THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER

England & Wales · Charity number 1186763

Details

Other names	ST PETER 'S WESTCLIFF
Status	Registered
Legal form	Other
Registered	2019-12-05
Register	View on the Charity Commission register

Contact

Address	St. Peters Church Eastbourne Grove Westcliff-On-Sea SS0 0QF
Phone	01702300402
Email	office@lifestreams.org.uk
Website	LifeStreams.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Promoting in the ecclesiastical parish the mission of the Church.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

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Geography

- Essex
- Southend-on-sea

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£128,798	£136,290	-	-
2023-12-31	£182,880	£194,677	-	-
2022-12-31	£142,045	£136,835	-	-
2021-12-31	£109,620	£93,895	-	-
2020-12-31	£104,598	£122,085	-	-

Trustees

Name	Role	Appointed
Rev Colin Steven Baldwin	Chair	2019-03-24
Jill Margaret Strudwick		2024-03-23
John Alexander Dunlop		2025-03-22
Moira Palmer		2025-03-22
Obioma Ude Ighodalo-Eromosele		2024-03-23
Rev Chukwudum Aguocha		2019-03-24
Stephanie Amana Rapp		2019-03-24

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER

England & Wales - Charity number 1186763

Accounts

SAINT PETER'S

LIFESTREAMS

Saint Peter's Church,
Westcliff-on-sea,
Essex.
SS0 0QF

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2024

Incumbent:

Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

Banks:

Co-op Bank

Independent Examiner:

Mr Danny Keech

Administrative Information:

Saint Peter's Church is situated in the Parish of Westcliff, Saint Peter. It is part of the Deanery of Southend, Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2020) and a charity THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER, recognised by the Charity Commission in 2019. Charity number 1186763.

PCC members who have served at any time from APCM 2024 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Stephanie Rapp (Churchwarden)
- Revd Chukwudum Aguocha (Deanery Synod)
- Chris Russell (Treasurer)
- Katie Yerlett
- Kay Odey
- Shabnam Sagar
- Ellie Armstrong
- Steve Palmer
- Jill Strudwick
- Obioma Ighodalo-Eromosele
- Yinka Tayo (ex officio as Parish Safeguarding Representative)
- Revd Jenny Dunlop (Clergy ex officio)

Structure, Governance and management:

The method of appointment of PCC members at Saint Peter's is in accordance with the Church Representation Rules. At Saint Peter's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Peter's actively encourages all eligible members to register on the electoral roll and stand for election in order to reflect our diverse congregation.

Aims and Purposes:

Saint Peter's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC are the Trustees of the Charity, whose responsibilities include the maintenance and care of the church buildings, associated halls and land.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

Objectives:Activities:Performance

Our aim is to provide a safe, accessible and high quality place for the gathering of people and development of community; an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found.

We seek to engage with and serve the community in all kinds of ways.

A main objective for the PCC this year was to further promote the work of the church caring for the environment, find ways to progress the construction of the new café, provide opportunities for community interaction; consolidating the life of the church and expanding the work of the CoffeeHouse, seeking ways to make the church sustainable both financially and by planning to achieve 'net carbon zero.'

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer both online and on site.

- Providing a relaxed and convivial place to gather for 'coffee' especially for people with special needs and for those who may be experiencing isolation/loneliness
- Providing pastoral care for residents within the Parish, particularly those with poor mental health, those who are vulnerable, isolated and lonely.
- Promoting Christian values to the benefit of individuals and the community as a whole.

Revd Colin Baldwin

ANNUAL PAROCHIAL CHURCH MEETING

1.00 Preliminaries

2.00 Electoral Roll - Report on changes

The Electoral Roll was 97 people in 2024:

9 people have enrolled

18 people have come off the list.

2 people died. We remember David Preddy and Anne Seomore, and miss them greatly.

Being the sixth year in the ecclesiastical cycle, the Electoral Roll was completely revised for the year 2025.

The Electoral Roll for 2025 is 77 adults.

3.00 Annual report on the proceedings of PCC

PCC meets regularly during the year - minutes of the meetings are available. During the summer these take place on site while during the winter months we utilise 'Teams' in order to reduce our carbon impact.

PCC take extremely seriously Safeguarding, Health and Safety and environmental issues and review the relevant policies annually.

Health and Safety issues have been dealt with on a case by case basis, records of any accidents are recorded and action taken appropriately.

3.01 Safeguarding Report 2024

Safeguarding is crucial, taken very seriously in supporting and providing a safe environment within our Churches and the communities we serve.

Training and awareness sessions are ongoing to commensurate with responsibilities (Basic to Advanced and Management). All individuals (volunteering and paid staff) have completed the Basic Training.

We continue to follow the Safer Recruitment process, Management and DBS checks as outlined within the Church of England Safer Recruitment guidance. This is to ensure our Churches are Safe for all, including those using our premises.

Yinka Tayo (PSR Lifestreams Churches)

4.00 Financial statements of the PCC

APCM thanked Chris Russell for his diligence and hard work over the past year. Last year our church changed bank account, and our three main sources of income remain donations, lettings and grants. Thanks were noted for John Robinson for his work on gift aid, who sadly passed in December 2023. Unfortunately, some declarations have been lost, it will be good practice to review them after Easter.

In 2024 Chris Russell was supported by Julie-Ann Mason and Andreas Botzios in the Office, who were doing the financial reconciliation and online banking respectively. Chris stepped down from role of Treasurer in the Autumn; APCM wished to again extend grateful thanks to him for his commitment and endeavours, in particular getting us on to ethical banking with the Co-op.

Examined annual financial statements are published on page 8ff showing the amounts in the various funds, receipts and payments and totals as at the end of 2024 compared to 2023.

We are so grateful to Grant Funding bodies who have supported our work during 2024.

Grants raised during 2024 for Saint Peter's, total of £3,500, consisting of:

Selection of Events Held at Saint Peter's in 2024

VCSE Groundworks Independent Energy Assessment

Essex Community Foundation towards Coffee House Manager £3500

There has not been any major repairs and maintenance costs during the year; costs are generally in line with 2023. Investment in Puddleducks was made to support our work with families with toddlers.

The independent Examiner report:

A copy of this report can be found on page 8.

5.00 Churchwardens' report including Fabric, goods and ornaments

Hello Everyone, a year passes so quickly and so the next APCM is upon us and the requirement to provide another Church Wardens report!

As is often the case, I rely upon Andreas to provide me with a summary of events that have taken place over the past year, some of which I have attended and others I wish I could have.

February 2024 saw our fundraising Black Tie dinner event. I could well have written about this last year, but just in case I didn't... the church hall was transformed by an army of volunteers into a smashing banqueting hall. A fabulous hot and cold buffet was provided and it was a joy to welcome so many to the event. A silent auction took place, for which I was fortunate to win the tickets to a Southend United home game (thank you Steve!) The match we attended was not a patch on the performances seen at our fundraising football tournament the year before! The final fundraising total for the committee was £4182. Thank you to everyone who took part in all the fundraising events.

A number of new groups have begun meeting at St Peters' over the past year including:

June Myeloma UK Awareness Group Coffee Morning
Butterfly talk Aug
Crochet group
Deaf Connect
Water Lily Wellbeing continued

It is wonderful to see the outreach we are providing to the community.

March saw the taking down of the boundary wall and in consultation with various wildlife and nature groups a new hedge was planted. The hedge once established will provide a greener, wildlife friendly surrounding for our buildings. Alongside this we achieved our Silver Eco Award from Rocha. Much of our green approach was led by the late David Preddy. We hope to continue his legacy with a new volunteer to lead the Eco Working Party.

Other events that took place included:
Annual St Peter's Day BBQ Jun 30th
Lifestreams Olympics Aug 12th
Bubble Light Party Oct 31st
Quiz at Pentecost May 18th
Carols and Cake Dec 1st

We look forward to more events this year, so please keep your eye out for the weekly newsletter! Please contact the office if you would like to be added to the e-mailing list.

The Coffee House and Hall toilets have had a smart up-grade with new flooring. The Coffee House floor especially will be much easier to keep clean now.

Our thanks go as ever to the Monday Men's Working Group for keeping on top of routine tasks around the church footprint. They are always welcoming to new volunteers and you don't have to be a man to join. Whoever you are, if you can wield a tool, or hold a ladder still, you will be welcome!

As always, we are on the look-out for volunteers. There is more than likely an area of your own interest to get involved with somewhere across the LifeStreams churches.

If you are called to help but don't know what to offer, please get in touch, we can point you in the right direction. I am grateful as ever to everyone that volunteers to keep our church running and worship sacred. Recently, I thought to myself that if I imagined the congregation, where you all sit on a Sunday, and placed an imaginary placard over your head with what you all do for the church, almost everyone would have one. So a big thank you to you all. I am especially grateful to those that have come forward to offer support during this period of Colin's sabbatical.

Outstanding volunteer opportunities:
Coffee House
Audio Visual Desk
Eco Working Party Lead
Treasurer

I recently asked Dave Taylor to kindly go through the AV desk with me. As he did so, I took some notes and have created a laminated guide, with pictures, as an aide memoire for working the AV desk. I think if I can do it, anyone can! The more volunteers we have with an awareness of the AV desk the less frequently you will be called upon. And if there are quirks on a Sunday morning, it does not matter! We smile, and worship continues!

There have recently been a number of changes within our staff members and sadly we have said goodbye to:

Sharon Stone; Sharon had completed 7 years of stellar work in finding grant funds for our churches, including funding roles such as Coffee House Manager and Staff, Project Leader and Garden Manager at 213, Community and Family Workers at Saint Cedd's, renovation and upgrade works across all sites, equipment, furniture, and so much more. We are so very grateful to Sharon for everything she has done, which included continuing to work for us having moved to Norfolk! Sharon, we wish you and the family every health, happiness and blessings.

Heidi Walton; Heidi was employed as the Coffee House Manager. She managed a number of events during her tenure including Breakfast with the Elves, Pamper Nights, Eco Fairs, Volunteer Celebrations and Easter Activities. Heidi then moved onto the Garden at 213 and has now left to run her very own cafe. Heidi, we are so grateful for everything you did for LifeStreams and we wish you well with the new business!

Julie-Ann Mason; Julie came to LifeStreams via a volunteering event and volunteered in the Coffee House. Later, Julie joined the Office team, providing much needed support to Andreas taking on a number of key financial tasks, as well as working in the Coffee House. Julie founded the Crochet Group which goes from strength to strength. Julie, we are so grateful for all your work and wish you well.

Angie Richardson; Angie worked in the Coffee House for a period of 5 months and was a valuable and reliable member of the team. Angie thank you so much for your time and work, we wish you well.

Chris Russell; Chris took on the mantel of becoming our Treasurer, no easy task. Chris has made great impact in arranging our bank accounts and early project management for various plans. Chris has recently stood down from role. We are grateful to Chris for the time and energy he put into the role and wish him good health.

And finally to Andreas! Andreas has given notice to leave by the end of May. He could not leave without seeing us through Colin's Sabbatical, that is how dedicated he is!

Andreas Botzios was my first recruitment to LifeStreams St Peter's as church warden seven years ago. His CV was comprehensive then, so by now it is an Almanac!! Andreas has been a simply magnificent member of our team. We have all relied upon him and he has made being a busy working Church Warden so much easier. He had the enormous task of keeping

up to date with all the PHE updates during the pandemic. Gradually over the years he has expanded his role and his knowledge so that the new role, when advertised, will be for an Operations Manager. Andreas, we are so fortunate that you answered your calling and our advertisement. You are so blessed to be called to serve churches in the way that you do. We cannot express enough how grateful we are for all that you have done and how much you will be missed. We wish you every health, happiness and blessings for whatever you do next. Thank you is just not enough.

At time of writing, yes I've left this till the last minute, we are now over half way through this period of Colin's Sabbatical and so far everything appears to be going smoothly and that is much in part to Colin's preparation, Andreas' administration, our team of LifeStreams church wardens and the support of Rev. Jenny Dunlop. Jenny you have been a steady and reliable hand on the rudder and I am very grateful to have you on the team.

16th and 23rd of March we will be welcoming the newly installed Archdeacon of Southend Rev Sue Lucas and the Bishop Adam, Bishop of Bradwell. Jenny, Sue and I attended the installation of Archdeacon Sue Lucas, where Bishop Adam gave the sermon, so I look forward to welcoming them both.

Yours with thanks and prayers,

Stephanie Rapp

Church Warden - LifeStreams - St Peter's Westcliff-on-Sea

6.00 Report on the proceedings of the Deanery Synod

Deanery meetings continued under the leadership of Area Dean Revd Louise Williams who has brought in a new style of meeting that is sharing more amongst members regarding the practice of our churches, including worship and prayer and youth and children's work.

7.00 Election of representatives for PCC

Ellie Armstrong, Katie Yerlett, Kay Odey, Steve Palmer and Shabnam Sagar have completed their turn in office, we thank them all for their input, diligence and wisdom for PCC over the years.

Jill Strudwick and Obioma Ighodalo-Eromosele joined PCC last year. APCM elected them unanimously.

Under the Church Representation Rules (M15) Saint Peter's can have nine representatives from the laity. Therefore there are five available places for election.

Nominations will be announced at the meeting.

