

HARROGATE TOWN AFC CIO

Annual Report and Accounts

for the year ended

30 November 2022

HPH, Chartered Accountants
Conyngham Hall Business Centre
Bond End
KNARESBOROUGH
HG5 9AY

HARROGATE TOWN AFC CIO

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HARROGATE TOWN AFC CIO

Trustees' Annual Report
For the year ended 30 November 2022

REFERENCE AND ADMINISTRATIVE INFORMATION

Harrogate Town AFC CIO is a Charitable Incorporated Organisation (CIO) granted charitable status on 9th December 2019.

Registered Charity Number: 1186826

Address: Community House, 46-50 East Parade, Harrogate, HG1 5RR

Trustees: Trustees who served during the period and up to the date of this report were as follows:

Board of Trustees

Jackie Snape - Chair
Damien Smith - Vice Chair (Resigned 14 September 2023)
Mike Partridge
Katherine Macrae
David Simister (Resigned 20 June 2023)
Emily Steed
Paul Cook
Sarah Barry
Iain Jenkins (Appointed 24 February 2022)
David Ashton-Jones (Appointed 24 February 2022)
Martin Gerard (Appointed 24 February 2022 and Resigned 14 September 2023)
Garry Plant (Resigned 23 December 2021)

Bank:

Co-operative Bank PLC
PO Box 250, Skelmesdale, WN8 6WT

Independent examiner:

Sarah Wearing, FCA, DChA
HPH, Chartered Accountants
Conyngham Hall Business Centre
Bond End
KNARESBOROUGH
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HARROGATE TOWN AFC CIO

Trustees' Annual Report For the year ended 30 November 2022

These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

Harrogate Town AFC CIO meets the definition of a public benefit entity under FRS 102.

Objectives and Activities

Objectives

The objectives of the CIO are for the benefit of the public generally and in particular the inhabitants of Harrogate and District and surrounding areas:

1. To Promote community participation in healthy recreation by providing facilities for the playing of association football and other sports capable of improving the health and fitness (facilities mean land, buildings, equipment and organising sporting equipment).
2. To provide and assist in providing facilities for sports capable of improving health and fitness, recreation or leisure time occupation of such persons who have need for such facilities by reason of their youth, age, infirmity or disablement, poverty, or social and economic circumstances or for the public at large in the interest of social welfare and with the object of improving their conditions of life.

Vision

A healthy, happy and connected Harrogate and District.

Mission

To motivate, educate, inspire and empower all people to achieve their potential and improve their quality of life.

Values

- Inspiring
- Inclusive
- Honest
- Committed
- Passionate

Strategic Objectives

- Improve Health and Wellbeing
- Create stronger, safer, happy and connected communities
- Enhance life chances

HARROGATE TOWN AFC CIO

Trustees' Annual Report

For the year ended 30 November 2022

Introduction

Throughout 2021-22 Harrogate Town AFC CIO continued to build its presence in the community engaging with more schools, community groups and funding partners. We continued to deliver services, targeted towards our main strategic objectives of activity that promotes physical and mental wellbeing, creating stronger, safer, more connected communities and enhancing life chances. The creation of the Harrogate Town AFC 'Community Strategy 2020-2023' has provided a blueprint for the direction of travel for the charity, outlining the challenges locally and aiding our understanding of how we can have an impact in the local area.

Our key partnership with Harrogate Town AFC continues to go from strength to strength, with Harrogate Town AFC CIO being the affiliated charity to the football Club. This means we are able to use their sporting brand to enhance and elevate our activities.

In May 2021 & 2022 Harrogate Town AFC maintained their English Football League status enabling our opportunities with English Football League Trust (EFLT), Premier League Charitable Fund (PLCF), Professional Footballers' Association (PFA) could continue to grow and develop.

Overall the past year has been one of growth and successful engagement within our local community and beyond.

Achievements and Performance

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning future activities.

As we continue our fightback out of the COVID19 era, we continue to try innovative and create new ways to engage with our local community to allow us to meet and deliver our aims and objectives.

Our successful application to continue to run EFL Trust managed 'National Citizen Service (NCS)' Programme for a second year, allowed us to grow the workforce significantly adding an NCS Manager and Office, employed fulltime to manage and facilitate the programme needs, alongside a number of part time staff across the length of the programme.

We also added a full-time 'Premier League Primary Stars Coach' role to our workforce, to ensure the quality of our schools delivery programme and help to upskill other members of the PE & School Sport team.

