



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2023 Period start date To 31/03/2024 Period end date

Charity name: The Elgar Festival

Charity registration number: 1186804

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	FOSTERING & PROMOTING THE EDUCATION AND ENJOYMENT OF THE LIFE & WORKS OF SIR EDWARD ELGAR;
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	ENGAGING IN FUNDRAISING THROUGHOUT THE YEAR TO SUPPORT A CALENDAR OF EVENTS AS WELL AS THOSE GOOD CAUSES WHICH FALL WITHIN THE REMIT OF THE ORGANISATION NETWORKING WITH EXISTING SIMILAR EVENTS AND TO FOSTER GOODWILL TOWARDS THE FESTIVAL AND TO CROSS PROMOTE SUCH EVENTS D) ENGAGING IN PROGRAMMES WHICH FALL WITHIN THE REMIT OF THE ORGANISATION WHICH ARE BOTH FUN AND DEVELOPMENTAL ENGAGING THE PUBLIC, IN PARTICULAR WITH YOUNG PEOPLE IN AREAS OF SOCIAL DEPRIVATION WHERE ENJOYMENT OF SUCH MATERIAL IS UNCOMMON OR DIFFICULT TO COME BY
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	ALL TRUSTEES HAVE UNDERTAKEN TO ADHERE TO THE GUIDANCE ISSUED BY THE CHARITY COMMISSION

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	THE ELGAR FESTIVAL PROMOTED AND DELIVERED A PROGRAMME OF FESTIVAL EVENTS DURING LATE MAY AND EARLY JUNE 2023, PRESENTING TO THE GENERAL PUBLIC, AND THOSE TO WHOM ACCESS TO SUCH EVENTS MAY BE LIMITED, A SERIES OF LOW COST AND FREE EVENTS IN AND AROUND WORCESTER. THESE INCLUDED CONCERTS, RECITALS, LECTURES AND EXHIBITIONS.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	THE CHARITY HAD £24,906 AT THE END OF THE FINANCIAL YEAR, WHICH AMOUNTED TO AROUND 25% OF ANNUAL TURNOVER, MORE THAN IN PREVIOUS YEARS.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	THE CHARITY DOES NOT HOLD ANY SPECIFIC RESERVES BUT AIMS TO HAVE A BALANCE OF 10% OF TURNOVER AT THE END OF THE FINANCIAL YEAR.
Amount of reserves held	Para 1.22	NONE
Reasons for holding zero reserves	Para 1.22	THE CHARITY IS RELATIVELY NEW AND IS STILL ESTABLISHING ITSELF. IT AIMS TO GRADUALLY BUILD UP THE BALANCE HELD AT THE END OF EACH FINANCIAL YEAR. IT IS FUNDED MAINLY BY GRANT INCOME, SO IF GRANTS FALL THEN PROGRAMMES ARE REDUCED, TO BALANCE THE BOOKS.
Details of fund materially in deficit	Para 1.24	NONE
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	THE LEVEL OF THE ARTS COUNCIL GRANT IS THE MAIN CONCERN. HOWEVER, PROGRAMMES CAN BE REDUCED TO MATCH INCOME SO THE CHARITY WILL ALWAYS BE A GOING CONCERN.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	UNINCORPORATED ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	TRUSTEES ARE APPOINTED BY ELECTION

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
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The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	THE ELGAR FESTIVAL
Other name the charity uses	NONE
Registered charity number	1186804
Charity's principal address	6 CARRIAGE CLOSE ST JOHN'S WORCESTER WR2 6AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adrian Stewart Gregson	Chair		
2	Anne Renshaw	Trustee		
3				
4				
5				
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7				
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18				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	STUART ROBERT FREED	
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Position (eg Secretary, Chair, etc)	HON. SECRETARY	
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Date	
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ELGAR FESTIVAL

RECEIPTS AND PAYMENTS ACCOUNT 2023/24	Year ended 30th September 2024		Year ended 30th September 2023
	£	£	£
RECEIPTS			
Grants - Local Authorities	11,000.00		14,550.00
Private trusts / Foundations	40,900.00		39,371.97
Arts Council	31,914.00		44,231.00
Box Office Receipts	12,526.70		13,447.39
Sale of programmes	433.00		1,462.21
Miscellaneous income	5,069.45		43.95
		101,843.15	<u>113,106.52</u>
PAYMENTS			
Marketing and promotional	(15,843.33)		(14,790.89)
Artistic and creative	(15,792.53)		(19,613.39)
Venue hire	(13,548.60)		(6,474.92)
Orchestra	(35,266.00)		(52,946.08)
Music Scores	(225.50)		(4,003.83)
Miscellaneous expenditure	<u>(12,425.48)</u>		<u>(7,880.99)</u>
		(93,101.44)	<u>(105,710.10)</u>
Excess of receipts over payments		8,741.71	7,396.42
Balance brought forward at start of period		16,164.34	8,767.92
Balance carried forward at 30th September 2024		<u>24,906.05</u>	<u>16,164.34</u>
STATEMENT OF ASSETS AND LIABILITIES		As at 30th Sept 2024	As at 30th Sept 2023
		£	£
Cash at Barclays Bank		<u>24,906.05</u>	<u>16,164.34</u>