8.00 Appoint independent examiner

Proposal - to appoint Mr Danny Keech for 2025

9.00 Reports - Priest-in-charge

At the time of the APCM, Revd Colin Baldwin is on sabbatical leave.

10.00 Any other business

11.00 Date and time of next meeting

Saturday 21st March 2026, 10.30am

Independent examiner's report to the PCC of Westcliff, Saint Peter

I report on the accounts of the PCC for the year ended 31 December 2024, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act.
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act: and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out remotely this year and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

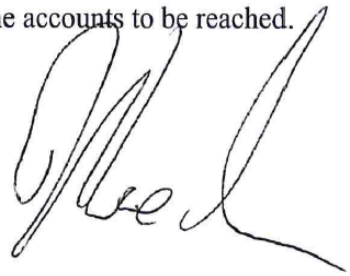
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act: or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Danny Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

28 January 2025

St Peters Church Westcliff

Balance Sheet detailed

			As at 31/12/2024	As at 31/12/2023
Current assets				
	6501: Nat West current account		(55.42)	(55.42)
	6502: Co-op Bank		11,047.59	20,501.89
	6505: National Savings Investment account		-	-
	6510: CCLA (CBF) deposit account		74,491.57	72,306.97
	6590: Cash in hand		8.83	8.83
		Total Current assets	**85,492.57**	**92,762.27**
Liabilities				
	6699: Agency collections		17.99	(204.00)
		Total Liabilities	**17.99**	**(204.00)**
		Net Asset surplus (deficit)	**85,474.58**	**92,966.27**
Reserves				
	Excess/(deficit) to date		(7,491.69)	(11,796.80)
	Z01: Starting balances		92,966.27	104,763.07
		Total Reserves	**85,474.58**	**92,966.27**

Represented by Funds

General (Unrestricted)	(21,138.86)	(74,315.51)
Designated	98,604.39	135,462.40
Restricted	8,009.05	31,819.38
Total	**85,474.58**	**92,966.27**

28/1/25

St Peters Church Westcliff

Statement of Assets and Liabilities (by fund)
As at: 31 December 2024

			Balance	Previous balance
Cash At Bank And In Hand				
6501: Nat West current account				
Hall Fund	Designated		22,464.82	22,464.82
LCH Projects	Designated		26,862.77	26,862.77
CoffeeHouse Salary Fund	Restricted		500.00	500.00
Youth Fund	Designated		4,509.69	4,509.69
General fund	Unrestricted		(56,568.77)	(56,568.77)
Church Fabric Fund	Designated		1,067.22	1,067.22
Clergy Housing fund	Restricted		1,083.85	1,083.85
Agency collection	Restricted		25.00	25.00
			(55.42)	**(55.42)**
6502: Co-op Bank				
Hall Fund	Designated		9,530.32	13,676.68
LCH Projects	Designated		(25,819.80)	1,014.19
CoffeeHouse Salary Fund	Restricted		1,929.33	25,000.00
Organ Fund	Restricted		(285.60)	-
Edward Bear (Puddleducks)	Designated		(877.66)	-
Edward Bear (Puddleducks)	Restricted		(454.06)	-
General fund	Unrestricted		27,032.07	(18,959.98)
Agency collection	Restricted		(7.01)	(229.00)
			11,047.59	**20,501.89**
6505: National Savings Investment account				
General fund	Unrestricted		10.60	10.60
Church Fabric Fund	Designated		(10.60)	(10.60)
			-	**-**
6510: CCLA (CBF) deposit account				
SPUDS	Restricted		2,000.00	2,000.00
LCH Projects	Designated		53,877.63	58,877.63
Organ Fund	Restricted		2,702.41	2,702.41
General fund	Unrestricted		8,378.41	1,193.81
Church Fabric Fund	Designated		7,000.00	7,000.00
Clergy Housing fund	Restricted		192.36	192.36
Sanctuary Fund	Restricted		340.76	340.76
			74,491.57	**72,306.97**
6590: Cash in hand				
General fund	Unrestricted		8.83	8.83
			8.83	**8.83**
		Cash At Bank And In Hand	**85,492.57**	**92,762.27**
Agency Accounts				
6699: Agency collections				
Agency collection	Restricted		17.99	(204.00)
			17.99	**(204.00)**

28/1/25

	Balance	Previous balance
Agency Accounts	17.99	(204.00)
Grand Total	85,474.58	92,966.27

28/1/25

St Peters Church Westcliff

Analysis of Receipts and Payments
Selected period: 01 January 2024 to 31 December 2024

	General	Designated	Restricted	Endowment	Total This year	Total Last year
Receipts						
Donations and legacies						
0101 - Gift Aid - Bank	29,526.82	-	-	-	29,526.82	37,179.56
0110 - Gift Aid - Envelopes	1,529.55	-	-	-	1,529.55	660.00
0201 - Other planned giving	-	-	-	-	-	300.00
0301 - Loose plate collections	2,900.13	-	-	-	2,900.13	2,390.62
0401 - Regular gift days	-	-	-	-	-	-
0410 - Giving through church boxes	-	-	-	-	-	-
0501 - One-off Gift Aid gifts	1,650.00	-	-	-	1,650.00	-
0510 - Gifts of quoted securities	-	-	-	-	-	-
0550 - Donations appeals etc	20.00	-	-	-	20.00	310.60
0601 - Tax recoverable on Gift Aid	-	-	-	-	-	11,390.53
0701 - Legacies	1,000.00	-	-	-	1,000.00	-
0801 - Recurring grants	-	-	-	-	-	150.00
08A1 - Non-recurring one-off grants	-	-	3,500.00	-	3,500.00	26,260.00
0901 - Other funds generated	-	-	-	-	-	31,422.04
Donations and legacies Totals	**36,626.50**	**-**	**3,500.00**	**-**	**40,126.50**	**110,063.35**
Income from charitable activities						
1210 - Bookstall sales to promote objectives	-	-	-	-	-	-
1230 - Church hall lettings	-	58,538.37	-	-	58,538.37	48,034.21
1240 - Steel Suite and Church lettings	1,264.00	-	-	-	1,264.00	1,555.25
1271 - LCH Building Income	-	6,459.98	-	-	6,459.98	-
1360 - Events Income	-	-	-	-	-	-
Income from charitable activities Totals	**1,264.00**	**64,998.35**	**-**	**-**	**66,262.35**	**49,589.46**
Other trading activities						
0910 - General Fundraising	569.15	-	-	-	569.15	1,943.15
1220 - Fair trade sales	-	-	-	-	-	-
1250 - Magazine income - advertising	-	-	-	-	-	-
1255 - Printing and paper sales	-	-	-	-	-	17.35
1260 - Parish magazine sales	-	-	-	-	-	-
1270 - CoffeeHouse Income trading	-	13,996.34	-	-	13,996.34	11,269.41
Other trading activities Totals	**569.15**	**13,996.34**	**-**	**-**	**14,565.49**	**13,229.91**
Investments						
1001 - Dividends	-	-	-	-	-	-
1020 - Bank and building society interest	7,184.60	-	-	-	7,184.60	10.16
1030 - Rent from lands or buildings	-	-	-	-	-	192.50
Investments Totals	**7,184.60**	**-**	**-**	**-**	**7,184.60**	**202.66**
Other income						
1101 - Fees for weddings and funerals	427.49	-	-	-	427.49	1,337.00
1102 - Interregnum clergy fees	-	-	-	-	-	-

28/1/25

	General	Designated	Restricted	Endowment	Total This year	Total Last year
1320 - Surplus - sales of fixed assets	-	-	-	-	-	-
1330 - Parish office and other shared costs	-	-	-	-	-	7,958.06
1340 - Insurance Claims	-	-	-	-	-	499.99
1350 - Edward Bear/ Puddle Ducks Income	-	232.34	-	-	232.34	-
Other income Totals	**427.49**	**232.34**	**-**	**-**	**659.83**	**9,795.05**
Receipts Grand Totals	**46,071.74**	**79,227.03**	**3,500.00**	**-**	**128,798.77**	**182,880.43**

Payments

Raising funds

1701 - Fees paid to fund raisers	-	-	-	-	-	-
1710 - Costs of applying for grants	-	-	-	-	-	-
1720 - DO NOT USE Costs of stewardship campaign	-	-	-	-	-	-
1725 - Church giving envelopes	-	-	-	-	-	-
1730 - Costs of fetes & other events	960.67	2,592.88	-	-	3,553.55	1,602.29
Raising funds Totals	**960.67**	**2,592.88**	**-**	**-**	**3,553.55**	**1,602.29**

Expenditure on charitable activities

1801 - Giving to missionary societies	-	-	-	-	-	-
1830 - Giving - relief and development agencies	-	-	-	-	-	200.00
1870 - Secular charities	600.00	-	-	-	600.00	59.00
1871 - DO NOT USE Puddleducks	-	-	-	-	-	1,363.96
1910 - Ministry parish share etc	39,548.52	-	-	-	39,548.52	45,431.90
2001 - Assistant staff costs	12,096.84	-	-	-	12,096.84	6,823.25
2050 - Salary of parish administrator	12,222.48	-	-	-	12,222.48	-
2061 - Parish office salaries	-	-	-	-	-	30,481.56
2070 - CoffeeHouse Salaries	-	-	26,570.67	-	26,570.67	-
2101 - Working expenses of incumbent	-	-	-	-	-	296.48
2130 - Vicarage expenses	-	-	-	-	-	-
2140 - Water rates - vicarage	-	-	-	-	-	-
2150 - Vicar's telephone	-	-	-	-	-	-
2201 - Parish training and mission	193.70	-	-	-	193.70	-
2205 - Edward Bear/ Puddle Ducks	-	1,110.00	454.06	-	1,564.06	-
2230 - LifestreamsCoffeeHouse	-	-	-	-	-	-
2331 - Cleaning	-	-	-	-	-	4,468.21
2340 - Upkeep of services	956.17	-	-	-	956.17	992.47
2341 - Church Running Equipment	-	-	-	-	-	335.34
2342 - Licences/subscriptions	972.71	-	-	-	972.71	1,346.17
2343 - Droplets	-	-	-	-	-	-
2350 - Upkeep of churchyard	2,603.96	-	-	-	2,603.96	157.88
2360 - Parish office - Admin	5,699.36	-	-	-	5,699.36	396.54
2362 - Parish office photocopier	-	-	-	-	-	1,063.32
2370 - Visiting speakers / locums	-	-	-	-	-	-
2401 - Church running - electric	4,902.90	-	-	-	4,902.90	2,043.29
2410 - Church running - gas	14,317.52	-	-	-	14,317.52	3,205.42
2420 - Church running - water	1,298.78	-	-	-	1,298.78	880.77
2430 - Church running - oil	-	-	-	-	-	-
2440 - Church running - heating and lighting	-	-	-	-	-	584.91
2501 - Magazine expenses	-	-	-	-	-	-
2510 - Fair trade costs	-	-	-	-	-	-

28/1/25

	General	Designated	Restricted	Endowment	Total This year	Total Last year
2511 - Church Steel Suite refund of booking fee	-	-	-	-	-	-
2530 - Hall running - electricity	-	-	-	-	-	1,652.44
2540 - Hall running - gas	-	-	-	-	-	1,692.39
2550 - Hall running - insurance	-	-	-	-	-	511.64
2560 - Hall running - maintenance	-	6,403.89	-	-	6,403.89	1,002.50
2570 - Hall running - telephone	-	-	-	-	-	64.80
2580 - Hall running - water	-	-	-	-	-	-
2590 - Hall running - heating and lighting	-	5,318.40	-	-	5,318.40	219.44
2591 - Hall refund of booking fee	-	30.00	-	-	30.00	-
2601 - Governance costs examination/audit fee	55.00	-	-	-	55.00	75.00
2701 - Church major repairs - structure	-	-	-	-	-	-
2710 - Church major repairs - installation	-	-	-	-	-	329.64
2720 - Church interior and exterior decorating	-	-	-	-	-	-
2801 - Hall + major repairs - structure	-	567.00	-	-	567.00	-
2820 - Hall + major repairs - installation	-	1,770.00	-	-	1,770.00	849.65
2830 - Hall + interior and exterior decorating	-	-	-	-	-	-
Expenditure on charitable activities Totals	**95,467.94**	**15,199.29**	**27,024.73**	**-**	**137,691.96**	**106,527.97**
Other expenditure						
1903 - Fees to Diocese	-	-	-	-	-	-
2103 - Clergy Expenses curate	-	-	-	-	-	104.93
2105 - clergy office expenses	-	-	-	-	-	1,851.11
2301 - Church running - insurance	3,360.54	-	-	-	3,360.54	2,300.33
2310 - Church office - telephone/Broadband	493.77	-	-	-	493.77	260.60
2320 - Organ / piano tuning	-	-	285.60	-	285.60	357.60
2330 - Church maintenance	550.67	-	-	-	550.67	951.34
2332 - Up keep of services -Flowers	119.50	-	-	-	119.50	-
2335 - Church running - AV equipment	-	-	-	-	-	938.55
2363 - Parish office telephone/Broadband	-	-	-	-	-	268.33
2515 - Coffee House Expenditure - trading	-	5,835.54	-	-	5,835.54	5,497.43
2516 - Coffee House Staff	-	-	-	-	-	4,082.69
2521 - Hall Running - Office	-	-	-	-	-	1,074.93
2522 - Hall running - refuse	-	1,484.62	-	-	1,484.62	1,009.39
2523 - Hall running - cleaning	-	9,699.24	-	-	9,699.24	5,721.69
2524 - Hall Running - maintenanace plumbing	-	1,353.58	-	-	1,353.58	270.00
2561 - Hall Running - maintenance grounds	-	-	-	-	-	494.38
2940 - LCH Building Expenditure	-	1,861.89	-	-	1,861.89	312.00
6503 - Change of Bank	-	-	-	-	-	31,051.67
6504 - Transfer to Deposit Account	(30,000.00)	-	-	-	(30,000.00)	30,000.00
Other expenditure Totals	**(25,475.52)**	**20,234.87**	**285.60**	**-**	**(4,955.05)**	**86,546.97**
Payments Grand Totals	**70,953.09**	**38,027.04**	**27,310.33**	**-**	**136,290.46**	**194,677.23**

