



Trustees' annual report (including Directors' report) for the period

From: 1 April 2021 To: 31 March 2022

Charity name: HealthBus Trust

Charity registration number: 1186790

Company number: CE019897

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To preserve and protect the health of homeless and rough sleepers in Bournemouth and surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of mobile and other premises in which individuals can seek medical advice; Advancing the education of the general public in all areas relating to the physical and mental health of our patients; Promoting residential accommodation for people who are in need
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance for the public benefit, specifically to deliver health care to the homeless and vulnerable members of society

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our volunteers provide support to the healthcare workers, e.g. as drivers and security
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The HealthBus provided four weekly clinical drop-in sessions with a GP and nurse at each session. This was partially funded by Bournemouth, Christchurch and Poole Council. The team visited patients at the Temporary Accommodation in which they were housed during the pandemic.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The chief objective was to purchase a bespoke mobile clinic. £64,000+ was raised to commission the bus in December 2020. It was delivered in May 2021. This was raised by individual donations and grants from other charities/organisations.
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The HealthBus had an excess of income over expenditure for this financial year. The excess funds remained in working capital.
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure the uninterrupted service provided to patients and the on-going work of the charity.
Amount of reserves held	Para 1.22	The reserves held are calculated as three months fixed running costs, which include salary, PAYE, pensions and GP/Nurse sub-contractor costs.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Where any charity is dependent on fundraising, there is always the risk that sufficient funds may not be raised.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular donations from supporters; Fund-raising activities, particularly for the new bus; Grant applications to charities and organisations; Grants from Bournemouth, Christchurch Poole council for additional sessions
Investment policy and objectives including any social investment policy adopted	Para 1.46	All excess funds during the financial year were held in the charity's Lloyds TSB current bank account.
A description of the principal risks facing the charity	Para 1.46	Principle risks are: <ul style="list-style-type: none"> • Loss of key staff – the organisation remains dependent on its founder and MD Maggie Kirk. • Loss of key revenue streams – the current level of delivery of services depends on a commissioned service for the local authority. • Loss of key contracts or arrangements with NHS providers.
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Constitution

How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are no constitutional requirements for the appointment of trustees. All are independent and are invited to join by current trustees based on commitment to this highly specialised sector and the skills they can bring to governance.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity works in close association with all bodies, whether government or not for profit, who are concerned with the provision of services to the homeless in Bournemouth, Christchurch and Poole.
Relationship with any related parties	Para 1.51	
Other		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

Dr Maggie Kirk – Medical Director Kate Hibbitt – Operational Director
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

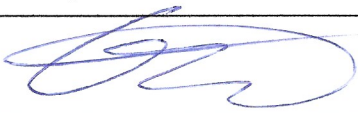
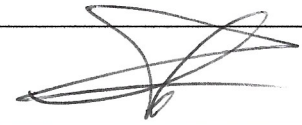
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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	GARETH JONES	CHRISTOPHER WAWEFIELD
Position (for example Secretary, Chair, etc)	CHAIR	VIC- CHAIR
Date	1 / 9 / 2022	1 / 9 / 2022

REGISTERED CHARITY NUMBER: 1186790

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
Healthbus Trust

Town & Forest
Chartered Accountants
Cornerways House
School Lane
Ringwood
Hampshire
BH24 1LG

Healthbus Trust

Contents of the Financial Statements
for the Year Ended 31 March 2022

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 to 9
Detailed Statement of Financial Activities	10 to 11

Healthbus Trust

Report of the Trustees
for the Year Ended 31 March 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1186790

Principal address

St. Peters Church
Hinton Road
Bournemouth
Dorset
BH1 2EE

Trustees

C M Wakefield
D Slade
G Sherwood
Mrs J V Macdonald
R J Sawdy
Mrs S A Baker - appointed 1.5.21

Independent examiner

Town & Forest
Chartered Accountants
Cornerways House
School Lane
Ringwood
Hampshire
BH24 1LG

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and constitutes a charitable incorporated organisation.

