

SAINT PETER'S LIFESTREAMS

Saint Peter's Church,
Westcliff-on-sea,
Essex.
SS0 0QF

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2020

INCUMBENT:

Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

BANK:

Nat West

INDEPENDENT

EXAMINER:

Mr Richard Shorter



ADMINISTRATIVE INFORMATION:

Saint Peter's Church is situated in the Parish of Westcliff, Saint Peter. It is part of the Deanery of Southend, Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2020) and a charity THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER, recognised by the Charity Commission in 2019. Charity number 1186763.

PCC members who have served at any time from APCM 2020 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Stephanie Rapp (Churchwarden)
- Alison Dromgoole (Churchwarden)
- Glyn Jones (Treasurer)
- Yinka Tayo (Parish Safeguarding Representative)
- Dr. George (Deanery Synod)
- Chukwudum Aguocha
- Ellie Armstrong
- Avril Betts-Brown
- Ore Deru
- David Preddy
- Sonia Purnell
- Nnaemeka Ukah
- David Wacogne

STRUCTURE, GOVERNANCE AND MANAGEMENT:

The method of appointment of PCC members at Saint Peter's is in accordance with the Church Representation Rules. At Saint Peter's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Peter's actively encourages all eligible members to register on the electoral roll and stand for election in order to reflect our diverse congregation.

Aims and Purposes:

Saint Peter's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also have the responsibility

for the maintenance and care of the church buildings, associated halls and land.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

OBJECTIVES AND ACTIVITIES:

Our aim is to provide a safe, accessible and high quality place for the gathering of people and creation of community; an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found.

We seek to engage with and serve the community in all kinds of ways.

A main objective for the PCC this year was to continue the development of 'café space' by raising funds following a successful Planning Permission application.

Early on in the year Covid-19 dramatically altered the objectives for the year, which were to maintain worship through online ministry, maintain connections and support the local community through restrictions and many unknown quantities. This may be practical (providing activity sheets for children, shopping etc.), empathising and supporting those struggling with mental health, supporting the local hospital and NHS more generally.

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer both online and in-person.
- Providing a relaxed and convivial place to gather for 'coffee'
- Providing pastoral care for residents within the Parish.
- Promoting Christian values to the benefit of individuals and the community as a whole.

ACTIVITIES AND PERFORMANCE:

(This report doubles up as the report from the Priest-in-charge).

The PCC and Church community are keen to offer a range of services so that people can meet with God in a manner which suits and benefits them. Lifestreams have always wanted to 'love God and neighbour' and 2020 highlighted this.

No one anticipated what a year 2020 would be, though there were signs in the growing news stories of January and February that Coronavirus would inevitably make a major impact in the UK. None of us have ever experienced lockdown in such a way. What transpired radically changed the life of the church. The usual events, whether that is worship (I recall Mothering Sunday was the first major Sunday affected), youth work, Lifestreams Lounge, coffee house, other planned activities and hall hires came to a complete halt and most of the staff were furloughed.

Information was sketchy and advice changed rapidly. I want to thank Andreas Botzios for much hard work sifting through a mountain of government legislation, advice and protocols, interpreting it and adding in the further advice from the Church of England and Chelmsford Diocese. He wrote the Lifestreams' protocols and risk assessments to ensure that anyone visiting our premises would be as safe as possible.

We quickly adapted to begin streaming worship and prayer online, initially live from an i-phone. Not satisfied with the quality of shaky images and poor audio we learnt quickly and improved, learning new skills and using the resources at hand. It is amazing what can be learnt via YouTube. 'Zoom' became the new buzzword and we were able to hold meetings via video technology.

We wanted to reach as many people as possible and developed a programme of four live broadcasts each day, Monday to Friday as well as services from the study in the Vicarage. There was a variety of output. The first thing was to address the instability of the times so Morning Prayer at 8.00am, each day, following the Church of England pattern became the anchor for many people to start and manage through the day. At noon, a short reflection on the latest news, in style, accessible for anyone and not particularly 'religious' except saying the Lord's Prayer. Four o'clock became the time for the children to enjoy some fun activities, stories, art, puppets and more. Lastly at eight in the evening a reflection on the day assuring people of God's peace and hope, before resting for the night. Of course

worship developed over the year, using pre-recorded video alongside live output. What surprised us was the amount of views (we count unique 'Facebook live' views and YouTube - being the two social media platforms that we use). We understand that some views may only be for a few seconds and others may be whole families watching so it is impossible to grasp a totally accurate picture. I do believe that we are responding to the needs of the community and still receive something like 500 views a week. Thanks to John Perry initially and then Dave Taylor for technical support and expertise. Thanks to Darren Middleton and friends for leading some sung worship that we were able to record and subsequently use.

Of course not all people have the technology or know-how, to receive electronic broadcasts. We set up a telephone service of pastoral care, so that everyone we knew received a phone call every week (thanks to the team of carers who did this....and still are). We communicated via a paper newsletter that was distributed by hand to those without online capability and offered other telephone services that were being run by the Church of England.

Member of staff hosted 'Tea at three' - a 'Zoom' session with cup of tea in hand, with two or three other people, particularly those who were more isolated, or in need, just for a chat for fifteen minutes that sometimes carried on over an hour!

Mental and physical health increasingly became issues as people experienced isolation and restrictions for months, some finding it particularly difficult in the second and third lockdowns over the winter period. We managed to offer activity sheets for children who were being home-schooled, again delivered by hand to quite a number of families in the community, who very much appreciated the help. During the summer months the coffee house was able to open, with many people from the local community and church (safely distanced and following the strict covid safety protocol) visiting. It became a haven for many who needed to meet others in person.

We supported many people in the community, working with SAVS (Southend Association of Voluntary Services) by doing shopping and obtaining prescriptions for people who were shielding or in need. This was a very busy period and thanks to the team, especially Dawn Gilbert, who really stepped up, putting themselves at risk for others.

We were able to support the NHS but letting them use the halls to prepare 5000 parcels for staff and again in the church, nearer Christmas.

We are able to support the Shoebox appeal again, and received many boxes from people around the community. The children across the world may not have received them at Christmas but soon after. Again thanks to everyone who donated a box. People also donated food to support families in need. I was bowled over by the generosity of the church families, especially a couple of girls who used their pocket money to shop at the supermarket to buy goods for others.

Many people struggled with church buildings being closed for worship. During the few months that we were allowed to hold worship in-person, albeit limited in numbers, we found that we had to turn people away! I also never thought I'd put out a message saying the church is open for worship but please don't come!

However, connections made online and other circumstances have meant that several people have come to join in worship and we hope that these relationships will continue to be built over the coming months and years.

Our online output has reached families across the UK and in the Bahamas, Vietnam, USA, Canada, eastern Europe and other places. We were able to connect for example, with a family in California at the height of the terrible fires sweeping across the region. Their town had burnt to the ground. We stood alongside them.

