

**St John the Evangelist Bromley**  
[www.saintjohnsbromley.com](http://www.saintjohnsbromley.com)



**Annual Report**  
  
**and**  
  
**Financial Statements**  
  
**of the**  
  
**Parochial Church Council**  
  
**For the year ended 31 December 2024**

**Incumbent:**

The Reverend Andrew McClellan  
The Vicarage  
9, Orchard Road  
Bromley  
BR1 2PR

**Bank:**

NatWest  
Bromley Branch  
143 High Street  
Bromley  
BR1 1JH

**Independent Examiner**

Simon Kirk FCCA  
Aslan House  
10 Kinnaird Avenue  
BR1 4HG

Tel: 020 8460 1844 Email: [vicar@saintjohnsbromley.com](mailto:vicar@saintjohnsbromley.com)  
Registered Charity Number 1186819

# St John the Evangelist Bromley

## St John the Evangelist Church, Park Road, Bromley Annual Report for 2024

St John the Evangelist Church is situated in Park Road, Bromley.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission.

### Membership of the St John's Parochial Church Council (PCC)

PCC members who have served since 1 January 2024 until the date of this report are:

<i>PCC Chairman (Vicar of St John's)</i>	The Revd Andrew McClellan
<i>Church Wardens</i>	Mrs Elizabeth Bostock Mr Edward Mason
<i>Representatives on the Deanery Synod</i>	Mr Tomi Odukomaiya Mr Tom Goodenough
<i>Elected Members</i>	Mrs Lesley Pyle (Co-Treasurer) (until 26 January 2024) Mrs Celia Charlwood (Secretary) Mrs Fiona Bentley (until 21 April 2024) Mrs Janet Alldread (until 26 January 2024) Mr Keith Buckley Mrs Alison Dixon Mrs Linda Nash (until 21 April 2024) Mrs Emma Kerr Mr Duncan Cameron Mr Nathan Killington Mr Ray Sims Mrs Sue Helm (from 21 April 2024) Mrs Jude Mackenzie (from 21 April 2024) Mr Tharun Zacharia (from 21 April 2024) Mr Chandima Wanniarachchi (from 21 April 2024) Mrs Lynn Lea (from 21 April 2024)

The method of appointment of PCC members is set out in the Church Representation Rules. All who attend St John's Church regularly – whether resident in the parish or not – are encouraged to register on the Electoral Roll and stand for election to the PCC.

### PCC responsibilities, meetings and committees

St John's PCC has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building including the church rooms.

The full PCC met 6 times during 2024. Average attendance was 88%. The PCC is required by law to have a Standing Committee, which has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. The Standing Committee met once during

2024. There are also 4 sub-committees, Finance, Fabric, Events and Youth & Children. The sub-committees meet on a regular basis and report various recommendations to the PCC.

## Electoral Roll membership and Church attendance

There were 131 parishioners on the Church Electoral Roll as at 31st December 2024. The average Sunday in person attendance during October 2024 was 90, with an average of 23 YouTube views in addition to this. Since some of these views will have been multiple people from the same household viewing together, we estimate a total Sunday attendance (live plus virtual) of over 120 per week.

## Financial review

This year has seen a consolidation of St John's finances with overall income excluding Grants at a similar level to 2023. Expenditure increased over 2023 with the increased cost mainly attributed to the Diocesan pledge, small church projects and Vicarage expenses due to a redecoration project.

This year's accounts show a surplus of £5,106 on unrestricted income and expenditure. Spend on fabric projects increased with two capital projects to upgrade the church's audio visual system costing £14,264 in addition to £1,320 spent in 2023 but offset by a Diocesan grant of £5,000 plus a new partition/doorway constructed in the hall entrance area for £2,581. No withdrawals were made from the Repair Fund for projects in 2024.

