

SAINT PETER'S

LIFESTREAMS



Saint Peter's Church,
Westcliff-on-sea,
Essex.
SS0 0QF

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2021

INCUMBENT:

Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

BANK:

Nat West

INDEPENDENT EXAMINER:

Mr Danny Keech



ADMINISTRATIVE INFORMATION:

Saint Peter's Church is situated in the Parish of Westcliff, Saint Peter. It is part of the Deanery of Southend, Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2020) and a charity THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER, recognised by the Charity Commission in 2019. Charity number 1186763.

PCC members who have served at any time from APCM 2021 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Stephanie Rapp (Churchwarden)
Glyn Jones (Treasurer)
- Yinka Tayo (Parish Safeguarding Representative)
Revd Chukwudum Aguocha (Deanery Synod)
- Avril Betts-Brown
Alison Dromgoole
David Preddy
Sonia Purnell
Nnaemeka Ukah
- David Wacogne
- Revd Bernard Noghiu (Clergy ex officio)

STRUCTURE, GOVERNANCE AND MANAGEMENT:

The method of appointment of PCC members at Saint Peter's is in accordance with the Church Representation Rules. At Saint Peter's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Peter's actively encourages all eligible members

to register on the electoral roll and stand for election in order to reflect our diverse congregation.

Aims and Purposes:

Saint Peter's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also have the responsibility for the maintenance and care of the church buildings, associated halls and land.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

OBJECTIVES AND ACTIVITIES:

Our aim is to provide a safe, accessible and high quality place for the gathering of people and development of community; an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found.

We seek to engage with and serve the community in all kinds of ways.

A main objective for the PCC this year was to continue to respond to the new context of the continuing pandemic, supporting people, re-establishing services, develop CoffeeHouse by employing a manager, seek ways to make the church sustainable both financially and in terms of the environment and climate change.

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer both online and on site.
- Providing a relaxed and convivial place to gather for 'coffee'

- Providing pastoral care for residents within the Parish, particularly those with poor mental health, those who are vulnerable, isolated and lonely.
- Promoting Christian values to the benefit of individuals and the community as a whole.

ACTIVITIES AND PERFORMANCE:

(This report doubles up as the report from the Priest-in-charge).

2021 saw more of the difficulties that we encountered in 2020 with regard to the consequences of the Covid-19 pandemic, particularly the many uncertainties as the year progressed. At each stage we carefully and prayerfully took appropriate steps, to keep everyone as safe as possible whilst developing the opportunities that now presented themselves. The CoffeeHouse provided a vital service and way for people to gently return to seeing each other face-to-face. The 'church space' was used for this purpose to keep tables at a safe distance. We are very grateful for all the volunteer hours of those serving in the CoffeeHouse.

Perhaps the biggest impact during the year has been the welcoming of Revd Bernard Noghiu and Cornelia Noghiu into the Lifestreams team. Training for someone to lead a church is very complex so for various reasons it was decided that Bernard needed a more wide-ranging, challenging, alternative experience than that which was being offered at St. Mary's, Prittlewell. For his third year of his Curacy therefore, Bernard transferred his Curacy to Lifestreams. Immediately he fitted in, took responsibility and a more confident and happy Bernard emerged. Along with Bernard, Cornelia, who is training for Priesthood at St. Mellitus College, joined the staff team, also to gain experience, and be nurtured and challenged in a friendly, supportive environment. I've always considered Lifestreams to be a very good training ground and this is proving again to be true. Our previous Ordinand's opened up a new

Church plant in Ipswich of which we should be immensely proud to have been part of Matt and Amy Key's training.

Chukwudum Aguocha continued his training at St. Mellitus and has been active leading a 'home group' online during the pandemic and serving during Holy Communion, leading and preaching occasionally. We look forward to Chuks being licenced in 2022 and more involvement with the staff team.

Many thanks to Kathy Jones who has ably led the Pastoral Care team for many years and for Bernard for taking over when Kathy felt she needed to pass on the leading of this ministry.

Bernard and Cornelia have immersed themselves in the continuing online ministry, Daily Prayer and Night Prayer at 8am and 8pm; we are still getting 400-500 views each week, some people being regular local while others join in from various places around the world.

Motivated by a desire to protect our environment and respond to the growing awareness of ongoing, dramatic climate change, we ran a six week series 'Caring for our Planet'. This coincided with the UN COP26 conference in Glasgow during the Autumn. Bernard wrote much of the thought provoking material, which was supplemented by weekly challenges. We hope to have raised awareness of the need to take action and provide small but significant ways in which we each can make a difference. One such action was for PCC meetings to remain on Zoom during the winter months, thereby reducing transport emissions, and heating the church building, for instance.

The programme of Christmas events was again disrupted by Covid, this time the Omicron Variant. Some events had to be cancelled while others were adapted. The highlight was the carol service, where we had carols and contributions from various countries including Nigeria, Romania and (almost) Jamaica. The most moving part for me was the signing of Silent Night by Chris Tourle and Sarah Robinson.

We were able to employ Heidi Walton as our CoffeeHouse manager, she has much enthusiasm, energy and ideas and has already taken the CoffeeHouse outreach to a new level. Unfortunately she and her family tested positive for Covid just when Santa's grotto took place but thanks to Dawn Gilbert and team who stepped in to run the event successfully. Many thanks to Heidi and we look forward to even more CoffeeHouse ideas!