We are aware of the impact that coronavirus has had, over 100,000 people having died, other families suffering in many ways. Our dear friend Revd David Pierce caught the virus and was severely ill but thankfully got through it and is still recovering. We continue to pray for affected families.

The impact of Covid is sometimes less obvious but still devastating. It was with much sadness that John Perry suddenly resigned his post as Pioneer Minister at Saint Cedd's in September. The PCC is exploring the way forward for the church and wishes John and Sonia the best for the next season of their journey.

Edward Bear Baby and Toddler group inevitably closed, due to a lack of leadership and declining numbers, this may have been caused or exacerbated by the pandemic. However, between lockdowns a new, more informal gathering emerged, linked to the Lifestreams

Coffee House that incorporated Carer's and Toddlers, and is to be called 'Droplets.' Hannah Smith, who is committed to Lifestreams, volunteered to lead this group - we look forward to developments in 2021. Resources from Edward Bear will be transferred.

One notable success has been the Lifestreams Coffee House. The coffee house provides a place for people to meet. This has become very important to many people in the community who have needed a safe space to interact. "The coffee house has been a God-send, it has helped me so much, I can't wait until it opens again," said one customer, recognising the important role it played for people. The coffee house was able to offer tables outside and inside in a well spaced-out configuration in the church at least for part of the year. We decided not to open for take-aways only as the point of the coffee house was for people to meet and interact. Total sales in 2020, despite being closed for six months, were £6500, nearly £3000 profit. Needless to say we are keen to see the coffee house open again to serve the community and raise funds towards the proposed new café.

Church finances have taken a big hit through loss of revenue from hall hire. Some groups have closed completely, others unsure if they will return, while some are eager to return as soon as possible. The bottom line is that across the three churches this loss is approaching £50,000. We encouraged people to continue to give, directly through the bank. There have been some savings and we are grateful to the government for the extended furlough period. Thank you to those who responded and given over and above their regular giving. There is still a vast shortfall, it will take a time to recover. We have looked for any financial help or grant funding but there has been none so far available that includes faith communities. We remain faithful and upbeat for the immediate future of the three churches.

Other news over the year included Planning Permission being granted for both the Café at Saint Peter's and the new building for Saint Stephen's. Fund-raising is on hold at the moment but we hope to re-engage with that process in 2021.

Work outside could still take place for much of the year. Following the receipt of grant funding, the garden project at 213 (Saint Stephen's) was able to proceed.

After being let down by the company appointed to carry out the work we have been able to support a couple of families, who faced redundancy by employing them to build the structure of the garden, which is taking shape. We hope to have the garden ready for the springtime 2021 when hopefully the project can really get going.

We have been delighted to host Sir David Amess MP on numerous occasions (at all three churches) to enable him to hold local surgeries in these parts of his constituency.

We were able to run an online holiday club, via Zoom. The children were a bit tentative at first but were really joining in by day four and five.

One of the last events before lockdown in March was the pancake day, where the local schools and community joined in to raise money for Cap (Christians Against Poverty). We also continued to raise funds for MacMillan (cancer care) by holding a coffee morning outside of all three churches in difficult circumstances.

At Saint Cedd's several people were trained to deliver the Cap Lifeskills project and the first course was begun - thwarted by Covid-19!

Lancaster School woodwork project continued, when possible, with the students completing the outside planters. Other students from this special school were able to have work experience in the coffee house, which maintained 5* status from Environmental Health inspections.

We give thanks to Dave and Jo Taylor for taking over the cleaning of the halls and church at short notice, another way in which the church has been able to help a family in these difficult times.

VOLUNTEERS:

Colin and the PCC would like to extend its thanks to all the volunteers who work so hard to make Saint Peter's the welcoming, lively and vibrant community that it is particularly during this difficult year.

We wish to recognise the commitment of our Churchwardens and Treasurer, alongside the

administration staff. In particular we thank all those who have made the commitment to pastorally support others with regular phone calls and offers of support.

Thanks must go to the 'working men's group' who met regularly (when able) through the year to maintain and enhance our buildings - David, Glyn, John, Roger, Brian, Paul and new recruit Harry.

We also offer thanks to Yinka for organising Covid-19 safety training for staff and volunteers, together with those who volunteer to clean, cook, make/serve refreshments, assist with all activities, and contribute to the ongoing life of the church. We are so grateful to all who give up their time to support Colin, Vi, Chuks in their duties.

This report has been approved by Saint Peter's Parochial Church Council on 25th February 2021 and is signed on its behalf by Revd Colin Steven Baldwin, Priest-in-charge and Chair of PCC.

ANNUAL PAROCHIAL CHURCH MEETING

1.00 PRELIMINARIES

1.01 PRAYER

1.02 ATTENDING AND APOLOGIES

1.03 APPROVAL OF MINUTES OF LAST YEAR'S MEETING

1.04 MATTERS ARISING FROM LAST YEAR'S MEETING

2.00 ELECTORAL ROLL - REPORT ON CHANGES

The revised Electoral Roll has been prepared and shows that from 70 people in 2020:

10 people have enrolled
0 people have passed away.
0 people have moved away.

The Electoral Roll number for 2021 is 80 adults.

Many thanks to Marianne Russell and Andreas Botzios for all their hard work revising the roll.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF PCC

The regular pattern of PCC meetings have been considerably disrupted during the year. The PCC has adapted to meetings via 'Zoom' video link and on occasions, via Zoom and in-person. We dealt with many unknowns and responded quickly to make the buildings as Covid secure as possible. The necessary business was maintained, other issues were put on hold.

PCC monitor Health and Safety and Safeguarding which are always on the agenda.

There have been no reported issues on Safeguarding as monitoring has been ongoing.

Health and Safety issues have been dealt with on a case by case basis. Sanitisers and other Covid secure precautions were put in place as agreed .

4.00 FINANCIAL STATEMENTS OF THE PCC

Treasurer's Report to APCM for Year ending 31st December 2020.

Please find attached statements pages 11-19 as to the total money in our various funds, where those funds are kept, and our expenditure and income as at the end of 2020 compared to 2019.

You will see from the Balance Sheet that we started the year with £101,592.10 and finished 2020 with a closing balance of £84,105.44 a decrease in our funds of £17,486.66.

Total income for the year was £104,597.89, total expenditure £122,084.52.

Overview

Our money is allocated to different funds. In practice the money in the funds all belongs to Saint Peter's with the PCC members acting as Trustees. This means we are free to move the money from one Unrestricted or Designated Fund to another, as suits our needs.

The General Fund is used for the normal day to day running of Saint Peter's church activities. The main source of income for this fund is our weekly and monthly giving and the expenditure is mainly on our Parish Share and fuel costs. Income from hiring the halls goes into the Hall Fund and as you will see it is in surplus, albeit a smaller surplus than 2019.

