

# Clwyd City of Sanctuary

England & Wales · Charity number 1186789

## Details

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Other names	FLINTSHIRE CITY OF SANCTUARY: WORKING WITH SYNERGY, FLINTSHIRE COS
Status	Registered
Legal form	CIO
Registered	2019-12-06
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Website	<a href="https://flintshire.cityofsanctuary.org/">https://flintshire.cityofsanctuary.org/</a>

## Activities

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**Objects:** (a) to advance the education of the public in general, especially in North East Wales, about the issues relating to refugees and those seeking asylum; (b) to provide or assist in the provision of facilities and activities for recreation or other leisure time occupations in the interests of social welfare with the object of improving the conditions of life of those persons who have need of such facilities; (c) the promotion of equality and diversity for the public benefit by promoting activities to foster understanding and engagement between people from diverse backgrounds; and (d) the prevention and relief of poverty among those granted refugee status and those seeking asylum in North East Wales.

**Activities:** We aim to make Flintshire a place of welcome and safety to refugees and asylum seekers by relieving their needs and distress. We do this by educating the public on issues relating to sanctuary seekers, promoting understanding & engagement between diverse groups, and improving social welfare of refugees & asylum seekers by preventing & relieving poverty and providing leisure & recreation activities

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Other Charitable Purposes
- **Who:** Other Defined Groups, The General Public/mankind

## Geography

- Flintshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£4,586	£5,016	-	-
2023-12-31	£120	£4,212	-	-
2022-12-31	£13,700	£15,821	-	-
2021-12-31	£10,339	£4,550	-	-
2020-12-31	£15,100	£9,991	-	-

## Trustees

Name	Role	Appointed
<b>Teresa Mary Carberry</b>	Chair	2021-07-26
Dorothy Elizabeth Litherland		2019-10-01
Helen Julie Robinson		2024-04-12
Maire Greaney		2019-10-01
Patricia Dorothy Vine		2019-10-01
STEPHEN JOHN LEWIS		2025-06-23
Sian Edwards		2025-06-23

**Clwyd City of Sanctuary**

England & Wales - Charity number 1186789

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# Accounts

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**FLINTSHIRE CITY of SANCTUARY:  
Working with Synergy**

<https://flintshire.cityofsanctuary.org/>

**Charitable Incorporated Organisation**

**Charity No. 1186789**

**Annual Report for the Period 1st January to 31st December 2024**

## **Chair's Report December 2024**

### **INTRODUCTION**

The year January to December 2024, marked the 6th anniversary of the launch of Flintshire City of Sanctuary (FCoS), initially called Synergy. Following the personal challenges of the previous year, this year found us with seven Trustees, and carefully considering the way forward, facing the realities of our size in terms of numbers and, therefore, ability to bring about a change of the narrative surrounding those seeking asylum. FCoS remained thankful for the continued administrative support from Dan Roberts and with our IT & Social Media activities.

FCoS are cognizant of the fact that much more may be achieved by working in collaborative partnership with partner groups with the skills, resources and funding that align with our charitable objects (objectives) to make Flintshire a place of welcome and safety for sanctuary seekers.

As a group we continued our partnership with Theatr Clwyd, (a Theatre of Sanctuary) and Together Creating Communities (TCC), a community organising group based in Wrexham, Ethnic Youth Support Team (EYST) and Flintshire County Council (FCC), though to a much lesser extent with the latter than previously; FCC becoming the primary source of language classes and educational support for adults and school age children alike. The British Red Cross has been an important partner in the past but no longer engages with us. FCoS agreed to continue the Homework Club, via Language for Living (L4L), to provide specific targeted educational support to school age children, especially those about to sit their GCSEs. Our newest Trustee, Helen Papworth, is to be thanked for her work in promoting the subject of Climate Migration, as part of the Welsh Baccalaureate, to 6th Formers of the Alun School in Mold. Despite her very real and commendable efforts for engagement, this work was not able to be replicated within other schools in Flintshire, but the resources that she made remain available for use.

Leyla Beattie, (Regional Coordinator of CoS Wales), has worked alongside us throughout the year and has proved to be an invaluable source of both support and information. Friendly links have also been maintained with Action Asylum based in Liverpool. As Trustees we maintained our very real interest, concern and enthusiasm for all matters relating to those seeking sanctuary. Befriending has remained a pivotal part of our work, following the model agreed in 2023, and has, with our sincere thanks been driven by our Trustee Helen Robinson. It must be said however, that all of the Trustees recognise the value of a kind non-judgemental, sensible friend, a listening friend, someone who can provide practical support to those finding themselves in a strange new place, with its different culture and laws, and the very real impact it can bring to bear upon those trying to successfully make a new life in Wales. FCoS accepts the intrinsic safeguarding responsibilities involved and consequently updated its policy dealing with this issue. Current enhanced DBS certificates were obtained for both Trustees and supporters, as appropriate. An incident within the year necessitated FCoS sourcing information leaflets, in several languages, explaining what a hate crime is and how to seek help if targeted in

this way. We identified ‘signposting’ to the relevant authorities or agencies potentially serious issues and concerns reported to us and our partners/volunteers as something we should very much continue.

In the summer, North East Wales Cohesion Group held a meeting with Community Groups, including FCOS, to discuss the many racist riots taking place. It was at this meeting that North Wales Police outlined and described the measures that had been put in place to protect families and venues used by sanctuary seekers. Sad times.

Following the racist violence in the summer, the increase in general anti-migrant rhetoric and hostility, and how this impacted on people with lived experience in Flintshire, the FCOS Board reflected on our own activities and potential reach. In our Quarter 3 meeting, it was proposed and agreed that we consider merging with one or more neighbouring City of Sanctuary (CoS) group in North Wales to consolidate our capabilities and resources. Contact was made with the Wales Regional CoS Coordinator for advice and members of Denbighshire CoS to explore interest in merging. On 9<sup>th</sup> December during a round table meeting with Trustees of both groups, all agreed in principle to begin planning to merge in 2025.

## **ACTIVITIES AND ACHIEVEMENTS**

### **A. EDUCATIONAL SERVICES DELIVERED BY OUR LANGUAGE FOR LIVING (L4L) PROGRAMME**

As reported in 2023, FCOS’s L4L programme was been stepped down during 2023 as Flintshire County Council (FCC) and the British Red Cross (BRC) now actively deliver English language classes and support for adults and school-age children. However, a need for less structured and *ad hoc* support with English was flagged this year by some of the Afghan and Syrian women in 2024. We are grateful to the former L4L teachers who now provide this support *pro bono*, with FCOS covering any incurred expenses.

#### **Primary & Secondary Age Students**

The homework club to support young people to the age of 16 in English, Maths and Science, and Personal Social & Health Education ceased at the end of the 2023-2024 academic year. However, through the Youth Programme – see below – young people have occasionally reported any concerns or requests for assistance.

### **B. WIDER FCOS ACTIVITIES TO EDUCATE THE GENERAL PUBLIC, PROVIDE RECREATION AND LEISURE ACTIVITIES, PROMOTE EQUALITY AND DIVERSITY, AND PREVENT AND RELIEVE POVERTY**

Throughout 2024, FCOS continued to partner the Ethnic Youth Support Programme (EYST) to deliver a Youth Programme for young people in Flintshire. With the increased number of young people regularly attending Club Time sessions at the RiverDee Centre in Flint, by April it was clear that a larger venue was needed. Following our consultation with FCC’s Young People’s Officer, a new venue was provided and in June the first group session was

held at a centre in Sealand Garden City. A number of trips were also provided during the year – see the list of activities below. The heightened threat of racist violence in the summer meant that some activities, including away trips, were curtailed.

FCOS continues to provide funding for the transport of the young people and supporting family members to the club activities.

## **Report of 2024 Youth Programme**

### **January**

- Having wrapped up 2023 with a well-attended Christmas Disco on Ice and Private Nerf War Session, the New Year programme opened with a ‘Walk & Talk’ session with 15 young people to Flint Castle on 6<sup>th</sup> January. The usual club venue at the River Dee Community Church was closed for some renovation work.
- The first collaborative event of the year was a YLab session held in Wrexham with our partners at *Mind Our Futures*. Two young members went to help design their website with 12 other young people from different organisations. Others will be involved in creating a toolkit, planning, and delivering a project to help young people with their mental health and wellbeing and ensure that their voices are heard in the corridors of power.
- At a planning session with *Campfire Cymru*, it was agreed that they would provide three sessions this year and thirteen in 2025, together with skills training for three of our members to become assistant forest leaders.
- Other activities were pinned down within the lead up to to Culture Awareness Days and our podcast/TV chat show in which our members share their journeys.

### **February**

- Support was provided for young people in school.
- The programme leaders met with partners groups in Flintshire and N.E. Wales. The Programme Youth Leader (Les Critchlow-Hughes; LC-H) participated in ‘*Together Creating Communities* [Main Page | TCC Wales](#) (TCC’s)’ planning day. TCC will be helping with our new anti-Racist roadshow project with *Diversity and Anti-Racist Professional Learning* (DARPL).
- New links are being made all the time with, for example *Coleg Cambria*, *The Prince’s Trust*, and *We Mind the Gap*, thereby enabling co-production, opportunities to upskill and provide new experiences.
- More generally, *Coleg Cambria* is looking ahead to supporting transition for school leavers and open days for our members, and promotion of the club in schools is starting.



## March

- It's been an exciting month for us at FCOS-EYST, with increased numbers attending the culmination of our EYST-Urdd competition, trips to Halkyn Wood and Wepre Park, and a new club venue being explored, courtesy of Flintshire County Council.
- One of our members was a Urdd winner for the younger age group and received VIP treatment during the group's visit to the Maes on the 29<sup>th</sup>.
- More generally, we are exploring new funding opportunities and our work with local schools is increasing all the time, with two planned visits next month and a Zoom call. This will help us support our members better, promote our work locally, provide partnership working opportunities and ensure that transition pathways are robust and inclusive.
- Partnership plans with the *Welsh Rugby Union (WRU)* and *Cricket Wales* focused on developing community coaches within our group are gaining traction. This is helped by having a pitch right next door to our new venue and a large indoor hall, together with a small kitchen, pool table and table football. With three fixed tables, our young people can still pursue their arts and crafts.
- We also had the pleasure of supporting the *Increasing Diversity in Sport in North Wales* networking event earlier this month which re-energised our cricket and college projects, courtesy of *Cricket Wales* and *College Cambria*.

## June

- This was another exciting month for us at FCoS-EYST as we settled into our new venue at Sealand, Garden City courtesy of Flintshire Youth Service.
- We were also very busy with meetings and conferences while maintaining support for the families and individuals.
- We have welcomed representatives of North Wales Fire Service who welcomed the input of our members and their families into their 5-purpose plan, thus ensuring sanctuary seekers' voices are heard more widely. We also discussed plans to visit a fire station and centre, enabling our young people to learn about career avenues open to them in fire safety, call centres and support service. Importantly, our older members were also able to try on the uniform.