Activities

The creation of the Harrogate Town AFC 'Community Strategy 2020-2023' has provided a blueprint for the direction of travel for the charity, outlining the challenges locally and aiding our understanding of how we can have an impact in the local area. The strategy outlines our 5 strategic aims:

- Building our capability
- Growing our Charity
- Delivering change
- Demonstrating the value and impact we make
- Raising our profile

HARROGATE TOWN AFC CIO

Trustees' Annual Report For the year ended 30 November 2022

The main areas of our work are as follows:

- **PE & School Sport**

We continue to deliver our flagship 'Premier League Primary Stars Programme' utilising funding through the Premier League Charitable Fund. Providing high quality PE, engaging and inspiring pupils within extracurricular activities & Teacher CPD opportunities to 7 Partner Schools. In addition we also engaged a further 8 schools within Harrogate & District who either took part in our 'Active October' initiative or we worked ad hoc delivering assemblies around current topical issues, interventions and traditional afterschool club provision.

- **National Citizen Service 'NCS'**

Our NCS programme background work started in March 2022 with recruitment assemblies and stands taking place in local secondary schools and colleges, aiming to encourage young people to sign up to the programme which commenced in Summer 2022. We overhit our assigned KPI targets and had 80 young people taking part in our two week long programme NCS programme, which saw them take part in a residential programme of activities, alongside planning and undertaking 'Social Action' projects back in their local communities. We also ran an Autumn cohort with 40 young people also taking part.

- **Community Development**

Matchday experiences at Harrogate Town AFC continue to be offered and provided for all match days. Working with the local community, schools and grassroots football clubs to provide flag bearing, ball crew and mascot opportunities. Our furry mascot also attended a number of community events and galas to raise awareness of Harrogate Town AFC CIO.

Our NCS participants also helped to raise money & donations which in partnership with local charity 'Supporting Old People' we utilised the money & donated items to assisted with their Christmas campaign, this saw our staff utilised to help pack & deliver care packages and visiting those who are lonely and isolated, through a coordinated approach giving back to the most vulnerable people in the local area.

- **Health and Wellbeing**

The range of programmes delivered increased again in 2022, with our beginner running clubs number increasing, there became a further need to split into ability groups and incorporating Towns own version of 'Couch to 5K' group. Our weekly walking football sessions increased and a vibrant sporting memories session. We continue to deliver Man V Fat – using football to target weight loss in men.

Our sporting memories sessions continued with two sites currently running on a bi-weekly basis in Harrogate & Knaresborough.

HARROGATE TOWN AFC CIO

Trustees' Annual Report For the year ended 30 November 2022

Staffing

Throughout 2022 our staffing structure remained consistent, in line with the needs and requirements of funding grants and contracts in place. Through the implementation of a new contract with local primary school out of hours provision we were able to add two new part time staff members, who progressed onto full time hours during 2022.

Volunteers

Alongside employed members of staff, the Charity works with a handful of volunteers to ensure the co-ordination and delivery of the programmes listed above. Volunteers have specific role descriptions, have inductions and receive training relevant to their roles.

If a voluntary role is required, this is signed off by trustees and then communicated through social media, traditional media and also through stakeholder links.

Both staff and volunteers complete DBS certification and are signposted to all charity policies before they commence their roles.

PUBLIC BENEFIT

The Trustees have complied with their duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission for England and Wales.

FINANCIAL REVIEW

The total income for the year was £253,455. (2021: £222,390.) Most of the funding came from earned income and grant funding, with the rest coming from donations. All funding received has enabled service delivery and organisational running to provide vital support for our service users.

The expenditure over this period was £295,793 (2021: £165,799)

The net expenditure for 2021/22 is £42,338 (net income for 2020/21 is £56,591) and total funds carried forward as at 30 November 2022 were £14,253

Reserves Policy

Total funds held at 30 November 2022 were £14,253 (2021: £56,591) including restricted funds of £1,605 (2021: £13,534) and unrestricted general funds of £12,648 (2021: £43,057).

There were no designated funds at 30 November 2022 (2021: £nil.)

The Charity's free reserves policy aims to cover operating and essential costs of the Charity for a set number of 3 months. The reserves policy is reviewed annually, with the relevant free reserves target being £73,948 for 2022.

Free reserves at the balance sheet date were £12,648 (2021: £43,057). The trustees are aware that the Charity's reserves will need to increase as the charity increases in size and they have put strategies, including increased fundraising, in place to ensure the reserves keep up with the expanding cost base.