As with many churches our running costs exceed our income from giving, which means the General Fund is in deficit at the end of each year, and we rely on income from hiring out the halls and the church to meet our bills. Due to the Covid-19 restrictions the halls and church have been closed to most users for most of 2020 and this has reduced the income from hiring; this is offset by smaller utility costs and some office staff being furloughed. The profit from all hall and church hiring is in the region of £8000 compared to £24,450 in 2019.

As you can see at the end 2020 there was not enough money in the Hall Fund to clear the deficit in the General Fund and money had to be transferred from elsewhere.

The PCC has agreed to transfer all £17,171.42 from the Development Fund and £7500 from the Hall Fund to the General Fund. This will leave small balances of £1,068.72 in the Hall Fund and £1,240.31 in the General Fund. As hall letting income is likely to be zero at the beginning of the year this will be a useful buffer to start the year.

The Development Fund holds the remainder of Laurie Pears' legacy. We have used this Fund for the halls and boilers refurbishment and other repairs, audio visual equipment and other small projects, generally development of the estate. The downside would be that the fund will be empty and any small building projects will have to be taken from the Hall or General Fund. For bigger projects we would have to use money from other funds as we see fit at the time or carry out specific fund raising.

In future, to avoid the large deficit in the General Fund at the end of the year and the large single transfer of money in to it, I would like to review the balance during the year, perhaps quarterly, and transfer money into the account if there is a deficit.

Notes to accounts. Expenditure.

Major one-off expenditures during the year were:

- At £41,231.52 the Parish Share remains our biggest single item of expenditure. Surprisingly our Parish Share for 2021 is less, £41,168.74, including 1% discount for regular payment.
- Our net wage bill dropped from £ 21,406 in 2019 to £9,852 in 2020. This was due to Samantha Rimington-Hicks leaving at the end of 2019 and Liz Stone the end

of August 2020, neither were replaced. We were also able to furlough staff during Covid-19 lockdown.

- The Church Hall floor was sanded and treated at a cost of £5,520. The contract being agreed before the March lockdown.
- We spent £4,033 having the boilers refurbished. They are 15 years old and coming to the end of their life, we hope that this refurbishment will extend their use by a few of years.

Receipts

Items of note on the income side:

- As our services moved online for most of the year the congregation were not able to make their offerings by envelope or in the box on the wall. Many have switched to contributing by standing order and bank transfer. This has meant that total regular contributions actually increased by £768. There has also been an increase in one off donations of £5,000.
- Returns from Gift Aid have increased by £4,600. This is due in part to three claims being made in 2020 but only one in 2019, but also the number of people joining the Gift Aid scheme has increased.

There are now 19 members of the congregation that have signed a Gift Aid Declaration. If you are a UK taxpayer by signing a Gift Aid Declaration in favour of Saint Peters the tax man will return 25% of your donation to Saint Peters at no cost to you.

2021

In this coming year Saint Peters finances are likely to be as challenged as 2020. The COVID-19 restrictions mean there has been almost no income from hiring during the first three months of the year. We hope and pray that as the vaccination programme rolls out hirers will be able to return during the second half of the year. However, the loss of income at the beginning of the year will have a significant impact on our finances for the whole of 2021.

Glyn Jones
Treasurer

The independent Examiner report:

A copy of this report can be found on page 10.

5.00 CHURCHWARDENS' REPORT INCLUDING FABRIC, GOODS AND ORNAMENTS

Well, what a year it has been!

It only seems a few months ago we held our last APCM....oh hang on it was only a few months ago!

This has certainly been a year to remember! I am sure we have all turned to moments of quiet reflection and prayer to make sense of the significant change in our daily lives. Isolation, loneliness, missing friends and family, anxiety and fear over the simplest of things like getting our grocery shop done! Home-schooling reluctant children, trying to stay motivated physically and mentally whilst working from home. Our homes, normally our place of sanctuary, began to feel like our prisons. Prayer helped me feel more grounded when life felt so unsettled.

At LifeStreams Saint Peter's we have not been able to enjoy regular worship, our normal social events and our lovely little coffee house has been sadly missed. But whilst we have not been able to meet in church, we have made mammoth steps in reaching a wider community without actually meeting in person. So let's reflect on what we have achieved this year;

Last spring as the nation entered lockdown #1 members of the congregation volunteered their time to support the more vulnerable members of our community. Church online became the new normal and has developed into a daily programme of worship. It has been wonderful to see our church family embrace technology and to see their lovely faces on screen in coffee and chat on a Sunday morning, a murder mystery night and the enjoyable Quizoom's! In the Summer we produced a week-long holiday fun club online for children, sharing the amazing world of science and Christianity. At Christmas we held a cradle and Christingle service in full Blue Peter mode, only I had not "made one earlier"!

Finally, I managed to complete an evening of Churchwarden training thanks to being able to do it online. Not bad considering this is my third term as Churchwarden! I am pleased to reassure you all that nothing came as a complete surprise!

All the fabric, goods and ornaments are in good order and accounted for.

Technology continues to be a valuable tool but also leaves us at its mercy when one moment it works perfectly and the next moment it fails and baffles us. So thank you for your patience and understanding and for sticking with us. In the not too distant future, when we are able to meet for Sunday worship again, we welcome anyone who would like to learn more about supporting worship from the back of the church on the sound-desk and iMac. My thanks go to Dave Taylor who has been able to help with this, and has definitely been a reassuring presence for me when I've been in front of the camera!

I am in awe of Colin and how much his technical abilities and know how have increased this year and I know he has some interesting ideas for a "virtual church" expansion. I look forward to what we can offer in the future.

The pandemic, whilst keeping some members of the congregation away from church, has otherwise brought us new worshippers and it is fantastic to have you with us.

This year the next Quinquennial (five-year) inspection of the church building is due and we pray that there are no major pieces of work to be undertaken. Our thanks go to the Monday Men's work group, who continue to do the weekly jobs that keep our buildings in good repair.

As and when we get back into regular worship I would like to invite volunteers to act as stewards/sides-person on a Sunday morning. The role at present is simply to welcome people at the South Entrance, check the name of attendees, recommend the use of facemask, hand hygiene and take the temperature of attendees. We will only need a pair of individuals initially, so if you feel this is something you would be comfortable doing, please let me know (stephanie@lifestreams.org.uk).

I would like to thank all the members of the PCC for their time and discussion of church matters and I'm glad to see we hold it together better than Handforth Parish Council!

My thanks go to Andreas and his continued work on making us a COVID-safe environment to prepare us for open worship. Especially when week by week the guidance changes! We look forward to welcoming back Stuart and Sharon back into the office as soon as it is safe to do so.

Finally thank you to Colin for your leadership, inspiration and support.