- At the launch of Refugee Week in Flintshire, we presented at Flintshire County Council's meeting with invited representatives from local groups and organisations in the Council Chambers.
- Further opportunities for our young people included assisting with play groups for newly arrived sanctuary seekers, a cricket project and continued work with the WRU. Generous donations of cricket equipment from *Networld Sports* and a local *Mind our Futures* project supplement the equipment bought for our Wellbeing and Cricket Programme earlier this year were gratefully received and put to good use.
- We've been working more closely with Aura (AURA Leisure & Libraries Ltd.) and the Urdd with upcoming dodgeball and summer camps being planned. Aura have also donated dodgeball equipment and will help with coaching training in rugby and cricket.
- At the DARPL conference, further links were established for collaboration on upcoming projects.
- To end on a musical note, it was great to see our families attend (and dance at) the concert to wrap up FCOS's Refugee Week programme. From this, a summer trip is planned to visit the Asylum Action Merseyside Choir, members of which include sanctuary seekers from all over Africa. Five of our young people will contribute to the Urdd Forum which is focused on ensuring a good governance structure and that the youth offer is accessible, inclusive and sustainable.



## September

- Following a temporary cessation of activities due to the antimigrant hostility, we were pleased to get things going again when seventeen of our young people started the six-week young leaders programme delivered by the Welsh Rugby Union. We are looking forward to training some young sports ambassadors and re-engaging with Cricket Wales and Aura cricket and dodgeball.
- It has been necessary to step down to 2-weekly sessions whilst we search for another venue in north Flintshire.
- Four of our young people attended and shared their positive experiences of our Flintshire NEW leaders project, creatively expressing their wellbeing via outdoor *Campfire Cymru* and park sessions at the Wrexham based celebration event. This

was attended by *WCD Young Carers*, *Mind Our Futures*, *Coleg Cambria*, *FCOS* and *EYST* and 100 young people and parents.



- The *Ylab Mind Our Futures* and *Young Carers* group shared their short film relaying young people's experiences of health and wellbeing and gave a short presentation.
- In our 1:1 support role, we were able to assist young people enrol in college and re-engage with schools and college to ensure they all have access to a robust accessible pathway.
- A new initiative to increase young people's employment prospects through volunteering began this month with five young people starting at other organisations to support them and gain new experience.
- One young member met with Sharon Lovell of the *Strategic Implementation Board* on a residential programme facilitated by the Urdd and worked with 23 young people representing a variety of youth work in debating and sharing ideas on how to ensure future youth work is inclusive, accessible and sustainable.
- *North East Wales (NEW) Sports*: Via Wrexham EYST and WICC, our weekly provision has started and is steadily growing with
  - Three sessions at the Wrexham Mosque
  - A football and rugby consultation event Friday with Dave Roberts (WRU), who has regularly worked with us in Flintshire. There is also scope to extend our work to Rhyl and Buckley with Aura, using an engagement model which has been successful in mid-Wales.

- One of youth leaders has arranged dance and fitness sessions in Wrexham for our young people.
- The Wrexham Sports Development Team has kindly offered to provide multi-sports training for our young people.
- Our team was invited to deliver training to the six local authority sports development teams on engaging with sanctuary seekers and minority ethnic young people. This was well received by the 36 attendees who expressed interest in running more family fun days and generally engaging better.
- Importantly, we have seen:
  - an ever-increasing cohort of neurodiverse young people accessing provision and sports
  - more development of pathways for volunteering with *Freedom Leisure* and
  - greater access to sports by ethnically diverse people in North East Wales
- all of which will benefit all our young people and more going forward.

### October – December

As part of the NEW Sport EYST project, young people within the ethnic community in Wrexham had the opportunity to participate in a variety of events that promote physical activity and health.



The project included fitness classes for women of different age groups to support their physical and mental health and classes, and also provided a space for all to learn about improving their overall wellbeing. Through this project, *Dance Empire* provided dance classes for girls and became a space for participants not only to learn new steps and

rhythms, but also to express themselves and build self-confidence. These young people are working on preparing a unique performance celebrating and demonstrating their culture to be presented at the EYST Award Ceremony, with further plans to participate at the National Eisteddfod being held in Wrexham in August 2025 [2025 | Eisteddfod](#).

Other positive news to end the year:

- Congratulations to Zaif, our instructor and *WICC* Trustee on the arrival of her beautiful baby girl.
- We have been awarded a grant to upgrade equipment for the club's sports sessions with new mats for jiu-jitsu top of the list.
- Staff have participated in multisport club training at Wrexham University which will benefit the overall .

FCoS will enable and support befrienders with training on safeguarding and cultural and diversity training, and also to reach out to our supporters to help with venues for meetings, as required. However, because of the informal basis of befriending, this is not an FCoS network.

### **C. TO EDUCATE THE GENERAL PUBLIC ON MATTERS RELATING TO IMMIGRATION AND THOSE SEEKING ASYLUM**

In addition to the befriending activities and our group's involvement in partner groups and organisations, the key activities during 2024 that enabled FCoS to communicate with members of the wider community in Flintshire and North Wales revolved around Refugee Week. The hope had been for a week of collaborative, immersive events between Action Asylum, Theatr Clwyd, EYST, FCC and local schools. Unfortunately, a lack of preparation time and a shortage of suitable venues, made this difficult to achieve in the way we had hoped. The focus was to be on educating the community in Flintshire and beyond on the realities of migration and the benefits of diversity. The hope was to have a mix of performances, interactive and/or audiovisual exhibitions and, ideally, planned visits by schools across the county. Despite the hindrances, a programme of varied events was developed and held across the week, the information for which may be seen below. It was pleasing to have the week begin with an event in the County Council Chambers, highlighting the commitment for the Council to be seen as a Local Authority of Sanctuary. The event also involved a presentation from local secondary school children talking on how they were making their school a more inclusive place and one in which racism would not be tolerated.

Flintshire



City of Sanctuary

Refugee Week 2024

17-23 June

Theme: 'Our Home'



Flintshire Programme of Events

**MONDAY 17<sup>TH</sup> JUNE**

Launch Event hosted by Flintshire County Council

**TUESDAY 18<sup>TH</sup> JUNE 1.30-3PM**

Hosted by Theatr Clwyd

A women's singing session led by Welsh musician Lynwen Haf Roberts. Lynwen will guide you on a musical journey using a range of languages.

Location: St David's building, Daniel Owen Square, Mold CH7 1AP

Free of charge but places should be reserved: To [BOOK CLICK HERE](#)

**WEDNESDAY 19<sup>TH</sup> JUNE 10-11.30AM**

Hosted by Theatr Clwyd

Preschool lullaby session with Lindy from Singing Mamas. Lindy uses call and response technique to build connection, create beautiful lullabies and enable singing from the soul. Women with or without babies are welcome.

Location: St David's building, Daniel Owen Square, Mold CH7 1AP

Free of charge but places should be reserved: To [BOOK CLICK HERE](#)

**THURSDAY 20<sup>TH</sup> JUNE 7-8.30PM**

Hosted by Theatr Clwyd

Creative Dance session with Theatr Clwyd dance associate Angharad Jones. No dance experience is necessary. Everyone of all ages are welcome. Please wear comfortable clothes.

Location: St David's building, Daniel Owen Square, Mold CH7 1AP

Free of charge but places should be reserved: To [BOOK CLICK HERE](#)

**FRIDAY 21<sup>ST</sup> JUNE 1.30-3PM**

Hosted by Theatre Clwyd

A creative workshop: Making a Ukrainian doll.

Come and learn how to make a traditional Ukrainian doll. All materials will be provided

Location: St David's building, Daniel Owen Square, Mold CH7 1AP

Free of charge but places should be reserved: To [BOOK CLICK HERE](#)

**FRIDAY 21<sup>ST</sup> JUNE 6.15-9.00PM**

Organised by Flintshire County Council and hosted by Rivertown URC Church

Join us at Rivertown Church for an evening of music and food from around the world. Doors open at 6pm.

Location: Rivertown Church, Chester Road, West Shotton, CH5 1BX

Free of charge but places should be reserved: To [BOOK CLICK HERE](#)

#### **D. TO PROVIDE RECREATION FACILITIES AND PROMOTE EQUALITY AND DIVERSITY**

Many of FCoS activities focus on enabling better integration of refugees and asylum seekers into the wider Flintshire community through social, cultural and sporting opportunities, such as those described above in the Youth Programme and befriending, often enabled by support from or working with our partner groups. Participation by an ethnically diverse group of local secondary school students at the launch event in the County Council Chamber and the joyous concert at Rivertown Church to close our programme for Refugee Week are examples of integrated, family-based events organised and/or supported by FCoS where adults and children with different experiences of seeking sanctuary in Wales came together with a diverse group of longer term residents as members of the North Wales community to join in dancing, music and entertainments.

*Teresa Carberry*

**Chair of FCoS Board of Trustees**

**Trustees' Annual Report for the period**

**From: 1st January 2024 to 31st December 2024**

**Charity name: Flintshire City of Sanctuary, Working with Synergy**

**Charity registration number: 1186789**

**Chair of FCoS Board of Trustees**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>(I) To advance the education of the public in general, especially in Flintshire, about the issues relating to refugees and those seeking asylum.</b></p> <p><b>(II) To provide or assist in the provision of facilities and activities for recreation or other leisure time occupations in the interests of social welfare with the object of improving the conditions of life of those persons who have need of such facilities.</b></p> <p><b>(III) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding and engagement between people from diverse backgrounds.</b></p> <p><b>(IV) The prevention and relief of poverty amongst those granted refugee status and those seeking asylum in Flintshire.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See Chair's Report above.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees of FCoS have had regard to the guidance issued by the Charity Commission of England and Wales on public benefit in their administration of the charity.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>See Chair's Report above.</b>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>This is the fifth year of operations of the charity.</b></p> <p><b>The charity focused on continuing its activities in families and youth work - see the Chair's Report above.</b></p> <p><b>This incurred expenditure of £4,661, with £355 paid on the running of the charity.</b></p> <p><b>At the year-end cash-in-bank was down by only £430, from an opening balance on 1<sup>st</sup> January 2024 of £7,597.</b></p> <p><b>However, without further funding the charity will be unable to undertake continuing or new projects, but does have sufficient unrestricted funds to cover normal outgoings for several years to come.</b></p> <p><b><i>Mark Trengove</i></b> FCoS Financial Secretary</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p><b>The charity does not hold reserves.</b></p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p><b>See above</b></p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p><b>The income of the charity is too small to justify the holding of reserves. When further income is needed, it is obtained by funding applications made to government and/or charitable bodies. If funding is not obtained its activities are scaled down appropriate to remaining funds.</b></p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p><b>Not applicable.</b></p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Para 1.23</p>	<p><b>Not applicable.</b></p>

**Additional information**

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>In 2024 FCoS received a charitable grant of £4,566 from an NGO.</b>
A description of the principal risks facing the charity	Para 1.46	<b>The principal risks are as follows:</b> <ul style="list-style-type: none"><li>• Inability to source continuing funding of its operations due to budgetary restrictions in government and charitable organisations.</li><li>• An incident creating major reputational damage to the good name of the charity.</li></ul>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>FLINTSHIRE CITY of SANCTUARY</b>	No. 1186789
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## Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2024	to	Period end date 31/12/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Restricted grants	-	4,566	-	4,566	0
General grants and donations	20	-	-	20	120
<b>Sub total</b> (Gross income for AR)	20	4,566	-	4,586	120
<b>A2 Asset and investment sales, (see table).</b>					
	0	0	-	-	0
<b>Sub total</b>	0	0	-	-	0
<b>Total receipts</b>	20	4,566	-	4,586	120