Recruitment and appointment of new trustees

There are no constitutional requirements for the appointment of trustees. All are independent and are invited to join by current trustees based on commitment to this highly specialised sector and the skills they can bring to governance.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To preserve and protect the health of homeless and rough sleepers in Bournemouth and the surrounding area.

Provision of mobile and other premises in which individuals can seek medical advice.

Advancing education of the general public in all areas relating to the physical and mental health of our patients.

Promoting residential accommodation for people who are in need.

Healthbus Trust

Report of the Trustees **for the Year Ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

Volunteers

Our volunteers provide support to the healthcare workers, e.g. as drivers and security.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The HealthBus provided four weekly clinical drop-in sessions with a GP and nurse at each session. This was partially funded by Bournemouth, Christchurch and Poole Council. The team visited patients at the Temporary Accommodation in which they were housed during the pandemic.

Fundraising activities

The chief objective was to purchase a bespoke mobile clinic. £64,000 + was raised to commission the bus in December 2020. It was delivered in May 2021. This was raised by individual donations and grants from other charities/organisations.

FINANCIAL REVIEW

Reserves policy

Reserves are held to ensure the uninterrupted service provided to patients and the ongoing work of the charity.

The reserves are calculated as three months running costs, which include salary, PAYE, pensions and GP/Nurse sub-contractor costs.

Principal funding sources

Regular donations from supporter's; Fundraising activities, particularly for the new bus; Grant applications to charities and organisations; Grants from Bournemouth, Christchurch and Poole council for additional sessions.

Investment policy and objectives

All excess funds during the financial year were held in the charity's Lloyds current bank account.

Approved by order of the board of trustees on21/9/2022..... and signed on its behalf by:



G Sherwood - Trustee

Independent Examiner's Report to the Trustees of
Healthbus Trust

I report on the accounts for the year ended 31 March 2022, which are set out on pages four to nine.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Zara Dunster FCA
Town & Forest
Chartered Accountants
Cornerways House
School Lane
Ringwood
Hampshire
BH24 1LG

Date: 28 September 2022
Date:

Healthbus Trust

Statement of Financial Activities
for the Year Ended 31 March 2022

			Year Ended 31.3.22 Total funds	Period 6.12.19 to 31.3.21 Total funds
	Not es	Unrestricted fund £	Restricted fund £	£
INCOMING RESOURCES				
Incoming resources from generated funds				
Voluntary income		176,922	25	176,947
				274,150
RESOURCES EXPENDED				
Costs of generating funds				
Costs of generating voluntary income		9,447	25	9,472
Charitable activities		91,708	6,187	97,895
Governance costs		58,807	-	58,807
Other resources expended		<u>7,908</u>	<u>-</u>	<u>7,908</u>
				1,787
Total resources expended		<u>167,870</u>	<u>6,212</u>	<u>174,082</u>
				126,176
NET INCOMING/(OUTGOING) RESOURCES				
		9,052	(6,187)	2,865
				147,974
RECONCILIATION OF FUNDS				
Total funds brought forward		<u>51,419</u>	<u>96,555</u>	<u>147,974</u>
				-
TOTAL FUNDS CARRIED FORWARD		<u><u>60,471</u></u>	<u><u>90,368</u></u>	<u><u>150,839</u></u>
				<u><u>147,974</u></u>

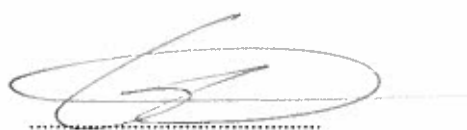
The notes form part of these financial statements