We have been able to open the CoffeeHouse for 'Knit and Natter' and various groups who use the halls, this makes for a very convivial surroundings where people remark about the friendly atmosphere. More people from outside seem to be dropping in. It has also provided a place to support quite a number of people with prayer and pastoral support.

It was terribly sad that our friend and supporter Sir David Amess was killed just a few streets away in October. He was due to hold a surgery in our premises a few weeks later. Our condolences to his family. We held a small memorial service, lit candles in his memory and I attended other services and functions over the course of the following few weeks. We offered support to the other Councillors in the area, Sir David's PA and Secretary. We will miss him, his smile and support and we look forward to working alongside Anna Firth MP following her election.

H₂O - our version of 'Sunday School' recommenced with Leanne Baldwin taking the leadership role. We are delighted that this initiative as working well with a mix of teaching, prayer and lots of fun and games. I understand that the parents no longer have to 'drag their children to church' but the children are now asking their parents to take them to church on a Sunday! That's got to be good!! Of course more volunteers are needed to spread the workload, as Leanne has many more radical ideas!

'Droplets' (carer and toddler group) started with bang by Hannah Smith in the summer. Hannah though, decided to take a college course, starting in September (in which

we fully supported her). So Droplets had a stuttering start. Cheyenne agreed to take over towards the end of 2021 but has since had to resign too. Many thanks to Jill Ridge who has provided support. We are looking to appoint a new leader whilst seeking additional volunteer help to provide a stable base for this much needed and popular group. We received £1000 grant funding for this project which has been used for the larger play items.

Thanks to Sharon Stone for successfully fundraising for various salaries and projects during the year. For Saint Peter's a total of £23,880, was raised consisting of:

Southend Council Additional Restrictions Grant towards losses incurred during the pandemic £3000

National Lottery towards a part-time Coffee House Manager from 1/10/2021 £9880

Essex Community Foundation towards a part-time Coffee House Manager £5000

Fowler, Smith & Jones Trust towards Droplets' toys and equipment £1000

The Hobson Charity towards 100 high-stacking lightweight upholstered chairs £5000

Grateful thanks to the Funding bodies who have supported our work in the community.

Thanks too for many volunteers who make the church run throughout the year. I name a few but appreciate all of you....Vi, for her personal support, Dave, Vision and Vine for the tech support, all the CoffeeHouse volunteers who give so much time and effort. Thanks to the maintenance team, Treasurer and many others.

Revd Colin Baldwin

ANNUAL PAROCHIAL CHURCH MEETING

1.00 PRELIMINARIES

- 1.01 PRAYER
- 1.02 ATTENDING AND APOLOGIES
- 1.03 APPROVAL OF MINUTES OF LAST YEAR'S MEETING
- 1.04 MATTERS ARISING FROM LAST YEAR'S MEETING

2.00 ELECTORAL ROLL - REPORT ON CHANGES

The revised Electoral Roll has been prepared and shows that from 80 people in 2021:

7 people have enrolled

0 people have passed away.

0 people have moved away.

It is good to see a continuing rise in the number of people on the electoral roll and in church as well as online.

The Electoral Roll number for 2021 is 87 adults.

Many thanks to Marianne Russell and Andreas Botzios for all their hard work revising the roll.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF PCC

Through another disrupted year the necessary business for PCC was maintained mostly via Zoom meetings.

PCC monitor Health and Safety and Safeguarding which are always on the agenda.

There have been no reported issues on Safeguarding as monitoring has been ongoing.

Health and Safety issues have been dealt with on a case by case basis.

See 'Activities and Performance' for further details.

4.00 FINANCIAL STATEMENTS OF THE PCC

Treasurer's Report to APCM for Year ending 31st December 2021

Please find attached statements as to the total money in our various funds, where those funds are kept, and our expenditure and income as at the end of 2021 compared to 2020. The documents attached are:

- Statement of Assets and Liabilities (by fund). As at 31st December 2021
- Fund totals - Details. 1st January 2021 - 31st December 2021
- Statement of Financial Activities - summary. 1st January 2021 - 31st December 2021
- Receipts and payments. 1st January 2021 - 31st December 2021
- Monthly Income / Expenditure totals - Details. As at 31st December 2021

You will see from the Statement of Financial Activity that we started the year with £84,105.44 and finished 2021 with total funds of £99,431.69, an increase in our total funds of £15,326.25.

Total income for the year was £109,554.67, total expenditure £94,228.42.

Overview

Our money is allocated to different funds. In practice the money in all but one of the funds (£2,000 in the SPUDS Fund) belongs to St. Peter's with the PCC members acting as Trustees. This means we are free to move the money from one Unrestricted or Designated Fund to another, as suits our needs.

The General Fund is used for the normal day to day running of St Peter's church activities. The main source of income for this fund is our weekly and monthly giving and the expenditure is mainly on our Parish Share and fuel costs. The General Fund is in deficit. Income from hiring the halls goes into the Hall Fund and as you will see from the Fund Totals it is in surplus.

As with many churches our running costs exceed our income from giving alone, which means the General Fund is in deficit at the end of each year, and we rely on income from hiring out the halls and the church to meet our bills. Due to the Covid19 restrictions the halls and church have been closed to users for most of the first half of 2021. As hirers returned towards the end of the year income from fees picked up.

As with last year the period the buildings were closed coincided with the colder months resulting in smaller energy bills. We were also able to furlough two of the office staff for the first couple of months of 2021.