### A3 Payments

Tuition fees	0	0	-	0	735
Promotional materials	0	0	-	0	350
Activities fees	0	0	-	0	55
Transport	0	4,661	-	4,661	2,108
Venue costs	0	0	-	0	295
TCC Membership fees	0	0	-	0	50
Motoring allowances	0	0	-	0	122
IT expenses	156	0	-	156	144
Charitable grants & donations	100	0	-	100	0
Teaching books & stationary	0	0	-	0	13
Insurance	99	0	-	99	99
Miscellaneous expenses	0	0	-	0	88
<b>Sub total</b>	<b>355</b>	<b>4,661</b>	<b>-</b>	<b>5,016</b>	<b>4,212</b>

<b>A4 Asset and investment purchases</b>	0	0	-	0	0
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>

<b>Total payments</b>	<b>355</b>	<b>4,661</b>	<b>-</b>	<b>5,016</b>	<b>4,212</b>
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<b>Net of receipts/(payments)</b>	<b>(335)</b>	<b>(95)</b>	<b>-</b>	<b>(430)</b>	<b>(4,092)</b>
<b>A5 Transfers between funds</b>	0	0	-	0	0
<b>A6 Cash funds last year end</b>	4,198	3,399	-		7,597
<b>Cash funds this year end</b>	<b>3,863</b>	<b>3,304</b>	<b>-</b>	<b>7,167</b>	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account			-
	<b>Total cash funds</b>	3,863	3,304	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details			
	None	-	-	-
<b>B3 Investment assets</b>	Details	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	None		-	-
<b>B4 Assets retained for the charity's own use</b>	Details	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Teaching equipment	Restricted	105	-
	Laptop computer	Unrestricted	210	-
	Car child seats	Unrestricted	102	-
<b>B5 Liabilities</b>	Details	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	None		-	

Signed by one or two trustees on behalf of all the trustees

	Print Name	Date of approval
<i>Teresa Carberry</i>	TERESA MARY CARBERRY	10.10.2025
<i>Liz Litherland</i>	DOROTHY ELIZABETH LITHERLAND	06.10.2025

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Foundation Structure Governing Instrument</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more Trustees	Para 1.25	<b>Trustees may be recruited to the Board by the Trustees, and no other person. In selecting individuals for appointment, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of Trustees	Para 1.51	<b>A training programme for new and continuing Trustees is in position.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>See Chair's Report</b>
Relationship with any related parties	Para 1.51	<b>None.</b>

### Reference and Administrative details

Charity name	<b>Flintshire City of Sanctuary: working with Synergy</b>
Other name the charity uses	<b>FCoS</b>
Registered charity number	<b>1186789</b>
Charity's principal address	<b>12 Bryn Heulog, Mold, CH7 1TS</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole period	Name of person (or body) entitled to appoint trustee (if any)
1	T. Carberry	Chair	All the year	None
2	D.E. Litherland	Deputy Chair	All the year	None
3	M. Greaney	Secretary	All the year	None
4	M. Trengove	Financial Secretary	All the year	None

### Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<b>None</b>
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>None</b>

### Exemptions from disclosure

Reason for non-disclosure of key personnel details <b>Not applicable</b>
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Máire Greaney</i>	
Full name(s)	MAIRE HELENA GREANEY	MARK TRENGOVE
Position (eg Secretary, Chair, etc)	SECRETARY	FINANCIAL SECRETARY

17/10/2025 (TBC)

**Clwyd City of Sanctuary**

England & Wales - Charity number 1186789

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# Accounts

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# **FLINTSHIRE CITY of SANCTUARY:**

**Working with Synergy**

**<https://flintshire.cityofsanctuary.org/>**

**Charitable Incorporated Organisation**

**Charity No. 1186789**

**Annual Report for the Period  
1<sup>st</sup> January to  
31<sup>st</sup> December 2023**

# Chair's Report December 2023

## INTRODUCTION

During the year January to December 2023, in which Flintshire City of Sanctuary (FCoS) marked our 5<sup>th</sup> anniversary, Flintshire became a dispersal area for asylum seekers for the first time, some of the core support services which FCoS had provided to adults and children with experience of seeking sanctuary transitioned to local authority departments and other agencies and we developed new partnerships.

It was a challenging year for the Trustees, with four the five members of the Board at the start of the year being affected by bereavement and/or their own or partner's serious illness during the year. This limited what could be achieved during the first half of the year and meant transitioning Treasurer's responsibilities mid-year, and the Deputy Chair stepping up to Acting Chair at times.

Despite these challenges, we were pleased to be involved in a very successful Refugee Week concert and to deliver our own partnership events.

In Q3, we welcomed Helen Papworth as new Trustee to the Board to take on leadership of our campaigning activities and Helen Robinson, a new volunteer, who then also became a Trustee, to coordinate our new initiative, the Befriending Network.

In May, we also welcomed Dan Roberts, a volunteer to support our IT & Social Media activities.

FCoS welcomed the appointment of Leyla Beattie as the Regional Coordinator of COS Wales and has participated actively in the regular CoS Wales regional meetings. Leyla visited Mold in November 2023 and led an exploratory meeting with local CoS groups in North-East Wales and Chester, and partners from Theatr Clwyd (a Theatre of Sanctuary) and Together Creating Communities (TCC), a community organising group based in Wrexham. The focus of the meeting was on sharing insights and identifying areas of cooperation and collaboration. Leyla also attended in person FCoS's Refugee Week events on 20<sup>th</sup> June.

## ACTIVITIES AND ACHIEVEMENTS

### A. EDUCATIONAL SERVICES DELIVERED BY OUR LANGUAGE FOR LIVING (L4L) PROGRAMME

As Flintshire County Council (FCC) and the British Red Cross (BRC) now actively deliver English language classes and support for adults and school-age children with lived experience of seeking sanctuary in Flintshire, the L4L programme has been stepped down during 2023. L4L and 'Homework Club' tutors continued to provide specific, targeted support until the end of the 2022-2023 academic year. We identified 'signposting' to the relevant authorities or agencies potentially serious issues and concerns reported to us and our partners/volunteers as something we should continue. Examples in the year include the need for translated exam papers, recognising that, outside Anglophone countries, different symbols are used in maths

and science (e.g. comma to denote decimal point), the impact of Ramadan on students' capacity for sport and PE, especially in hot weather, and the frequency of unreported racism and bullying in high schools.

### **Primary & Secondary Age Students**

The homework club continued for young people from Syrian, Afghan and Ukrainian families until July 2023 to support students preparing for GCSE exams.

Flintshire County Council (FCC) has done much to ensure Racism in our Flintshire Schools is not tolerated and there are measures in place to report it, and indeed any other hate crime. All schools are actively involved through the Healthy Schools Programme, with Show Racism the Red Card, too.

Despite the excellent efforts of the Council and school staff, young people still reported instances of racist bullying in local high schools. The Board agreed the right approach was to raise these with our partners in the Ethnic Youth Support Team to liaise with FCC.

Also based on insights from the home work club, proposals we put to FCC were to:

- Prepare a leaflet for schools on cultural issues and language gaps
- Recommend that the Welsh Joint Education Council translate examination papers
- Enable the high schools with largest proportion of sanctuary seeking-experienced students to provide tailored English language support

### **B. WIDER FCoS ACTIVITIES TO EDUCATE THE GENERAL PUBLIC, PROVIDE RECREATION AND LEISURE ACTIVITIES, PROMOTE EQUALITY AND DIVERSITY, AND PREVENT AND RELIEVE POVERTY**

In early 2023, FCoS was talking to the Ethnic Youth Support Team (EYST) about the potential for collaboration on posts and funding for an expanded Youth Programme. By Spring, the programme became possible through grant funding and interviewing began for an experienced Youth Support Worker. Les Critchlow-Hughes (LC-H), an experienced youth support worker who had previously volunteered with FCoS, was appointed. FCoS then became an official partner of FCC and EYST to deliver a programme of activities, supported by Youth Cymru, to educate, entertain and enhance the quality of life and wellbeing of young people from families with lived experience of seeking sanctuary in Flintshire. Two sessional support workers were also recruited during the year.

Having begun with 11 young people, mostly from the resettled Syrian community, the numbers grew in 2023 as awareness increased, young Afghans became involved and new families arrived in Flintshire. By end 2023, there were nearly 40 young people registered and a regular attendance of 20.

'Club Time' was delivered by qualified youth workers and a team of volunteers. The RiverDee Community Church in Flint offered a venue and facilities for fun-filled and

safe sporting and cultural activity sessions. The young people also loved crafting, writing poems and creating music videos and raps.



Moreover, with the support of other groups including Safer Streets, CWVYS, Welsh Government, Aura Wales, the Boardroom Climbing Gym, Youth Cymru, WRU, Cricket Wales, and Mind Our Futures the programme was able to deliver a wider range of 'off-site' opportunities for learning, growth and fun. Visits included the International Slavery Museum, a Mersey Ferry Cruise, which was said to have provided the "most awesome and amazing experience of their lives", and cross-county border collaborations with groups in Wrexham.

Importantly, within club time there was provision for consultation, conversation, and planning sessions. Feedback forms are scrutinized and used to evaluate success. As qualified youth workers lead this project they work to the guidance of Welsh Government standards and the Hart's Ladder of Children's participation. Parents are welcome to pop in, join in and ask questions as well. Home visits of a more personal nature take place when necessary.

### **Wider engagement**

We also supported adults whenever necessary and possible. Not only did this help ensure a more secure family base for our members, but also led to adults volunteering to support and two adults successfully applying for youth work training positions.

We have had to provide transport in most cases as these families are majority Muslim and will not permit young women to travel on public transport unless accompanied by a male relative.

We work with the local schools and colleges, ensuring club members have better learning experiences, support in transitions from primary to secondary school and to college, also and accessible pathways. We are involved in Ylab to design a website, create a toolkit, plan and deliver a project to help young people with their mental health and wellbeing.

## **Befriending**

Befriending refugees and asylum seekers has always been central to our work. The Trustees recognise the value of a kind, non-judgemental, sensible friend, a listening ear, someone who can provide practical support to those finding themselves in a strange new place, with its different culture and laws, and the very real impact it can bring to bear upon those trying to successfully make a new life in Wales.

In late 2022, we held a consultation meeting to shape our plans and partnerships for the coming years. From that we agreed to encourage a befriending network to help make Flintshire a place of welcome and safety, while educating more of our local community on the realities of migration.

Following an initial discussion with two trustees in May, Helen Robinson agreed to become the Befriending Coordinator. Her first step was to liaise with existing befrienders in Flintshire and to work with Liz Litherland to introduce the network in a 'Good Neighbours' event during Refugee Week in June. The Network is based on 4-5 local hubs in areas where there are already examples of positive befriending and a number of resettled families.

FCoS will enable and support befrienders with training on safeguarding and cultural and diversity training, and also to reach out to our supporters to help with venues for meetings, as required. However, because of the informal basis of befriending, this is not an FCoS network.

## **C. TO EDUCATE THE GENERAL PUBLIC ON MATTERS RELATING TO IMMIGRATION AND THOSE SEEKING ASYLUM**

In addition to the befriending activities and our group's involvement in partner groups and organisations, the key activities during 2023 that enabled FCoS to communicate with members of the wider community in Flintshire and North Wales were:

## 1. United by Music, the Mold Celebration of Diversity & Culture

**REFUGEE WEEK**  
CELEBRATION OF  
CULTURE & DIVERSITY

**UNITED BY  
MUSIC**  
**THE MOLD VERSION**

MUSIC & SPEAKERS  
FROM WALES  
IRAN, PAKISTAN,  
WEST AFRICA,  
AND MORE!