Best wishes and prayers to you all. I can't wait to see you back in church and in the coffee house!

Stephanie Rapp

6.00 REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Due to the Coronavirus, Southend Deanery Synod only met twice during 2020. The first meeting was on February 4th, 2020 and was held at St Saviour's Westcliff. The meeting was told of the plan for the pastoral reorganisation of the town centre parish to split into three parishes, hopefully by the autumn. A presentation was made by Mark Tiddy who is the Bradwell Area Youth Advisor. His job is to encourage parishes to work to include teenagers in the lives of their churches. He stressed the importance of listening to our young people and sharing their ideas and concerns. A Youth Synod has been set up but needs more 11-18 year olds to join. Finally, the Deanery Synod holds around £1000.00 in National Westminster Bank. The accounts were last examined in 2014 and there has been no money in or out since then. There are no signatories to this account and when new ones have been arranged proposals will be put forward regarding the distribution of the funds.

The second meeting was held via Zoom on Wednesday 9th December. Deanery Synod officers were elected - Treasurer - John Tipping, Secretary - Margaret Henning, and Assistant Secretary - Louise Williams. As mentioned at the previous meeting, the accounts have now been examined and the closing balance at December 31st, 2019 stands at £1,167:72. Nothing changed during 2020. The Area Dean reported that a red, amber, green rating system has been approved by the Diocesan Synod to facilitate the reduction in stipendiary clergy in order to balance the books. There has since been very little movement on this front. An address was then given by Rev'd Canon Mike Power, Area Ministry and Stewardship Advisor. Covid-19 has led to a financial crisis and many churches are struggling to survive in the pandemic. The plan had been to reduce clergy posts to 219, but current financial calculations could only support 166. If we don't act, the Diocese could be bankrupt in five years. Basically, we all need to support

the Bishop's call - Generous God, Generous Disciples.
Everything depends on giving!

Sue Reynolds - Deanery Synod Representative.
Saint Stephens.

Revd Chukwudum Aguocha has volunteered to be Saint Peter's representative at Deanery Synod.

Area Dean Revd Jonathan Collis leads the Synod alongside Lay Chair Linda Barnard.

7.00 ELECTION OF REPRESENTATIVES FOR PCC

Ellie Armstrong is coming to the end of her three-year PCC tenure this year.

Under the Church Representation Rules (M15) Saint Peter's can have nine representatives from the laity. Therefore there are 3 available places for election.

8.00 APPOINT INDEPENDENT EXAMINER

Mr Russell Davis has been thanked for his work in previous years.

Proposal - to appoint Mr Richard Shorter for 2022

9.00 REPORTS - PRIEST-IN-CHARGE

Much of the report I want to make has been included in the activities and performance section of this document. So I will keep this section brief.

I have been encouraged by the support and feedback from many people during the year for the support that we have been able to offer through these difficult times. We offer hope and support and look forward to what God has in store for us during 2021, the future looks bright though not without difficulties.

I want to encourage you to continue to challenge yourself about giving financially as well as through time and action. Do you have a vision or sense of purpose that you want us to explore?

Let me finally thank many unnamed people who carry

out lots of tasks around the three churches - I can't name them all here, you know who you are. I appreciate all that you do.

YOUTH AND CHILDREN AT SAINT PETER'S "FOUNTAINS" AND "SPLASH!"

Much of our youth work has been curtailed during 2020. We thanked Liz Stone as our youth worker who came to the end of her contract. Though we planned to extend it, Covid-19 put an end to that! Liz was furloughed for the last six months of her contract. The PCC and all three churches appreciated the creativity and work that she put in, that will have a long lasting effect for many young people.

We were able to support Eloise Vanboven who was missing out on Media Studies by teaching her how to use some of the video and graphics software. She prepared several different 'videos.' Upon her return to school, her teachers were very impressed by her level of learning and ability.

The Lifestreams Coffee House has again been a valuable source of support for young people, helping them with training and experience. Jasmine Vanboven worked many voluntary hours with mutual benefit and for which we are very grateful.

Plans for extending 'Fountains' were put on hold, though some of our young people have been taking part in our online worship. We hope to establish the youth group again later in 2021.

Similarly, children's ministry was effectively halted. Our services maintained a special part for children and we were able to run a virtual holiday club in the summer. We supported children and young people through lockdowns with activity sheets that we prepared and safely hand-delivered, on a fairly regular basis.

We have exciting plans for the future to hold regular youth group meetings and we hope that some of our teenagers will join the Diocesan Youth Synod.

10.00 ANY OTHER BUSINESS

11.00 DATE AND TIME OF NEXT MEETING

Saturday 19th March 2022, 10.30am

**Independent Examiner's Report
to the PCC of Saint Peter's
for the year ended 31st December 2020**

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act;
- State whether particular matters have come to my attention.

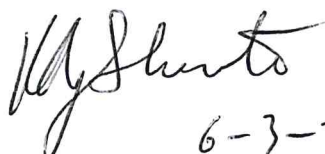
Basis of Independent Examiners Statement.

Because of the Covid19 restrictions this examination was carried out remotely by email, including the sight of scanned copies of original documents requested by the examiner, and has been carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - a. to keep accounting records in accordance with s.130 of the 2011 Act; or
 - b. to prepare accounts which accord with these accounting records; have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



6-3-2021

Richard Shorter ACMA CGMA
3 Trinity Road
Rayleigh
SS6 8QD

St Peters Church Westcliff

Statement of Assets and Liabilities (by fund)
As at: 31 December 2020

		Balance	Previous balance
Cash at bank and in hand			
6501: Nat West current account - Asset			
Cafe Building and Running Fund	Designated	9,538.79	6,876.09
Youth & young People Fund	Designated	8,016.59	9,741.48
General fund	Unrestricted	(23,892.13)	(30,977.70)
Hall fund	Designated	8,568.72	21,177.39
Church Fabric Fund	Designated	2,586.60	697.64
Development Fund	Designated	17,171.42	2,643.21
Clergy Housing fund	Restricted	1,192.18	1,192.18
Edward Bear	Restricted	150.79	150.79
Organ Fund	Restricted	262.40	—
Agency collection	Restricted	258.00	546.99
		23,853.36	12,048.07
6505: National Savings Investment account - Asset			
General fund	Unrestricted	127.43	127.43
Church Fabric Fund	Designated	10,706.30	10,620.32
		10,833.73	10,747.75
6510: CCLA (CBF) deposit account - Asset			
Cafe Building and Running Fund	Designated	43,877.63	46,217.63
General fund	Unrestricted	285.28	1,279.97
Development Fund	Designated	—	25,880.03
Clergy Housing fund	Restricted	192.36	192.36
Organ Fund	Restricted	2,932.01	3,432.01
Sanctuary Fund	Restricted	340.76	340.76
St Peters Unusual Drama Society (SPUDS)	Restricted	2,000.00	2,000.00
		49,628.04	79,342.76
6590: Cash in hand - Asset			
General fund	Unrestricted	48.31	0.51
		48.31	0.51
Cash at bank and in hand		84,363.44	102,139.09