At the end of 2021 the General Fund was in deficit by £7,975.77 and the Halls Fund had a surplus of £8,016.59. Despite 2021 being another challenging year there is enough surplus in the Halls Fund to cover the deficit in the General Fund.

Notes to accounts.

Expenditure:

- At £41,168.74 the Parish Share remains our biggest single item of expenditure.
- Our net wage bill Increased from £9,260 to £13,285, this is due staff being furloughed for less time than in 2020.

Income

General Fund

- Giving direct to our bank account increased by over £9,000, there was a drop in Giving via the envelope scheme of £4,600. There was an increase of £2,500 in the money recovered by Gift Aid. Thank you to everyone who has signed a form allowing us to reclaim the Gift Aid.
- We received a grant of £3000 from central government, distributed by Southend Council. This was a scheme to compensate charities who had lost trading income during the pandemic. This initiative started (we think, after personal input) after the late Sir David Amess

MP had discussions with the Chancellor of the Exchequer.

- The total received from Giving, Donations, Grants and Gift Aid was £54,379.30 an increase of £2,836 on 2021.

Café Fund

- We received grants to the value of £14,880.00 to pay for a Coffee House Manager for one year.

Youth Fund

- We received a grant of £1,000 towards our new Children's Work H2O.

Glyn Jones

Treasurer

The independent Examiner report:

A copy of this report can be found on page 14.

5.00 CHURCHWARDENS' REPORT INCLUDING FABRIC, GOODS AND ORNAMENTS

I feel we are in a state of re-birth. As COVID lockdowns have gradually been released we have been emerging from a type of hibernation in church and as Spring is virtually upon us we have emerged back to a bright and varied congregation at church each week. The church is literally turning green with the addition of plants and we grow as a congregation in what we offer as a church to our community.

It has been wonderful to see so many people coming back to and joining our congregation. We still have a few members who are unable to join us on a Sunday morning and rely on the Zoom meeting after the service to make contact with their congregation, so on a Sunday morning; please, grab your tea or coffee and swish across the church to where the laptop is found and say hello.

Our ministry team has been enriched by the arrival of Rev Bernard and our Ordinand;

Cornelia. I am so thankful for their presence among us and the support they give Colin to allow Saint Peter's, and indeed the whole LifeStreams Churches, to offer a variety of worship settings, to suit all members of our congregation....like a spiritual hotel pillow menu! We look forward to Chuks finishing his training, become licenced and add another string to our bow.

The Climate Change course prepared by Bernard was very thought provoking, the booklets a great read and there have been a few changes in my own household as a response to this.

It has been wonderful to see the flower arrangements on a Sunday morning and the loving gesture of changing these arrangements into small bouquets for absent members of the congregation is appreciated by the recipients. Thank you to Ann and her team.

Back in August the church was subject to a Quinquennial Inspection. This is an inspection of the church building conducted every 5 years to ensure the building is in good safe repair for future worship. Happily there were not any significant repairs that require completion and I would like to pass my thanks round to the Monday Morning Team so keep our building in good repair. If anyone finds themselves with free time on a Monday morning, I know they would welcome additional willing hands! Also a thank you to Dave and others for keeping us looking spick and span! The inventory and Terrier inspections and Statistics for Mission were completed for this Church year.

I would like to thank all the outgoing members of the PCC for their service to the church and their input at our meetings. We may well come back to you in a year or so, so don't go far! A welcome goes out to all new PCC members and I look forward to what you have to share with us at meetings in the new Church year.

The last year saw two visits by the Bishop John. On one occasion he came to lead worship

and we were able to hold a small reception for him after the service and the other occasion was to lead the service of confirmation. It was a special occasion to hear the testimonies of the candidates for confirmation and share in their Christian journey. A confirmation service is right up there for me along with a baptism. It is wonderful to be present at the significant moment of someone's Christian life.

H₂O has drenched our children with fun on a Sunday morning. Seeing the children go from apprehension about what was on the other side of that wooden door, to barely being able to tear them away has been wonderful. Leanne and her boundless ideas has brought this to life and it is great to have something specific for the children at LifeStreams Saint Peter's. This group needs more support from the congregation. The more people that can lend an offer of help to ensure this group is run safely it what will allow it to prevail. There is nothing to fear about preparing a Sunday's session and indeed if you would like to help please speak to Leanne, me, Vi, ANYONE, we can offer help and advice.

We constantly ask for more help to keeping our Church running. We want to continue to provide what we do and we want to offer more to the community. There are many sung and un-sung heros at LifeStreams so please, let me now take the opportunity to thank you for what you do, no matter what or how small input you have, thank you.

I look forward to the year ahead with you all.

Best wishes

Stephanie Rapp- Churchwarden,
LifeStreams St Peter's

6.00 REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Following the resignation of Revd Jonathan Collis, Rev'd Louise Williams was appointed as the new Area Dean for Southend Deanery.

Southend Deanery Synod met three times over the past year via Zoom. At each meeting a presentation was made after the formal business.

Tuesday, 9th February, 2021 - There were two main issues. Saint John's plant team gave an update. Building works have been carried out with a new floor level throughout the church, and the toilets are being refurbished. Because of the Covid restrictions services are being streamed online as is the case with many churches.