**TICKETS £10**  
INCLUDES SUPPER

ALL MONEY RAISED  
WILL GO TO  
THE MAYOR OF MOLD'S  
CHARITY

TICKETS AVAILABLE FROM MOLD TOWN HALL OR EMAIL  
EVENTS@MOLDTOWNCOUNCIL.ORG.UK

**BETHESDA WELSH CHAPEL**  
33 NEW ST, MOLD, CH7 1UL

**FRIDAY 23RD JUNE**  
6PM - 9PM

Flintshire  
City of Sanctuary

TOGETHER  
WITH  
REFUGEES

Asylum Link  
Merseyside

**ACTION  
ASYLUM**

MOLD TOWN COUNCIL  
Cynghor Tref Yr Wladfa

**FREE ENTRY FOR ASYLUM SEEKERS AND REFUGEES**

This highly successful event was held during Refugee Week through a partnership with Mold Town Council, Action Asylum, Together with Refugees and Asylum Link, Merseyside, and Bethesda Chapel in Mold. An impressive line-up of international and local Welsh musicians and singers provided an impressive programme that delighted the audience and even prompted spontaneous dancing. Attended by civic dignitaries, people with lived experience and members of local communities in N.E. Wales, this was a joyous evening that highlighted the enrichment that comes from integration of cultures and how Wales has a proud history of embracing and welcoming people seeking sanctuary.

Importantly, 'United by Music', also served to show the link between Action Asylum and the North Wales Wildlife Trust, where environmental projects have been undertaken in Flintshire, such as removing invasive species of flora and tree planting, meaning local people have worked alongside asylum seekers and had a chance to engage with them, dispelling myths and forming

friendships. The concert also got a mention in the Senedd (Welsh Parliament).

## 2. International Dance Festival in Holywell



FCoS was an official partner of Transition Holywell and District, Holywell Town Council and Holywell and Flint Rotary Club. FCoS undertook to provide costs of transporting those with lived experience who had no access to public transport to Holywell.

Held on a surprisingly warm and sunny Saturday in June, the festival was organised as an example of 'Hope not Hate' to showcase the Welsh Government's commitment to making Wales 'A Nation of Sanctuary', to demonstrate how we all have a part to play and to provide a warm Welsh welcome.

Dancers taking part included Ziba Tabrizi (above) performing traditional Afghan dances; a group of Chinese women living in North East Wales; a Scottish Caledonian Dance group from Chester, and the wacky Clerical Error Morris Dance troupe. In addition to this international cast of dancers, there was also be a young Ukrainian singer and, amongst the many stalls, one with traditional Ukrainian craft items.

FCOS had a presence on the day and our 'Croeso' quilt prompted many conversations about peoples with lived experience of seeking sanctuary in Flintshire, the Welsh Government's goal of a 'Nation of Sanctuary' and the vibrancy of a more diverse community in Flintshire with those attending the festival, including two members of the Welsh Senedd.



#### **D. TO PROVIDE RECREATION FACILITIES AND PROMOTE EQUALITY AND DIVERSITY**

Many of FCoS activities focus on enabling better integration of refugees and asylum seekers into the wider Flintshire community through social, cultural and sporting opportunities, such as those described above in the Youth Programme and befriending, often enabled by support from or working with our partner groups. The Mold Concert in Refugee Week and the Holywell Dance festival are examples of these integrated, family-based events organised and/or supported by FCoS where adults and children with different experiences of seeking sanctuary in Wales came together with a diverse group of longer term residents as members of the North Wales community to join in dancing, music and entertainments.

*Teresa Carberry*

**Chair of FCoS Board of Trustees**

## **Trustees' Annual Report for the period**

**From: 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023**

**Charity name: Flintshire City of Sanctuary, Working with Synergy**

**Charity registration number: 1186789**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>(I) To advance the education of the public in general, especially in Flintshire, about the issues relating to refugees and those seeking asylum.</b> <b>(II) To provide or assist in the provision of facilities and activities for recreation or other leisure time occupations in the interests of social welfare with the object of improving the conditions of life of those persons who have need of such facilities.</b> <b>(III) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding and engagement between people from diverse backgrounds.</b> <b>(IV) The prevention and relief of poverty amongst those granted refugee status and those seeking asylum in Flintshire.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See Chair's Report above.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	<b>The Trustees of FCoS have had regard to the guidance issued by the Charity Commission of England and Wales on public benefit in their administration of the charity.</b>

Commission on public benefit		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>See Chair's Report above.</b>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>This is the fourth year of operations of the charity.</b></p> <p><b>With no funding for new projects, the charity focused on continuing its activities in family and youth work, as remaining funds allowed - see the Chair's Report above.</b></p> <p><b>This incurred expenditure of about £3,400, with the bulk of this arising from the run-off on the youth activities programme launched in 2022 and continuing in 2023.</b></p> <p><b>At the year-end cash-in-bank was down by nearly £4,100, from an opening balance on 1<sup>st</sup> January 2023 of £11,690.</b></p> <p><b>Without further funding the charity will be unable to undertake new projects, but does have sufficient unrestricted funds to cover general costs for several years to come.</b></p> <p><b><i>Mark Trengove</i></b> FCoS Financial Secretary</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p><b>The charity does not hold reserves.</b></p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p><b>See above</b></p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p><b>The income of the charity is too small to justify the holding of reserves. When further income is needed, it is obtained by funding applications made to government and/or charitable bodies. If funding is not obtained its activities are scaled down appropriate to remaining funds.</b></p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p><b>Not applicable.</b></p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Para 1.23</p>	<p><b>Not applicable.</b></p>

### Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>In 2023 FCoS received no charitable grants or donations from NCOs or local, national or UK government. The only income was £120 from small donations from individuals.</b>
A description of the principal risks facing the charity	Para 1.46	<b>The principal risks are as follows:</b> <ul style="list-style-type: none"><li>• Inability to source continuing funding of its operations due to budgetary restrictions in government and charitable organisations.</li><li>• An incident creating major reputational damage to the good name of the charity.</li></ul>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>FLINTSHIRE CITY of SANCTUARY</b>	No. 1186789
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## Receipts and payments accounts

**CC16a**

For the period from	Period start date 01/01/2023	to	Period end date 31/12/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Restricted grants	-	-	-	-	13,660
General grants and donations	120	-	-	120	40
<b>Sub total</b> (Gross income for AR)	120	-	-	120	13,700
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	120	-	-	120	13,700

### A3 Payments

Tuition fees		735	-	735	2,818
Promotional materials	350		-	350	0
Activities fees		55	-	55	1,370
Administrative fees			-	0	1,350
Training			-	0	410
Transport		2,108	-	2,108	3,908
Venue costs		295	-	295	3,966
TCC Membership fees	50		-	50	0
Motoring allowances	54	68	-	122	471
IT expenses	144		-	144	104
Charitable grants & donations			-	0	465
Room rentals		153	-	153	0
Licenses			-	0	405
Teaching books & stationary		13	-	13	185
Insurance	99		-	99	99
Miscellaneous expenses	88		-	88	168
<b>Sub total</b>	<b>785</b>	<b>3,427</b>	<b>-</b>	<b>4,212</b>	<b>15,719</b>

<b>A4 Asset and investment purchases</b>					
Car child seats	-	-	-	-	102
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102</b>

<b>Total payments</b>	<b>785</b>	<b>3,427</b>	<b>-</b>	<b>4,212</b>	<b>15,821</b>
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<i>Net of receipts/(payments)</i>	(665)	(3,427)	-	(4,092)	(2,121)
A5 Transfers between funds	0	0	-	0	0
A6 Cash funds last year end	4,863	6,827	-	11,690	13,811
<i>Cash funds this year end</i>	4,198	3,400	-	7,598	11,690

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account	4,198	3,400	-
	<b>Total cash funds</b>	4,198	3,400	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	None	-	-	-
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>	None		-	-
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Teaching equipment	Restricted	105	-

**B4 Assets retained for the charity's own use**

Laptop computer	Unrestricted	210	-
Car child seats	Unrestricted	102	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
None		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Teresa Carberry</i>	TERESA MARY CARBERRY	19/08/2024
<i>Liz Litherland</i>	DOROTHY ELIZABETH LITHERLAND	19/08/2024

## **Notes to the Statutory Accounts**

**Note 1:** a total of £0 (£817 in 2022) was paid to the Trustees in their independent capacity as self-employed teachers in delivering the charity's services:

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Foundation Structure Governing Instrument</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more Trustees	Para 1.25	<b>Trustees may be recruited to the Board by the Trustees, and no other person. In selecting individuals for appointment, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of Trustees	Para 1.51	<b>An orientation programme for new Trustees is in place.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>See Chair's Report</b>
Relationship with any related parties	Para 1.51	<b>See Note 1 in the financial accounts above. The payment rates for Trustees are the same as those for TEFL teachers who are not Trustees of the charity.</b>

### Reference and Administrative details

Charity name	<b>Flintshire City of Sanctuary: working with Synergy</b>
Other name the charity uses	<b>FCoS</b>
Registered charity number	<b>1186789</b>
Charity's principal address	<b>None.</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole period	Name of person (or body) entitled to appoint trustee (if any)
1	T. Carberry	Chair	All the year	None
2	D.E. Litherland	Deputy Chair	All the year	None
3	M. Greaney	Secretary	All the year	None
4	M. Trengove	Financial Secretary	All the year	None
5	P. Vine	Treasurer	Jan-June	None

### Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<b>None</b>
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>None</b>

### Exemptions from disclosure

Reason for non-disclosure of key personnel details <b>Not applicable</b>
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>Teresa Carberry</i>	<i>Maire Greaney</i>
<b>Full name(s)</b>	Teresa M Carberry	Maire Helena Greaney
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Secretary
	28/10/2024	

**Clwyd City of Sanctuary**

England & Wales - Charity number 1186789

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# Accounts

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# **FLINTSHIRE CITY of SANCTUARY:**

**Working with Synergy**

**<https://flintshire.cityofsanctuary.org/>**

**Charitable Incorporated Organisation**

**Charity No. 1186789**

**Annual Report for the Period  
1<sup>st</sup> January to  
31<sup>st</sup> December 2022**

# Chairman's Report December 2022

## INTRODUCTION

During the year January - December 2022, Flintshire City of Sanctuary has continued to grow, learn, and work with the communities of Mold, Holywell and Flint. This work has served to support the education, employment and inclusion of the Syrian and Afghan (through the ARAP (Afghan Relocation & Assistance Programme scheme) families.

The Trustees have been astounded by the kindness and warmth of welcome shown by the communities within Flintshire to those fleeing Ukraine, but wish that it had been similarly extended to those fleeing Afghanistan.

They have also striven to make people aware of the *Homes for Ukraine* scheme, providing a realistic and objective view as to what becoming a sponsor entails, trying to help and support the expectations of potential hosts.

As a group, we have maintained and expanded our network of partners, to include the British Red Cross (BRC), Theatre Clwyd, Ethnic Youth Support Team (EYST), Wrexham Town of Sanctuary, Together Creating Communities (TCC), Flintshire County Council (FCC), Mold Business Network, Care and Repair, SHARE and Flintshire Local Voluntary Council (FLVC); engaging in more regular contact, through online meetings entitled '*Community Mobilisation Ukraine and ARAP*', hosted by an officer from FCC.

With the very worst of the COVID-19 Pandemic behind us, and cessation of lock-downs, FCOS have begun once more to engage with face-to-face teaching, and social and public events, with both our refugee families and the wider public in Flintshire. Continued use has been made of digital technology - a valuable tool for communicating with our members and partners, and indeed with the wider public.