	Balance	Previous balance
<hr/>		
Agency accounts		
6699: Agency collections - Liability		
Agency collection Restricted	258.00	546.99
	<hr/> 258.00	<hr/> 546.99
Agency accounts	<hr/> 258.00	<hr/> 546.99
Grand Total	<hr/> 84,105.44 <hr/>	<hr/> 101,592.10 <hr/>



St Peters Church Westcliff
Statement of Financial Activities - summary
For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	67,529.17	37,068.69	—	—	104,597.86	118,781.66
Total expenditure	75,350.49	46,496.43	237.60	—	122,084.52	193,430.92
Net income / (expenditure) resources before transfer	(7,821.32)	(9,427.74)	(237.60)	—	(17,486.66)	(74,649.26)
Gross transfers between funds - in	14,000.00	2,076.84	—	—	16,076.84	97,929.56
Gross transfers between funds - out	(40.00)	(16,036.84)	—	—	(16,076.84)	(97,929.56)
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	6,138.68	(23,387.74)	(237.60)	—	(17,486.66)	(74,649.26)
Total funds brought forward	(29,569.79)	123,853.79	7,308.10	—	101,592.10	176,241.36
Total funds carried forward	(23,431.11)	100,466.05	7,070.50	—	84,105.44	101,592.10
Unrestricted						
General fund	(23,431.11)	—	—	—	(23,431.11)	(29,569.79)
Designated						
Cafe Building and Running Fund	—	53,416.42	—	—	53,416.42	53,093.72
Church Fabric Fund	—	13,292.90	—	—	13,292.90	11,317.96
Development Fund	—	17,171.42	—	—	17,171.42	28,523.24
Hall Fabric Fund	—	—	—	—	—	—
Hall fund	—	8,568.72	—	—	8,568.72	21,177.39
Youth & young People Fund	—	8,016.59	—	—	8,016.59	9,741.48
Restricted						
Clergy Housing fund	—	—	1,384.54	—	1,384.54	1,384.54
Edward Bear	—	—	150.79	—	150.79	150.79
Jigsaw Project	—	—	—	—	—	—
Organ Fund	—	—	3,194.41	—	3,194.41	3,432.01
Sanctuary Fund	—	—	340.76	—	340.76	340.76
Special Collections	—	—	—	—	—	—
St Peters Unusual Drama Society (SPUDS)	—	—	2,000.00	—	2,000.00	2,000.00



St Peters Church Westcliff
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

<i>Note</i>	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Cafe - Cafe Building and Running Fund (Designated) Fund			
Income and endowments			
Other trading activities			
Cafe Income trading		—	3,697.34
<i>Total Other trading activities</i>		—	3,697.34
Total income and endowments		—	3,697.34
Expenditure			
Other expenditure			
Cafe Expenditure - trading		—	3,119.64
Cafe Building		—	255.00
<i>Total Other expenditure</i>		—	3,374.64
Total expenditure		—	3,374.64
Excess of Income and endowments over Expenditure		—	322.70
Brought forward balance		53,416.42	53,093.72
Total carried forward balance		53,416.42	53,416.42
Youth - Youth & young People Fund (Designated) Fund			
Income and endowments			
Other income			
Parish office and other shared costs		—	14,383.04
<i>Total Other income</i>		—	14,383.04
Total income and endowments		—	14,383.04
Expenditure			
Expenditure on charitable activities			
Youth Pastor		—	16,081.75
Upkeep of services		—	26.18
<i>Total Expenditure on charitable activities</i>		—	16,107.93
Total expenditure		—	16,107.93
Excess of Income and endowments over Expenditure		—	(1,724.89)
Brought forward balance		8,016.59	9,741.48
Total carried forward balance		8,016.59	8,016.59



Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Income and endowments			
Donations and legacies			
Gift Aid - Bank		—	21,742.40
Gift Aid - Envelopes		—	6,622.00
Other planned giving		—	2,397.81
Loose plate collections		—	1,892.97
One-off Gift Aid gifts		—	10,230.00
Donations appeals etc		—	402.39
Tax recoverable on Gift Aid		—	8,133.91
Other funds generated		—	120.86
	<i>Total Donations and legacies</i>	—	<u>51,542.34</u>
Income from charitable activities			
Steel Suite and Church lettings		—	4,425.50
	<i>Total Income from charitable activities</i>	—	<u>4,425.50</u>
Other trading activities			
General Fundraising		—	473.13
Fair trade sales		—	215.13
Magazine income - advertising		—	61.05
Printing and paper sales		—	1,103.05
	<i>Total Other trading activities</i>	—	<u>1,852.36</u>
Investments			
Bank and building society interest		78.00	285.28
	<i>Total Investments</i>	<u>78.00</u>	<u>285.28</u>
Other income			
Fees for weddings and funerals		—	338.00
Parish office and other shared costs		—	9,085.69
	<i>Total Other income</i>	—	<u>9,423.69</u>
Total income and endowments		78.00	67,529.17
Expenditure			
Raising funds			
Costs of stewardship campaign		—	122.10
	<i>Total Raising funds</i>	—	<u>122.10</u>
Expenditure on charitable activities			
Secular charities		—	3,300.00
Ministry parish share etc		—	41,231.52
Parish office salaries		—	17,821.87
Working expenses of incumbent		—	270.86
Church running - insurance		—	1,137.43
Church maintenance		—	471.05
Cleaning		—	1,074.24
Upkeep of services		—	1,006.87
IT Licences		—	2,703.66
Parish office - sundries		—	367.86
Parish office photocopier		—	1,684.32
Church running - electric		—	1,303.31
Church running - gas		—	840.81
Church running - heating and lighting		—	377.13
Fair trade costs		—	223.80
Church Steel Suite refund of booking fee		—	93.00
	<i>Total Expenditure on charitable activities</i>	—	<u>73,907.73</u>



Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Other expenditure			
Fees to Diocese		—	100.00
clergy office expenses		—	83.61
Up keep of services -Flowers		—	105.00
Up keep of services Refreshments		—	193.80
Parish office telephone		—	838.25
	<i>Total Other expenditure</i>	—	1,320.66
Total expenditure		—	75,350.49
Excess of Income and endowments over Expenditure		78.00	(7,821.32)
Transfers to/(from)		—	13,960.00
Brought forward balance		(23,431.11)	(29,569.79)
Total carried forward balance		(23,353.11)	(23,431.11)
Hall - Hall fund (Designated) Fund			
Income and endowments			
Donations and legacies			
Other funds generated		—	5.63
	<i>Total Donations and legacies</i>	—	5.63
Income from charitable activities			
Church hall lettings		—	17,596.70
	<i>Total Income from charitable activities</i>	—	17,596.70
Other income			
Parish office and other shared costs		—	1,300.00
	<i>Total Other income</i>	—	1,300.00
Total income and endowments		—	18,902.33
Expenditure			
Expenditure on charitable activities			
Parish office - sundries		—	136.00
Hall running - electricity		—	785.60
Hall running - gas		—	1,848.87
Hall running - insurance		—	1,507.03
Hall running - maintenance		—	551.23
Hall running - water		—	725.82
Hall refund of booking fee		—	465.00
	<i>Total Expenditure on charitable activities</i>	—	6,019.55
Other expenditure			
Hall Running - Office		—	3,900.00
Hall running - refuse		—	641.31
Hall running - cleaning		—	2,826.54
Hall Running - maintenace plumbing		—	434.72
Hall Running - maintenance grounds		—	1,692.04
	<i>Total Other expenditure</i>	—	9,494.61
Total expenditure		—	15,514.16
Excess of Income and endowments over Expenditure		—	3,388.17
Transfers to/(from)		—	(15,996.84)
Brought forward balance		8,568.72	21,177.39
Total carried forward balance		8,568.72	8,568.72



<i>Note</i>	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
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Fabric - Church Fabric Fund (Designated) Fund

Income and endowments

Investments

Bank and building society interest	—	85.98
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<i>Total Investments</i>	—	<i>85.98</i>
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Total income and endowments	—	85.98
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Expenditure

Expenditure on charitable activities

Church interior and exterior decorating	—	111.04
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<i>Total Expenditure on charitable activities</i>	—	<i>111.04</i>
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Total expenditure	—	111.04
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Excess of Income and endowments over Expenditure	—	(25.06)
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Transfers to/(from)	—	2,000.00
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Brought forward balance	13,292.90	11,317.96
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Total carried forward balance	13,292.90	13,292.90
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HallFab - Hall Fabric Fund (Designated) Fund

Expenditure

Expenditure on charitable activities

Hall + interior and exterior decorating	—	36.84
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<i>Total Expenditure on charitable activities</i>	—	<i>36.84</i>
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Total expenditure	—	36.84
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Excess of Income and endowments over Expenditure	—	(36.84)
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Transfers to/(from)	—	36.84
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Brought forward balance	—	—
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Total carried forward balance	—	—
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Development - Development Fund (Designated) Fund

Expenditure

Expenditure on charitable activities

Hall running - maintenance	—	1,358.59
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Church major repairs - installation	—	4,033.29
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Hall + interior and exterior decorating	—	5,520.00
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<i>Total Expenditure on charitable activities</i>	—	<i>10,911.88</i>
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Other expenditure

Church running - AV equipment	—	439.94
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<i>Total Other expenditure</i>	—	<i>439.94</i>
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Total expenditure	—	11,351.82
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Excess of Income and endowments over Expenditure	—	(11,351.82)
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Brought forward balance	17,171.42	28,523.24
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Total carried forward balance	17,171.42	17,171.42
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<i>Note</i>	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
SpecialCo - Special Collections (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		—	—
Housing - Clergy Housing fund (Restricted) Fund			
Brought forward balance		1,384.54	1,384.54
Total carried forward balance		1,384.54	1,384.54
EdwardBear - Edward Bear (Restricted) Fund			
Brought forward balance		150.79	150.79
Total carried forward balance		150.79	150.79
Jigsaw - Jigsaw Project (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		—	—
Organ - Organ Fund (Restricted) Fund			
Expenditure			
Expenditure on charitable activities			
Organ / piano tuning		—	237.60
<i>Total Expenditure on charitable activities</i>		<i>—</i>	<i>237.60</i>
Total expenditure		—	237.60
Excess of Income and endowments over Expenditure		—	(237.60)
Brought forward balance		3,194.41	3,432.01
Total carried forward balance		3,194.41	3,194.41
Sanctuary - Sanctuary Fund (Restricted) Fund			
Brought forward balance		340.76	340.76
Total carried forward balance		340.76	340.76



Note	From	01 January 2021	01 January 2020
	To	31 December 2021	31 December 2020
SPUDS - St Peters Unusual Drama Society (SPUDS) (Restricted) Fund			
	Brought forward balance	2,000.00	2,000.00
	Total carried forward balance	2,000.00	2,000.00



St Peters Church Westcliff
Monthly Income / Expenditure totals - Details
As at: 31 December 2020