Bishop John gave a presentation where his theme was the one question most young people frequently ask, namely 'Where is God?' He acknowledged the current problems facing all churches at the moment particularly around the issues thrown up by Covid - lockdown, unemployment, the greater need for food banks etc. he stressed that in order to move forward we must attend to the present and look to the future and work together.

Wednesday 16th June, 2021 - The Area Dean reported that as the nation slowly emerges from lockdown there are local changes and developments. The one most relevant to Saint Stephen's and the other LifeStreams churches was the appointment of the Rev'd Bernard Noghiu to complete his curacy with us.

The presentation this evening was made by Rev'd James Gilder, Assistant Curate of St Edmund's, Chingford and Diocesan Environmental Officer on 'Addressing Care for Creation as a Church'. Environmental degradation is an issue people outside relate to so is a good tool for evangelism. We need a roadmap to become more environmentally friendly without making our treasurers squeal!

Thursday 11th November 2021 - The Queen's Green Canopy was spoken about and Colin informed the meeting of our application for 30 trees. Other churches were encouraged to

become involved. All churches in the Deanery Synod were encouraged to look at what they could do to make us all more environmentally friendly.

Fr Ivor Moody then gave a presentation entitled 'Tackling Mental Health Together'. This is an issue which has been exacerbated by our recent struggles with Covid. Again each church will have members who are struggling with their mental health and there are times when we need to acknowledge that a certain situation is beyond our help and support and guide those suffering towards professional help. We need to see and to treat mental health issues in the same way as we do other illnesses and challenges.

Sue Reynolds - Deanery Synod Representative, Saint Stephen's

Revd Chuwudum Aguocha Deanery Synod Representative Saint Peter's, reports from the last meeting:

Meeting started with worship hymn and prayers.

After that the financial report was delivered.

Then representatives were put in group for discussions. Include individual familiarisation to those never met before.

Discussions included - areas of which individual churches finds herself in future, actions to enhance and challenges.

Different Church representatives mentioned the following according to their various church experiences:

St Michael's- Alpha/Serving.

Saint Stephen's LifeStreams - Sensory garden/ Mental health/Community Fridge

Saint Peter's LifeStreams - CoffeeHouse

St Alban's - New toddler group

St Mark's - challenge of being missional

St Mary's- Reconfigure church

Discussion included:

Deanery Dreams-

Prayer for the community

Visibility awareness

Away days/tour

Support between churches /integration

Kingdom building together

Promoting youth work

Sharing resources

returned following the pandemic. I understand that there is still some anxiety and hope that this will ease.

I have also been encouraged by the response by PCC at December meeting where there was an eagerness for more teaching of Old Testament, parenting, evangelism, prayer and other subjects.

We look forward to the plan for sustainability, to achieve Net Carbon Zero by 2030, something we are taking seriously. Thanks to the small group who have set the ball rolling. This is something that we need to get into our DNA during 2022 and beyond.

Let me re-iterate my thanks to many unnamed people who carry out lots of tasks around the three churches - I can't name them all here, you know who you are. I appreciate all that you do, may God bless and reward you.

7.00 ELECTION OF REPRESENTATIVES FOR PCC

Nnaemeka Ukah, Avril Betts-Brown, Sonia Purnell, David Preddy and David Wacogne have all come to the end of their three-year PCC tenure this year. Thanks to all of them for their input over the course of those years.

Under the Church Representation Rules (M15) Saint Peter's can have nine representatives from the laity. Therefore there are five available places for election.

Nominations will be announce at the meeting.

10.00 ANY OTHER BUSINESS

11.00 DATE AND TIME OF NEXT MEETING

Saturday 25th March 2023, 10.30am

8.00 APPOINT INDEPENDENT EXAMINER

Mr Danny Keech examined our accounts following the sudden and unfortunate passing away during the year of Mr Shorter.

Proposal - to appoint Mr Danny Keech for 2023

9.00 REPORTS - PRIEST-IN-CHARGE

Much of the report I want to make has been included in the activities and performance section of this document.

I have been encouraged by the number of 'new' people in and around the community of the church and miss those who have not



returning to the building for worship



member of public joins in on Good Friday



Bernard preaches



mothering Sunday in lockdown



H₂O



Bishop John signs Bernard's licence



Bernard and Cornelia preparing for preaching on 'selfimage'



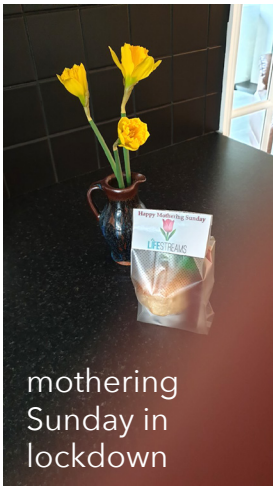
coffeehouse fun



Good Friday
outside



confirmation



mothering
Sunday in
lockdown



coffeehouse
fun



harvest



Santa's grotto



creative flower
arranging



MINUTES OF ANNUAL MEETING OF PARISHIONERS AND ANNUAL PAROCHIAL CHURCH MEETING - SAINT PETER'S - HELD 27TH MARCH 2021

ANNUAL MEETING OF PARISHIONERS

1.00 WELCOME, ATTENDANCE AND APOLOGIES:

17 people were in attendance online via Zoom

Apologies: Nnaemeka Ukah

Priest-in-Charge welcomed Stephen and Moira Palmer to their first meeting at Saint Peter's

2.00 APPOINTMENT OF CHURCHWARDENS

3.00 CLOSE

Colin closed the meeting with thanks and prayers.