## ACTIVITIES AND ACHIEVEMENTS

### A. EDUCATIONAL SERVICES DELIVERED BY OUR LANGUAGE FOR LIVING (L4L) PROGRAMME

#### Primary & Secondary Age Students

In this last year L4L has continued to work with those of school age, 8-13 years, albeit mostly online. The homework club has been well received, providing our students support with literacy, numeracy, science, and personal and social education (PSE) topics. The members of L4L ensure that the support is targeted and specific to the ability of the students. The club has been attended weekly, during the school year, by both Syrian and Afghan children. It is pleasing to report that the secondary school students from Ukraine have benefited from the club too.

A virtual classroom training program, IXL, has been utilised to support and encourage the students to engage in independent learning, and thereby extend their literacy and numeracy skills outside of the classroom. The regular, individualised student reports, generated by the program, enable areas of weakness to be quickly identified, and allow the educators to correctly gauge the National Curriculum Levels for each of the students. This is pertinent to the individualised support and interventions provided within the homework club, as has been previously mentioned.

### **Adult Education**

In May, in-person teaching began for the Afghan ladies. It was found that their abilities ranged from no previous formal education to that of a qualified teacher of English.

The teaching sessions have taken place at Ty Calon on Deeside, with FCOS working in close partnership with FCC's Adult Education Department. FCOS provides transport, when needed, utilising the services of JDA – a local mini-bus and bus hire company. Funding has been made possible through the receipt of a National Lottery grant, namely a People and Places grant, for which we are extremely thankful.

### **Youth Report**

At the start of 2022, funding was again sourced to enable a youth project to be set up. This was successfully achieved and commences with the assistance of a qualified Youth worker, Liz Litherland (trustee) and some additional volunteers/supporters. FCOS received monies from the Winter of Well-being Funds, through FCC, provided in turn to them by the Welsh Government.

The youth project began mainly with young Syrian people, living in Deeside. The young people were consulted about the project via online meetings - self-advocacy and student voice, featuring strongly, and key to informing future planning, with regards to activities etc.

Their wishes and input resulted in a range of activities:

- Football at Wepre Park,
- Trips to the cinema
- Swimming and other water sports activity
- Visiting the indoor climbing wall,
- Chester Zoo (families included)
- Theatre club, with Theatre Clwyd.

In March the Afghan families arrived, and were welcomed to a Youth event, held at Deeside Inflatables Park, to include pizza and ice cream!

Due to the funding deadline being extended, a further three opportunities for large events at Deeside Sports Centre and the Jade Jones Pavilion became possible.

In May, a trip to the Urdd Eisteddfod in Denbigh was organised, to allow the refugees to have a greater insight and appreciation of the Welsh language and culture, the

place of their new home. An additional trip, to a dance performance at Theatre Clwyd, was also made.

Activities for the summer have included a kite flying event, a cinema trip, a walk up Moel Famau, and even a campfire for the homework club.

During Refugee Week in June, a party and arts event was organised and held at Caffi Isa; a wonderful celebration to mark the occasion of FCOS's 4th anniversary as a charity.

As always, we give our thanks to all who have supported and helped us to reach this point.

### **Schools of Sanctuary**

Thanks to the tireless efforts and work of our trustee Liz Litherland, Flintshire can now boast an active and growing number of schools applying for School of Sanctuary status, the award body being the national body of City of Sanctuary.

Many of the schools involved are now ready to undergo the audit process – proof of commitment to the criteria, through an evidence-based assessment, must be met by a school to gain the status, and be recognised as School of Sanctuary. The award has a duration of three years, but activities need to be sustained by the school, staff, and students to allow for further re-application and renewal of the status. The process is ongoing and continuous; this has importance as Flintshire is to become a 'dispersal area' for refugees, many of whom will be of school age.

A working group of eight primary schools and two secondary schools has been formed. More schools will be starting the process towards accreditation in September 2022, the start of the new academic year.

FCOS have delivered assemblies to most of the schools within this group and will continue this vital work once again in September.

The trustees offer their thanks to the Education Officer for the Diocese of St Asaph for providing support and assistance in contacting and engaging headteachers on our behalf.

## **B. WIDER FCOS ACTIVITIES FCOS TO EDUCATE THE GENERAL PUBLIC, PROVIDE RECREATION AND LEISURE ACTIVITIES, PROMOTE EQUALITY AND DIVERSITY, AND PREVENT AND RELIEVE POVERTY**

### **Befriending**

FCOS has a proven interest in, concern and enthusiasm for all matters relating to refugees and asylum seekers. Befriending refugees and asylum seekers is central to our work. The Trustees recognise the value of a kind, non-judgemental, sensible friend, a listening ear, someone who can provide practical support to those finding themselves in a strange new place, with its different culture and laws, and the very

real impact it can bring to bear upon those trying to successfully make a new life in Wales.


As Trustees we understand the intrinsic safeguarding responsibilities involved and we arranged and attended safeguarding training from a respected academic and trainer in June. In parallel, the external trainer reviewed our existing Safeguarding Policy and highlighted areas for improvement and updating. This was subsequently addressed.

When appropriate, current enhanced DBS certificates are obtained for our Trustees, supporters and educators. Where appropriate, FCOS has provided guidance to befrienders to complete application forms, communicated with authorities on their behalf, provided material support when appropriate, and signposted them to services of value.

FCOS undertakes many befriending activities. See below for key 2022 activities:

Date	Activity
January '22	Flintshire had the arrival of its first Afghan families. Contacts made.
February '22	<p>A social event at Caffi Isa, Mynydd Isa enabled a larger number of Afghan families to meet up.</p> <p>L4L started up English lessons for the Afghan women.</p>
May '22	<p>A day at the Urdd Eisteddfod in Denbigh, was jointly arranged between FCOS, N.E.Wales Community and Menter Iaith.</p>  <p>A free craft session at Abakhan Mill was attended by one of our Syrian ladies.</p>

	<p>Eid food parcels were gifted to 11 Afghan families living within the County.</p> <p>As part of the Mold Area Hub, FCOS helped to welcome Ukrainian refugees and their hosts, at a lunch event.</p>
<p>June '22</p>	<p>Refugee Week was celebrated at Caffi Isa, with food sharing, singing and games. Members of the Syrian, Afghan and Ukrainian communities all attended.</p>
<p>July '22</p>	<p><b>Croeso (Welcome) Picnic:</b> FCOS supporters from Holywell in partnership with Holywell Transition Group and Town Council organised an afternoon of music, dancing and family entertainment with a shared picnic in Greenfield Valley.</p> <p>The event, held in glorious sunshine in the Greenfield Valley Community Gardens, was attended by families from the Afghan, Syrian and Ukrainian communities. Transport was provided to enable refugees living in an hotel to attend.</p> 

	<p>The second Mold Hub meeting had an interesting, conducted tour around the town, showcasing the delights Mold has to offer. The tour was followed by lunch.</p> <p>Resettled families attended Mold Town Carnival, thanks to transport costs being sponsored by Mold Town Council.</p>
Sept '22	<p>FCOS supported Together with Refugees' campaign to 'Fill the skies with hope' on 23<sup>rd</sup> with Trustees and supporters joining some of the Syrian young people to fly kites, have fun and have a coffee together.</p> 

### **C. TO EDUCATE THE GENERAL PUBLIC ON MATTERS RELATING TO IMMIGRATION AND THOSE SEEKING ASYLUM**

The three key events in 2022 that enabled FCOS to communicate with members of the wider community in Flintshire and North Wales were:

1. 31<sup>st</sup> May Urdd Eisteddfod Trip

This event was of particular note as approximately 160 refugees and asylum seekers from across N.E. Wales (65 from Flintshire) were welcomed by the Eisteddfod organisers to the Maes in Denbigh in Welsh, Arabic, Ukrainian and Dari. Some of the children and young people then performed (ad hoc!) on stage songs from their homelands. Bringing people together promotes understanding and communication.

Diolch yn fawr/our thanks to Gwen Smith and her colleagues from Menter Iaith Fflint & Wrecsam for arranging the formal welcome and translations.

2. Croeso (Welcome) Picnic, Greenfield Valley

With singing, dancing, entertainment and sharing food, this event brought

together people from different backgrounds and cultures in a location with great history and significance. The event attracted interest from passers-by, allowing us to share with others how we can all make Flintshire a place of welcome and safety.

3. Working in Partnership Consultation Meeting, Flint, 9<sup>th</sup> December.



## Flintshire City of Sanctuary Update & Consultation

RiverDee Centre, Flint  
9<sup>th</sup> December, 2022

Recognising that FCOS can achieve more by working in more structured partnership with the many organisations, authorities and charities involved with refugees and asylum seekers we held this session enabled to share information, allow cross-talking and identify key areas for working better together on the priority areas identified.

Representatives of the Syrian and Afghan resettled communities, members, supporters and volunteers from Flintshire and Denbighshire CoS groups, L4L teachers, representatives from local government, British Red Cross, TCC and other national and local charities, participated in four discussion groups :

- Befriending & Emergency Support
- Working in Partnership
- Youth Activity & Integration
- Community education, events & fundraising

Their discussions and feed-back allowed common themes and priority action areas to be defined.

Other community education activities

- January 2022: Statement on Nationality & Borders Bill:  
FCOS prepared a statement on the UK government's proposed 'anti-immigration' legislation which was sent to every town and district council within Flintshire County Council to inform them of the realities of the proposed Bill and the Welsh Government's opposition.
- Letters and press releases to local media.

- School assemblies – see above
- Participation in and speaking about sanctuary seekers at discussions and events held by partner organisations such as TCC, FCC, Community Cohesion, FLVC, etc.

#### **D. TO PREVENT & RELIEVE POVERTY**

FCOS activities to deliver this objective in 2022 were:

- L4L's educational activities for adults to improve English language skills – spoken and written. See also above.
- Befriending support to assist with job applications and learning to drive. For example, being the licensed supervising driver alongside the learner, and sign pointing or introductions to relevant employment opportunities.
- Participation in TCC's Cost of Living summit in September 2022, held in Plas Madoc. FCOS asked members of the Syrian, Ukrainian and Afghan communities in Flintshire to complete TCC's brief survey on impacts of the cost-of-living crisis on them and their families. This ensured that the concerns of refugees and asylum seekers' were represented in the information presented to decision makers (local, national and UK representatives present). A FCOS Trustee continues to be an active member of TCC's cost of living strategy group.
- Emergency assistance as needed, e.g. repair of or sourcing a lap top for remote learning.
- Gifts for the newly arrived Afghan families to celebrate their first Eid in Flintshire. See photograph of the gift bags ready to deliver to families' homes.



## **E. TO PROVIDE RECREATION FACILITIES AND PROMOTE EQUALITY AND DIVERSITY**

Many of FCOS activities focus on enabling better integration of refugees and asylum seekers into the wider Flintshire community through social, cultural and sporting opportunities, such as those described above in the Youth programme and befriending, often enabled by support from or working with our partner groups. The Croeso Picnic held in July was an example of an integrated, family-based event supported by the FCOS and FCC Youth programme and hosted by our partner organisations. Adults and children with different experiences of seeking sanctuary in Wales came together with a diverse group of longer term residents as members of the North Wales community to join in dancing, music and entertainments.



One of the action areas identified in the Consultation meeting in December was to work with our partners in Youth Cymru, EYST and Groundwork to build more integrated activity programmes for 2023 and beyond.