28/1/25

St Peters Church Westcliff

Fund movement summary

Selected period: 01 January 2024 to 31 December 2024

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Drama - SPUDS	2,000.00	-	-	-	-	-	2,000.00
Hall - Hall Fund	36,141.50	58,538.37	26,626.73	(36,058.00)	-	-	31,995.14
LCH Projects - LCH Projects	86,754.59	20,456.32	10,290.31	(42,000.00)	-	-	54,920.60
LCH Salaries - CoffeeHouse Salary Fund	25,500.00	3,500.00	26,570.67	-	-	-	2,429.33
Music - Organ Fund	2,702.41	-	285.60	-	-	-	2,416.81
PDucks - Edward Bear (Puddleducks)	-	232.34	1,564.06	-	-	-	(1,331.72)
Youth - Youth Fund	4,509.69	-	-	-	-	-	4,509.69
General - General fund	(74,315.51)	46,071.74	70,953.09	78,058.00	-	-	(21,138.86)
Fabric - Church Fabric Fund	8,056.62	-	-	-	-	-	8,056.62
Housing - Clergy Housing fund	1,276.21	-	-	-	-	-	1,276.21
Sanctuary - Sanctuary Fund	340.76	-	-	-	-	-	340.76
Totals	**92,966.27**	**128,798.77**	**136,290.46**	**-**	**-**	**-**	**85,474.58**

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St Peters Church Westcliff
Fund totals - Details
Selected period: 01 January 2024 to 31 December 2024

Fund	Opening balance	Closing balance
Developmen - Development Fund		
Designated	-	-
	-	-
Drama - SPUDS		
Restricted	2,000.00	2,000.00
	2,000.00	**2,000.00**
Hall - Hall Fund		
Designated	36,141.50	31,995.14
	36,141.50	**31,995.14**
HallFab - Hall Fabric Fund		
Designated	-	-
	-	-
Jigsaw - Jigsaw Project		
Restricted	-	-
	-	-
LCH Projects - LCH Projects		
Designated	86,754.59	54,920.60
	86,754.59	**54,920.60**
LCH Salaries - CoffeeHouse Salary Fund		
Restricted	25,500.00	2,429.33
	25,500.00	**2,429.33**
Music - Organ Fund		
Restricted	2,702.41	2,416.81
	2,702.41	**2,416.81**
PDucks - Edward Bear (Puddleducks)		
Restricted	-	(454.06)
Designated	-	(877.66)
	-	**(1,331.72)**
SpecialCo - Special Collections		
Restricted	-	-
	-	-
VicarDisc - Vicar's Discretioanary Fund		
Designated	-	-
	-	-
Youth - Youth Fund		
Designated	4,509.69	4,509.69
	4,509.69	**4,509.69**

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General - General fund			
Unrestricted		(74,315.51)	(21,138.86)
		(74,315.51)	**(21,138.86)**
Fabric - Church Fabric Fund			
Designated		8,056.62	8,056.62
		8,056.62	**8,056.62**
Housing - Clergy Housing fund			
Restricted		1,276.21	1,276.21
		1,276.21	**1,276.21**
Sanctuary - Sanctuary Fund			
Restricted		340.76	340.76
		340.76	**340.76**
	Overall totals	**92,966.27**	**85,474.58**

28/1/25

St Peters Church Westcliff
Monthly Income / Expenditure totals - Details
As at: 31 December 2024

Nominal code	Jan_24	Feb_24	Mar_24	Apr_24	May_24	Jun_24	Jul_24	Aug_24	Sep_24	Oct_24	Nov_24	Dec_24	Code total
Income													
0101: Gift Aid - Bank	2,555.31	2,680.11	2,425.69	2,830.83	2,286.37	2,561.03	2,592.29	2,512.35	2,516.54	1,994.77	2,180.60	2,390.93	29,526.82
0110: Gift Aid - Envelopes	-	220.00	20.00	185.58	10.00	100.00	353.97	210.00	100.00	130.00	100.00	100.00	1,529.55
0301: Loose plate collections	-	603.12	140.35	200.00	534.28	159.30	-	187.82	294.66	212.71	268.98	298.91	2,900.13
0501: One-off Gift Aid gifts	-	-	-	-	150.00	-	-	-	1,000.00	-	500.00	-	1,650.00
0550: Donations appeals etc	-	-	-	-	-	-	-	-	-	-	-	20.00	20.00
0701: Legacies	-	-	-	-	-	-	-	-	-	1,000.00	-	-	1,000.00
08A1: Non-recurring one-off grants	-	-	-	-	-	-	-	-	-	3,500.00	-	-	3,500.00
0901: Other funds generated	-	240.00	-	-	-	-	-	-	-	(240.00)	-	-	-
0910: General Fundraising	-	115.00	293.65	-	-	-	160.50	-	1,104.99	(1,104.99)	-	-	569.15
1020: Bank and building society interest	3,240.83	20.41	-	1,386.55	-	-	1,358.84	-	-	1,177.97	-	-	7,184.60
1101: Fees for weddings and funerals	226.00	-	290.00	-	-	-	49.49	-	-	(105.00)	-	(33.00)	427.49
1230: Church hall lettings	7,970.73	3,402.66	3,103.90	6,425.40	3,270.12	5,022.87	6,249.40	3,869.99	2,484.50	5,356.86	4,617.01	6,764.93	58,538.37
1240: Steel Suite and Church lettings	-	-	366.00	620.00	-	-	-	-	-	-	278.00	-	1,264.00
1270: CoffeeHouse Income trading	745.97	1,679.13	1,195.98	1,347.35	1,468.37	1,045.25	954.46	706.66	1,143.34	1,367.30	1,180.22	1,162.31	13,996.34
1271: LCH Building Income	784.50	5,458.86	20.00	-	-	196.62	-	-	-	-	-	-	6,459.98
1330: Parish office and other shared costs	-	-	-	-	-	-	5,000.00	(5,000.00)	-	-	-	-	-
1350: Edward Bear/ Puddle Ducks Income	12.00	41.77	15.73	19.66	3.93	9.83	-	5.90	-	5.90	237.62	(120.00)	232.34
Income totals	**15,535.34**	**14,461.06**	**7,871.30**	**13,015.37**	**7,723.07**	**9,094.90**	**16,718.95**	**2,492.72**	**8,644.03**	**13,295.52**	**9,362.43**	**10,584.08**	**128,798.77**
Expenditure													
1730: Costs of fetes & other events	235.62	2,572.88	67.79	-	9.67	-	430.56	-	-	20.60	-	216.43	3,553.55
1870: Secular charities	-	-	600.00	-	-	-	-	-	-	-	-	-	600.00
1910: Ministry parish share etc	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	3,295.71	39,548.52
2001: Assistant staff costs	771.96	969.47	991.21	941.86	941.86	1,048.96	941.85	1,090.69	1,383.71	1,027.07	1,043.31	944.89	12,096.84
2050: Salary of parish administrator	845.00	917.60	1,254.60	928.04	927.84	1,582.03	928.04	1,000.64	1,054.97	927.84	928.04	927.84	12,222.48
2070: CoffeeHouse Salaries	1,839.44	2,153.72	3,004.98	2,295.97	2,295.97	2,742.04	2,295.98	2,062.60	(1,284.31)	5,541.32	1,741.75	1,881.21	26,570.67
2201: Parish training and mission	-	-	-	-	-	-	193.70	-	-	-	-	-	193.70
2205: Edward Bear/ Puddle Ducks	-	390.00	-	-	-	390.00	-	-	-	330.00	-	454.06	1,564.06
2301: Church running - insurance	276.19	276.19	276.19	276.19	276.19	276.19	276.19	285.45	285.44	285.44	285.44	285.44	3,360.54
2310: Church office - telephone/Broadband	64.80	64.80	64.80	64.80	-	23.44	29.86	29.40	34.27	58.80	-	58.80	493.77
2320: Organ / piano tuning	-	-	285.60	-	-	-	-	-	-	-	-	-	285.60
2330: Church maintenance	-	550.67	-	-	-	-	-	-	-	-	-	-	550.67
2332: Up keep of services -Flowers	-	-	119.50	-	-	-	-	-	-	-	-	-	119.50
2340: Upkeep of services	-	67.70	30.54	169.39	293.97	-	203.14	-	-	-	137.19	54.24	956.17
2342: Licences/subscriptions	-	12.00	12.00	12.00	12.00	141.99	581.72	22.00	22.00	67.50	22.00	67.50	972.71
2350: Upkeep of churchyard	16.99	164.76	2,366.53	-	-	32.30	23.38	-	-	-	-	-	2,603.96
2360: Parish office - Admin	137.01	225.50	294.82	313.49	881.65	1,224.64	693.28	45.50	347.91	400.27	304.30	830.99	5,699.36
2401: Church running - electric	-	828.38	-	1,391.31	-	953.79	129.29	118.22	524.85	392.33	156.20	408.53	4,902.90
2410: Church running - gas	2,838.29	2,402.36	2,504.99	2,051.12	1,904.33	-	65.40	99.80	63.26	67.08	570.03	1,750.86	14,317.52

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Nominal code	Jan_24	Feb_24	Mar_24	Apr_24	May_24	Jun_24	Jul_24	Aug_24	Sep_24	Oct_24	Nov_24	Dec_24	Code total
2420: Church running - water	-	-	-	-	596.18	-	-	-	-	702.60	-	-	1,298.78
2515: Coffee House Expenditure - trading	711.69	59.18	441.14	702.86	557.82	329.15	608.79	317.09	539.55	514.25	718.07	335.95	5,835.54
2522: Hall running - refuse	114.05	145.96	133.56	124.42	102.30	126.86	122.40	126.07	115.99	105.97	127.36	139.68	1,484.62
2523: Hall running - cleaning	914.94	468.00	987.60	604.32	468.00	1,419.93	648.53	759.42	1,192.00	832.00	936.50	468.00	9,699.24
2524: Hall Running - maintenanace plumbing	114.00	-	331.20	-	583.20	-	-	-	139.18	114.00	72.00	-	1,353.58
2560: Hall running - maintenance	-	-	434.13	188.40	30.00	-	286.86	509.10	-	4,955.40	-	-	6,403.89
2590: Hall running - heating and lighting	-	-	-	-	-	-	-	-	-	-	3,998.40	1,320.00	5,318.40
2591: Hall refund of booking fee	-	-	-	-	-	-	-	-	-	30.00	-	-	30.00
2601: Governance costs examination/audit fee	-	55.00	-	-	-	-	-	-	-	-	-	-	55.00
2801: Hall + major repairs - structure	-	567.00	-	-	-	-	-	-	-	-	-	-	567.00
2820: Hall + major repairs - installation	-	-	-	-	-	-	-	-	-	1,770.00	-	-	1,770.00
2940: LCH Building Expenditure	-	-	30.00	-	-	-	41.89	15.00	-	-	-	1,775.00	1,861.89
6504: Transfer to Deposit Account	(30,000.00)	-	-	-	-	-	-	-	-	-	-	-	(30,000.00)
Expenditure totals	**(17,824.31)**	**16,186.88**	**17,526.89**	**13,359.88**	**13,176.69**	**13,587.03**	**11,796.57**	**9,776.69**	**7,714.53**	**21,438.18**	**14,336.30**	**15,215.13**	**136,290.46**

Balance (income - expenditure) **(7,491.69)**

28/1/25

SAINT PETER'S

Minutes of AMP - Annual Meeting of Parishioners held on 23rd March 2024

Colin opened the meeting with prayer.

1.00 - Present and apologies

Present: Revd Colin Baldwin, Vi Baldwin, Leanne Baldwin, Stephanie Rapp, Marianne Russell, Chris Russell, Steve Palmer, Moira Palmer, David Preddy, Ti, Iain Hendry, Caroline Hendry, Sue Reynolds, Allan Lassam, Alison Dromgoole, Ellie Armstrong, Katie Yerlett, Hazel Hunter, Marilyn Holten, Andreas Botzios (non-voting member)

Apologies: David Wacogne, Rev Chukwudum Aguocha, Glyn Jones, Kathy Jones, Yinka Tayo, Gboye Tayo, Kay Odey

Shared memories of 2023 with celebration video and testimonies of last year. There has been a growth of church members in confidence, spirituality and generosity.