HARROGATE TOWN AFC CIO

Trustees' Annual Report For the year ended 30 November 2022

Plans for the Future

The future of Harrogate Town AFC CIO is committed to continuing to develop our effort through our key work areas. We want to use the power of football and Harrogate Town AFC's brand to positively impact our community and increase our ability to do this. We will need to increase our resources, capabilities and reputation in order to continue to grow our work. These are our challenges that both the Trustees and staff are willing and hopeful to meet.

During the year we have carried out a wide range of activities and plan to grow and expand in these areas:

- **Matchday and Community Engagement**

The Charity works with Harrogate Town AFC to provide matchday community experiences, like flag bearing and mascots. Our furry mascot Harry Gator also looks to engage with young fans/supporters. We intend to evaluate & propose a new way of working with the club which will be enable match day activities to become more financially viable for both Club & CCO.

- **NCS (National Citizen Service)**

There is some uncertainty within the NCS Programme as to how the model will continue to be deployed moving forward after the completion of Autum activities, which have to be finished by December 2022. Once we have an update we will be able to review our position and make informed decision on how to proceed.

- **PE and School Sport - Premier League Primary Stars (PLPS)**

Our schools programme has been supported by PLPS, inspiring primary school children to be active, learn new skills and also take part in physical activity. Schools also got a chance to enter local competitions and represent Harrogate Town AFC in regional competitions. Teachers were upskilled and schools have benefitted from our expert coaching and mentoring. We hope to be able to access an increased funding model moving forward alongside increasing the number of school we deliver our programmes to.

- **Futsal**

Our futsal programme expanded this year, with an additional U12 age group being added to the existing U8s & U10s. Delivered by Community staff the sessions saw an increase of players attending overall across the year.

HARROGATE TOWN AFC CIO

Trustees' Annual Report For the year ended 30 November 2022

- **Health & Well-being**

We would like to increase the number of intervention opportunities provided for local residents with the aim to reduce social isolation and provide opportunities for healthy activities alongside social mixing.

- Walking Football Programme now has 80 members with 65-70 people engaging weekly with the sessions & league fixture opportunities. We would like to see an increase in our offer of Men's mental health provisions and add to our walking football offer by expanding the area we work within & introduce a women's sessions within the next 12 months.
- Sporting Memories continues to run and we will review these sessions and how we can grow & refine the service on offer as well as looking to add local partners and funding opportunities.

- **Inclusion**

Our inclusion programme is something that we would like to build back up again and will look to apply for various funding opportunities locally and nationally to enable us to deliver this valuable work within Harrogate & District.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Harrogate Town AFC CIO is registered as a Charitable Incorporated Organisation (CIO). It is governed by a Constitution of a Charitable Incorporated Organisation.

The Charity trustees manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO.

There must be at least 3 charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the Charity trustees or appoint a new charity trustee. The maximum number of charity trustees is 11. The Charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

Apart from the first Charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the Charity trustees. In selecting individuals for appointment as charity trustees, the Charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Harrogate Town AFC must have at least one representative on the Board that occupies a Senior Leadership position at the Club. They must be present at all meetings or send a suitable replacement. 25% of trustees must be completely independent from the Club.

Any decision may be taken either:

- at a meeting of the Charity trustees; or
- by resolution agreed by a majority of all the Charity trustees,

The board meets every 2 months to discuss key matters such as finances, policy, staff and key operational matters and development.

HARROGATE TOWN AFC CIO

Trustees' Annual Report For the year ended 30 November 2022

Risk management

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties the Charity may face.
- The establishment of policies, systems and procedures to mitigate any risks identified in the annual review.
- The implementation of procedures designed to minimise or manage any potential impact on the Charity should those risks arise.

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP 2019 (FRS 102).
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent examiner

Sarah Wearing, FCA, DChA of HPH, Chartered Accountants was appointed Independent Examiner to the charity during the year.