Our outreach to schools in assemblies focuses on integration, equality and diversity. An important aspect of the homework club is that the children share instances of racism and other concerns they experience in schools. L4L leads have sign-posted the issues raised to schools and/or FCC.

We are aware, however, that due to the geography of Flintshire, those with experience of seeking sanctuary are spread widely across small towns and villages and, other than the Ukrainians who greatly outnumber other groups, are

largely invisible. Women with young children are especially disadvantaged due to the limited public transport facilities.

***Liz Litherland***

**Acting Chair of FCoS Board of Trustees**

## Trustees' Annual Report for the period

From: 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022

Charity name: Flintshire City of Sanctuary, Working with Synergy

Charity registration number: 1186789

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>(I) To advance the education of the public in general, especially in Flintshire, about the issues relating to refugees and those seeking asylum.</b></p> <p><b>(II) To provide or assist in the provision of facilities and activities for recreation or other leisure time occupations in the interests of social welfare with the object of improving the conditions of life of those persons who have need of such facilities.</b></p> <p><b>(III) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding and engagement between people from diverse backgrounds.</b></p> <p><b>(IV) The prevention and relief of poverty amongst those granted refugee status and those seeking asylum in Flintshire.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See Chair's Report above.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees of FCoS have had regard to the guidance issued by the Charity Commission of England and Wales on public benefit in their administration of the charity.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>See Chair's Report above.</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>This is the third year of operations of the charity.</b></p> <p><b>With COVID restrictions easing in 2022, the charity mainly reverted to face-to-face activities in the year, as detailed in the Chair's Report above. This led to an increase in expenditure of about £11,400, with the bulk of this arising from the youth activities programme launched in 2022.</b></p> <p><b>At the year-end cash-in-bank was down by about £2,100, from an opening balance on 1<sup>st</sup> January 2022 of £13,811.</b></p> <p><b><i>Mark Trengove</i></b> FCoS Financial Secretary</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity does not hold reserves.</b>
Amount of reserves held	Para 1.22	<b>See above</b>
Reasons for holding zero reserves	Para 1.22	<b>The income of the charity is too small to justify the holding of reserves. When further income is needed, it is obtained by funding applications made to government and/or charitable bodies.</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Not applicable.</b>

## Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>In the year, 99.7% of FCoS's funding came from grants from government and charitable organisations. Only 0.3% came from small donations from individuals.</b>
A description of the principal risks facing the charity	Para 1.46	<p><b>The principal risks are as follows:</b></p> <ul style="list-style-type: none"> <li>• Inability to source continuing funding of its operations due to</li> </ul>

		<p>budgetary restrictions in government and charitable organisations.</p> <ul style="list-style-type: none"><li>• An incident creating major reputational damage to the good name of the charity.</li></ul>
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>FLINTSHIRE CITY of SANCTUARY</b>	No. 1186789
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## Receipts and payments accounts

**CC16a**

For the period from	Period start date 01/01/2022	to	Period end date 31/12/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Restricted grants	-	13,660	-	13,660	5,000
General grants and donations	40	-	-	40	5,161
Events sales	-	-	-	-	178
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	40	13,660	-	13,700	10,339

<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	<b>40</b>	<b>13,660</b>	<b>-</b>	<b>13,700</b>	<b>10,339</b>

### A3 Payments

Tuition fees	-	<b>2,818</b>	-	<b>2,818</b>	<b>2,265</b>
Project expenses					<b>348</b>
Activities fees	-	<b>1,370</b>		<b>1,370</b>	
Administrative fees	-	<b>1,350</b>	-	<b>1,350</b>	
Training	<b>410</b>	-	-	<b>410</b>	
Transport		<b>3,908</b>	-	<b>3,908</b>	
Venue costs		<b>3,966</b>	-	<b>3,966</b>	
Events costs		-	-	-	<b>126</b>
Motoring allowances	<b>18</b>	<b>453</b>	-	<b>471</b>	<b>153</b>
IT expenses	<b>104</b>	-	-	<b>104</b>	<b>343</b>
Charitable grants & donations	<b>280</b>	<b>185</b>	-	<b>465</b>	<b>98</b>
Room rentals		-	-	-	
Licenses		<b>405</b>	-	<b>405</b>	
Teaching books & stationary		<b>185</b>	-	<b>185</b>	<b>233</b>

Insurance	99	-	-	99	99
Miscellaneous expenses	29	139	-	168	675
<b>Sub total</b>	<b>940</b>	<b>14,779</b>	<b>-</b>	<b>15,719</b>	<b>4,340</b>
<b>A4 Asset and investment purchases</b>					
IT		-	-	-	210
Car child seats	102	-	-	102	
<b>Sub total</b>	<b>102</b>	<b>-</b>	<b>-</b>	<b>102</b>	<b>210</b>
<b>Total payments</b>	<b>1,042</b>	<b>14,779</b>	<b>-</b>	<b>15,821</b>	<b>4,550</b>
<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	1,002	1,119	-	2,121	5,789
<b>A5 Transfers between funds</b>			-	-	-
<b>A6 Cash funds last year end</b>	5,865	7,946		13,811	8,022
<b>Cash funds this year end</b>	<b>4,863</b>	<b>6,827</b>	<b>-</b>	<b>11,690</b>	<b>13,811</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account	4,863	6,827	-

	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>4,863</b>	<b>6,827</b>	<b>-</b>
(agree balances with receipts and payments account(s))	OK	OK	OK

**Unrestricted funds**  
to nearest £

**Restricted funds**  
to nearest £

**Endowment funds**  
to nearest £

**B2 Other monetary assets**

**Details**

None	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

**Details**

None		-	-
		-	-
		-	-
		-	-
		-	-

**Fund to which asset belongs**

**Cost (optional)**

**Current value (optional)**

**Details**

**Fund to which asset belongs**

**Cost (optional)**

**Current value (optional)**

**B4 Assets retained for the charity's own use**

Teaching equipment	Restricted	105	-
Laptop computer	Unrestricted	210	-
Car child seats	Unrestricted	102	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
None		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Liz Litherland</i>	DOROTHY ELIZABETH LITHERLAND	11/10/2023
<i>Tricia Vine</i>	PATRICIA DOROTHY VINE	13/10/2023

## **Notes to the Statutory Accounts**

**Note 1:** a total of £1817 was paid to the following Trustees in their independent capacity as self-employed teachers in delivering the charity's services:

**E. Litherland, A. Jones and P. Vine.**

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Foundation Structure Governing Instrument</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more Trustees	Para 1.25	<b>Trustees may be recruited to the Board by the Trustees, and no other person. In selecting individuals for appointment, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of Trustees	Para 1.51	<b>A training programme for new and continuing Trustees has commenced.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>See Chair's Report</b>
Relationship with any related parties	Para 1.51	<b>See Note 1 in the financial accounts above. The payment rates for Trustees are the same as those for TEFL teachers who are not Trustees of the charity.</b>

### Reference and Administrative details

Charity name	<b>Flintshire City of Sanctuary: working with Synergy</b>
Other name the charity uses	<b>FCoS</b>
Registered charity number	<b>1186789</b>
Charity's principal address	<b>None.</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole period	Name of person (or body) entitled to appoint trustee (if any)
1	T. Carberry	Chair	All the year	None
2	D.E. Litherland	Deputy Chair	All the year	None
3	P.D. Vine	Treasurer	All the year	None
4	M. Greaney	Secretary	All the year	None
5	K. Jewell		01/01/22 – 01/04/2022	None
6	A. Jones		01/2022 – 06/10/2022	None
7	M Trengove	Financial Secretary	All the year	None

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<b>None</b>
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>None</b>

## Exemptions from disclosure

Reason for non-disclosure of key personnel details <b>Not applicable</b>
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>D. E. Litherland</i>	<i>P.D Vine</i>
<b>Full name(s)</b>	Dorothy Elizabeth Litherland	Patricia Dorothy Vine
<b>Position (eg Secretary, Chair, etc)</b>	Acting Chair	Treasurer

**Date** 13<sup>th</sup> October 2022

**Clwyd City of Sanctuary**

England & Wales - Charity number 1186789

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# Accounts

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# **FLINTSHIRE CITY of SANCTUARY:**

**Working with Synergy**

**<https://flintshire.cityofsanctuary.org/>**

**Charitable Incorporated Organisation**

**Charity No. 1186789**

**Annual Report for the Period 6<sup>th</sup> December 2019 to  
31<sup>st</sup> December 2020**

# Chairman's Report December 2019 to 2020

## Introduction

By the end of 2019, *Flintshire City of Sanctuary* was growing, learning, and working with communities in Mold, Holywell and Flint to support the education, employment, and integration of the ten Syrian families resettled by Flintshire County Council (FCC) in the previous three years. We were also building a network of partners including *British Red Cross (BRC)*, *Theatre Clwyd*, *Ethnic Youth Support Team (EYST)*, *Wrexham Town of Sanctuary*, *The North Wales Community Cohesion team*, *Groundworks*, *Together Creating Communities (TCC)* and *Mold Business Network*. In December 2019 we were formally constituted as a Charitable Incorporated Organisation (CIO) and registered with the Charity Commission. In July 2020 our chairman, Alice Swain, relocated to Scotland and Liz Litherland has taken on the role until the AGM in July 2021. Ann Crossland and Una Burke both resigned in 2021 for personal reasons, but we have welcomed two new trustees - Mark Trengove and Teresa Carberry.

In 2020, the COVID-19 Pandemic and subsequent lockdowns impacted on what we could achieve and how we engaged with the Syrian refugee families and the wider public in Flintshire, as face-to-face teaching and public events stopped. We adapted to use digital technology for teaching and communicating with our members and partners, and with the wider public. We were supported in these activities by emergency funds accessed via *Flintshire Local Voluntary Council (FLVC)*.

## Activities and achievements

### A. Educational services delivered by our *Language for Living (L4L)* programme

#### Pre-lockdown

- English language classes to enable those we work with to access employment and education, reach their full potential and integrate fully. Winter 2019/20: weekly beginners and intermediate classes were delivered for all adult learners in St Peter's Church Hall in Holywell.
- January – February: a cursive writing course. Cursive writing is difficult for Arabic writers but also essential for form filling, writing school letters, etc. in English.

#### Post-lockdown

We had to both learn ourselves and quickly rethink our working methods, while maintaining support for those whose grasp of English left them struggling to understand the world of the lockdown. The social and physical isolation of lockdown also meant that the Syrian refugee families had little need and opportunity to speak English, and fluency of adults and children dropped.

- We created a 'News Wall' on a dedicated WhatsApp group to share updates on COVID regulations; these were translated into Arabic.
- We set up a specific *L4L* Zoom facility to maintain contact and provide teaching on a family-by-family basis through the year.
- We filled the technology gap in the refugee families for whom on-line teaching was limited by a lack of suitable devices, with two or more children sharing devices with parents. While waiting for FCC and BRC to source tablets for each family, FCOS obtained second-hand devices, paid to have them repaired/upgraded, and loaned them to families based on need.
- Over the summer, as restrictions eased, we delivered some lessons in families' gardens.
- To assist the Year 6 Syrian children transitioning to high schools, we set up on-line clubs in collaboration with EYST and Theatre Clwyd.
- At the start of the new school year in September, a new teacher with experience of using literacy and oracy to support language learning joined our *Language for Living (L4L)* operations to address the poor English language skills of Syrian children in high schools.
- We started weekly Book Clubs for three age/ability groups, with some mothers attending. We also responded to requests for help with Maths, Science, Geography and English.