2.00 – Appointment/Elections of Churchwardens

2.01 – Stephanie Rapp appointed for another year. Stephanie thanked for her service and dedication. She has one year left of her term.

3.00 – Close of Meeting

Colin closed the meeting with prayer.

Minutes of APCM - Annual Parochial Church Meeting held on 23rd March 2024

1.00 - Preliminaries

1.01 - Prayer
1.02 - Present and apologies
As above
1.03 - Minutes of Last Year's Meeting – unanimously agreed as a correct record
1.04 - Matters Arising – none raised

2.00 – Electoral Roll

2.01 – no people died, 5 enrolled, none moved away, giving the figure of 97 for the Electoral Roll for 2024.

3.00 – Annual Report on the Proceedings of PCC
Received and read.

4.00 – Financial Statement

4.01 – APCM thanked Chris Russell for his diligence and hard work over the past year. Last year our church changed bank account, and our three main sources of income remain donations, lettings and grants. Thanks were noted for John Robinson for his work on gift aid, who sadly passed in December. Unfortunately, some declarations have been lost, it will be good practice to review them after Easter.

5.00 – Churchwardens' Report
Received and read.

6.00 – Deanery Synod Report
Received and read.

7.00 – Election of Representatives to PCC
7.01 – Alison Dromgoole comes off the PCC having served three years; Alison warmly thanked for her input. We have four spaces available and had two nominations: Jill Strudwick and Obioma Ighodalo-Eromosele. APCM elected them unanimously.

8.00 – Appoint Independent Examiner
8.01 – Danny Keech appointed as independent examiner for another year.

9.00 – Priest-in-Charge Report
Received and read. Parish is under suspension for another 5 years which means Colin is Priest-in-Charge rather than Vicar. Colin is planning sabbatical probably early next year. Colin thanked APCM for their support and prayers this past year.

10.00 – Any Other Business

10.01 – Safeguarding report received and read.

10.02 – APCM thanked Colin for driving the vision of Saint Peter's and growing church since he arrived. Vi Baldwin thanked for supporting Colin.

10.03 – Saint Peter's is on the list for getting a curate, though unlikely for 2024/2025. Curates are funded by bishops rather than churches, but securing someone in our deanery is difficult. Churchwardens wrote to the bishop asking for support. The influence we have on training curates is noted in the Diocese; the impact of Lifestreams on Bernard and Cornelia can be seen in their ministry in Cumbria, as well as Matt and Amy in Ipswich.

10.04 – Eco working party is hard at work and Saint Peter's was awarded their Silver Award. Grants are available and we have applied to the Church of England national scheme.

10.05 – Colin presented figures showing our online presence across social media platforms, YouTube, and Instagram. We have 156 subscribers on our YouTube channel, with 1100 views a month; 782 Facebook followers.

11.00 – Date of Next Meeting

APCM Sat 22nd Mar 2025 10.30am Saint Peter's Church

Colin closed the meeting with prayer.

Signed as a correct record of the meeting

……(Chair)

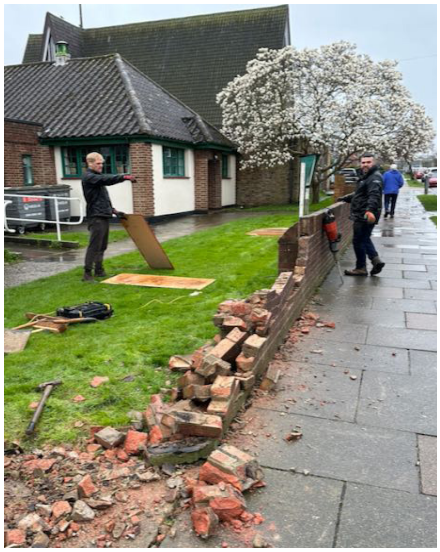
Date……

Lent Course for Klema

Friends of the Earth Butterfly Talk

Our Commitment to reaching net zero by 2030 saw us achieve a Silver A Rohca Eco Award, along with a temporay boiler

The local Community came together for a hedge planting day after our boundary wall was demolished.



Development Dinner and Dance

Summer BBQ
Picnic on the Beach
Christmas Band
Crochet Group

ANNUAL MEETING OF PARISHIONERS 22ND MARCH 2025

1.00
Welcome/apologies/attending:

2.00
Appointment/election of Churchwardens

3.00
Close of meeting

Prayer

ANNUAL PAROCHIAL CHURCH MEETING 22ND MARCH 2025

1.00 Preliminaries
1.01 Prayer
1.02 Attending and apologies
1.03 Approval of Minutes of last year's meeting
1.04 Matters arising from last year's meeting

2.00 Electoral Roll - Report on changes/new roll

3.00 Annual report on the proceedings of PCC

4.00 Financial statements of the PCC

5.00 Churchwardens' report
Fabric, goods and ornaments

6.00 Report on the proceedings of the Deanery Synod

7.00 Election of representatives for PCC

8.00 Appoint independent examiner

9.00 Reports - Priest-in-charge

10.00 Any other business

11.00 Date and time of next meeting

Prayers

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER

England & Wales - Charity number 1186763

Accounts

SAINT PETER'S

LIFESTREAMS

Saint Peter's Church,
Westcliff-on-sea,
Essex.
SS0 0QF

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2023

INCUMBENT:

Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

BANKS:

Nat West
Co-op Bank

INDEPENDENT EXAMINER:

Mr Danny Keech

ADMINISTRATIVE INFORMATION:

Saint Peter's Church is situated in the Parish of Westcliff, Saint Peter. It is part of the Deanery of Southend, Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2020) and a charity THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER, recognised by the Charity Commission in 2019. Charity number 1186763.

PCC members who have served at any time from APCM 2023 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Stephanie Rapp (Churchwarden)

  Revd Chukwudum Aguocha (Deanery Synod)
- Alison Dromgoole

  Katie Yerlett

  Kay Odey

  Shabnam Sagar

  Ellie Armstrong

  Steve Palmer
- Revd Bernard Noghiu (Clergy ex officio)

  Revd Cornelia Noghiu (Clergy ex officio)

Yinka Tayo (attended as Parish Safeguarding Representative)

Chris Russell (acting as Treasurer)

STRUCTURE, GOVERNANCE

AND MANAGEMENT:

The method of appointment of PCC members at Saint Peter's is in accordance with the Church Representation Rules. At Saint Peter's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Peter's actively encourages all eligible members to register on the electoral roll and stand for election in order to reflect our diverse congregation.

Aims and Purposes:

Saint Peter's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC are the Trustees of the Charity, whose responsibilities include the maintenance and care of the church buildings, associated halls and land.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

OBJECTIVES:ACTIVITIES:PERFORMANCE

Our aim is to provide a safe, accessible and high quality place for the gathering of people and development of community; an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found.

We seek to engage with and serve the community in all kinds of ways.

A main objective for the PCC this year was to further promote the work of the church caring for the environment, find ways to progress the construction of the new café, provide opportunities for community interaction; consolidating the life of the church and expanding the work of the CoffeeHouse, seeking ways to make the church sustainable both financially and by planning to achieve 'net carbon zero.'

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer both online and on site.
- Providing a relaxed and convivial place to gather for 'coffee' especially for people with special needs and for those who may be experiencing isolation/loneliness
- Providing pastoral care for residents within the Parish, particularly those with poor mental health, those who are vulnerable, isolated and lonely.
- Promoting Christian values to the benefit of individuals and the community as a whole.

Saint Peter's organised a whole host of events during the year, including taking part in the city-wide 'Plasticity' initiative, Artstreams, family football tournament, fundraising, confirmation, and many of the regular annual activities.

We bade farewell to Bishop John and welcomed Bishop Adam to the Diocese as Bishop of Bradwell, in November; he visited Lifestreams on a very quick whistle-stop tour. He was genuinely bowled over by the work that we have been doing and we eagerly await a more in-depth visit in 2024.

Bernard and Cornelia moved to Maryport to start new roles; it was an emotional farewell and we thanked them both for their ministry here.

Revd Colin Baldwin

ANNUAL PAROCHIAL CHURCH MEETING

1.00 PRELIMINARIES

2.00 ELECTORAL ROLL – REPORT ON CHANGES

The revised Electoral Roll has been prepared and shows that from 92 people in 2023:

5 people have enrolled

0 people have come off the list.

It should be noted that several people who have been attending recently have not completed forms. It is good to see a continuing rise in the number of people on the electoral roll and in church as well as online.

The Electoral Roll for 2024 is 97 adults.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF PCC

PCC meets regularly during the year - minutes of the meetings are available. During the summer these take place on site while during the winter months we utilise 'Zoom' in accordance to reducing our carbon impact.

PCC take extremely seriously Safeguarding, Health and Safety and environmental issues and review the relevant policies annually.

There have been some reported issues on Safeguarding during the year and these have all been dealt with appropriately in conjunction with the Diocesan Safeguarding Team.

Health and Safety issues have been dealt with on a case by case basis, records of any accidents are recorded and action taken appropriately.

3.01 SAFEGUARDING REPORT 2023

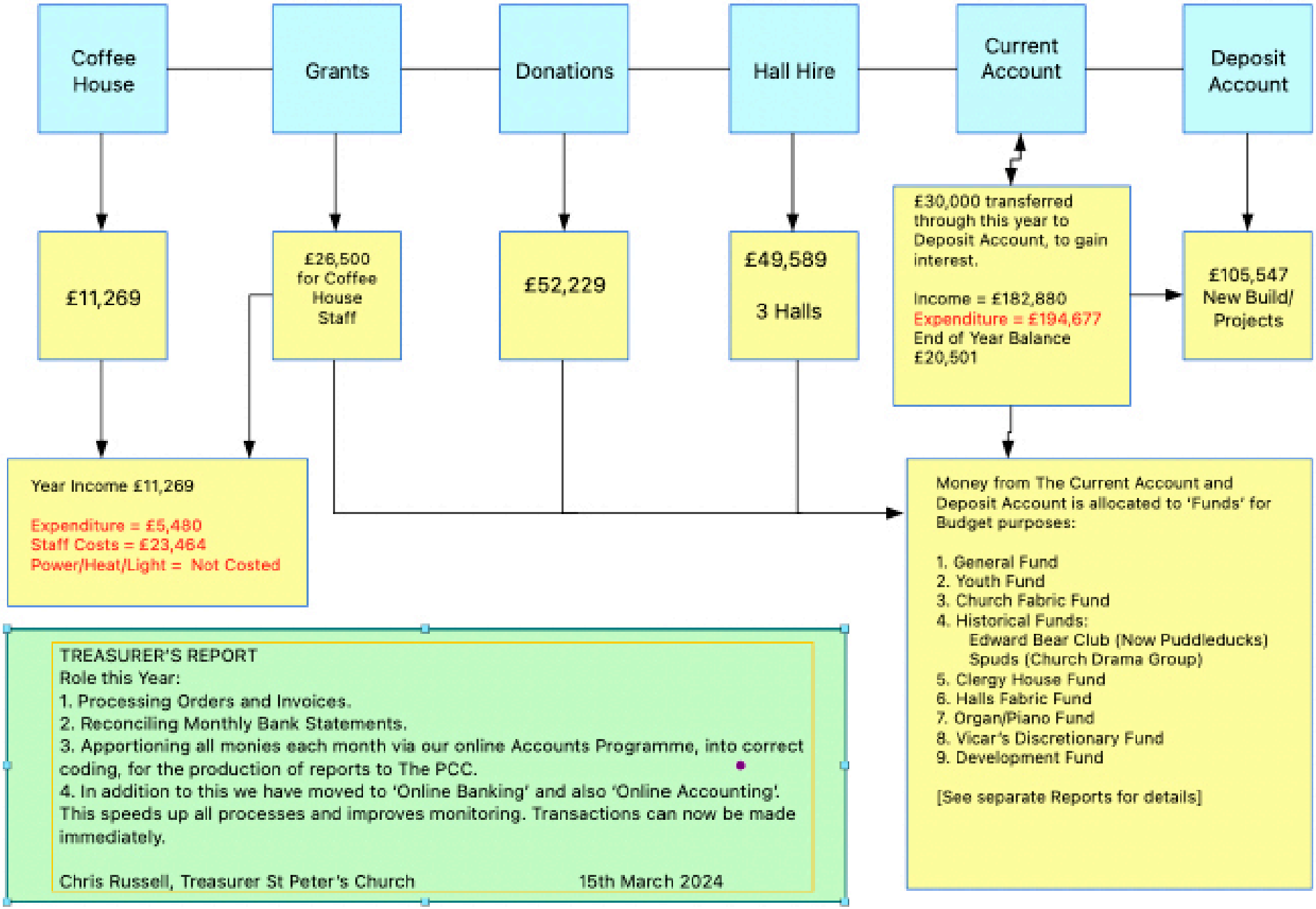
Safeguarding is crucial, taken very seriously in supporting and providing a safe environment within our Churches and the communities we serve.

Safeguarding Sunday was celebrated to raise awareness.
Training and awareness sessions are ongoing to commensurate with responsibilities (Basic to Advanced and Management). All individuals (volunteering and paid staff) have completed the Basic Training.