Our unrestricted reserves of £98,912 have increased slightly over 2022. Included in the unrestricted reserve is £39,052 retained to meet the reserves policy set out below. In addition, St John's also holds designated funds in the Diocesan Repair Fund. The Repair fund is topped up from income each year and in 2024 £4,000 plus interest was added to the fund which now stands at £42,652. St John's also holds a restricted investment currently valued at £11,376, a small increase on 2023 reflecting a change in market value. A further restricted reserve of £65,620 includes £60,717 which is the balance of a grant of £60,000 plus interest received during 2023 from the Trinity URC Bromley Trust. This reserve has been drawn against during 2024 to pay for the employment and associated costs of the new Families Worker appointed in October 2024.

Our financial results have allowed us to pay the full amount (£69,533) of the Pledge to the Diocese for 2024 and we were also able to maintain our "Giving Away" at 10% of our gross income.

## Reserves and investment policies

The following financial reserve policy has been agreed:

As from March 2014, it is the policy of the Church to maintain unrestricted funds, which are free reserves of the church, at a level which equates to at least four months' unrestricted expenditure. This provides sufficient funds to cover the management and administration and support costs. Unrestricted funds were maintained at this level throughout the year.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

## Safeguarding

St John's is committed to the safeguarding and protection of children, young people and vulnerable adults. St John's PCC has reviewed all roles where persons in roles for our church have contact with children or vulnerable adults and the level of training required. St John's has requested such persons to comply with our duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). St John's has adopted the House of Bishops' Safeguarding Policy: Promoting a Safer Church.

The St John's website has a safeguarding link on its front page which provides the contact details of the Parish Safeguarding Officer and Deputy. A safeguarding report features on the Agenda of every PCC meeting. All checks and training have been kept up to date during 2024.

There were no safeguarding incidents or concerns reported at St John's in 2024.

## Vicar's review of the year

*I planted the seed, Apollos watered it, but God has been making it grow. So neither the one who plants nor the one who waters is anything, but only God, who makes things grow. The one who plants and the one who waters have one purpose, and they will each be rewarded according to their own labour.*

1 Corinthians 3:6-8

As I reflect on the past year at St John's, I am deeply grateful for the ways in which we have seen God at work among us to make things grow. The words of Paul in his first letter to the Corinthians remind us that while we may plant and water, it is ultimately God who brings the growth. This has been a year of growth for our church—spiritually, numerically, and in our outreach to the wider community.

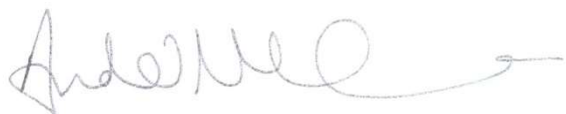
One of the greatest highlights of the year has been the appointment of Donna Oliver as our Families Worker. Donna's passion for engaging with children, young people, and families has already begun to bear fruit. Through the relationships she has started to build, we have seen an increase in participation in our children's ministry, new opportunities for family engagement, and a renewed vision for nurturing faith in the next generation. We give thanks for her ministry and look forward to seeing how God continues to use her gifts among us.

Beyond this, our worshipping life has deepened through prayer, teaching, and discipleship. We have continued to explore creative ways to engage with our community, strengthening our presence in Bromley and fostering meaningful connections with those seeking faith, hope, and belonging. Our outreach initiatives, midweek groups, and pastoral care have all played a significant role in the flourishing of our congregation. As we look ahead to the coming year, may we continue to seek God's guidance, to build on the foundations he has laid, and to work together in love and unity for his glory.

I would like as ever to conclude by recording my enormous debt of gratitude to everyone who has worked so hard this year at St John's – the cleaners, the flower arrangers, the welcomers and sacristans, the singers and musicians, the gardeners and lawn mowers, the many people involved in our youth and children's work, the members of our Church Council, those who have planned and run our special events, those who invited people to our events, those who have contributed financially, everyone who has prayed regularly for St John's – as well as all the other people I have no doubt forgotten to mention. It is always dangerous to single out individuals, but I would like to express my particular thanks to Wardens Liz Bostock and Edward Mason, Treasurers Lesley Pyle, Laura Mason and Ali Mackenzie, PCC Secretary Celia Charlwood, Sacristan Glynis Murton, Acting

Director of Music Alfie Beston, Hall Administrator Caroline Thomas, Safeguarding Officers Emma Kerr and Simon Kirk and our Associate Minister, Revd Kim Hitch.