ANNUAL PAROCHIAL CHURCH MEETING

1.00 WELCOME, ATTENDANCE AND APOLOGIES:

1.01 - Opening prayer and welcome

1.02 - 17 people were in attendance online via Zoom

Apologies: Nnaemeka Ukah

1.03 - Approval of minutes of APCM 2020 - the minutes were unanimously approved.

1.04 - Matters Arising - There were no matters arising.

2.00 Electoral Roll

2.01 - Colin referred to the Annual report - (70 in 2020) 10 people have enrolled; 0 people have passed away; 0 people have moved away. The electoral roll number for 2021 is now 80. This is an indication of the success of online ministry. Colin thanked Marianne Russell and Andreas Botzios for their work organising it this year.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF THE PCC

3.01 - Refer to the Annual Report paragraph 3.00. The report was accepted and there were no questions asked.

4.00 FINANCIAL STATEMENTS OF THE PCC

4.01 - Refer to the Annual report paragraph 4.00 and accounts from page 10 onwards.

4.02 - Treasurer presented the accounts. COVID has hit the financial status of Saint Peter's hard in 2020 and this undoubtedly will continue into 2021, in particular with hall lettings. Giving has gone up and Laurie Pear's legacy has helped significantly. There were new financial examiners this year so things have been presented slightly differently, but the accounts were examined and passed. There were no further questions. Colin thanked Glyn for his hard work throughout the year and for preparing and presenting the accounts.

5.00 CHURCHWARDENS' REPORT

5.01 - Refer to the Annual report paragraph 5.00.

Churchwarden reflected on the challenges of the past year and highlighted the pulling together of the church and congregation to support each other. Report received and accepted.

Vi thanked Stephanie for all her work and also for leading Sunday services.

6.00 REPORT ON THE PROCEEDINGS OF DEANERY SYNOD

6.01 - With thanks to Sue Reynolds a written report is included in the documents.

6.02 - Chuks Aguocha has kindly volunteered to be the new deanery synod representative.

7.00 ELECTION OF REPRESENTATIVES FOR PCC

7.01 - Ellie Armstrong has come to the end of her term of office on the PCC. Colin thanked Ellie for her contributions over the past three years.

7.02 - There were no nominations to the PCC though Colin pointed out that quite a few people would be finishing their term next year. There are 9 lay places on the PCC and theoretically 3 should retire and 3 join annually. It was noted that someone could join the PCC at anytime during the year. The PCC for 2021 will be:

Revd Colin Baldwin - Incumbent/Chair

Stephanie Rapp (Churchwarden)

Glyn Jones (Treasurer)

Alison Dromgoole

Avril Betts-Brown

Yinka Tayo PSR (Safeguarding)

Ellie Armstrong

Sonia Purnell

Nnaemeka Ukah

Revd Chukwudum Aguocha (Deanery Synod)

David Wacogne

David Preddy

(There is currently no PCC secretary but Andreas Botzios is taking the minutes)

8.00 APPOINTMENT OF INDEPENDENT EXAMINER

8.01 - Colin proposed that we appoint Mr Richard Shorter to examine the accounts for 2021. Unanimously agreed.

8.02 - It was pointed out that the report incorrectly said 2022, this will be changed to 2021.

9.00 REPORT FROM PRIEST-IN-CHARGE

Refer to report 9.00 in the document.

Colin reflected on the year and the challenges and changes we all faced. Embracing online ministry has made the impact of Lifestreams not only local felt but much wider too. Even though the church has been physically closed for many months, it is alive and serving.

The Diocese has been rating parishes in response to COVID, and all three churches of Lifestreams received a green light which means when Colin retires, a new incumbent will be received.

The Lifestreams Coffee House is set to reopen after Easter which will bring much fellowship back to the community.

Colin thanked everyone involved in supporting the church and ministry, including the Office team, churchwardens, PCC and maintenance group.

Churchwarden and PCC thanked Colin for his spiritual guidance over the past year and ability to adapt technologically to meet the needs of the church.

10.00 AOB

N/A

11.00 NEXT MEETING

The next meeting has been arranged for Saturday 19th March 2022, at 10.30am. This may be re-arranged.

Stephanie closed the meeting with prayer.

Independent examiner's report to the PCC of Westcliff St Peter

I report on the accounts of the PCC for the year ended 31 December 2021, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out remotely this year and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Danny Keech
38 Shepherd Close
Leigh on Sea
SS9 5YR



10th February 2022

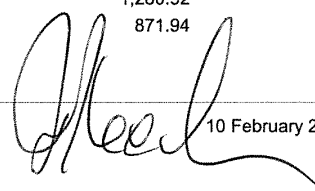
St Peters Church Westcliff
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