We continue to follow the Safer Recruitment process, Management and DBS checks as outlined within the Church of England Safer Recruitment guidance. This is to ensure our Churches are Safe for all, including those using our premises.

There have been some reported concerns/ issues. These were dealt with as appropriate in collaboration with the Diocesan Safeguarding Team in accordance with the Diocese' policies and procedures.

Yinka Tayo (PSR Lifestreams Churches)



TREASURER'S REPORT

Role this Year:

1. Processing Orders and Invoices.
2. Reconciling Monthly Bank Statements.
3. Apportioning all monies each month via our online Accounts Programme, into correct coding, for the production of reports to The PCC.
4. In addition to this we have moved to 'Online Banking' and also 'Online Accounting'. This speeds up all processes and improves monitoring. Transactions can now be made immediately.

Chris Russell, Treasurer St Peter's Church 15th March 2024

4.00 FINANCIAL STATEMENTS OF THE PCC

A new bank account was opened to enable Treasurer's Report to APCM for Year ending 31st December 2023. Note that the transfer of funds £31011 appears as additional income rather than a transfer across bank accounts. This anomaly will be rectified in the 2024 financial year.

The Treasurer has provided a diagrammatic report (page 4) and will give a verbal report to accompany it.

Examined annual financial statements are published on page 11ff showing the amounts in the various funds, receipts and payments and totals as at the end of 2024 compared to 2023

Interest earned on the deposit account for the 2023 = £3,029.95.

In summary in 2023 the giving directly into the bank has risen significantly, some of which is due to people finding this as a more convenient way to donate rather than by weekly/monthly envelopes.

Gift Aid tax recoverable was higher last year compared to the previous year. We shall be transferring to 'My Giving' software for 2024.

Grant funds over £26,000 were received for our projects including salaries for CoffeeHouse Manager. We are so grateful to Grant Funding bodies who have supported our work during 2023.

Grants raised during 2023 for Saint Peter's, total of £27,260, consisting of:

Community Investment Board towards Coffee House Manager 3rd year salary (for year from Nov 2023) £10,000

Diocese Energy Support Grant £760

Essex Community Foundation towards Coffee House Manager 3rd year salary (for year from Nov 2023) £5000

Fowler, Smith & Jones towards Coffee House Manager 3rd year salary (for year from Nov 2023) £1500

National Lottery towards Coffee House Manager 3rd year salary (for year from Nov 2023) £10,000

There has not been any major repairs and maintenance costs during the year; costs are generally in line with 2022. Investment in Puddleducks was made to support our work with families with toddlers.

The independent Examiner report:

A copy of this report can be found on page 10

5.00 CHURCHWARDENS' REPORT INCLUDING FABRIC, GOODS AND ORNAMENTS

It's been a busy year at LifeStreams St Peter's. It doesn't feel that long since we held the last APCM and here we are again.

So essential business first; the inventory & terrier have been completed and all correct. Sadly this system still remains a paper copy on recommended sheets. Not everything moves with the times!

I would like to thank the members of the PCC for their discussion and involvement & decision making for the running of our church.

As LifeStreams churchwardens we enjoy a mob trip for visitation and now have our own WhatsApp chat group!

So we said goodbye with prayers & best wishes to Bernard & Cornelia as they headed north and their presence is definitely missed. We have welcomed new worship groups from the Ukrainian Church to allow them to worship in a holy place and the deaf church as we move to reach an even wider congregation.

At Easter we celebrated the confirmation of Grace, Alexander, Obie, Chi Chi and Shabnam. There was Fire and Water in the service as we proudly watched them all confirm their faith for themselves.

The biggest thing that has happened this year is the fundraising! The brain child of Chuks saw a small band of individuals recruited with

a goal to raise money to expand the Coffee House at St Peter's. Hopefully you were all able to enjoy at least one of the events; A Launch Lunch with the interesting raffle prizes of a bulk pack of baked beans and Nmeka's extended raffle commentary! The football tournament with Nmeka smartly kitted out in his referees kit and Tochi's hillarious football commentary and the jewel at the end, the Multi-cultural black tie event where we turned our regular church hall into a banqueting hall. We still had ideas for other events to spare! All told I believe we raised over £5000 towards the expansion of the Coffee House. Sharon and Colin continue to look and apply for funding opportunities, many of which look to see what a church is doing to help themselves in their projects so our fundraising efforts are all part of that. We look forward to more events in the future. If you have any ideas please share them and take up the baton to make them happen. We look forward to what ever plans God has for this project.

The church is getting ever greener. The green working group achieved A ROCHA Silver award, well done everyone! New plants have been donated and we've now said goodbye to the wall to make way for a brand new hedge, only last week planting saplings suitable for the local environment. We pray that those young saplings take root and thrive for the future. And now I will close with my annual plea to ask for your help. This year we have seen new faces joining the volunteers ranks and I am so thankful for what they give & bring and I urge everyone to think of what little thing they can do in service. I am sure there is a group that just might suit you;

Monday men's group - garden & maintenance
Flower group
Coffee house
Prayer ministry
H2O children & young people's ministry
Hospitality
Audio visual
Green working group

I give my heartfelt thanks to everyone that contributes their time, there is always room for more!

I ask you to pray for Colin, that together we might share the burden of the LifeStreams churches and their mission for our communities.

Stephanie Rapp

6.00 REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Deanery meetings continued under the leadership of Area Dean Revd Louise Williams who has brought in a new style of meeting that is sharing more amongst members regarding the practice of tour churches, including worship and prayer and youth and children's work. Deanery also hosted a session with Bishop Guli who told us more about her personal story and motivations. Deanery has debated issues around Living in Love and Faith and prayers associated with blessing marriages of same-sex couples.

Deanery away day was held at St, Michael's, Daws Heath, it was a wonderful day getting to know each other at a deeper level and offering skills and gifts that may be made available to others.

7.00 ELECTION OF REPRESENTATIVES FOR PCC

Alison Dromgoole has completed her turn in office, we thank her for her input, diligence and wisdom for PCC this year.

Under the Church Representation Rules (M15) Saint Peter's can have nine representatives from the laity. Therefore there are four available places for election.

Nominations will be announced at the meeting.

8.00 APPOINT INDEPENDENT EXAMINER

Proposal - to appoint Mr Danny Keech for 2024

9.00 REPORTS - PRIEST-IN-CHARGE

Saint Peter's celebrated '60/90' year anniversary - 90 years since the original church

was opened and 60 years since the current church building was opened for worship.

Life of the church and community continued through the year with many familiar or regular events like the 60/90 open day/BBQ. In addition we celebrated two weddings, three baptisms and held two funerals at the church.

The home groups 'Klema' continued through the year, on-site (Mondays) and online (Wednesdays).

Grace, Alexander, Shabnam and Chichi were confirmed by Bishop Guli at the cathedral. I was so proud of them all. Thanks to Bernard for preparing them.

Church attendance and the number of active members is continuing to trend upwards, we welcome newcomers on a regular basis.

It has been good to see the Wednesday congregation grow around the three churches as people see themselves as 'Lifestreams' rather than one particular parish church.

Our worship has benefited from the addition of some new singers - well done and thanks to Vi, Obioma and Ade. Wesley continues to play drums with Vision and Vine, supported by Dave carrying out all the tech side of things.... thanks to all of you. We'd like to increase the band, so anyone out there with musical ability can join in - rehearsals take place regularly on Saturday mornings.

Often issues regarding climate change are well down the agenda but we have consistently been encouraging more awareness of these issues, and taking action. Our 'green' policy affects the decision making across a wide area of the church's life. The wildlife area is growing and we record our thanks to David Preddy who has weekly been topping up the water and bird feeders. Chima Ukah has been challenging the congregation to lead greener lives. We have been working towards the silver eco-award and anticipate receiving it in 2024.

'Plasticity' was a city-wide initiative organised by Southend Council, where plastic that should not go in the 'pink sacks' was collected - this was a pilot project, which from our point of view was very successful - we await any further developments.

We have had a survey completed by the Diocesan Heating Engineer who recommends that the church and halls firstly need to be insulated, the heating system when it has come to the end of its useful life should be replaced with a heat pump system and finally solar panels on the roof would be a great addition. We do not have the funds to achieve any of this so are looking for a way forward.

The eco-working party meet regularly to promote awareness of climate change and encourage practical things that people can do to respect the environment.

We welcomed Revd Sandra Eldridge who spoke about the climate crisis.

It was sad to say goodbye to Bernard and Cornelia Noghiu at the beginning of August. We valued and loved them, appreciated their ministry, enthusiasm - especially dancing! We wished them well and some from the church visited their church in Maryport in November to witness the Bishop of Carlisle ordain Cornelia to priesthood. They are settling in well and we hope to see them again during 2024.

We hope that a Curate may be appointed either in 2024 or 2025 as we regard Lifestreams as an excellent place for training.

We have hosted various school visits, including Earls Hall and Chalkwell Hall and love to see the Lancaster School students every week during term time.

We have hosted Love Southend meetings and take part in New Wine events. Leanne and I went to the Leadership Conference in February whilst several of us attended New Wine, a significant summer gathering of thousands of people, at Detling, Maidstone. These gatherings are significant for us personally as well as for Lifestreams and we encourage more people to attend.

It is so encouraging to see the coffeehouse develop over the year, there is an exciting buzz when so many people come. It was good to open up on a Saturday morning. This initiative supports the local community and provides a sanctuary where new friendships are being forged and we are able to support local groups including 'Purple Pants' (cancer support) and other groups who use the halls.

Classes from Lancaster school come on a regular basis and some have completed their work experience.

There are quite a number of 'Lifestreams' events that include the three churches, of which Saint Peter's is a part. It is hard to include all of them in this report so please refer to the Saint Stephen's and Saint Cedd's reports too for a more complete picture of all that we do.

The PCC would like to extend its thanks to our churchwarden Stephanie Rapp for her hard work and support; it is much appreciated.

I want to give a special thank you to Chris Russell who has taken on the role of Treasurer, it is challenging and time consuming and I am grateful for all the effort he has put in.

Sadly, during the autumn months Stuart who worked in the office for many years, was diagnosed with cancer. The illness spread rapidly and he resigned from his post and died early January 2024. We are so grateful for all that Stuart brought to the office, he was so helpful, kind and considerate. We marked his life with a memorial service in March, honouring him in the most apt way. Over one hundred people attended. We, and the community miss him, our prayers are with family and friends.

From a personal perspective I would like to say thank you to the office staff, to Sharon Stone and especially to Andreas Botzios who has supported me during the year so efficiently and in a professional manner.

Thanks to Vi for all her much valued support. Thanks to other volunteers, you have made a huge difference to the life of the church and I really appreciate your support, energy and commitment.

I have again been fortunate enough to secure some funding from the Clergy Support Trust to enable me to enrol in a local Leisure Centre. Bishop Guli has encouraged clergy to look after themselves especially their well-being by taking some time out on retreat on a regular basis as well as taking a day off every week and taking holidays. To be able to take a day out I personally have been refreshed and relaxed. My mental and physical health has hugely benefited. I have been able to work and relax in a more efficient and beneficial way. I am hoping to continue this during 2024.

Let me finally thanks many unnamed people who carry out lots of tasks around the three churches - I can't name them all here, you know who you are. I appreciate all that you do.

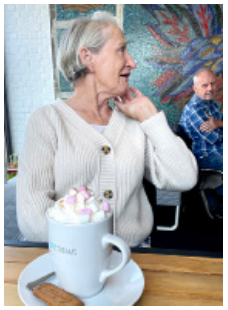
This report has been approved by Saint Peter's Parochial Church Council and is signed on its behalf by Revd Colin Steven Baldwin, Priest-in-charge and Chair of PCC.

10.00 ANY OTHER BUSINESS

11.00 DATE AND TIME OF NEXT MEETING

Saturday 22nd March 2025, 10.30am

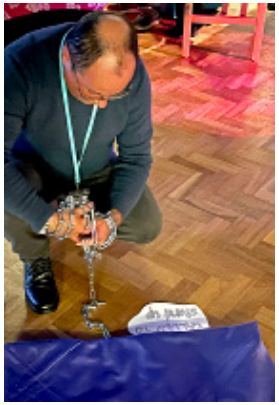
Lifestreams Coffeehouse welcomes many visitors



Heidi, prepares a feast to say thanks to our volunteers

Church decorated for Pentecost

Shabnam, Grace, Chichi and Obie are confirmed at the cathedral



Colin and Bernard explore what it means to be 'church' with student from Chlkwell Hall School

Farewell to Bishop John

Mike faces Obie who takes the penalty at the football fundraiser

Independent examiner's report to the PCC of Westcliff St Peter

I report on the accounts of the PCC for the year ended 31 December 2023, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

25/1/24.