Healthbus Trust

Balance Sheet
At 31 March 2022

	Not es	Unrestricted fund £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	4	5,041	61,308	66,349	5,136
CURRENT ASSETS					
Debtors	5	10,922	-	10,922	22,051
Cash at bank		<u>144,428</u>	<u>30,235</u>	<u>174,663</u>	<u>140,781</u>
		155,350	30,235	185,585	162,832
CREDITORS					
Amounts falling due within one year	6	(99,920)	(1,175)	(101,095)	(19,994)
NET CURRENT ASSETS		<u>55,430</u>	<u>29,060</u>	<u>84,490</u>	<u>142,838</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>60,471</u>	<u>90,368</u>	<u>150,839</u>	<u>147,974</u>
NET ASSETS		<u>60,471</u>	<u>90,368</u>	<u>150,839</u>	<u>147,974</u>
FUNDS	7				
Unrestricted funds				60,471	51,419
Restricted funds				<u>90,368</u>	<u>96,555</u>
TOTAL FUNDS				<u>150,839</u>	<u>147,974</u>

The financial statements were approved by the Board of Trustees on21/09/2022..... and were signed on its behalf by:


G Sherwood -Trustee

The notes form part of these financial statements

Healthbus Trust

Notes to the Financial Statements **for the Year Ended 31 March 2022**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 10% straight line
Motor vehicles	- 10% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the period ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the period ended 31 March 2021.

Healthbus Trust

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

3. STAFF COSTS

	Year Ended 31.3.22 £	Period 6.12.19 to 31.3.21 £
Wages and salaries	100,008	90,798
Social security costs	932	577
Other pension costs	<u>1,302</u>	<u>977</u>
	<u>102,242</u>	<u>92,352</u>

No employees received emoluments in excess of £60,000.

4. TANGIBLE FIXED ASSETS

	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 April 2021	5,221	-	-	5,221
Additions	<u>-</u>	<u>67,495</u>	<u>450</u>	<u>67,945</u>
At 31 March 2022	<u>5,221</u>	<u>67,495</u>	<u>450</u>	<u>73,166</u>
DEPRECIATION				
At 1 April 2021	85	-	-	85
Charge for year	<u>522</u>	<u>6,187</u>	<u>23</u>	<u>6,732</u>
At 31 March 2022	<u>607</u>	<u>6,187</u>	<u>23</u>	<u>6,817</u>
NET BOOK VALUE				
At 31 March 2022	<u>4,614</u>	<u>61,308</u>	<u>427</u>	<u>66,349</u>
At 31 March 2021	<u>5,136</u>	<u>-</u>	<u>-</u>	<u>5,136</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Other debtors	<u>10,922</u>	<u>22,051</u>

Healthbus Trust

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Trade creditors	1,405	17,073
Taxation and social security	1,538	1,361
Other creditors	<u>98,152</u>	<u>1,560</u>
	<u><u>101,095</u></u>	<u><u>19,994</u></u>

7. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	51,419	9,052	60,471
Restricted funds			
Funds held for new bus	96,555	(6,187)	90,368
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>147,974</u></u>	<u><u>2,865</u></u>	<u><u>150,839</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	176,922	(167,870)	9,052
Restricted funds			
Funds held for new bus	25	(6,212)	(6,187)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>176,947</u></u>	<u><u>(174,082)</u></u>	<u><u>2,865</u></u>

Healthbus Trust

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	Net movement in funds £	At 31.3.21 £
Unrestricted Funds		
General fund	51,419	51,419
Restricted Funds		
Funds held for new bus	96,555	96,555
	<hr/>	<hr/>
TOTAL FUNDS	<u><u>147,974</u></u>	<u><u>147,974</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	177,596	(126,177)	51,419
Restricted funds			
Funds held for new bus	96,554	1	96,555
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u><u>274,150</u></u>	<u><u>(126,176)</u></u>	<u><u>147,974</u></u>

Healthbus Trust

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	Year Ended 31.3.22 £	Period 6.12.19 to 31.3.21 £
INCOMING RESOURCES		
Voluntary income		
Donations	38,481	56,366
Gift aid	1,570	2,634
Grants	136,896	210,030
Health questionnaires	-	5,120
	<u>176,947</u>	<u>274,150</u>
Total incoming resources	176,947	274,150
RESOURCES EXPENDED		
Costs of generating voluntary income		
Advertising	3,357	2,433
Miscellaneous purchases	20	134
Fund raising expenses	6,070	5,543
Medical purchasing and testing	25	773
	<u>9,472</u>	<u>8,883</u>
Charitable activities		
GP and nurse wages	60,030	57,546
Medical director fees	25,560	10,840
Security costs	4,163	3,301
Bus hire	721	4,760
Direct expenses	689	325
Plant and machinery	522	85
Motor vehicles	6,187	-
Computer equipment	23	-
	<u>97,895</u>	<u>76,857</u>
Governance costs		
Wages	39,978	33,252
Social security	932	577
Pensions	1,302	977
Training	1,583	220
Accountancy	2,099	2,158
Consultancy	1,649	784
Subscriptions	150	270
Carried forward	47,693	38,238

