



PETERBOROUGH YOUTH COMMUNITY MEDIA CENTRE PYCMC

Annual Report and Accounts 01/04/2021 – 31/03/2022

LEGAL AND ADMINISTRATIVE INFORMATION

THE ORGANISATION

PYCMC is a Charitable Incorporated Organisation which was set up to act as a resource for young people living in Peterborough, organising programmes of educational and other activities and advice and assistance to help the young people to settle and integrate in the community.

CHARITY NUMBER:	1186769
CHARITY REGISTRATION DATE:	05 Dec 2019
START OF FINANCIAL YEAR:	01 April 2021
END OF FINANCIAL YEAR:	31 March 2022

GOVERNING INSTRUMENT: CIO - FOUNDATION

OBJECTS: To act as a resource for young people living in Peterborough by providing advice and assistance and organising programmes of educational and other activities as a means of:

(a) advancing in life and helping young people by developing their skills, capacities, and capabilities to enable them to participate in society as independent, mature, and responsible individuals; and

(b) advancing education.

CORRESPONDENCE ADDRESS: 3 Fairchild Lane
Peterborough
PE1 3TL

TRUSTEES REPORT FOR THE YEAR ENDING 31st MARCH 2022

The Trustees present their report along with the financial statements of the charity for the year to 31st March 2022.

The financial statements have been prepared in accordance with the accounting policies and comply with the applicable law.

Trustees

Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

Investment Powers

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

Constitution, Objects and Policies

The Charity is constituted by Constitution, and its objects is to act as a resource for young people living in Peterborough. To do this, regular activities are carried out and invitations given out to the public.

Finance is currently raised purely from donations and grants. The day-to-day running of the organisation is delegated by the Trustees to a volunteers general manager assisted by a pool of volunteers.

Development, Activities and Achievements

The trustees together with the volunteers off the charity are all committed to enabling as many people as possible to get involved in the Youth media centre and to become active volunteer of the project.

Our services are open to everyone without distinction of disability, race, culture. religion, political opinion, sex, sexual orientation etc.

Community Radio Training project

With funding from Awards for All, Health Xchange and Local Connections Fund, Peterborough Youth Community Media Centre has run a course for young migrants, refugees and young homeless people living in hostel accommodation in Radio Skills.

Through workshops delivered by experts, participants were able to learn the different skills needed to put together a radio show and work in groups to put together their own show. They also developed other transferrable skills such as communication skills, teamwork, leadership and built confidence and self-esteem. Finally, the sessions enabled young people who had not been in Peterborough long and therefore didn't know many people, to make new friends and feel a part of the community.

ACHIEVEMENTS

- Over the duration of the project, PYCMC achieved the following:
 1. Workshops delivered on the following topics:
 2. Interview skills
 3. Writing a script
 4. Researching for a radio programme
 5. Driving studio desk equipment
 6. Programming skills
 7. Presenting

- 1 trip to London with 5 young people. They visited places of interest such as Buckingham Palace, Covent Garden, Green Park, Leicester Square, Camden Market and Westminster, and took a boat trip on the River Thames.

FEEDBACK FROM PARTICIPANTS

In order to monitor the impact of the project on the lives of the young people who participated, we asked each person to complete a feedback form at the end of the course. Overall, the feedback we received from the young people was very positive. All participants said that they learnt something new from the course and that they found the trainer knowledgeable and easy to understand.

The highlights for people were learning how to edit and present radio shows. Everyone who participated in the course also said that they felt that completing the course had been beneficial for their wellbeing and it had given them the opportunity to meet new people and develop peer networks for essential support especially in the context of Covid-19 and the reduced availability of support and projects to support vulnerable young people

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2022

PAYMENTS TO TRUSTEES

No trustees received remuneration during the year.

RISK ASSESSMENT

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions.

RESERVES POLICY

The Trustees have considered the level of reserves they wish to build up and retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held.

The Trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unforeseen increase in expenditure.

PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit.

OTHER DISCLOSURE ISSUES

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.

BALANCE SHEET AS AT 31st MARCH 2022

DESCRIPTION		Total 2022 (£)
<u>Assets</u>		
Currents Assets		11,691.67
Cash in hand and at Bank		05.04
<u>Total Net Assets</u>		11,696.71
<u>Income funds</u>		
General reserves		11,691.67
Restricted fund		05.04
<u>Total</u>		11,696.71

Signed and approved on behalf of the Committee:

Chairperson



Niamkey Aka Kouassi

Date: 18 November 2022

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31st MARCH 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Incoming Resources			
Grants		16,450.00	16,450.00
Donations	536.94		536.94
Total Incoming Resources	536.94	16,450.00	16,986.94
Resources Expanded			
Charitable Activities	536.94	16,494.96	17,031.90
Total Resources Expanded	536.94	16,494.96	17,031.90
Reconciliation of funds :			
Net movement in funds for the year		-44.96	-44.96
Funds balance at April 2021	50.00		50.00
Funds balance on 31 March 2022	50.00	-44.96	05.04

The Statement of Financial Activities includes all gains and losses reorganised in the year.
All Incoming resources and Resources Expanded drive from continuing activities.

1. Incomes

DESCRIPTION	Unrestricted Funds £	Restricted Funds £	Total funds 2022 £
Big lottery Fund		12,450.00	12,450.00
PCVS		4,000.00	4,000.00
Donations	536.94		536.94
Total	536.94	16,450.00	16,986.94

2. Expenditures

DESCRIPTION	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Broadcasting equipment		8,279.99	8,279.99
Recording devices		639.72	639.72
Laptops		1,831.96	1,831.96
Small equipment purchase		940.00	940.00
Sessional worker		2,000.00	2,000.00
Expenses	476.94	941.82	1,418.76
Telephone and Internet		128.93	128.93
Stationery and Postage		329.68	329.68
Educational trip		600.36	600.36
Consultation		427.50	427.50
Publicity documents		375.00	375.00
Membership subscription	60.00		60.00
Total Resources Expended	536.94	16,494.96	17,031.90
Excess of Incomes over Expenditures (1-2)	00.00	-44.96	-44.96

**INDEPENDENT EXAMINER'S REPORT TO TRUSTEES OF
PETERBOROUGH YOUTH COMMUNITY MEDIA CENTRE – PYCMC**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and.
- To state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

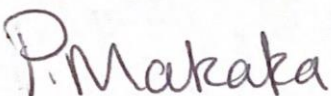
In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- Proper accounting records are kept (In accordance with section 130 of the Act); and
- Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Patience Makaka
105 Keyham Lane West
Leicester
LE5 1RT



10 December 2022