Approved by the board of Trustees on 30 September 2023 and signed on their behalf by:

Jackie Snape (Chair)

Independent examiner's report to the trustees of Harrogate Town AFC CIO

I report to the trustees on my examination of the accounts of the Harrogate Town AFC CIO (the Trust) for the year ended 30 November 2022.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Sarah Wearing, FCA, DChA
30 September 2023

HPH, Chartered Accountants
Conyngham Hall Business Centre
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HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
STATEMENT OF FINANCIAL ACTIVITIES
INCOME AND EXPENDITURE ACCOUNT

	<i>Notes</i>	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Year to 30 November 2022 £</i>	<i>Year to 30 November 2021 £</i>
Income from:					
Donations and Legacies	3	158,921	22,560	181,481	180,983
Charitable activities	4	71,974	-	71,974	41,407
Total Income		<u>230,895</u>	<u>22,560</u>	<u>253,455</u>	<u>222,390</u>
Expenditure on:					
Raising funds		661	-	661	-
Charitable activities	5	260,643	34,489	295,132	165,799
Total Expenditure		<u>261,304</u>	<u>34,489</u>	<u>295,793</u>	<u>165,799</u>
Net (expenditure)/ income		<u>(30,409)</u>	<u>(11,929)</u>	<u>(42,338)</u>	<u>56,591</u>
Transfers between funds	9	-	-	-	-
Net movement in funds		<u>(30,409)</u>	<u>(11,929)</u>	<u>(42,338)</u>	<u>56,591</u>
Total Funds Brought Forward		<u>43,057</u>	<u>13,534</u>	<u>56,591</u>	<u>-</u>
Total Funds Carried Forward	11	<u>£ 12,648</u>	<u>£ 1,605</u>	<u>£ 14,253</u>	<u>£ 56,591</u>

The notes on pages 12 to 19 form part of these accounts.

HARROGATE TOWN AFC CIO
30 NOVEMBER 2022
BALANCE SHEET

		2022		2021	
	<i>Notes</i>	£	£	£	£
Current Assets					
Debtors	7	596		17,164	
Cash at Bank and in Hand		40,237		44,353	
		40,833		61,517	
Creditors: amounts falling due within one year	8	(26,580)		(4,926)	
Net Current Assets			14,253		56,591
Total Net Assets			£ 14,253		£ 56,591
The Funds of the Charity					
Unrestricted Funds	9		12,648		43,057
Restricted Funds	10		1,605		13,534
Total Charity Funds			£ 14,253		£ 56,591

The notes on pages 12 to 19 form part of these accounts.

Approved by the Trustees/Management Committee on 30 September 2023

Jackie Snape
Trustee

**HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS**

1 GENERAL INFORMATION

The charity is limited by guarantee, incorporated in England, and consequently has no share capital. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. Including any member of the CIO within 12 months before the commencement of the winding up. The Charity is registered in England and Wales (charity no. 1186826).

The address of its registered office is:
Community House, 46-50 East Parade, Harrogate, HG1 5RR

2 ACCOUNTING POLICIES

a) Basis of Accounting

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The Charity is small and has taken advantage of the exemption provided by Section 7 of FRS 102 and has not prepared a Cash Flow Statement.

Harrogate Town AFC CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The accounts are prepared in UK Sterling and rounded to the nearest £.

b) Going Concern

The Trustees therefore have a reasonable expectation that the Charity has adequate resources to continue in operational existence for 12 months from signing the accounts. They continue to believe that the going concern basis of accounting is appropriate in preparing the annual financial statements.

c) Income

Donations and legacies are accounted for when they are receivable by the Charity. Other income is accounted for on an accruals basis as far as is prudent to do so.

d) Grant Income

Revenue grants are credited to the income and expenditure account at the time when they are entitled to the receipt. Any unspent restricted grants at the period end are carried forward as restricted funds in the balance sheet.

**HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS**

2 ACCOUNTING POLICIES (continued)

e) Expenditure and Allocation of Expenditure

Expenditure is accounted for on an accruals basis. Costs are apportioned within the charity and fund accounting as detailed below:-

Staff costs - on a time basis

Other direct charitable costs and costs of generating funds - on an actual basis

Support costs - on the level of use/ actual basis where specific

f) Taxation

As a registered charity it benefits from rate relief and is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. The Charity is not registered for VAT and therefore the irrecoverable VAT is included in the cost of those items to which it relates.

g) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

h) Cash at bank and in hand

Cash at bank and cash in hand includes cash and any short term deposit accounts with a maturity of three months or less from the date of opening.

i) Creditors and Provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

j) Funds

The Unrestricted Funds are funds which the Trustees are free to use in accordance with the charitable objects.

Designated Funds are funds set aside by the Trustees for specific purposes.

Restricted Funds are funds which have been received by the Charity for a specific purposes other than the general objectives of the Charity.

The nature and purpose of each individual fund are explained in notes 9 and 10.

HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS

3 DONATIONS AND LEGACIES

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Year to 30 November 2022</i>	<i>Year to 30 November 2021</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Grants	123,197	22,560	145,757	155,076
Government grants	13,299	-	13,299	18,378
Donations	18,677	-	18,677	5,507
Fundraising	3,748	-	3,748	2,022
	<u>£ 158,921</u>	<u>£ 22,560</u>	<u>£ 181,481</u>	<u>£ 180,983</u>

In 2021 £52,905 Grants and £4,646 Donations and Legacies were restricted.

4 INCOME FROM CHARITABLE ACTIVITIES

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Year to 30 November 2022</i>	<i>Year to 30 November 2021</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Programmes	14,164	-	14,164	8,627
Memberships	1,260	-	1,260	1,050
School delivery	10,401	-	10,401	23,366
Clubs and camps	36,616	-	36,616	2,892
Salary contribution	8,452	-	8,452	4,014
Kit contribution	1,081	-	1,081	1,458
	<u>£ 71,974</u>	<u>£ -</u>	<u>£ 71,974</u>	<u>£ 41,407</u>

In 2021 £nil Income from Charitable activities were restricted.

HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS

5 DIRECT CHARITABLE EXPENDITURE

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Year to 30 November 2022</i>	<i>Year to 30 November 2021</i>
	£	£	£	£
Programmes and clubs	38,634	6	38,640	21,653
Staff costs	177,154	33,703	210,857	105,968
Staff training	710	-	710	151
Coaches	3,897	-	3,897	11,303
Student coaching	-	-	-	1,500
Community	-	-	-	980
Travel expenses	8,236	-	8,236	1,095
Rent	9,425	-	9,425	5,811
Room hire	4,974	780	5,754	274
Telephone	1,188	-	1,188	1,367
Equipment	745	-	745	3,002
Governance and support costs	14,761	-	14,761	12,242
Sundries	919	-	919	453
	<u>£ 260,643</u>	<u>£ 34,489</u>	<u>£ 295,132</u>	<u>£ 165,799</u>
Governance and Support costs				
Independent examiner's fee	1,500	-	1,500	1,200
Marketing	2,575	-	2,575	3,466
Printing and stationery	3,688	-	3,688	1,429
IT costs	2,452	-	2,452	2,071
Compliance	1,804	-	1,804	1,935
Bank and paypal charges	1,245	-	1,245	-
Legal and professional fees	1,497	-	1,497	2,141
	<u>£ 14,761</u>	<u>£ -</u>	<u>£ 14,761</u>	<u>£ 12,242</u>

In 2021 £44,054 expenses in Charitable activities were applied to restricted activities.

HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS

6 STAFF COSTS

	<i>Year to</i> 30 November 2022	<i>Year to</i> 30 November 2021
	£	£
Wages and salaries (gross)	197,486	102,693
Social Security Costs	10,139	-
Pension costs	3,232	3,275
	£ 210,857	£ 105,968

The average head count of staff employed during the year was 12 (2021 - 10).

No employee earned over £60,000 during the year.

No Trustee receives any remuneration or benefits by virtue of being a Trustee and were not reimbursed for any expenses.

The key management personnel of the charity comprise the Trustees and the senior management team. The total employee benefits of the key management personnel, with only senior management team members being paid, was £32,787 (2021: £29,502).

7 DEBTORS

	<i>2022</i>	<i>2021</i>
	£	£
Trade debtors	-	1,010
Other debtors	363	10,263
Prepayments and accrued income	233	5,891
	£ 596	£ 17,164

8 CREDITORS: amounts falling due within one year

	<i>2022</i>	<i>2021</i>
	£	£
Trade Creditors	1,721	-
Other taxes and social security	3,855	2,768
Other Creditors	1,030	382
Accruals and deferred income	19,974	1,776
	£ 26,580	£ 4,926

Deferred income

Balance brought forward	480	-
Amount released in the year	18,474	480
Amount deferred in the year	(480)	-
Balance carried forward	£ 18,474	£ 480

The Charity was holding funds received in advance of the provision of contracted services, which will be fully released in the following financial year.

HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS

9 UNRESTRICTED FUNDS

	<i>Balance b/f</i> <i>01.12.21</i>	<i>Income</i> <i>received</i>	<i>Expenditure</i>	<i>Transfers</i> <i>In/(out)</i>	<i>Balance c/f</i> <i>30.11.22</i>
	£	£	£	£	£
Unrestricted funds	43,057	230,895	(261,304)	-	12,648
	<u>£ 43,057</u>	<u>£ 230,895</u>	<u>£ (261,304)</u>	<u>£ -</u>	<u>£ 12,648</u>
	<i>Balance b/f</i> <i>01.12.2020</i>	<i>Income</i> <i>received</i>	<i>Expenditure</i>	<i>Transfers</i> <i>In/(out)</i>	<i>Balance c/f</i> <i>30.11.21</i>
	£	£	£	£	£
Unrestricted funds	-	164,839	(121,745)	(37)	43,057
	<u>£ -</u>	<u>£ 164,839</u>	<u>£ (121,745)</u>	<u>£ (37)</u>	<u>£ 43,057</u>

10 RESTRICTED FUNDS

	<i>Balance b/f</i> <i>01.12.21</i>	<i>Income</i> <i>received</i>	<i>Expenditure</i>	<i>Transfers</i> <i>In/(out)</i>	<i>Balance c/f</i> <i>30.11.22</i>
	£	£	£	£	£
Primary Stars	5,000	17,750	(22,750)	-	-
NLT Capability	-	4,810	(4,810)	-	-
Traineeships	6,143	-	(6,143)	-	-
Sporting memories	2,391	-	(786)	-	1,605
Total	<u>£ 13,534</u>	<u>£ 22,560</u>	<u>£ (34,489)</u>	<u>£ -</u>	<u>£ 1,605</u>
	<i>Balance b/f</i> <i>01.12.20</i>	<i>Income</i> <i>received</i>	<i>Expenditure</i>	<i>Transfers</i> <i>In/(out)</i>	<i>Balance c/f</i> <i>30.11.21</i>
	£	£	£	£	£
Primary Stars	-	33,250	(28,250)	-	5,000
Harrogate Kicks	-	1,742	(1,779)	37	-
Joy of moving	-	2,000	(2,000)	-	-
NLT Capability	-	9,999	(9,999)	-	-
Traineeships	-	7,657	(1,514)	-	6,143
Sporting memories	-	2,903	(512)	-	2,391
Total	<u>£ -</u>	<u>£ 57,551</u>	<u>£ (44,054)</u>	<u>£ 37</u>	<u>£ 13,534</u>

**HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS**

10 RESTRICTED FUNDS (continued)

Primary Stars

Income received for the Premier League Primary Stars programme relating to the engagement of schools and children in sport to encourage physical activity and new skills.

Harroagte Kicks

Income for the Harrogate Kicks - Youth Engagement programme to engage children in football, sport and personal development during the holidays.

Joy of moving

Income received from EFL Trust for the engagement of primary schools and children in the Winter Games activities.

NLT Capability

Income received from the National League Trust relating to the capability and capacity building programme the Charity undertook in the year.

Traineeships

Income received to cover traineeships costs and support of newly employed staff which have been previously unemployed.

Sporting memories

Income received for providing sessions for those struggling from dementia and their family and friends.

HARROGATE TOWN AFC CIO
FOR THE YEAR ENDED 30 NOVEMBER 2022
NOTES TO THE ACCOUNTS

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

2022	<i>Unrestricted</i>			<i>Total</i>
	<i>Undesignated</i>	<i>Designated</i>	<i>Restricted</i>	
	<i>Funds</i>	<i>Funds</i>	<i>Funds</i>	
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Current Assets	39,228	-	1,605	40,833
Creditors: Amounts due in less than one year	(26,580)	-	-	(26,580)
Net Assets	<u>£ 12,648</u>	<u>£ -</u>	<u>£ 1,605</u>	<u>£ 14,253</u>
2021	<i>Unrestricted</i>			<i>Total</i>
	<i>Undesignated</i>	<i>Designated</i>	<i>Restricted</i>	
	<i>Funds</i>	<i>Funds</i>	<i>Funds</i>	
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Current Assets	47,983	-	13,534	61,517
Creditors: Amounts due in less than one year	(4,926)	-	-	(4,926)
Net Assets	<u>£ 43,057</u>	<u>£ -</u>	<u>£ 13,534</u>	<u>£ 56,591</u>

12 RELATED PARTY TRANSACTIONS

In 2021 the Charity was owed £10,263 from Harrogate Town Community Foundation CIC. This relates to monies held by them due to the Charity. Harrogate Town Community Foundation CIC was controlled by some trustees of the charity and has since closed as the activity has been transferred to the Charity.