attended by Branch Standard.  
Provided 28 wreaths for funerals.  
Prepared and delivered 80 Christmas Boxes to serving personnel on operations.  
Branch Coffee mornings every Thursday continue.

**New Policies created:**

Safeguarding policy introduced.

**Membership:**

Total Membership 651

New Members this year 58

**Ceremonial:**

**The Branch Standard paraded at:**

St Clement Danes

VJ Memorial – Fylde Memorial Arboretum

Battle of Britain Service – Westminster Abbey

RAFA National Conference

International Bomber Command Centre

RAF Bomb Disposal Memorial Dedication

## Section E Financial review

**Brief statement of the branch's policy on reserves**

The Armourers Branch has recognised the need for a financial reserve and has set the level at £2000. Based on future expenditure and receipts we will review this annually and adjust as necessary. The Branch finances continue to be in a healthy condition.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the branch's principal

Branch funds are a mix of donations from Branch members and rebates

sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the branch;
- investment policy and objectives including any ethical investment policy adopted.

from Membership fees or Wings Appeal rebates for Welfare fund.

The Key objective for our Branch is simple. The Branch will support the Welfare need of any Beneficiary within the regulatory framework of the RAF Association and Charity Commission. Our expenditure supports this objective.

The Branch has no investment policies or objectives at this time.

## Section F Other optional information

The Armourers Branch recognises there is always more to do for and on behalf of our Beneficiaries. The Branch will continue to make every effort to be the best Branch we can be.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the branch's trustees

Signature(s)	Signed on Original	Signed on Original
Full name(s)	Martin Turner	Les Lloyd
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date:	23 Mar 2023	23 Mar 2023





The charity that supports the RAF family

RAFAAB 1366

2023

	in	out
Carried over from 2022	£ 17,363.45	
Carried over from Welfare 2022	£ 1,959.19	
Donations/chairs challenge	£ 3,457.88	
RAFA Rebate	£ 2,665.00	
Mileage		£ 2,124.28
Welfare	£ 11,137.70	£ 8,803.92
Purchases		£ 1,824.06
Wings appeal 2023	£ 5,094.62	£ 5,094.62
Misc	£ 1,150.00	£ 3,268.54
Postage		£ 171.79
Stationary		£ 56.30
AGM Meals 23/24	£ 2,170.00	£ 2,712.00
AGM Raffle 2023	£ 1,520.00	

Total in	Total out
£ 46,517.84	£ 24,055.51

Balance 31/12/2023	
Daily	£ 18,169.36
Welfare	£ 4,292.97
Total	£ 22,462.33

Colin Dillon-Davies Treasurer 1366

Martin Turner Chairman 1366

Bernard Lines Independent Verifier

2022

	in	out
Carried forward from 2021	£ 20,724.69	
Donations/chairs challenge	£ 1,815.76	
RAFA Rebate	£ 2,531.00	
Mileage		£ 1,625.50
Stationary		
Welfare	£ 2,305.76	£ 5,554.96
Purchases		£ 622.92
Wings appeal 22	£ 819.00	£ 819.00
Misc	£ 50.00	£ 2,658.29
Postage		£ 356.10
AGM Raffle 22/23	£ 2,451.00	
AGM Meal 22/23	£ 2,518.00	£ 3,059.00
Transfer to welfare	£ 1,500.00	£ 1,500.00

Total in	Total Out
£ 34,715.21	£ 16,195.77

Balance 31/12/2022	
Daily	£ 17,363.45
Welfare	£ 1,959.19
Total	£ 19,322.64

## Independent Examiner's Report

Report to the trustees /  
management committee  
of

Royal Air Forces Association  
Armourers Branch No. 1366

On accounts for the year  
ended

December 2023

Charity no  
(if any)

1186859

**Independent  
examiner's statement**

You are responsible for the preparation of the accounts in accordance with applicable legal requirements.

I have completed my examination of the accounts of the charity.

I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that:

- the accounting records were not sufficient to show and explain all the Branch transactions for the year
- the accounts did not accord with the accounting records; or
- the accounts did not contain a sufficient record of the assets and liabilities of the Branch.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn.

Signed:



Date:

21<sup>st</sup> February 2024

Name:

Mr. Bernard Lines

## Disclosure

Only complete if the examiner needs to highlight material matters of concern

Give here brief details  
of any items that the  
examiner wishes to  
disclose.

None