<i>Note</i>	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Cafe - Cafe Building and Running Fund (Designated) Fund			
Income and endowments			
Donations and legacies			
Non-recurring one-off grants		14,880.00	—
	<i>Total Donations and legacies</i>	<u>14,880.00</u>	<u>—</u>
Other trading activities			
Cafe Income trading		4,654.84	3,697.34
	<i>Total Other trading activities</i>	<u>4,654.84</u>	<u>3,697.34</u>
Total income and endowments		19,534.84	3,697.34
Expenditure			
Expenditure on charitable activities			
Church maintenance		194.40	—
	<i>Total Expenditure on charitable activities</i>	<u>194.40</u>	<u>—</u>
Other expenditure			
Cafe Expenditure - trading		964.08	3,119.64
Cafe Building		440.02	255.00
	<i>Total Other expenditure</i>	<u>1,404.10</u>	<u>3,374.64</u>
Total expenditure		1,598.50	3,374.64
		<u>17,936.34</u>	<u>322.70</u>
Excess of Income and endowments over Expenditure		53,416.42	53,093.72
Brought forward balance			
Total carried forward balance		71,352.76	53,416.42
Youth - Youth & young People Fund (Designated) Fund			
Income and endowments			
Donations and legacies			
Non-recurring one-off grants		1,000.00	—
	<i>Total Donations and legacies</i>	<u>1,000.00</u>	<u>—</u>
Other income			
Parish office and other shared costs		—	14,383.04
	<i>Total Other income</i>	<u>—</u>	<u>14,383.04</u>
Total income and endowments		1,000.00	14,383.04
Expenditure			
Expenditure on charitable activities			
Youth Pastor		—	16,081.75
Upkeep of services		644.08	26.18
Droplets		342.91	—
	<i>Total Expenditure on charitable activities</i>	<u>986.99</u>	<u>16,107.93</u>
Total expenditure		986.99	16,107.93



10 February 2022 Page 1

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
		13.01	(1,724.89)
		8,016.59	9,741.48
		7.99	—
Total carried forward balance		8,037.59	8,016.59
General - General fund (Unrestricted) Fund			
Income and endowments			
Donations and legacies			
Gift Aid - Bank		31,205.00	21,742.40
Gift Aid - Envelopes		2,014.10	6,622.00
Other planned giving		3,075.10	2,397.81
Loose plate collections		2,156.60	1,892.97
One-off Gift Aid gifts		1,500.00	10,230.00
Donations appeals etc		710.00	402.39
Tax recoverable on Gift Aid		10,718.50	8,133.91
Non-recurring one-off grants		3,000.00	—
Other funds generated		—	120.86
<i>Total Donations and legacies</i>		<i>54,379.30</i>	<i>51,542.34</i>
Income from charitable activities			
Steel Suite and Church lettings		1,977.50	4,425.50
<i>Total Income from charitable activities</i>		<i>1,977.50</i>	<i>4,425.50</i>
Other trading activities			
General Fundraising		235.04	473.13
Fair trade sales		—	215.13
Magazine income - advertising		30.00	61.05
Printing and paper sales		10.00	1,103.05
<i>Total Other trading activities</i>		<i>275.04</i>	<i>1,852.36</i>
Investments			
Bank and building society interest		103.85	285.28
Rent from lands or buildings		168.75	—
<i>Total Investments</i>		<i>272.60</i>	<i>285.28</i>
Other income			
Fees for weddings and funerals		92.00	338.00
Surplus - sales of fixed assets		116.56	—
Parish office and other shared costs		7,269.22	9,085.69
Insurance Claims		2,430.00	—
<i>Total Other income</i>		<i>9,907.78</i>	<i>9,423.69</i>
Total income and endowments		66,812.22	67,529.17
Expenditure			
Raising funds			
Costs of stewardship campaign		—	122.10
Costs of fetes & other events		36.22	—
<i>Total Raising funds</i>		<i>36.22</i>	<i>122.10</i>
Expenditure on charitable activities			
Secular charities		4,320.00	3,300.00
Ministry parish share etc		41,168.64	41,231.52
Parish office salaries		16,654.46	17,821.87
Working expenses of incumbent		658.63	270.86
Church running - insurance		1,163.48	1,137.43
Church maintenance		693.78	471.05
Cleaning		1,244.31	1,074.24
Upkeep of services		1,013.88	1,006.87
IT Licences		1,280.92	2,703.66
Parish office - sundries		871.94	367.86



10 February 2022 Page 2

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
		1,050.82	1,684.32
		1,404.37	1,303.31
		1,423.53	840.81
		261.00	377.13
		—	223.80
		—	93.00
		1,470.00	—
	<i>Total Expenditure on charitable activities</i>	<i>74,679.76</i>	<i>73,907.73</i>
Other expenditure			
		124.29	—
		100.00	100.00
		3.32	—
		—	83.61
		10.00	105.00
		150.00	—
		63.74	193.80
		804.11	838.25
	<i>Total Other expenditure</i>	<i>1,255.46</i>	<i>1,320.66</i>
Total expenditure		75,971.44	75,350.49
		(9,159.22)	(7,821.32)
		(23,431.11)	(29,569.79)
		24,619.43	13,960.00
Total carried forward balance		(7,970.90)	(23,431.11)

Hall - Hall fund (Designated) Fund

Income and endowments

Donations and legacies

Other funds generated	—	5.63
-----------------------	---	------

<i>Total Donations and legacies</i>	<i>—</i>	<i>5.63</i>
-------------------------------------	----------	-------------

Income from charitable activities

Church hall lettings	21,869.90	17,596.70
----------------------	-----------	-----------

<i>Total Income from charitable activities</i>	<i>21,869.90</i>	<i>17,596.70</i>
--	------------------	------------------

Other income

Parish office and other shared costs	402.58	1,300.00
--------------------------------------	--------	----------

<i>Total Other income</i>	<i>402.58</i>	<i>1,300.00</i>
---------------------------	---------------	-----------------