This page does not form part of the statutory financial statements

Healthbus Trust

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	Year Ended 31.3.22 £	Period 6.12.19 to 31.3.21 £
Governance costs		
Brought forward	47,693	38,238
Staff welfare	188	250
Gifts	-	161
Professional fees	10,067	-
Conference fees	859	-
	<u>58,807</u>	<u>38,649</u>
Support costs		
Management		
Insurance	893	594
Telephone	570	349
Postage and stationery	1,801	49
Sundries	231	-
Motor and travel	4,075	621
Subsistence	106	-
Meeting costs	134	-
	<u>7,810</u>	<u>1,613</u>
Finance		
Bank charges	98	174
	<u>174,082</u>	<u>126,176</u>
Total resources expended		
	<u>2,865</u>	<u>147,974</u>

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Trustees' annual report (including Directors' report) for the period

From: 1 April 2021 To: 31 March 2022

Charity name: HealthBus Trust

Charity registration number: 1186790

Company number: CE019897

Objectives and activities

	SORP reference	
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of mobile and other premises in which individuals can seek medical advice; Advancing the education of the general public in all areas relating to the physical and mental health of our patients; Promoting residential accommodation for people who are in need
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance for the public benefit, specifically to deliver health care to the homeless and vulnerable members of society

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Other		

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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The HealthBus provided four weekly clinical drop-in sessions with a GP and nurse at each session. This was partially funded by Bournemouth, Christchurch and Poole Council. The team visited patients at the Temporary Accommodation in which they were housed during the pandemic.
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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The chief objective was to purchase a bespoke mobile clinic. £64,000+ was raised to commission the bus in December 2020. It was delivered in May 2021. This was raised by individual donations and grants from other charities/organisations.
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The HealthBus had an excess of income over expenditure for this financial year. The excess funds remained in working capital.
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure the uninterrupted service provided to patients and the on-going work of the charity.
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Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Where any charity is dependent on fundraising, there is always the risk that sufficient funds may not be raised.

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A description of the principal risks facing the charity	Para 1.46	Principle risks are: <ul style="list-style-type: none"> • Loss of key staff – the organisation remains dependent on its founder and MD Maggie Kirk. • Loss of key revenue streams – the current level of delivery of services depends on a commissioned service for the local authority. • Loss of key contracts or arrangements with NHS providers.
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Constitution

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Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are no constitutional requirements for the appointment of trustees. All are independent and are invited to join by current trustees based on commitment to this highly specialised sector and the skills they can bring to governance.

Additional information (optional)

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The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity works in close association with all bodies, whether government or not for profit, who are concerned with the provision of services to the homeless in Bournemouth, Christchurch and Poole.
Relationship with any related parties	Para 1.51	
Other		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Dr Maggie Kirk – Medical Director
Kate Hibbitt – Operational Director

Exemptions from disclosure

Reason for non-disclosure of key personnel details

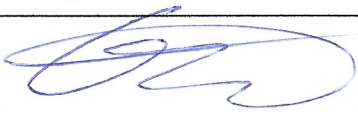
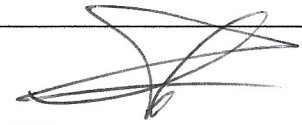
Other optional information

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	GARETH JONES	CHRISTOPHER WAWEFIELD
Position (for example Secretary, Chair, etc)	CHAIR	VIC- CHAIR
Date	1 / 9 / 2022	1 / 9 / 2022