St Peters Church Westcliff

Statement of Assets and Liabilities (by fund)
As at: 31 December 2023

			Balance	Previous balance
Cash At Bank And In Hand				
6501: Nat West current account				
General fund	Unrestricted		(53,246.08)	(21,990.17)
Hall Fund	Designated		22,484.82	24,633.71
Cafe Building and Running Func	Designated		24,040.08	37,217.48
Youth & young People Fund	Designated		4,509.89	4,858.62
Church Fabric Fund	Designated		1,057.22	(2,320.04)
Clergy Housing fund	Restricted		1,053.85	1,053.85
Agency collection	Restricted		25.00	13.00
			(55.42)	43,533.45
6502: Co-op Bank				
General fund	Unrestricted		(18,955.36)	-
Hall fund	Designated		13,876.69	-
Cafe Building and Running Fund	Designated		26,014.19	-
Agency collection	Restricted		(225.00)	-
			20,501.88	-
6505: National Savings Investment account				
General fund	Unrestricted		10.00	206.82
Church Fabric Fund	Designated		(10.00)	10,706.00
			-	10,912.82
6510: CCLA (CBF) deposit account				
General fund	Unrestricted		1,193.81	1,193.81
Cafe Building and Running Fund	Designated		58,677.63	43,677.63
Church Fabric Fund	Designated		7,000.00	-
Organ Fund	Restricted		2,702.41	2,702.41
St Peters Unusual Deaths Society (SPUDS)	Restricted		2,000.00	2,000.00
Clergy Housing fund	Restricted		182.36	182.36
Sanctuary Fund	Restricted		340.76	340.76
			72,306.97	50,306.97
6590: Cash in hand				
General fund	Unrestricted		9.63	22.63
			9.63	22.63
		Cash At Bank And In Hand	92,762.27	104,776.07
Agency Accounts				
6599: Agency collections				
Agency collection	Restricted		(204.00)	13.00
			(204.00)	13.00
		Agency Accounts	(204.00)	13.00
		Grand Total	92,986.27	104,789.07

25/1/24

St Peters Church Westcliff

Statement of Financial Activities

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Restricted funds	Total funds	Prior year total funds
Total income	182,880.43	-	182,880.43	142,044.63
Total expenditure	194,677.23	-	194,677.23	136,825.49
Net income / (expenditure) resources before transfer	(11,796.80)	-	(11,796.80)	5,219.14
Transfers:				
Gross transfers between funds - in	21,980.17	-	21,980.17	6,981.20
Gross transfers between funds - out	(21,980.17)	-	(21,980.17)	(6,981.20)
Other recognised gains / losses				
Gains/losses on investment assets	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-
Net movement in funds	(11,796.80)	-	(11,796.80)	5,219.14
Reconciliation of funds				
Total funds brought forward	98,443.69	6,319.38	104,763.07	99,543.93
Total funds carried forward	86,646.89	6,319.38	92,966.27	104,763.07
Represented by				
Unrestricted				
General fund	(70,992.02)	-	(70,992.02)	(20,027.01)
Designated				
Cafe Building and Running Fund	109,031.50	-	109,031.50	97,095.11
Church Fabric Fund	9,056.62	-	9,056.62	8,366.26
Hall fund	39,141.50	-	39,141.50	24,630.71
Youth & young People Fund	4,509.69	-	4,509.69	4,959.62
Restricted				
Clergy Housing fund	-	1,276.21	1,276.21	1,276.21
Organ Fund	-	2,702.41	2,702.41	2,702.41
Sanctuary Fund	-	340.76	340.76	340.76
St Peters Unusual Drama Society(SPUDS)	-	2,000.00	2,000.00	2,000.00
Total funds	86,646.89	6,319.38	92,966.27	104,763.07

25/1/24

St Peters Church Westcliff

Receipts and payments

Selected period: 01 January 2023 to 31 December 2023

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
General - General fund (Unrestricted) Fund				
Income and endowments				
Donations and legacies				
	Gift Aid - Bank		37,175.36	30,000.00
	Gift Aid - Envelopes		660.00	1,452.10
	Other planned giving		300.00	2,200.00
	Loose plate collections		2,390.62	2,857.63
	One-off Gift Aid gifts		-	475.00
	Donations appeals etc		310.00	783.60
	Tax recoverable on Gift Aid		11,390.53	4,093.87
	Legacies		-	983.69
	Returning grants		100.00	-
	Other funds generated		31,477.04	-
		Total Donations and legacies	82,803.55	42,074.59
Income from charitable activities				
	Hall Sale and Church lettings		1,565.25	6,038.40
		Total Income from charitable activities	1,565.25	6,038.40
Other trading activities				
	General Fundraising		1,660.15	895.50
	Magazine Income - advertising		-	30.00
	Printing and paper sales		17.35	16.81
		Total Other trading activities	1,715.50	892.31
Investments				
	Bank and building society interest		10.16	384.17
	Rent from lands or buildings		197.50	77.50
		Total Investments	202.66	731.67
Other income				
	Fees for weddings and funerals		1,337.00	579.00
	Parish office and other shared costs		7,958.05	7,456.24
	Insurance Claims		499.69	3,182.00
		Total Other income	9,795.05	11,217.24
Total Income and endowments			**97,071.81**	**61,464.20**
Expenditure				
Raising funds				
	Costs of fetes & other events		1,802.29	476.89
		Total Raising funds	1,802.29	476.89
Expenditure on charitable activities				
	Giving to missionary societies		-	500.00
	Giving - relief and development agencies		200.00	500.00
	Secular charities		50.00	2,895.00
	Paddlestones Play Group		1,363.95	-
	Ministry/parish share etc		45,431.90	39,660.95
	Assistant staff costs		6,020.25	183.33

25 January 2024 (Hilary Hagan Smith)

25/1/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Parish office salaries		30,451.96	16,750.98
	Working expenses of incumbent		206.48	420.00
	Church running - insurance		2,300.33	1,830.97
	Church office - telephone		260.60	
	Organ/piano tuning		357.60	
	Church maintenance		951.24	4,255.66
	Cleaning		4,469.21	2,151.16
	Upkeep of services		643.72	1,660.61
	IT Licences		1,346.17	1,346.55
	Upkeep of churchyard		157.88	-
	Parish oTce - sundries		998.64	2,911.64
	Parish oTce photocopier		1,053.32	1,485.19
	Church running - electric		2,043.29	1,751.66
	Church running - gas		3,205.72	1,429.06
	Church running - water		990.77	100.00
	Church running - heating and lighting		584.91	-
	Governance costs examination/auditfee		75.00	-
		Total Expenditure on charitable activities	103,391.26	79,346.16
	Other expenditure			
	Fees to Diocese		-	100.00
	Clergy Expenses claim		104.95	-
	clergy oTce expenses		1,851.11	42.16
	Church running - IT equipment		662.66	825.99
	Upkeep of services Rates/warrants		335.34	332.37
	Parish office telephone		266.53	790.54
	Change of Bank		31,061.67	-
	Transfer to Council Account		30,000.00	-
		Total Other expenditure	64,184.24	2,160.55
Total Expenditure			169,487.79	82,017.68
	Excess of income and endowments over Expenditure		(72,415.58)	(20,563.46)
	Brought forward balance		(20,537.01)	(7,663.53)
	Transfers to/(from)		21,960.17	7,690.00
Total carried forward balance			(70,992.82)	(20,537.01)
Hall - Hall fund (Designated) Fund				
Income and endowments				
	Income from charitable activities			
	Church hall lettings		48,034.21	43,605.67
		Total Income from charitable activities	48,034.21	43,605.67
Total Income and endowments			48,034.21	43,605.67
Expenditure				
	Expenditure on charitable activities			
	Hall running - electricity		1,662.44	953.82
	Hall running - gas		1,892.29	1,898.59
	Hall running - insurance		511.84	1,527.78
	Hall running - maintenance		1,002.63	1,206.30
	Hall running - telephone		54.80	-
	Hall running - water		-	750.09
	Hall running - heating and lighting		210.44	-
	Hall - major repairs - installation		849.65	-
		Total Expenditure on charitable activities	6,992.95	6,316.17

25/1/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Other expenditure				
Hall Running - Office			1,074.99	4,140.99
Hall running - refuse			1,009.39	1,097.85
Hall running - cleaning			9,721.89	6,885.55
Hall Running - maintenance plumbing			270.00	905.71
Hall Running - maintenance grounds			464.36	116.55
	Total Other expenditure		9,570.29	12,842.59
Total Expenditure			**14,563.25**	**18,956.76**
Excess of income and endowments over Expenditure			33,170.98	21,616.32
Brought forward balance			24,630.71	6,046.90
Transfers to/(from)			(21,660.17)	(3,062.51)
Total carried forward balance			**36,141.50**	**24,630.71**
Cafe - Cafe Building and Running Fund (Designated) Fund				
Income and endowments				
Donations and legacies				
Non-recurring one-off grants			26,250.00	27,000.00
	Total Donations and legacies		26,250.00	27,000.00
Other trading activities				
General Fundraising			240.00	
Cafe income trading			11,266.41	9,289.76
	Total Other trading activities		11,514.41	9,289.76
Total Income and endowments			**37,774.41**	**36,289.76**
Expenditure				
Raising funds				
Costs of fetes & other events			-	24.34
	Total Raising funds		-	24.34
Expenditure on charitable activities				
IT Licences			-	8.26
	Total Expenditure on charitable activities		-	8.26
Other expenditure				
Church running - Wequipment			45.50	-
Cafe expenditure - trading			9,580.12	17,783.46
Cafe Building			312.00	8,551.33
	Total Other expenditure		9,937.62	26,334.81
Total Expenditure			**9,937.62**	**26,367.41**
Excess of Income and endowments over Expenditure			27,836.79	9,922.35
Brought forward balance			81,095.11	71,352.76
Transfers to/(from)			-	(180.00)
Total carried forward balance			**108,931.90**	**81,095.11**
Youth - Youth & young People Fund (Designated) Fund				
Income and endowments				
Other trading activities				
General Fundraising			-	415.00
	Total Other trading activities		-	415.00
Total Income and endowments			**-**	**415.00**

25/1/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Expenditure			
	Expenditure on charitable activities			
	Upkeep of services		348.74	2,353.73
	Droplets		-	760.24
		Total Expenditure on charitable activities	348.74	3,173.97
	Other expenditure			
	Edward Bear		-	420.00
	Church running - AV equipmen		10.19	-
		Total Other expenditure	10.19	420.00
	Total Expenditure		358.93	3,593.97
	Excess of income and endowments over Expenditure		(358.93)	(3,178.97)
	Brought forward balance		4,868.62	8,027.59
	Transfers to/(from)		-	20.00
	Total carried forward balance		4,509.69	4,868.62
Fabric - Church Fabric Fund (Designated) Fund				
	Expenditure			
	Expenditure on charitable activities			
	Church running - electric		-	581.20
	Church major repairs - structure		-	1,340.00
	Church major repairs - installation		329.64	2,575.44
		Total Expenditure on charitable activities	329.64	4,906.64
	Total Expenditure		329.64	4,906.64
	Excess of income and endowments over Expenditure		(329.64)	(4,906.64)
	Brought forward balance		8,386.26	13,292.90
	Total carried forward balance		8,056.62	8,386.26
VicarDisc - Vicar's Discretionary Fund (Designated) Fund				
	Income and endowments			
	Donations and legacies			
	Donations specific			270.00
		Total Donations and legacies	-	270.00
	Total Income and endowments		-	270.00
	Expenditure			
	Expenditure on charitable activities			
	Secular charities		-	500.00
		Total Expenditure on charitable activities	-	500.00
	Total Expenditure		-	500.00
	Excess of income and endowments over expenditure		-	(230.00)
	Brought forward balance		-	-
	Transfers to/(from)		-	230.00
	Total carried forward balance		-	-
Organ - Organ Fund (Restricted) Fund				
	Expenditure			
	Expenditure on charitable activities			

25/1/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Organ / piano tuning		-	249.60
		Total Expenditure on charitable activities	-	249.60
	Total Expenditure		-	249.60
	Excess of income and endowments over Expenditure		-	(249.60)
	Brought forward balance		2,702.41	2,952.01
	Transfers to/(from)		-	-
	Total carried forward balance		2,702.41	2,702.41
	EdwardBear - Edward Bear (Restricted) Fund			
	Excess of income and endowments over Expenditure		-	-
	Brought forward balance		-	-
	Total carried forward balance		-	-
	HallFab - Hall Fabric Fund (Designated) Fund			
	Expenditure			
	Expenditure on charitable activities			
	Hall running - maintenance		-	100.00
		Total Expenditure on charitable activities	-	100.00
	Total Expenditure		-	100.00
	Excess of income and endowments over Expenditure		-	(100.00)
	Brought forward balance		-	-
	Transfers to/(from)		-	100.00
	Total carried forward balance		-	-
	Developmen - Development Fund (Designated) Fund			
	Expenditure			
	Other expenditure			
	Church running - Alterations		-	23.11
		Total Other expenditure	-	23.11
	Total Expenditure		-	23.11
	Excess of income and endowments over Expenditure		-	(23.11)
	Brought forward balance		-	-
	Transfers to/(from)		-	23.11
	Total carried forward balance		-	-
	Housing - Clergy Housing fund (Restricted) Fund			
	Expenditure			
	Expenditure on charitable activities			
	Manage expenses		-	108.33
		Total Expenditure on charitable activities	-	108.33
	Total Expenditure		-	108.33
	Excess of income and endowments over Expenditure		-	(108.33)
	Brought forward balance		1,276.21	1,384.54
	Total carried forward balance		1,276.21	1,276.21