### **New initiatives in Autumn 2020**

- 'Syrian Voices' – a club for high school pupils to encourage citizenship, leadership and community action. We have been supported in this by TCC and EYST.
- A Women's Sewing Club to provide a new skill, opportunity to practice English and interaction with women from outside the Syrian community. Thanks to funding provided, basic sewing skills were demonstrated on Zoom and YouTube and attendees learned to make a range of various household and clothing items.

### **B. Wider FCOS activities FCOS to educate the general public, provide recreation and leisure activities, promote equality and diversity, and prevent and relieve poverty**

#### **Pre-lockdown**

#### ***To educate the general public***

- January - We were invited to address Mold's *Cytun (Churches Together)* group on two occasions to speak about the realities of the refugee crisis, describe the work of FCoS and how we can all provide a welcome.
- February – We held an open evening with a guest speaker on Community Sponsorship.

- 8<sup>th</sup> March ‘*Women Hold Up Half of Heaven*’ International Women’s Day event organised and led by FCoS, supported by Theatr Clwyd. Attended by 90 women from across communities in North Wales.

Sample feedback:

*“Having a specifically women-only event made it easier to break down barriers and talk freely to each other”.*

*“Sunday was wonderful, I have never felt so important before. It was good that LW talked about her problems as a woman to do business, but she has climbed. I am very hopeful now; we can also do things.”* (Resettled Syrian women refugees).

### **Post-lockdown**

- ‘*Mold Great Get Together*’ 19<sup>th</sup> June 2020: two FCoS Trustees participated in this public Zoom event organised by Mold Town Council to speak about their personal experiences working with refugees in Greece, and about *City of Sanctuary*.

***To prevent & relieve poverty*** – with support from *Theatr Clwyd, Society of St. Vincent de Paul (SVP), Tesco, SHARE* and individual donors

- Gift bags of basic food items, treats and arts & craft materials were delivered to each family for Easter and Christmas.
- For Eid we delivered gifts of food, clothing, and games.
- Flint branch members regularly visit and deliver parcels to the local Syrian family.

### ***To provide recreation facilities and promote equality and diversity***

- In December 2019, 40+ members of the resettled Syrian families attended an interactive pantomime production at Theatr Clwyd.
- Families invited and attended a communal Christmas meal at *River Dee Centre* in Flint.
- We held a trip to Erddig House and gardens (*National Trust*) for twelve high-school-age children that provided an opportunity to mix with other visitors and experience a different aspect of Welsh life and history. The trip was arranged together with *EYST* but COVID stopped plans to visit other NT properties during the year.
- Summer scheme: due to poor weather, we were only able to deliver one family outdoor event in early August at Flint Castle with arts and crafts, ball games, a Syrian food picnic and lots of chatting.
- Autumn: the Community Garden in Holywell. The aim was to meet other local residents, gain learning, exercise and grow fruit and vegetables.

***Elizabeth Litherland***

**Acting Chair of FCoS Trustees**

## Trustees' Annual Report for the period

From: 6<sup>th</sup> December 2019 To 31<sup>st</sup> December 2020

Charity name: Flintshire City of Sanctuary, Working with Synergy

Charity registration number: 1186789

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>(I) To advance the education of the public in general, especially in Flintshire, about the issues relating to refugees and those seeking asylum.</b></p> <p><b>(II) To provide or assist in the provision of facilities and activities for recreation or other leisure time occupations in the interests of social welfare with the object of improving the conditions of life of those persons who have need of such facilities.</b></p> <p><b>(III) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding and engagement between people from diverse backgrounds.</b></p> <p><b>(IV) The prevention and relief of poverty amongst those granted refugee status and those seeking asylum in Flintshire.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See Acting Chair's Report above.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees of FCoS have had regard to the guidance issued by the Charity Commission of England and Wales on public benefit in their administration of the charity.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>See Acting Chair's Report above.</b>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>This is the first year of operations of the charity, and so no comparables are possible. Due to the COVID-19 Pandemic crisis, the operations of the charity were forced to radically change from March 2020. Face-to-face adult TEFL activities and meetings ceased, to be replaced, after a lull, by a wider suite of online support, as detailed in the Chair's Report above.</b></p> <p><b>In terms of income, the charity was actually able to apply for a wider range of grants than before, made available due to the exceptional times.</b></p> <p><b>With the switch to online services, some costs decreased, compared with the pre-COVID lockdown period from December to March 2020 – for example, motoring allowances paid to the TEFL teachers and room rentals. New costs, however, were incurred – for example in supplying equipment and consumables for the Sewing Project.</b></p> <p><b>At the year-end cash-in-bank increased by £5,109 from the opening balance on 6<sup>th</sup> December 2019. Unrestricted and restricted funds at the year-end were sufficient to continue operations into 2021, and that continues to be the case, as at June 2021, due to the securement of further grant funding.</b></p> <p><b>As this is the first period of operations as a registered charity, the Trustees took the decision to have these first accounts scrutinised by a competent independent person, even though the level of income was below the threshold requiring independent scrutiny. The scrutineer found no issues of a nature to bring into doubt the material accuracy of the accounts.</b></p> <p><b><i>Mark Trengove</i></b> FCoS Financial Secretary</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p><b>The charity does not hold reserves.</b></p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p><b>See above</b></p>

Reasons for holding zero reserves	Para 1.22	<b>The income of the charity is too small to justify the holding of reserves. When further income is needed, it is obtained by funding applications made to government and/or charitable bodies.</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Not applicable.</b>

### **Additional information**

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>In the period, 94% of FCoS's funding came from grants from government and charitable organisations. 6% came from small donations from businesses and individuals.</b>
A description of the principal risks facing the charity	Para 1.46	<b>The principal risks are as follows:</b> <ul style="list-style-type: none"> <li>• Inability to source continuing funding of its operations due to budgetary restrictions in government and charitable organisations.</li> <li>• Curtailment of its activities due to the ongoing COVID-19 Pandemic crisis.</li> <li>• An incident creating major reputational damage to the good name of the charity.</li> </ul>

# FINANCIAL ACCOUNTS

Flintshire City of Sanctuary: Working with Synergy		1186789	CC16a
Receipts and payments accounts			
For the period from	06/12/2019	To	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £ Not applicable
<b>A1 Receipts</b>					
Restricted grants (Note 1)	-	12,590	-	12,590	-
General grants and donations	2,510	-	-	2,510	-
<b>Sub total (Gross income for AR)</b>	<b>2,510</b>	<b>12,590</b>	<b>-</b>	<b>15,100</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,510</b>	<b>12,590</b>	<b>-</b>	<b>15,100</b>	<b>-</b>
<b>A3 Payments</b>					
Tuition fees (Note 2)	-	3,739	-	3,739	-
Sewing project (Note 3)	-	2,027	-	2,027	-
Events costs	998	-	-	998	-
Motoring allowances	-	890	-	890	-
IT expenses	144	600	-	744	-
Charitable grants and donations	526	-	-	526	-
Room rentals	-	420	-	420	-
Teaching books and stationary	-	415	-	415	-
Insurance	99	-	-	99	-
Other expenses	20	8	-	28	-
<b>Sub total</b>	<b>1,787</b>	<b>8,099</b>	<b>-</b>	<b>9,886</b>	<b>-</b>
<b>A4 Asset and investment purchases</b>					

Teaching apparatus	-	105	-	105	
<i>Sub total</i>	-	105	-	105	
<b>Total payments</b>	<b>1,787</b>	<b>8,204</b>	<b>-</b>	<b>9,991</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>723</b>	<b>4,386</b>	<b>-</b>	<b>5,109</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,912	-	-	2,912	-
<b>Cash funds this year end</b>	<b>3,635</b>	<b>4,386</b>	<b>-</b>	<b>8,021</b>	<b>-</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account	3,635	4,386	-
	<b>Total cash funds</b>	<b>3,635</b>	<b>4,386</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
		<b>to nearest £</b>	<b>to nearest £</b>	<b>to nearest £</b>
<b>B2 Other monetary assets</b>	None	-	-	-
<b>B3 Investment assets</b>	None			
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	Teaching apparatus	Restricted	105	80
			-	-
<b>B5 Liabilities</b>		<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Creditors	Restricted	536	Dec-20
	Creditors	Unrestricted	104	Dec-20
	Creditor	Unrestricted	270	Apr-20

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval
	D.E. LITHERLAND	01/06/2021
	P.D. VINE	01/06/2021

**Notes to the Statutory Accounts**

**Note 1:** included in restricted grants is £2,134 transferred into the CIO from Language 4 Living, an unincorporated association, the activities of which were subsumed into the CIO in December 2019.

**Note 2:** a total of £1,841 was paid to the following trustees in their independent capacity as self-employed TEFL teachers delivering the charity's services: A. Jones, E. Litherland and P. Vine.

**Note 3:** tuition fees in relation to the Sewing Project are included under 'Tuition fees'.

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Foundation Structure Governing Instrument</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees may be recruited to the Board by the Trustees, and no other person. In selecting individuals for appointment, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>A training programme for new and continuing trustees is being implemented.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>See Acting Chair's Report</b>
Relationship with any related parties	Para 1.51	<b>See Note 2 in the financial accounts above. The payment rates for trustees are the same as those for TEFL teachers who are not trustees of the charity.</b>

### Reference and Administrative details

Charity name	<b>Flintshire City of Sanctuary: working with Synergy</b>
Other name the charity uses	<b>None</b>
Registered charity number	<b>1186789</b>
Charity's principal address	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole period	Name of person (or body) entitled to appoint trustee (if any)
1	A.M. Swain	Chair	06/12/2019 – 07/07/2020	
2	D.E. Litherland	Acting Chair	07/07/2020 -	None
3	P.D. Vine	Treasurer	All the period	None
4	M. Greaney	Secretary	All the period	None
5	K. Jewell		All the period	None
6	A. Jones		All the period	None
7	W.A.U. Burke		06/12/2019 – 29/11/2020	None
8	A. Crossland		06/12/2019 – 28/09/2020	None

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<b>None</b>
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>None</b>

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Dorothy Elizabeth Litherland	Patricia Dorothy Vine
<b>Position (eg Secretary, Chair, etc)</b>	Acting Chair	Treasurer
<b>Date</b>	1 <sup>st</sup> June 2021	

**Clwyd City of Sanctuary**

England & Wales - Charity number 1186789

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# Accounts

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# **FLINTSHIRE CITY of SANCTUARY:**

**Working with Synergy**

**<https://flintshire.cityofsanctuary.org/>**

**Charitable Incorporated Organisation**

**Charity No. 1186789**

**Annual Report for the Period 6<sup>th</sup> December 2019 to  
31<sup>st</sup> December 2020**

# Chairman's Report December 2019 to 2020

## Introduction

By the end of 2019, *Flintshire City of Sanctuary* was growing, learning, and working with communities in Mold, Holywell and Flint to support the education, employment, and integration of the ten Syrian families resettled by Flintshire County Council (FCC) in the previous three years. We were also building a network of partners including *British Red Cross (BRC)*, *Theatre Clwyd*, *Ethnic Youth Support Team (EYST)*, *Wrexham Town of Sanctuary*, *The North Wales Community Cohesion team*, *Groundworks*, *Together Creating Communities (TCC)* and *Mold Business Network*. In December 2019 we were formally constituted as a Charitable Incorporated Organisation (CIO) and registered with the Charity Commission. In July 2020 our chairman, Alice Swain, relocated to Scotland and Liz Litherland has taken on the role until the AGM in July 2021. Ann Crossland and Una Burke both resigned in 2021 for personal reasons, but we have welcomed two new trustees - Mark Trengove and Teresa Carberry.