Nominal code	Jan_20	Feb_20	Mar_20	Apr_20	May_20	Jun_20	Jul_20	Aug_20	Sep_20	Oct_20	Nov_20	Dec_20	Code total
Income													
0101 (Gift Aid - Bank)	880.00	880.00	966.00	2,213.00	1,974.40	2,253.00	1,975.00	2,105.00	2,230.00	1,995.00	2,025.00	2,246.00	21,742.40
0110 (Gift Aid - Envelopes)	1,317.00	1,097.00	584.00	300.00	625.00	500.00	—	—	1,107.00	832.00	240.00	20.00	6,622.00
0201 (Other planned giving)	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	250.00	200.00	50.00	297.81	2,397.81
0301 (Loose plate collections)	318.05	325.90	321.30	—	—	—	—	—	222.56	416.65	85.80	202.71	1,892.97
0501 (One-off Gift Aid gifts)	—	10.00	5,000.00	—	—	—	—	5,020.00	200.00	—	—	—	10,230.00
0550 (Donations appeals etc)	—	14.83	375.50	—	—	—	12.06	—	—	—	—	—	402.39
0601 (Tax recoverable on Gift Aid)	—	3,717.00	—	—	—	—	—	2,779.66	—	1,637.25	—	—	8,133.91
0901 (Other funds generated)	—	—	—	—	—	—	126.49	—	—	—	—	—	126.49
0910 (General Fundraising)	47.50	23.36	24.27	—	—	—	90.00	20.00	222.00	6.00	40.00	—	473.13
1020 (Bank and building society interest)	85.98	—	132.49	—	—	59.75	—	—	60.02	—	—	33.02	371.26
1101 (Fees for weddings and funerals)	91.00	—	28.00	—	—	—	—	—	—	—	—	219.00	338.00
1220 (Fair trade sales)	—	—	60.00	—	—	26.90	—	—	121.33	6.90	—	—	215.13
1230 (Church hall lettings)	2,984.25	3,766.70	1,950.75	3,534.75	—	907.50	557.00	120.00	481.00	1,860.00	578.50	856.25	17,596.70
1240 (Steel Suite and Church lettings)	1,458.00	885.00	294.50	46.50	820.00	728.50	—	—	93.00	—	100.00	—	4,425.50
1250 (Magazine income - advertising)	30.00	—	30.00	—	—	—	—	—	1.05	—	—	—	61.05
1255 (Printing and paper sales)	—	—	—	—	—	22.31	12.94	9.60	1,027.00	—	—	31.20	1,103.05
1270 (Cafe Income trading)	255.63	485.59	530.38	—	—	—	362.80	455.52	608.07	834.19	165.16	—	3,697.34
1330 (Parish office and other shared costs)	1,007.85	(20.00)	5,139.56	1,465.08	1,592.94	3,051.64	3,051.64	1,592.94	3,036.30	—	—	4,850.78	24,768.73
Income totals	8,675.26	11,385.38	15,636.75	7,759.33	5,212.34	7,749.60	6,387.93	12,302.72	9,659.33	7,787.99	3,284.46	8,756.77	104,597.86
Expenditure													
1720 (Costs of stewardship campaign)	122.10	—	—	—	—	—	—	—	—	—	—	—	122.10
1870 (Secular charities)	—	—	—	3,300.00	—	—	—	—	—	—	—	—	3,300.00
1903 (Fees to Diocese)	—	—	100.00	—	—	—	—	—	—	—	—	—	100.00
1910 (Ministry parish share etc)	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	41,231.52
2011 (Youth Pastor)	1,341.05	1,341.05	1,341.05	1,360.54	1,339.66	2,033.00	2,033.00	1,339.66	3,259.40	693.34	—	—	16,081.75
2061 (Parish office salaries)	1,395.09	1,395.09	1,395.09	1,356.26	2,105.62	1,447.48	1,543.25	1,358.37	1,525.85	1,556.51	1,371.63	1,371.63	17,821.87
2101 (Working expenses of incumbent)	—	—	—	—	72.67	—	63.52	—	—	—	—	134.67	270.86
2105 (clergy office expenses)	—	—	—	83.61	—	—	—	—	—	—	—	—	83.61
2301 (Church running - insurance)	94.18	93.89	93.89	93.89	93.89	93.89	93.89	96.03	95.97	95.97	95.97	95.97	1,137.43
2320 (Organ / piano tuning)	—	—	—	—	—	—	—	—	237.60	—	—	—	237.60
2330 (Church maintenance)	40.00	139.07	70.00	—	—	—	40.00	—	—	—	181.98	—	471.05
2331 (Cleaning)	—	—	288.35	—	—	—	—	130.00	134.00	291.89	162.50	67.50	1,074.24
2332 (Up keep of services -Flowers)	60.00	45.00	—	—	—	—	—	—	—	—	—	—	105.00
2335 (Church running - AV equipment)	—	—	—	—	132.12	—	295.83	—	11.99	—	—	—	439.94
2340 (Upkeep of services)	70.23	—	110.35	304.55	7.00	—	406.31	—	56.49	28.53	—	49.59	1,033.05
2341 (Up keep of services Refreshments)	135.00	—	37.30	—	—	—	—	—	—	21.50	—	—	193.80
2342 (IT Licences)	45.50	45.50	200.00	45.50	50.16	45.50	1,894.17	60.18	45.50	126.09	45.50	100.06	2,703.66
2360 (Parish office - sundries)	240.15	—	37.42	—	141.00	—	—	38.28	—	4.99	—	42.02	503.86
2362 (Parish office photocopier)	8.34	434.94	—	—	—	619.51	8.34	—	204.65	240.96	—	167.58	1,684.32
2363 (Parish office telephone)	66.00	67.02	66.00	68.59	70.24	68.29	93.60	69.53	65.19	70.01	66.00	67.78	838.25
2401 (Church running - electric)	—	—	557.34	—	—	272.35	—	—	—	197.64	—	275.98	1,303.31
2410 (Church running - gas)	120.78	—	222.52	76.27	20.62	20.56	19.85	20.62	20.51	21.99	244.95	52.14	840.81
2440 (Church running - heating and lighting)	—	—	—	—	—	—	377.13	—	—	—	—	—	377.13
2510 (Fair trade costs)	—	—	223.80	—	—	—	—	—	—	—	—	—	223.80
2511 (Church Steel Suite refund of booking fee)	—	—	—	—	—	—	—	93.00	—	—	—	—	93.00
2515 (Cafe Expenditure - trading)	158.96	—	258.42	1,925.21	—	117.00	95.93	—	—	535.54	—	28.58	3,119.64
2521 (Hall Running - Office)	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	3,900.00
2522 (Hall running - refuse)	—	—	—	—	—	—	—	—	—	—	573.80	67.51	641.31
2523 (Hall running - cleaning)	444.73	427.24	450.42	—	—	—	—	234.00	78.00	375.00	572.00	245.15	2,826.54
2524 (Hall Running - maintenance plumbing)	—	—	—	—	—	—	377.12	—	—	57.60	—	—	434.72
2530 (Hall running - electricity)	—	—	303.10	—	—	273.74	—	—	—	208.76	—	—	785.60
2540 (Hall running - gas)	362.33	—	667.59	228.86	61.86	61.69	59.53	61.85	61.52	65.99	61.24	156.41	1,848.87
2550 (Hall running - insurance)	124.16	124.45	124.45	124.45	124.45	124.45	124.45	127.29	127.22	127.22	127.22	127.22	1,507.03
2560 (Hall running - maintenance)	146.42	139.07	54.61	—	—	—	28.75	1,358.59	—	—	26.44	155.94	1,909.82
2561 (Hall Running - maintenance grounds)	—	—	—	—	—	130.26	1,561.78	—	—	—	—	—	1,692.04
2580 (Hall running - water)	—	—	—	—	356.65	—	—	—	—	—	369.17	—	725.82
2591 (Hall refund of booking fee)	—	—	—	—	—	—	60.00	405.00	—	—	—	—	465.00
2710 (Church major repairs - installation)	—	—	—	—	—	—	—	—	—	4,033.29	—	—	4,033.29
2720 (Church interior and exterior decorating)	—	—	—	—	—	—	—	111.04	—	—	—	—	111.04
2830 (Hall + interior and exterior decorating)	—	—	—	5,520.00	—	—	—	36.84	—	—	—	—	5,556.84
2940 (Cafe Building)	—	—	—	—	—	—	255.00	—	—	—	—	—	255.00
Expenditure totals	8,735.98	8,013.28	10,362.66	18,248.69	8,336.90	9,068.68	13,192.41	9,301.24	9,684.85	12,513.78	7,659.36	6,966.69	122,084.52
Balance (Income - expenditure)													(17,486.66)

MINUTES OF ANNUAL MEETING OF PARISHIONERS AND APCM – SAINT PETER'S HELD 5TH OCTOBER 2020

Annual Meeting of Parishioners

1.00 Welcome, Attendance and Apologies:

8 people were in attendance and 14 people online via Zoom for the meeting

2.00 Appointment of Churchwardens

2.01 Colin announced that Alison has for various reasons decided not to stand for another year. He thanked her for her contribution as Churchwarden for the past year (plus) and that he had valued her counsel and wisdom. Alison will continue to serve on PCC.