25/1/24

St Peters Church Westcliff
Fund totals - Details
Selected period: 01 January 2023 to 31 December 2023

Fund	Opening balance	Closing balance
General - General fund		
Unrestricted	(20,637)	(70,909)
	(20,637)	(70,909)
Hall - Hall fund		
Designated	24,831	38,142
	24,831	38,142
Cafe - Cafe Building and Running Fund		
Designated	81,096	109,932
	81,096	109,932
Youth - Youth & young People Fund		
Designated	4,589	4,510
	4,589	4,510
Febric - Church Febric Fund		
Designated	8,366	8,057
	8,366	8,057
VicarDisc - Vicar's Discretionary Fund		
Designated	-	-
	-	-
Organ - Organ Fund		
Restricted	2,702	2,702
	2,702	2,702
EdwardDear - Edward Dear		
Restricted	-	-
	-	-
SPUDS - St Peters Unusual Drama Society (SPUDS)		
Restricted	2,000	2,000
	2,000	2,000
HallFab - Hall Febric Fund		
Designated	-	-
	-	-
Developmen - Development Fund		
Designated	-	-
	-	-
SpecialCo - Special Collections		
Restricted	-	-
	-	-

Housing - Clergy Housing fund			
Restricted		1,276	1,276
		1,276	1,276
Jigsaw - Jigsaw Project			
Restricted		-	-
		-	-
Sanctuary - Sanctuary Fund			
Restricted		341	341
		341	341
	Overall totals	194,783	82,888

St Peters Church Westcliff
Monthly Income / Expenditure totals - Details
As at: 31 December 2023

Nominal code	Jan_23	Feb_23	Mar_23	Apr_23	May_23	Jun_23	Jul_23	Aug_23	Sep_23	Oct_23	Nov_23	Dec_23	Code total
Income													
0101: Gift Aid - Bank	2,587	2,387	2,562	2,653	3,345	3,392	2,877	2,862	4,947	3,531	2,731	3,304	37,180
0110: Gift Aid - Envelopes	110	110	110	-	-	200	20	110	-	-	-	-	660
0201: Other planned giving	50	50	50	-	-	-	-	50	50	-	50	-	300
0301: Loose plate collections	339	206	314	567	268	128	359	210	-	-	-	-	2,391
0550: Donations appeals etc	250	-	11	50	-	-	-	-	-	-	-	-	311
0601: Tax recoverable on Gift Aid	3,928	-	-	-	-	-	3,965	-	-	-	-	3,498	11,391
0801: Recurring grants	-	-	-	-	-	-	-	-	-	100	-	50	150
08A1: Non-recurring one-off grants	500	760	-	-	-	-	-	5,000	-	10,000	10,000	-	26,260
0901: Other funds generated	-	-	-	-	-	-	31,011	-	207	-	-	204	31,422
0910: General Fundraising	-	30	801	180	-	97	504	128	-	84	24	95	1,943
1020: Bank and building society interest	10	-	-	-	-	-	-	-	-	-	-	-	10
1030: Rent from lands or buildings	-	-	193	-	-	-	-	-	-	-	-	-	193
1101: Fees for weddings and funerals	-	-	103	-	565	-	-	-	609	-	60	-	1,337
1230: Church hall lettings	2,828	3,487	3,221	5,831	4,058	4,060	6,416	1,528	3,176	5,070	5,029	3,329	48,034
1240: Steel Suite and Church lettings	376	275	180	-	-	-	725	-	-	-	-	-	1,555
1255: Printing and paper sales	-	-	-	17	-	-	-	-	-	-	-	-	17
1270: Cafe Income trading	1,064	1,088	1,327	704	837	1,059	1,157	389	673	581	1,244	1,146	11,269
1330: Parish office and other shared costs	653	626	939	-	1,874	11	101	1,472	423	372	476	1,011	7,958
1340: Insurance Claims	-	-	-	-	-	-	-	-	-	-	500	-	500
Income totals	**12,694**	**9,018**	**9,809**	**10,003**	**10,947**	**8,948**	**47,136**	**11,749**	**10,085**	**19,738**	**20,115**	**12,637**	**182,880**
Expenditure													
1730: Costs of fetes & other events	-	1,121	-	25	-	278	-	76	-	101	-	-	1,602
1830: Giving - relief and development agencies	-	-	100	100	-	-	-	-	-	-	-	-	200
1870: Secular charities	-	-	-	-	-	-	-	-	-	59	-	-	59
1871: Puddleducks Play Group	-	-	-	-	-	-	29	29	-	204	360	742	1,364
1910: Ministry parish share etc	3,393	3,393	3,393	7,104	3,393	3,393	3,393	3,393	3,393	3,393	4,393	3,393	45,432
2001: Assistant staff costs	-	-	-	390	63	71	1,088	71	71	71	658	4,339	6,823
2061: Parish office salaries	1,477	1,490	1,490	63	7,236	3,706	3,706	3,382	1,138	6,793	-	-	30,482
2101: Working expenses of incumbent	-	237	-	-	-	-	-	-	-	-	-	59	296
2103: Clergy Expenses curate	-	-	-	-	-	-	-	-	10	-	-	95	105
2105: clergy office expenses	-	43	42	261	73	279	78	-	171	286	23	594	1,851
2301: Church running - insurance	110	110	244	244	244	-	244	276	276	276	276	-	2,300
2310: Church office - telephone	-	-	-	-	65	-	-	65	66	65	-	-	261
2320: Organ / piano tuning	-	90	-	268	-	-	-	-	-	-	-	-	358
2330: Church maintenance	-	30	301	27	-	-	-	96	-	412	-	86	951
2331: Cleaning	-	92	-	660	575	119	-	700	783	-	240	1,300	4,468
2335: Church running - AV equipment	-	10	-	-	-	-	35	69	-	-	111	714	939
2340: Upkeep of services	40	739	30	-	46	70	30	-	-	-	-	39	992

Nominal code	Jan_23	Feb_23	Mar_23	Apr_23	May_23	Jun_23	Jul_23	Aug_23	Sep_23	Oct_23	Nov_23	Dec_23	Code total
2341: Up keep of services Refreshments	-	-	-	-	-	92	-	150	-	93	-	-	335
2342: IT Licences	46	46	46	-	-	-	557	-	501	83	-	69	1,346
2350: Upkeep of churchyard	-	-	-	-	-	33	40	-	51	-	21	13	158
2360: Parish office - sundries	37	205	-	-	-	-	-	-	-	-	155	-	397
2362: Parish office photocopier	-	239	-	-	-	262	-	383	-	179	-	-	1,063
2363: Parish office telephone	69	65	69	-	-	-	65	-	-	-	-	-	268
2401: Church running - electric	345	-	-	332	-	-	916	-	-	88	132	231	2,043
2410: Church running - gas	153	166	-	565	79	23	29	-	91	-	258	1,842	3,205
2420: Church running - water	-	-	-	-	425	-	-	-	-	456	-	-	881
2440: Church running - heating and lighting	-	-	-	-	-	-	-	-	-	91	494	-	585
2515: Cafe Expenditure - trading	1,233	2,073	2,103	280	-	594	323	335	1,939	203	111	386	9,580
2521: Hall Running - Office	358	358	358	-	-	-	-	-	-	-	-	-	1,075
2522: Hall running - refuse	130	94	-	89	-	94	133	90	96	103	89	92	1,009
2523: Hall running - cleaning	522	521	468	-	-	586	573	468	468	1,179	-	936	5,722
2524: Hall Running - maintenanace plumbing	-	96	-	60	-	-	114	-	-	-	-	-	270
2530: Hall running - electricity	170	-	-	319	-	-	-	50	-	952	-	161	1,652
2540: Hall running - gas	357	388	488	-	300	100	60	-	-	-	-	-	1,692
2550: Hall running - insurance	134	134	-	-	-	244	-	-	-	-	-	-	512
2560: Hall running - maintenance	683	-	300	-	-	20	-	-	-	-	-	-	1,003
2561: Hall Running - maintenance grounds	19	160	20	-	-	-	-	295	-	-	-	-	494
2570: Hall running - telephone	-	-	-	-	-	65	-	-	-	-	-	-	65
2590: Hall running - heating and lighting	-	-	89	-	-	-	-	130	-	-	-	-	219
2601: Governance costs examination/audit fee	-	-	75	-	-	-	-	-	-	-	-	-	75
2710: Church major repairs - installation	-	330	-	-	-	-	-	-	-	-	-	-	330
2820: Hall + major repairs - installation	-	850	-	-	-	-	-	-	-	-	-	-	850
2940: Cafe Building	-	-	-	180	-	-	132	-	-	-	-	-	312
6503: Change of Bank	-	-	-	-	-	-	31,052	-	-	-	-	-	31,052
6504: Transfer to Deposit Account	-	-	-	-	-	-	-	-	-	10,000	-	20,000	30,000
Expenditure totals	**9,275**	**13,081**	**9,617**	**10,965**	**12,499**	**10,029**	**42,597**	**10,059**	**9,055**	**25,089**	**7,320**	**35,091**	**194,677**
												Balance (income - expenditure)	**(11,797)**

SAINT PETER'S

Minutes of AMP - Annual Meeting of Parishioners held on 25th March 2023

Colin opened the meeting with prayer.

1.00 - Present and apologies

Present: Revd Colin Baldwin, Revd Bernard Noghiu, Rev Cornelia Noghiu, Vi Baldwin, Leanne Baldwin, Stephanie Rapp, Yinka Tayo, Kay Odey, Steve Palmer, Moira Palmer, David Preddy, Anne Lane, Ti, Glyn Jones, Kathy Jones, Iain Hendry, Caroline Hendry, Sue Reynolds, Allan Lassam, Andreas Botzios (non-voting member)

Apologies: Ellie Armstrong, Alison Dromgoole, Titi Odewumi, Gboye Tayo, Chris Russell

1. – **Appointment/Elections of Churchwardens**

2. – Stephanie Rapp appointed for another year – no other nominations. Stephanie thanked for her service.

1. – **Close of Meeting**

Colin closed the meeting with prayer.

Minutes of APCM - Annual Parochial Church Meeting held on 25th March 2023

1.00 - Preliminaries

1.01 - Prayer
1.02 - Present and apologies
As above
1.03 - Minutes of Last Year's Meeting – unanimously agreed as a correct record
1.04 - Matters Arising – more people have come this year as the format has changed to include fellowship around a lunch and showcase of the past year

1. – **Electoral Roll**

2. – Last year (2022) we lost Jean Bishop-Laggett and Louise Page, as well as Susie Fisher and Mary Powell who were not on the Electoral Roll.

3. – 2 people died, 7 enrolled, none moved away, giving the figure of 92 for the Electoral Roll for 2023.

1. – **Annual Report on the Proceedings of PCC**
Received and read.

1. – **Financial Statement**

2. – Colin and APCM thanked Glyn Jones for the final time for seven years' service as Treasurer.

3. – Cash flow is healthy for Saint Peter's, though we rely of hall income, fundraising and donations. Treasurer encouraged people to gift-aid. Accounts presented to meeting.

4. – APCM officially appointed Chris Russell as new treasurer.

1. – **Churchwardens' Report**
Received and read.

1. – **Deanery Synod Report**
2. – This is the end of the Triennium, so

Saint Peter's is entitled to elect two Deanery Synod representatives. We will put this out to the church.

1. – Election of Representatives to PCC
2. – Coming off the PCC having served three years in their membership capacity: Glyn Jones and Yinka Tayo. (Yinka remains an ex-officio member as Safeguarding Officer). No nominations were received for new members. Both thanked for serving.

8.00 – Appoint Independent Examiner

8.01 – Danny Keech appointed as independent examiner for another year.

9.00 – Priest-in-Charge Report

Received and read.

10.00 – Any Other Business

10.01 – The Church is growing and developing in safeguarding – Yinka will write a safeguarding report with updates on the year-to-date.

10.02 – More volunteers for H2O are needed on a Sunday. There are ambitions to have two groups – one for young people and one for teenagers.

10.03 – Coffee House continually expanding. The £100 taking on one day record was broken, and we have reached about 35 people in the coffee house on one occasion. Many people come to make friends and are now part of the wider church family.

10.04 – Colin thanked everyone for coming, volunteers and all that help in any capacity and role. Vi was thanked as well as Andreas. Thanked Sharon Stone for fundraising over the last year, and maintenance team for their work on Monday mornings. APCM thanked Colin for running three churches.

11.00 – Date of Next Meeting

APCM Sat 23rd Mar 2024 10.30am Saint Peter's Church

Colin closed the meeting with prayer.
Conclusion of day with slideshow celebrating 2022.