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ELGAR FESTIVAL

	Year ended 30th September 2024		Year ended 30th September 2023
	£	£	£
RECEIPTS AND PAYMENTS ACCOUNT 2023/24			
RECEIPTS			
Grants - Local Authorities	11,000.00		14,550.00
Private trusts / Foundations	40,900.00		39,371.97
Arts Council	31,914.00		44,231.00
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STATEMENT OF ASSETS AND LIABILITIES			
	As at 30th Sept 2024	As at 30th Sept 2023	
	£	£	
Cash at Barclays Bank	<u>24,806.05</u>	<u>16,164.34</u>	

Analysis - income

	£
Grants - Local Authorities	
Malvern Hills DC	1,000.00
Worcester City Council	10,000.00
	<u>11,000.00</u>
Private Trusts / Foundations	
The Rainbow Trust - grant	1,500.00
Alan Woodfield Charitable Trust	650.00
Richard Cadbury Trust	500.00
Bransford Trust - grant	22,000.00
The Rowlands Trust - grant	4,000.00
Elgar Society - grant	5,000.00
Little Johnson Trust - grant	500.00
Elgar Family Trust - grant	1,000.00
Eric Vincent Trust - grant	750.00
Elgar Wills Trust - grant	5,000.00
	<u>46,950.00</u>
Art Council Grant	
Arts Council Grant - 2/23 - tranche 3	4,915.00
Arts Council grant - 2/24 - first tranche	26,999.00
	<u>31,914.00</u>

Box Office Receipts

Paypal - Come and Play 0405	222.02
Donations - Come and Play	61.80
Come and Sing - tickets etc cash	527.10
Come and Sing - tickets Zettle	214.15
Zettle takings 29/05	86.27
Paypal	5.88
Bank deposit - Worcester - collection buckets etc	1,005.79
Paypal - Come and Sing 27/05	531.31
Cash - programmes and tickets	574.90
Worcester Theatres - tickets	9,844.08
Elgar Choral - tickets less donation	84.40
less sale of programmes	(433.00)
	<u>12,526.70</u>

Sale of programmes

Sale of programmes	433.00
Client deposit - Worcester Lottery	26.00
Donation - Bishop of Worcester	100.00
From Paypal	4,594.83
Other	8.62
	<u>5,069.45</u>

101,843.15

Miscellaneous income

Client deposit - Worcester Lottery	26.00
Donation - Bishop of Worcester	100.00
From Paypal	4,594.83
Other	8.62
	<u>5,069.45</u>
	<u>101,843.15</u>
Worcester Theatres - tickets	
Wednesday 29th May	
Elgar for Everyone	3,025.00
Friday 31st May	
Lunch with Esther Abrami	570.00
English Strings	1,003.00
Club Elgar - Abrami	130.00
Saturday 1st Jun	
Elgar Chorale	380.00
Jenny Lind Singers	540.00
Gala concert	4,656.00
Club Elgar - Blue Enigma	200.00
Sunday 2nd June	
Piano Quintet	620.00
	<u>11,124.00</u>
less 8% fee	(889.92)
less box office charges	(50.00)
less hall hire	(400.00)
less piano hire	(140.00)
	<u>9,644.08</u>