May God continue to bless and grow his work among us.

A handwritten signature in blue ink, appearing to read 'Andrew McClellan', followed by a long horizontal flourish.

Approved by the PCC on 26<sup>th</sup> March 2025 and signed on its behalf by  
the Reverend Andrew McClellan (PCC Chairman)

## **Independent examiner's report to the members of St John the Evangelist Church, Bromley, Parochial Church council (PCC)**

I report on the accounts for the year ended 31<sup>st</sup> December 2024 which are set out on pages 7 to 14.

### **Respective responsibilities of the PCC and the Independent Examiner**

The members of the PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

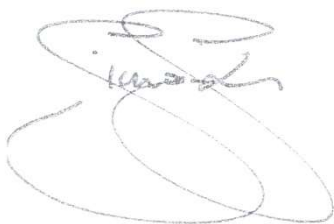
My examination was carried out in accordance with the general directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the PCC concerning such matters. The procedures undertaken do not provide all of the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Kirk F.C.C.A. A.C.I.B.  
Aslan House  
10 Kinnauld Avenue  
Bromley  
BR1 4HG

28<sup>th</sup> March 2025

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, BROMLEY

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2024**

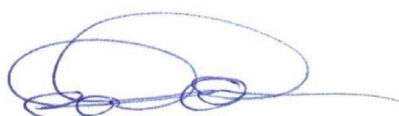
		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>TOTAL FUNDS</b>	
		£	£	£	<b>2024 £</b>	<b>2023 £</b>
	Notes					
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	80,340	1,186	-	<b>81,526</b>	<b>83,894</b>
Activities for generating Funds	2(b)	3,661	-	-	<b>3,661</b>	<b>3,654</b>
Income from investments	2(c)	4,246	4,506	-	<b>8,752</b>	<b>5,872</b>
Income from Church activities	2(d)	34,015	-	-	<b>34,015</b>	<b>34,221</b>
Other incoming resources	2(e)	-	5,000	-	<b>5,000</b>	<b>60,000</b>
<b>TOTAL INCOMING RESOURCES</b>		<b>122,262</b>	<b>10,692</b>	<b>-</b>	<b>132,954</b>	<b>187,641</b>
<b>RESOURCES USED</b>						
Costs of generating funds	3(b)	258	-	-	<b>258</b>	<b>1,060</b>
Church activities	3(a)	116,898	1,686	-	<b>118,584</b>	<b>111,120</b>
Fees	3(c)	-	-	-	<b>-</b>	<b>-</b>
Diocesan and other Grants	3(d)	-	3,678	-	<b>3,678</b>	<b>156</b>
<b>TOTAL RESOURCES USED</b>		<b>117,156</b>	<b>5,364</b>	<b>-</b>	<b>122,520</b>	<b>112,336</b>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>		<b>5,106</b>	<b>5,328</b>	<b>-</b>	<b>10,434</b>	<b>75,305</b>
<b>FUNDS DESIGNATED TO REPAIR FUND</b>		<b>(4,000)</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>UNREALISED PROFIT/(LOSS) ON INVESTMENT</b>		<b>-</b>	<b>-</b>	<b>255</b>	<b>255</b>	<b>956</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>1,106</b>	<b>9,328</b>	<b>255</b>	<b>10,689</b>	<b>76,261</b>
BALANCES BROUGHT FORWARD 1 JANUARY 2024		97,806	103,444	11,121	<b>212,371</b>	<b>136,110</b>
<b>BALANCES CARRIED FORWARD 31 DECEMBER 2024</b>		<b>98,912</b>	<b>112,772</b>	<b>11,376</b>	<b>223,060</b>	<b>212,371</b>

The notes on pages 9 to 14 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST,  
BROMLEY