Total income and endowments

22,272.48	18,902.33
------------------	------------------

Expenditure

Expenditure on charitable activities

Parish office - sundries	—	136.00
--------------------------	---	--------

Church Steel Suite refund of booking fee	50.00	—
--	-------	---

Hall running - electricity	848.72	785.60
----------------------------	--------	--------

Hall running - gas	1,040.29	1,848.87
--------------------	----------	----------

Hall running - insurance	1,539.74	1,507.03
--------------------------	----------	----------

Hall running - maintenance	727.26	551.23
----------------------------	--------	--------

Hall running - water	225.64	725.82
----------------------	--------	--------

Hall refund of booking fee	30.00	465.00
----------------------------	-------	--------

<i>Total Expenditure on charitable activities</i>	<i>4,461.65</i>	<i>6,019.55</i>
---	-----------------	-----------------

Other expenditure

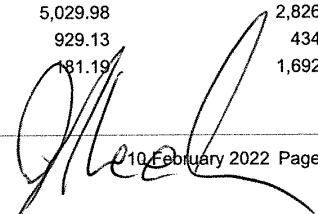
Hall Running - Office	3,900.00	3,900.00
-----------------------	----------	----------

Hall running - refuse	822.35	641.31
-----------------------	--------	--------

Hall running - cleaning	5,029.98	2,826.54
-------------------------	----------	----------

Hall Running - maintenance plumbing	929.13	434.72
-------------------------------------	--------	--------

Hall Running - maintenance grounds	181.19	1,692.04
------------------------------------	--------	----------



10 February 2022 Page 3

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	<i>Total Other expenditure</i>	10,862.65	9,494.61
Total expenditure		15,324.30	15,514.16
Excess of Income and endowments over Expenditure		6,948.18	3,388.17
Brought forward balance		8,568.72	21,177.39
Transfers to/(from)		(7,470.00)	(15,996.84)
Total carried forward balance		8,046.90	8,568.72

Fabric - Church Fabric Fund (Designated) Fund

Income and endowments

Investments

Bank and building society interest

	—	85.98
<i>Total Investments</i>	—	85.98

Total income and endowments

— 85.98

Expenditure

Expenditure on charitable activities

Church interior and exterior decorating

— 111.04

Total Expenditure on charitable activities — 111.04

Total expenditure

— 111.04

Excess of Income and endowments over Expenditure

— (25.06)

Brought forward balance

13,292.90 11,317.96

Transfers to/(from)

— 2,000.00

Total carried forward balance

13,292.90 13,292.90

HallFab - Hall Fabric Fund (Designated) Fund

Expenditure

Expenditure on charitable activities

Hall + interior and exterior decorating

— 36.84

Total Expenditure on charitable activities — 36.84

Total expenditure

— 36.84

Excess of Income and endowments over Expenditure

— (36.84)

Brought forward balance


— —

Transfers to/(from)

— 36.84

Total carried forward balance

— —



10 February 2022 Page 4

Note

From 01 January 2021 01 January 2020
To 31 December 2021 31 December 2020

Development - Development Fund (Designated) Fund

Expenditure

Expenditure on charitable activities		
Hall running - maintenance	—	1,358.59
Church major repairs - installation	—	4,033.29
Hall + interior and exterior decorating	—	5,520.00
Total Expenditure on charitable activities	—	10,911.88

Other expenditure

Church running - AV equipment	14.00	439.94
Total Other expenditure	14.00	439.94

Total expenditure **14.00** **11,351.82**

Excess of Income and endowments over Expenditure	(14.00)	(11,351.82)
Brought forward balance	17,171.42	28,523.24
Transfers to/(from)	(17,157.42)	—

Total carried forward balance **—** **17,171.42**

SpecialCo - Special Collections (Restricted) Fund

Brought forward balance	—	—
-------------------------	---	---

Total carried forward balance **—** **—**

Housing - Clergy Housing fund (Restricted) Fund

Brought forward balance	1,384.54	1,384.54
-------------------------	----------	----------

Total carried forward balance **1,384.54** **1,384.54**

EdwardBear - Edward Bear (Restricted) Fund

Income and endowments

Other income		
Edward Bear Income	(60.00)	—
Total Other income	(60.00)	—

Total income and endowments **(60.00)** **—**

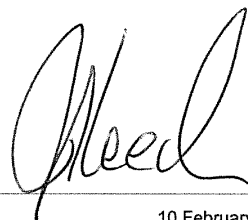
Expenditure

Other expenditure		
Edward Bear	90.79	—
Total Other expenditure	90.79	—

Total expenditure **90.79** **—**

Excess of Income and endowments over Expenditure	(150.79)	—
Brought forward balance	150.79	150.79

Total carried forward balance **—** **150.79**



10 February 2022 Page 5



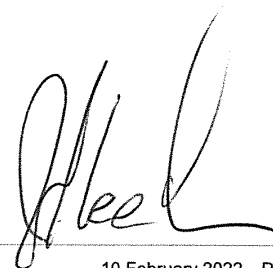
Note	From	01 January 2021	01 January 2020
	To	31 December 2021	31 December 2020
Jigsaw - Jigsaw Project (Restricted) Fund			
	Brought forward balance	—	—
	Total carried forward balance	—	—
Organ - Organ Fund (Restricted) Fund			
	Expenditure		
	Expenditure on charitable activities		
	Organ / piano tuning	242.40	237.60
	<i>Total Expenditure on charitable activities</i>	<u>242.40</u>	<u>237.60</u>
	Total expenditure	242.40	237.60
	Excess of Income and endowments over Expenditure	(242.40)	(237.60)
	Brought forward balance	3,194.41	3,432.01
	Total carried forward balance	2,952.01	3,194.41
Sanctuary - Sanctuary Fund (Restricted) Fund			
	Brought forward balance	340.76	340.76
	Total carried forward balance	340.76	340.76
SPUDS - St Peters Unusual Drama Society (SPUDS) (Restricted) Fund			
	Brought forward balance	2,000.00	2,000.00
	Total carried forward balance	2,000.00	2,000.00