9,644.08

Analysis - expenditure

	£
Marketing and promotional	
Tim Burton - editing	(1,500.00)
Laura Ingham - design	(90.00)
Wye Media - A5 flyers	(54.00)
Laura Ingham - design	(270.00)
Wye Media - A5 flyers - second batch	(54.00)
Laura Ingham - design	(390.00)
Wye Media - A5 flyers - Come and Play	(54.00)
Wye Media - DL leaflets - printing and delivery	(1,394.00)
Wye Media - A4 posters	(30.00)
Laura Ingham - design	(300.00)
What's On Worcestershire	(225.00)
Direct Publicity - leaflet distribution	(429.60)
Universal Display - foamers boards	(470.30)
Wye Media - vinyl banners	(98.40)
Wye Media - A4 flyers	(84.00)
Laura Ingham - design - programme and banners	(810.00)
Wye Media - programmes	(789.00)
Christopher Morley - Festival preview	(250.00)
Tim Burton - website	(334.11)
Kabbie Langford - public relations	(3,750.00)
Tim Burton - filming / recording	(3,016.12)
Kenneth Woods - Facebook ads	(200.00)
Archerly Music Promotions	(1,178.80)
	<u>(93.00)</u>
Laura Ingham - design - social media banners 25 festival	<u>(15,843.33)</u>
Artistic and creative	
Michael Young - conductor - Come and Play	(250.26)
Connee Skerrett - cello tutor - Come and Play	(180.00)
Michael Gibbs - horn tutor - Come and Play	(232.00)
Richard Laing - 2nd violin tutor - Come and Play	(240.00)
Zoe Beyers - Come and Play	(984.08)
Stephen Sheppard - Come and Sing	(322.00)
Nicholas Freestone - Come and Sing	(250.00)
Dominic Lee - Come and Sing - travel	(54.25)
Julian Lloyd Webber - lecture and presenting	(1,000.00)
Mark Hennessy - sound engineering	(80.00)
Joseph Holden - bass - Club Elgar 0106	(560.00)
Daniel King Smith - pianist - quintet concert 0206	(580.00)
Marcel Zidani - piano recital The First 2005	(200.00)
Vale Pianos	(690.00)
Jenny Lind Singers 0106	(250.00)
Carl Hill - viola - quintet concert 0206	(580.00)
Mike Escree - bass - quintet concert 0207	(580.00)
Alex Voysey - Club Elgar 0106	(309.62)
Joely Koss - cello - quintet concert 0206	(580.00)
Kenneth Woods - stipend	(4,500.00)
English Music Festival	(50.00)
Zoe Beyers - quintet concert 0206	(580.00)
Suzanne Woods - quintet concert 0206	(580.00)
Nathan Thomas - drummer - Club Elgar 0106	(350.00)
Elgar Choral - tickets less donation	(654.40)
ESO - Esther Abrami - 3105	(2,025.00)
	<u>(15,792.53)</u>
Venue hire	
Worcester Cathedral hire - 23 festival	(4,254.60)
St Andrew's Methodist Church - hire - Come and Sing	(400.00)
St Martin's Church - Come and Play 0405 - hire	(200.00)
Museum of Royal Worcester - hall hire and refreshments 0206	(620.00)
St Martin in the Commark - hire 0106	(80.00)
Gulldhal hire 31/05 0106	(1,596.00)
Worcester Cathedral - Hire 2905	(2,004.00)
Worcester Cathedral - hire 0106	(1,920.00)
Royal Porcelain Works - hall hire	(2,554.00)
	<u>(13,548.60)</u>
Orchestra	
Worcestershire Symphony Orchestra - concert 0106	(400.00)
ESO - relaxed concerts	(1,417.00)
ESO - gala concert 0106	(22,746.00)
ESO - string concert 3105	(10,703.00)
	<u>(35,266.00)</u>
Music Scores	
ESO - music hire	(225.50)
Miscellaneous expenditure	
Sue Voysey - festival director - 2024 festival	(10,120.76)
Sue Voysey - festival director - 2025 festival	(1,281.05)
Unity Insurance Services	(250.88)
Companies House	(40.00)
Christina Timms - consultant - ACE application	(250.00)
Worcestershire Symphony Orchestra - tamps hire	(50.00)
Bottles - wine - Gulldhal	(240.41)
Other	(192.38)
	<u>(12,425.48)</u>
	<u>(93,101.44)</u>

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ELGAR FESTIVAL

I report to the trustees on my examination of the accounts of the Elgar Festival, Worcester for the year ended 30th September 2024.

Responsibilities and basis of the report

As trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioners under section 145(5) (b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

- (i) accounting records were not kept in respect of the trustees as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Jackie Reilly BSc CPFA
8 Amid Road
Canvey Island
Essex SS8 8EB**

Independent Examiner

Date

ELGAR FESTIVAL

APPENDIX TO THE ANNUAL REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2024 - FINANCIAL REVIEW

The 2024 festival was held in early June, at the traditional time close to Elgar's birthday.

The 2024 festival was supported by a grant from the Arts Council of £31,914 as well as Local Authority grants amounting to £11,000 and private income from trusts and foundations of £40,900. The festival is very appreciative of these grants and donations. Total income was £101,843, which includes sales of tickets and programmes.

The total cost of putting on the festival was £93,101, which includes artists, the orchestra, venue hire and other associated costs.

As at 30th September 2024 the festival had £24,906 in its current account at Barclays Bank.

Sue Wright BSc FCCA
Treasurer
28th October 2024