In 2020, the COVID-19 Pandemic and subsequent lockdowns impacted on what we could achieve and how we engaged with the Syrian refugee families and the wider public in Flintshire, as face-to-face teaching and public events stopped. We adapted to use digital technology for teaching and communicating with our members and partners, and with the wider public. We were supported in these activities by emergency funds accessed via *Flintshire Local Voluntary Council (FLVC)*.

## Activities and achievements

### A. Educational services delivered by our *Language for Living (L4L)* programme

#### Pre-lockdown

- English language classes to enable those we work with to access employment and education, reach their full potential and integrate fully. Winter 2019/20: weekly beginners and intermediate classes were delivered for all adult learners in St Peter's Church Hall in Holywell.
- January – February: a cursive writing course. Cursive writing is difficult for Arabic writers but also essential for form filling, writing school letters, etc. in English.

#### Post-lockdown

We had to both learn ourselves and quickly rethink our working methods, while maintaining support for those whose grasp of English left them struggling to understand the world of the lockdown. The social and physical isolation of lockdown also meant that the Syrian refugee families had little need and opportunity to speak English, and fluency of adults and children dropped.

- We created a 'News Wall' on a dedicated WhatsApp group to share updates on COVID regulations; these were translated into Arabic.
- We set up a specific *L4L* Zoom facility to maintain contact and provide teaching on a family-by-family basis through the year.
- We filled the technology gap in the refugee families for whom on-line teaching was limited by a lack of suitable devices, with two or more children sharing devices with parents. While waiting for FCC and BRC to source tablets for each family, FCOS obtained second-hand devices, paid to have them repaired/upgraded, and loaned them to families based on need.
- Over the summer, as restrictions eased, we delivered some lessons in families' gardens.
- To assist the Year 6 Syrian children transitioning to high schools, we set up on-line clubs in collaboration with EYST and Theatre Clwyd.
- At the start of the new school year in September, a new teacher with experience of using literacy and oracy to support language learning joined our *Language for Living (L4L)* operations to address the poor English language skills of Syrian children in high schools.
- We started weekly Book Clubs for three age/ability groups, with some mothers attending. We also responded to requests for help with Maths, Science, Geography and English.

### **New initiatives in Autumn 2020**

- 'Syrian Voices' – a club for high school pupils to encourage citizenship, leadership and community action. We have been supported in this by TCC and EYST.
- A Women's Sewing Club to provide a new skill, opportunity to practice English and interaction with women from outside the Syrian community. Thanks to funding provided, basic sewing skills were demonstrated on Zoom and YouTube and attendees learned to make a range of various household and clothing items.

### **B. Wider FCOS activities FCOS to educate the general public, provide recreation and leisure activities, promote equality and diversity, and prevent and relieve poverty**

#### **Pre-lockdown**

#### ***To educate the general public***

- January - We were invited to address Mold's *Cytun (Churches Together)* group on two occasions to speak about the realities of the refugee crisis, describe the work of FCoS and how we can all provide a welcome.
- February – We held an open evening with a guest speaker on Community Sponsorship.

- 8<sup>th</sup> March ‘*Women Hold Up Half of Heaven*’ International Women’s Day event organised and led by FCoS, supported by Theatr Clwyd. Attended by 90 women from across communities in North Wales.

Sample feedback:

*“Having a specifically women-only event made it easier to break down barriers and talk freely to each other”.*

*“Sunday was wonderful, I have never felt so important before. It was good that LW talked about her problems as a woman to do business, but she has climbed. I am very hopeful now; we can also do things.”* (Resettled Syrian women refugees).

### **Post-lockdown**

- ‘*Mold Great Get Together*’ 19<sup>th</sup> June 2020: two FCoS Trustees participated in this public Zoom event organised by Mold Town Council to speak about their personal experiences working with refugees in Greece, and about *City of Sanctuary*.

***To prevent & relieve poverty*** – with support from *Theatr Clwyd, Society of St. Vincent de Paul (SVP), Tesco, SHARE* and individual donors

- Gift bags of basic food items, treats and arts & craft materials were delivered to each family for Easter and Christmas.
- For Eid we delivered gifts of food, clothing, and games.
- Flint branch members regularly visit and deliver parcels to the local Syrian family.

### ***To provide recreation facilities and promote equality and diversity***

- In December 2019, 40+ members of the resettled Syrian families attended an interactive pantomime production at Theatr Clwyd.
- Families invited and attended a communal Christmas meal at *River Dee Centre* in Flint.
- We held a trip to Erddig House and gardens (*National Trust*) for twelve high-school-age children that provided an opportunity to mix with other visitors and experience a different aspect of Welsh life and history. The trip was arranged together with *EYST* but COVID stopped plans to visit other NT properties during the year.
- Summer scheme: due to poor weather, we were only able to deliver one family outdoor event in early August at Flint Castle with arts and crafts, ball games, a Syrian food picnic and lots of chatting.
- Autumn: the Community Garden in Holywell. The aim was to meet other local residents, gain learning, exercise and grow fruit and vegetables.

***Elizabeth Litherland***

**Acting Chair of FCoS Trustees**

## Trustees' Annual Report for the period

From: 6<sup>th</sup> December 2019 To 31<sup>st</sup> December 2020

Charity name: Flintshire City of Sanctuary, Working with Synergy

Charity registration number: 1186789

### Objectives and Activities

	SORP reference	
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See Acting Chair's Report above.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees of FCoS have had regard to the guidance issued by the Charity Commission of England and Wales on public benefit in their administration of the charity.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>See Acting Chair's Report above.</b>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>This is the first year of operations of the charity, and so no comparables are possible. Due to the COVID-19 Pandemic crisis, the operations of the charity were forced to radically change from March 2020. Face-to-face adult TEFL activities and meetings ceased, to be replaced, after a lull, by a wider suite of online support, as detailed in the Chair's Report above.</b></p> <p><b>In terms of income, the charity was actually able to apply for a wider range of grants than before, made available due to the exceptional times.</b></p> <p><b>With the switch to online services, some costs decreased, compared with the pre-COVID lockdown period from December to March 2020 – for example, motoring allowances paid to the TEFL teachers and room rentals. New costs, however, were incurred – for example in supplying equipment and consumables for the Sewing Project.</b></p> <p><b>At the year-end cash-in-bank increased by £5,109 from the opening balance on 6<sup>th</sup> December 2019. Unrestricted and restricted funds at the year-end were sufficient to continue operations into 2021, and that continues to be the case, as at June 2021, due to the securement of further grant funding.</b></p> <p><b>As this is the first period of operations as a registered charity, the Trustees took the decision to have these first accounts scrutinised by a competent independent person, even though the level of income was below the threshold requiring independent scrutiny. The scrutineer found no issues of a nature to bring into doubt the material accuracy of the accounts.</b></p> <p><b><i>Mark Trengove</i></b> FCoS Financial Secretary</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p><b>The charity does not hold reserves.</b></p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p><b>See above</b></p>

Reasons for holding zero reserves	Para 1.22	<b>The income of the charity is too small to justify the holding of reserves. When further income is needed, it is obtained by funding applications made to government and/or charitable bodies.</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Not applicable.</b>

### **Additional information**

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>In the period, 94% of FCoS's funding came from grants from government and charitable organisations. 6% came from small donations from businesses and individuals.</b>
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# FINANCIAL ACCOUNTS

Flintshire City of Sanctuary: Working with Synergy		1186789	CC16a
Receipts and payments accounts			
For the period from	06/12/2019	To 31/12/2020	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £ Not applicable
<b>A1 Receipts</b>					
Restricted grants (Note 1)	-	12,590	-	12,590	-
General grants and donations	2,510	-	-	2,510	-
<b>Sub total (Gross income for AR)</b>	<b>2,510</b>	<b>12,590</b>	<b>-</b>	<b>15,100</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,510</b>	<b>12,590</b>	<b>-</b>	<b>15,100</b>	<b>-</b>
<b>A3 Payments</b>					
Tuition fees (Note 2)	-	3,739	-	3,739	-
Sewing project (Note 3)	-	2,027	-	2,027	-
Events costs	998	-	-	998	-
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Room rentals	-	420	-	420	-
Teaching books and stationary	-	415	-	415	-
Insurance	99	-	-	99	-
Other expenses	20	8	-	28	-
<b>Sub total</b>	<b>1,787</b>	<b>8,099</b>	<b>-</b>	<b>9,886</b>	<b>-</b>

## A4 Asset and investment purchases

Teaching apparatus	-	105	-	105	
<b>Sub total</b>	-	105	-	105	
<b>Total payments</b>	1,787	8,204	-	9,991	-
<b>Net of receipts/(payments)</b>	723	4,386	-	5,109	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,912	-	-	2,912	-
<b>Cash funds this year end</b>	3,635	4,386	-	8,021	-

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account	3,635	4,386	-
	<b>Total cash funds</b>	3,635	4,386	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	None	-	-	-
<b>B3 Investment assets</b>	None			
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	Teaching apparatus	Restricted	105	80
			-	-
<b>B5 Liabilities</b>		<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Creditors	Restricted	536	Dec-20
	Creditors	Unrestricted	104	Dec-20
	Creditor	Unrestricted	270	Apr-20

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval
	D.E. LITHERLAND	01/06/2021
	P.D. VINE	01/06/2021

**Notes to the Statutory Accounts**

**Note 1:** included in restricted grants is £2,134 transferred into the CIO from Language 4 Living, an unincorporated association, the activities of which were subsumed into the CIO in December 2019.

**Note 2:** a total of £1,841 was paid to the following trustees in their independent capacity as self-employed TEFL teachers delivering the charity's services: A. Jones, E. Litherland and P. Vine.

**Note 3:** tuition fees in relation to the Sewing Project are included under 'Tuition fees'.

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO Foundation Structure Governing Instrument</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (CIO)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees may be recruited to the Board by the Trustees, and no other person. In selecting individuals for appointment, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>A training programme for new and continuing trustees is being implemented.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>See Acting Chair's Report</b>
Relationship with any related parties	Para 1.51	<b>See Note 2 in the financial accounts above. The payment rates for trustees are the same as those for TEFL teachers who are not trustees of the charity.</b>

### Reference and Administrative details

Charity name	<b>Flintshire City of Sanctuary: working with Synergy</b>
Other name the charity uses	<b>None</b>
Registered charity number	<b>1186789</b>
Charity's principal address	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole period	Name of person (or body) entitled to appoint trustee (if any)
1	A.M. Swain	Chair	06/12/2019 – 07/07/2020	
2	D.E. Litherland	Acting Chair	07/07/2020 -	None
3	P.D. Vine	Treasurer	All the period	None
4	M. Greaney	Secretary	All the period	None
5	K. Jewell		All the period	None
6	A. Jones		All the period	None
7	W.A.U. Burke		06/12/2019 – 29/11/2020	None
8	A. Crossland		06/12/2019 – 28/09/2020	None

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	<b>None</b>
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<b>None</b>
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>None</b>

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Dorothy Elizabeth Litherland	Patricia Dorothy Vine
<b>Position (eg Secretary, Chair, etc)</b>	Acting Chair	Treasurer
<b>Date</b>	1 <sup>st</sup> June 2021	