2.02 Stephanie Rapp was nominated to stand again and she accepted. No further nominations had been received. Stephanie was duly appointed as Churchwarden for the current year, albeit shortened (probably) due to coronavirus impact on the meeting dates.

3.00 Close

Colin closed the meeting with thanks and prayers.

Annual Parochial Church Meeting

1.00 Welcome, Attendance and Apologies:

1.01 Colin opened the meeting with prayer and stated that the documents were prepared for the meeting which was originally due to be held in March. Since the documents were complete, (apart from a few comments referring to the Coronavirus situation) the reports have not been significantly amended.

1.02 Attending - 8 people were in attendance and 14 people online via Zoom for the meeting

1.03 Approval of minutes of APCM 2019 - The minutes were unanimously approved.

1.04 Matters Arising - There were no matters arising

2.00 Electoral Roll

2.01 Colin referred to the Annual report - (69 in 2019) 6 people have enrolled; 3 people have passed away; 2 people have asked to be removed from the roll as they have moved away. The electoral roll number for 2020 is 70

3.00 Annual Report on the proceedings of the PCC

3.01 Refer to the Annual Report paragraph 3.00. The report was accepted and there were no questions asked.

4.00 Financial statements of the PCC

4.01 Refer to the Annual report paragraph 4.00 and accounts from page 10 onwards.

4.02 Glyn presented the accounts (some information was omitted from the Annual Report document, due to a file formatting error, Glyn provided the missing information - This has now been rectified). Glyn confirmed that the accounts were examined and passed. There were no further questions. Colin thanked Glyn for his hard work throughout the year and for preparing and presenting the accounts.

5.00 Churchwardens' Report

It was noted that this report like the others was prepared for the meeting which was due to be held in March when lock-down occurred and has not been re-written.

Reference was made to various aspects of the report particularly that Planning Permission for the café project had been granted. Fundraising for the project will begin in earnest soon when Sharon is back from furlough and holiday. We cannot rely solely on grant funding so we will have to start

some fundraising initiatives.

Colin thanks Alison and Stephanie for their support and hard work during the year.

6.00 Report on the proceedings of Deanery Synod

6.01 With thanks to Sue Reynolds a written report is included in the documents. This was accepted and there were no questions. Dr. George is standing down from Deanery Synod as he has served four years. See also below. We are seeking a replacement.

7.00 Election of representatives for PCC

7.01 Dr. George has come to the end of his tenure of Deanery Synod so will not be standing for PCC again this year. Ore Deru has been unable to fulfil his responsibilities as he has been away at University so will not be serving on PCC this year.

7.02 There were no other changes to PCC though Colin pointed out that quite a few people would be finishing their term at the same time and that we should try to return the balance to one third changing each year. The PCC for 2020 will be:

Revd Colin Baldwin - Incumbent/Chair

Stephanie Rapp (Churchwarden)

Glyn Jones (Treasurer)

Alison Dromgoole

Avril Betts-Brown

Yinka Tayo PSR (Safeguarding)

Ellie Armstrong

Sonia Purnell

Nnaemeka Ukah

Revd Chukwudum Aguocha

David Wacogne

David Preddy

No one has thus far indicated that they wish to stand for Deanery Synod nor as PCC Secretary

8.00 Appointment of Independent Examiner

8.01 Glyn thanked Russell Davis for the work he has done examining the accounts. It has been suggested by the Examiner of the other two churches that for the sake of consistency and to get an accurate understanding and clarity across the three churches especially due to the 'church shares' - where one PCC will spend money on behalf of the others then recoup that money eg for

salaries of staff - Colin thanked Russell for his work and suggested that we appoint Mr Richard Shorter to examine the accounts next year for the reasons stated. Glyn indicated that he thought Russell would welcome this proposal. David Wacogne also agreed and asked that we ask Russell his opinion. Glyn agreed to action this. With this proviso Colin proposed that we appoint Richard Shorter to examine the accounts for 2020. Unanimously agreed.

9.00 Report from Priest-in-charge

Refer to the report in the documents.

Colin thanked Andreas for all his hard work in the office, juggling many issues with great calmness and professionalism, especially over the last few months. All were in agreement. David Wacogne said that we should be careful not to overburden Andreas.

Colin also thanked several people for their participation and hard work in the life of the church. He emphasised that we should be proud to be able to support several people in their developing ministries, naming Matt and Amy Key - who have recently both been ordained and Deacon and Priest respectively; Chukwudum Aguocha as he continues his training at St. Mellitus and Liz Stone as she explores entering into ordained ministry.

Colin spoke briefly about the current impact of coronavirus and that shall be holding a PCC meeting soon to discuss amongst other issues, the huge financial implications of these last few months.

The Lifestreams Coffee House is doing well and providing support for the local community, many thanks to the volunteers.

10.00 AOB

10.01 Yinka requested that although we talk about Safeguarding issues at PCC, we should include it as an agenda item at the annual meeting. This was agreed. There were no current outstanding issues.

11.00 Next Meeting

The next meeting shall be arranged for Sunday 21st March, at time to be confirmed. Again, due to the pandemic this may be re-arranged.

Stephanie closed the meeting with prayer.



some images from the year:
 1. Stephanie (the professor) experiments with colour and other things at the Wonderzone Holiday Club.
 2. Colin leads the Wonderzone live from the set.
 3. Church not closed but open for prayer.
 4 and 5. We support our local hospital by accommodating



volunteers to create parcels for all the hospital staff.
 5. Pancake Day, immediately before lockdown.
 6 and 7. Sanitiser stations and precautions taken.
 8. New dishwasher installed.

ANNUAL MEETING OF
PARISHIONERS
27TH MARCH 2021

1.00
Welcome/apologies/attending:

2.00
Appointment/election of
Churchwardens

3.00
Close of meeting

Prayer

ANNUAL PAROCHIAL CHURCH
MEETING
27TH MARCH 2021

1.00 Preliminaries

1.01 Prayer

1.02 Attending and apologies

1.03 Approval of Minutes of last
year's meeting

1.04 Matters arising from last
year's meeting

2.00 Electoral Roll - Report on
changes/new roll

3.00 Annual report on the
proceedings of PCC

4.00 Financial statements of the PCC

5.00 Churchwardens' report
Fabric, goods and ornaments

6.00 Report on the proceedings of
the Deanery Synod

7.00 Election of representatives for
PCC

8.00 Appoint independent examiner

9.00 Reports - Priest-in-charge

10.00 Any other business

11.00 Date and time of next meeting

Prayers