**BALANCE SHEET AS AT 31 DECEMBER 2024**

	Notes	2024 £	2023 £
<b><u>FIXED ASSETS</u></b>			
Tangible	5(a)	17,435	3,458
Investment	5(b)	11,376	11,121
		<b>28,811</b>	<b>14,579</b>
<b><u>CURRENT ASSETS</u></b>			
Debtors	6	6,838	6,780
Short Term Deposits		142,581	140,186
Cash at Bank		7,326	17,605
2002 Diocesan Repair Fund		42,652	37,295
		<b>199,397</b>	<b>201,866</b>
<b><u>LIABILITIES: FALLING DUE WITHIN ONE YEAR</u></b>			
	7	5,148	4,074
<b><u>NET CURRENT ASSETS</u></b>			
		<b>194,249</b>	<b>197,792</b>
<b><u>LIABILITIES: FALLING DUE AFTER ONE YEAR</u></b>			
	8	-	-
<b><u>TOTAL NET ASSETS</u></b>			
		<b>223,060</b>	<b>212,371</b>
		£	£
<b><u>PARISH FUNDS</u></b>			
Unrestricted		98,912	97,806
Designated	10	42,652	37,295
Restricted	10	81,496	77,270
		<b>223,060</b>	<b>212,371</b>

Approved by the PCC on 26<sup>th</sup> March 2025 and signed on its behalf by:  
Vicar: The Reverend Andrew McClellan (PCC Chairman)  
Church Warden: Ed Mason (PCC Vice Chair)

The notes on pages 9 to 14 form part of these accounts



# **PAROCHIAL CHURCH OF ST JOHN THE EVANGELIST, BROMLEY**

## **Notes to the Financial Statements**

For the year ended 31 December 2024

### **1. ACCOUNTING POLICIES**

#### **Basis of financial statements**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuations of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### **Fund accounting**

Funds held by the Church fall into the following categories:

*Endowment funds* are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

*Restricted funds* comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants received for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

*Unrestricted funds* are income funds which are to be spent on the PCC's general purposes.

*Designated funds* are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted, and the PCC will move any surplus to other general funds.

#### **Incoming resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All other incoming resources are accounted for gross.

## **Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

## **Fixed assets**

Tangible fixed assets are included in the balance sheet at cost or at market value at the date of the gift. Depreciation is provided on all tangible fixed assets calculated to write off the full cost or value less residual value of each asset over the estimated useful life. The principal rates are:

- Equipment over 3 years
- Refurbishments over 3 years
- Audio Visual System equipment over 5 years
- Replacement of church room windows over 5 years
- Refurbishment of the toilet facilities over 10 years

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

## **2. INCOMING RESOURCES**

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
			2024	2023
	£	£	£	£
<b><u>2(a) Voluntary Income</u></b>				
Gift Aided donations	51,764	-	51,764	49,134
Income tax recoverable	13,319	183	13,502	14,191
Other giving:				
Collections	6,877	769	7,646	11,959
Gift Day	-	-	-	819
Donations, legacies, etc	8,380	234	8,614	7,791
	80,340	1,186	81,526	83,894
 <b><u>2(b) Activities for generating Funds</u></b>				
Fetes, bazaars, book stall, other fund raising events	3,661	-	3,661	3,654
	3,661	-	3,661	3,654
 <b><u>2(c) Income from investments</u></b>				
Interest & Dividends	4,246	4,506	8,752	5,872
	4,246	4,506	8,752	5,872
 <b><u>2(d) Income from Church activities</u></b>				
Church hall lettings	33,388	-	33,388	33,364
Fees	627	-	627	857
	34,015	-	34,015	34,221
 <b><u>2(e) Other incoming resources</u></b>				
Grant for new initiative & technology	-	5,000	5,000	-
Grant from Trinity URC Bromley Trust	-	-	-	60,000
	-	5,000	5,000	60,000
 <b><u>TOTAL INCOMING RESOURCES</u></b>	<b>122,262</b>	<b>10,692</b>	<b>132,954</b>	<b>187,641</b>