10 February 2022 Page 6



St Peters Church Westcliff
Statement of Financial Activities - summary
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	109,619.54	(60.00)	—	109,559.54	104,597.86
Total expenditure	93,895.23	333.19	—	94,228.42	122,084.52
Net income / (expenditure) resources before transfer	15,724.31	(393.19)	—	15,331.12	(17,486.66)
Gross transfers between funds - in	24,814.20	90.79	—	24,904.99	16,076.84
Gross transfers between funds - out	(24,814.20)	(90.79)	—	(24,904.99)	(16,076.84)
Net movement in funds	15,724.31	(393.19)	—	15,331.12	(17,486.66)
Total funds brought forward	77,034.94	7,070.50	—	84,105.44	101,592.10
Total funds carried forward	92,759.25	6,677.31	—	99,436.56	84,105.44
Unrestricted					
General fund	(7,970.90)	—	—	(7,970.90)	(23,431.11)
Designated					
Cafe Building and Running Fund	71,352.76	—	—	71,352.76	53,416.42
Church Fabric Fund	13,292.90	—	—	13,292.90	13,292.90
Development Fund	—	—	—	—	17,171.42
Hall fund	8,046.90	—	—	8,046.90	8,568.72
Youth & young People Fund	8,037.59	—	—	8,037.59	8,016.59
Restricted					
Clergy Housing fund	—	1,384.54	—	1,384.54	1,384.54
Edward Bear	—	—	—	—	150.79
Organ Fund	—	2,952.01	—	2,952.01	3,194.41
Sanctuary Fund	—	340.76	—	340.76	340.76
St Peters Unusual Drama Society (SPUDS)	—	2,000.00	—	2,000.00	2,000.00



10 February 2022 Page 1

St Peters Church Westcliff

Statement of Assets and Liabilities (by fund)
As at: 31 December 2021

		Balance	Previous balance
Cash at bank and in hand			
6501: Nat West current account - Asset			
Cafe Building and Running Fund	Designated	27,475.13	9,538.79
Youth & young People Fund	Designated	8,047.59	8,016.59
General fund	Unrestricted	(8,544.60)	(23,892.13)
Hall fund	Designated	8,039.03	8,568.72
Church Fabric Fund	Designated	2,586.60	2,586.60
Development Fund	Designated	—	17,171.42
Clergy Housing fund	Restricted	1,192.18	1,192.18
Edward Bear	Restricted	—	150.79
Organ Fund	Restricted	20.00	262.40
Agency collection	Restricted	188.00	258.00
		39,003.93	23,853.36
6505: National Savings Investment account - Asset			
General fund	Unrestricted	205.43	127.43
Church Fabric Fund	Designated	10,706.30	10,706.30
		10,911.73	10,833.73
6510: CCLA (CBF) deposit account - Asset			
Cafe Building and Running Fund	Designated	43,877.63	43,877.63
General fund	Unrestricted	311.13	285.28
Clergy Housing fund	Restricted	192.36	192.36
Organ Fund	Restricted	2,932.01	2,932.01
Sanctuary Fund	Restricted	340.76	340.76
St Peters Unusual Drama Society (SPUDS)	Restricted	2,000.00	2,000.00
		49,653.89	49,628.04
6590: Cash in hand - Asset			
Youth & young People Fund	Designated	(10.00)	—
General fund	Unrestricted	57.14	48.31
Hall fund	Designated	7.87	—
		55.01	48.31
Cash at bank and in hand		99,624.56	84,363.44



10 February 2022

Page 1



	Balance	Previous balance
<hr/>		
Agency accounts		
6699: Agency collections - Liability		
Agency collection Restricted	188.00	258.00
	<hr/> 188.00	<hr/> 258.00
Agency accounts	<hr/> 188.00	<hr/> 258.00
Grand Total	<hr/> <hr/> 99,436.56	<hr/> <hr/> 84,105.44

10 February 2022

Page 2



ANNUAL MEETING OF
PARISHIONERS
19TH MARCH 2022

1.00

Welcome/apologies/attending:

2.00

Appointment/election of
Churchwardens

3.00

Close of meeting

Prayer

ANNUAL PAROCHIAL CHURCH
MEETING
19TH MARCH 2022

1.00 Preliminaries

1.01 Prayer

1.02 Attending and apologies

1.03 Approval of Minutes of last
year's meeting

1.04 Matters arising from last
year's meeting

2.00 Electoral Roll - Report on
changes/new roll

3.00 Annual report on the
proceedings of PCC

4.00 Financial statements of the PCC

5.00 Churchwardens' report
Fabric, goods and ornaments

6.00 Report on the proceedings of
the Deanery Synod

7.00 Election of representatives for
PCC

8.00 Appoint independent examiner

9.00 Reports - Priest-in-charge

10.00 Any other business

11.00 Date and time of next meeting

Prayers