### **3 RESOURCES USED**

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
			2024	2023
	£	£	£	£
<b><u>3(a) Church activities</u></b>				
Missionary and charitable giving:				
Church overseas:				
-Missionary societies	1,195	-	1,195	1,050
-Relief and development agencies	3,072	558	3,630	4,037
Home missions and other Church societies	6,026	394	6,420	5,908
Secular Charities	1,100	-	1,100	1,525
	11,393	952	12,345	12,520
Ministry:				
Pledge towards Ministry and other shared Diocesan costs	69,533		69,533	67,414
Clergy expenses	1,604		1,604	1,575
Vicarage expenses	5,840		5,840	3,736
Church Maintenance & Running expenses	14,807	234	15,041	13,206
Depreciation	2,368	500	2,868	2,245
Church room running costs	4,499		4,499	3,632
Service expenses	2,242		2,242	2,062
Choir and Organist	1,917		1,917	1,190
Training\ retreats Clergy \ readers	-		-	12
Youth\Holiday clubs\Sunday School	1,151		1,151	1,327
Printing , stationery and sundry goods	1,544		1,544	2,201
	116,898	1,686	118,584	111,120
<b><u>3(b) Costs of generating funds</u></b>				
Costs of Fund Raising	258	-	258	1,060
	258	-	258	1,060
<b><u>3(c) Payments from Grants</u></b>				
Diocese	-	-	-	156
URC Bromley Trust	-	3,678	3,678	-
	-	3,678	3,678	156
<b><u>TOTAL RESOURCES USED</u></b>	<b>117,156</b>	<b>5,364</b>	<b>122,520</b>	<b>112,336</b>

#### **4. STAFF COSTS AND PAYMENTS TO PCC MEMBERS**

In October 2024 a new Families worker was appointed on a part-time basis.

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Employment costs	<b>3,200</b>	<b>-</b>

The costs of employment and the administration costs associated with the role are being funded from the Grant received from the Trinity URC Bromley Trust in 2023.

No payments or expenses were paid during the year to any PCC members, persons closely connected with them or related parties.

#### **5. FIXED ASSETS FOR USE BY THE PCC**

##### **(a) Tangible (unrestricted and restricted)**

	<b>Buildings &amp; fixtures</b>
	<b>£</b>
At 1 January 2024	58,672
Disposals	-
Additions at cost	16,845
at 31 December 2024	75,517
Depreciation	
At 1 January 2024	55,214
Charge for year 2024	2,868
At 31 December 2024	58,082
Net Book Value at 1 January 2024	<b>3,458</b>
<b>Net Book Value at 31 December 2024</b>	<b>17,435</b>

Buildings comprise improvements to church rooms including replacement windows. The additions in 2024 are the components used to create a new audio visual system plus a new partition in the hallway between the church rooms and church entrances.

##### **(b) Investments**

	<b>£</b>
Market value at 31 December 2023	<b>11,121</b>
Revaluation profit	255
Market value at 31 December 2024	<b>11,376</b>

Investments comprise a holding of 492 shares in CFB Church of England investment fund which were transferred into St John's books at 31 December 2001 (note 9 (i)).

#### **6. DEBTORS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	3,443	3,551
Prepayments	1,017	767
Other debtors	2,378	2,462
	<b>6,838</b>	<b>6,780</b>

**7. LIABILITIES: FALLING DUE WITHIN 1 YEAR**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Accruals	<b>5,148</b>	<b>4,074</b>

**8. LIABILITIES: FALLING DUE AFTER 1 YEAR**

<b>2024</b>	<b>2023</b>
<b>£</b>	<b>£</b>
<b>Nil</b>	<b>Nil</b>

**9. FUND DETAILS**

The Designated Funds are the 2002 Diocesan Repair Fund.

The Restricted Funds are:

- (i) An investment asset previously held for St John's in the Diocese records. It is a legacy left to St John's more than 50 years ago for the upkeep of the Clergy stipend.
- (ii) The monies donated to Church fabric.
- (iii) Grants from Rochester Diocese and Trinity URC Bromley Trust for specific purposes.

**10. ANALYSIS OF NET ASSETS**

by fund	<b>Unrestricted Funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>TOTAL 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets (note 5(a))	12,935		4,500	17,435
Investment fixed asset (note 5(b))			11,376	11,376
Current assets	91,125	42,652	65,620	199,397
Liabilities	(5,148)			(5,148)
	<b>98,912</b>	<b>42,652</b>	<b>81,496</b>	<b>223,060</b>