Signed as a correct record of the meeting

……(Chair)

Date……

ANNUAL MEETING OF PARISHIONERS 23RD MARCH 2024

1.00
Welcome/apologies/attending:

2.00
Appointment/election of Churchwardens

3.00
Close of meeting

Prayer

ANNUAL PAROCHIAL CHURCH MEETING 23RD MARCH 2024

1.00 Preliminaries
1.01 Prayer
1.02 Attending and apologies
1.03 Approval of Minutes of last year's meeting
1.04 Matters arising from last year's meeting

2.00 Electoral Roll - Report on changes/new roll

3.00 Annual report on the proceedings of PCC

4.00 Financial statements of the PCC

5.00 Churchwardens' report
Fabric, goods and ornaments

6.00 Report on the proceedings of the Deanery Synod

7.00 Election of representatives for PCC

8.00 Appoint independent examiner

9.00 Reports - Priest-in-charge

10.00 Any other business

11.00 Date and time of next meeting

Prayers

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER

England & Wales - Charity number 1186763

Accounts

SAINT PETER'S

LIFESTREAMS

Saint Peter's Church,
Westcliff-on-sea,
Essex.
SS0 0QF

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2022

INCUMBENT:

Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

BANK:

Nat West

INDEPENDENT EXAMINER:

Mr Danny Keech

ADMINISTRATIVE INFORMATION:

Saint Peter's Church is situated in the Parish of Westcliff, Saint Peter. It is part of the Deanery of Southend, Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2020) and a charity THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER, recognised by the Charity Commission in 2019. Charity number 1186763.

PCC members who have served at any time from APCM 2022 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Stephanie Rapp (Churchwarden)

  Glyn Jones (Treasurer)
- Yinka Tayo (Parish Safeguarding Representative)

  Revd Chukwudum Aguocha (Deanery Synod)
- Alison Dromgoole

  Katie Yerlett

  Kay Odey

  Shabnam Sagar

  Ellie Armstrong

  Steve Palmer
- Revd Bernard Noghiu (Clergy ex officio)

  Revd Cornelia Noghiu (Clergy ex officio)

STRUCTURE, GOVERNANCE AND MANAGEMENT:

The method of appointment of PCC members at Saint Peter's is in accordance with the Church Representation Rules. At Saint Peter's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Peter's actively encourages all eligible members to register on the electoral roll and stand for election in order to reflect our diverse congregation.

Aims and Purposes:

Saint Peter's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC are the Trustees pf the Charity, whose responsibilities include the maintenance and care of the church buildings, associated halls and land.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

OBJECTIVES AND ACTIVITIES:

Our aim is to provide a safe, accessible and high quality place for the gathering of people and development of community; an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found.

We seek to engage with and serve the community in all kinds of ways.

A main objective for the PCC this year was to continue to respond to the post-pandemic context, consolidating the life of the church and expanding the work of the CoffeeHouse, seeking ways to make the church sustainable both financially and in terms of the environment and climate change.

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer both online and on site.
- Providing a relaxed and convivial place

to gather for 'coffee' especially for people who may be experiencing isolation/loneliness

- Providing pastoral care for residents within the Parish, particularly those with poor mental health, those who are vulnerable, isolated and lonely.
- Promoting Christian values to the benefit of individuals and the community as a whole.

ACTIVITIES AND PERFORMANCE:

(This report doubles up as the report from the Priest-in-charge).

Chukwudum Aguocha successfully completed his theological studies and was Licensed as Curate for the Lifestreams team. He continues his training through the CME (Continuing Ministerial Education) programme run by the Diocese. His involvement with the parish will be during worship on Sunday's and one other day per week.

Similarly, Cornelia Noghiu completed her studies at St. Mellitus and was duly Ordained in September at Chelmsford Cathedral. She will serve the parish here until Bernard finds a new post.

Bernard successfuly completed his Curacy training and was 'signed off' by the Bishop and began the searchn for a new role as an incumbent.

We would especially like to thank Sharon Stone for her continued, stirling work in raising funds this year for the mission of Saint Peter's. She has secured over £27,000 sponsors and donors who have supported us during the year including (in no particular order):

- individual sponsors/donors
- Arnold Clark (CoffeeHouse salary) £2000
- National Lottery £10000
- Hobson Charity Trust (Café furniture etc.) £5000
- Community Investment Board (CoffeeHouse salary) £10000

PCC took a bold decision along with the other churches to carry out long term sustainable fundraising by purchasing a 'Direct to Film' (DTF) Printer and selling T-shirts and other personalised merchandise. This was acquired in November and over 30 shirts were either ordered or purchased in December.

The CoffeeHouse continued to thrive with new groups coming in on a regular basis. It has become a place of support for several people who find delight in talking with others in a relaxed atmosphere.

Alongside the CoffeeHouse, ArtStreams, a 6 week 'course' exploring different techniques and media with the aim of addressing the mental health needs of those who sign up.

One lady said afterwards that the course had "helped me get through my recent bereavement." Another lady was so inspired that she joined an art class and is now producing very fine works of art. She said "If it wasn't for this course I would never have done art. It gave me the inspiration and confidence to do something I'd always wanted to do." The participants were very grateful to Jill Ridge for leading the course.

H_2O - our version of 'Sunday School' has been running well over the course of the year. There has often been over 15 children attending each week. Of course, more volunteers are needed to spread the workload.

'Droplets' (carer and toddler group) has been led by Liz Robinson, seconded to Saint Peter's, due to a lack of volunteer leadership. Thank you Liz for all you have done over the year. Saint Cedd's is paid for this service.

Saint Peter's organised a 'street oarty' for the local people and those connected to Lifestreams to celebrate the Queen's Platinum Jubilee. There were pleanty of activities and much food and drink. Thanks to the organisers, Southend Band, Pat (who sang) and other entertainers, making this a memorable community occasion. We were able to erect the new marquee and use the new tables and chairs for this event (Thanks

to Hobson Charity Trust for funding). The site was crowded and queues long for the BBQ! It was a very successful event that put the church on the map for many people, even the locals that didn't realise that this is a church! One conversation

We all mourned the death of Queen Elizabeth, in September. We opened up the church and encouraged people to sign a book of condolences. We streamed the funeral at Saint Peter's, some members of the public joined in.

The Deaf Church in Southend enquired whether we would be prepared to hire out a room for worship on a regular basis. Not only was this agreed but the PCC wanted to encourage further collaboration - that we hope to see during 2023.

The life and mission of the church can only operate successfully with volunteers giving so much time and effort. We thanked our volunteers in November by holding a 'cheese and wine' evening which was appreciated by them all.

I would like to give personal thnaks to Glyn for so many years acting as Treasurer for Saint Peter's. Glyn has carried out the work with due diligence, humility and oppenness in a timely manner. He has given us plenty of time to find a replacement. We thank Chris Russell for taking on this role, learning 'the ropes' over the last couple of months until possible official appointment at the APCM. We thank GLyn for taking on this training and supporting role.

Thanks too for many volunteers who make the church run throughout the year. I name a few but appreciate all of you....Vi, for her personal support, Dave, Vision and Vine for the tech support, all the CoffeeHouse volunteers who give so much time and effort. Thanks to the maintenance team, Treasurer and many others.

Revd Colin Baldwin

ANNUAL PAROCHIAL CHURCH MEETING

1.00 PRELIMINARIES

2.00 ELECTORAL ROLL - REPORT ON CHANGES

The revised Electoral Roll has been prepared and shows that from 87 people in 2022:

7 people have enrolled

2 people have passed away.

0 people have moved away.

It is good to see a continuing rise in the number of people on the electoral roll and in church as well as online.

We would also like to note here that Susie Fisher and Mary Powell died during the year. Both were previously on the roll but not since the last new roll was created. Jean Bishop-Laggett and Louise Page also died in late 2022. We will miss them all very much.

The Electoral Roll number for 2023 is 92 adults.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF PCC

PCC meets regularly during the year - minutes of the meetings are available. During the summer these take place on site while during the winter months we utilise 'Zoom' in accordance to reducing our carbon impact.

PCC seriously monitor and take any necessary actions regarding Safeguarding, Health and Safety and now environmental issues which are always on the agenda.

There have been some reported issues on Safeguarding during the year and these have all been dealt with appropriately with the help of the Diocesan Safeguarding team.

Health and Safety issues have been dealt with on a case by case basis.

See 'Activities and Performance' for further details.

4.00 FINANCIAL STATEMENTS OF THE PCC

Treasurer's Report to APCM for Year ending 31st December 2022.

Please find attached statements as to the total money in our various funds, where those funds are kept, and our expenditure and income as at the end of 2022 compared to 2021. The documents attached are:

• Statement of Assets and Liabilities (by fund). As at 31st December 2022

• Statement of Financial Activities – summary. 1st January 2022 – 31st December 2022

• Receipts and payments. 1st January 2022 – 31st December 2022

You will see from the Statement of Financial Activity that we started the year with £99,543.93 and finished 2022 with total funds of £104,753.90, an increase in our total funds of £5,209.97.

Total income for the year was £142,044.63, total expenditure £136,834.66

Overview Our money is allocated to different funds. In practice the money in all but one of the funds (£2,000 in the SPUDS Fund) belongs to Saint Peter's with the PCC members acting as Trustees. This means we are free to move the money from one Unrestricted or Designated Fund to another, as suits our needs.

The General Fund is used for the normal day to day running of Saint Peter's church activities. The main source of income for this fund is our weekly and monthly giving and the expenditure is mainly on our Parish Share and fuel costs. The General Fund is in deficit. Income from hiring the halls goes into the Hall Fund and as you will see from the Fund Totals it is in surplus.

As with many churches our running costs exceed our income from giving alone, which means the General Fund is in deficit at the end of each year, and we rely on income from hiring out the halls and the church to meet our bills.

At the end of 2022 the General Fund was in deficit by £20,519.02 and the Halls Fund had a surplus of £24,722.22. The surplus in the Halls Fund is enough to cover the deficit in the General Fund, giving an excess of £4203.20. From this we should deduct £398.55 unpresented cheques. There were also the expected invoices from Saint Stephen's for our share of November and December 2022 shared costs of around £2,144. Leaving a surplus of about £1,660.

Energy Prices. In September 2020 Saint Peters signed a contract for a fixed price 3 year energy deal. This deal has protected us from the recent large rise in the cost of energy, total expenditure on gas in 2023 was £3,372. However, we have had a forecast for renewing our gas contract in October 2023, based on current consumption the cost would be £16,600, and increase of 490%.

A lot may happen between now and October but large rises in both our electricity and gas bills are, I think, inevitable.

Notes to accounts.

Expenditure:

General Fund

• Our Parish Share fell to £39,660.36 but remains our biggest single item of expenditure. Our share for 2023 will be £40,721.64.

Youth & young people fund

• The fund stands at £4,858. The money in this fund is the residue of money that was returned to Saint Peter's when the Jigsaw Project closed; the Charity Commission made a condition that the money should be used for youth and young people. As well as our children's work in church e.g. H2O, regular payments are made from this fund to pay for the Saint Cedd's Community worker to run our Puddleducks sessions. Other than the nominal "subs" paid by Puddleduck attendees, there are no planned payments into this fund.

Church Fabric Fund

• This fund is used to pay for urgent, uninsured repairs to the church building, for example this

last year following the 5 yearly inspection we had to spend £2,754 on repairs to the church electrical system. The fund currently stands at £8,396, in the past we have tried to keep this at around £10,000. The PCC should consider making a plan to "top up" the fund.

Income

General Fund

• Giving direct to our bank account fell slightly by £60, there was a drop in Giving via the envelope scheme of £560 but Loose plate collections increased by £696. Money recovered by Gift Aid fell by £6,631, in 2021 we received two payments from HMRC but only one in 2022.

For every pound that is donated by a UK taxpayer we receive 25p from the Chancellor. I would encourage everybody who donates to the church and pays UK income tax to sign a Gift Aid form.

• The total received from Giving, Donations, Grants and Gift Aid was £42,181 a fall of £9,000 on 2021. In 2021 there were some donations from members of the congregation in response to our fall in income following the Pandemic lockdowns.

Café Fund

• We received grants to the value of £22,000 to pay for a Coffee House wages for one year and £5,000 towards coffee house furniture.

• The Cafe Fund shows a very healthy balance of £81,085. Allowing for grants for staff wages this leaves £59,085 towards the building project and other capital expenses.

• Once the Coffee House manager's salary, £17,792, has been allowed for, the coffee house made a trading profit of £6,900. These figures are based on money that has gone through the bank and does not include money that the Coffee House manager may be holding as cash.

Glyn Jones Treasurer

The independent Examiner report:

A copy of this report can be found on page 10.

5.00 CHURCHWARDENS' REPORT INCLUDING FABRIC, GOODS AND ORNAMENTS

2022 has seen a welcome full return to regular worship and the enrichment of our congregation with new members.

The young members of our congregation have taken to H2O like ducks to well, you know H2O!! It is great to see them rushing out to the hall to enjoy their very own time of worship and fun. Our thanks go to Leanne for her vision and commitment and to all who volunteer to support and lead the group.

The church building is kept in ready state by the Monday Morning works group and we are so grateful for their work and diligence, and we give thanks for what this group gives back to them.

In June, I was visited by Rev Linda Barnard for our 3-year inspection. All records were available and ready- to-hand and we reappeared unscathed. My one pet peeve is that the inventory and terrier is not yet held electronically. This is a diocese matter and hopefully something for the future. The inventory and terrier were reviewed, and all items accounted for.

I would like to give my thanks to Andreas for all the work he does to support not only Colin as Priest-in-charge but also to me as churchwarden.

In the year ahead we look forward to celebrating 90 years of a worshipping congregation and 60 years of the church building.

The Coffeehouse appears busier every time I visit and shows that there is a need to expand the facility. With this in mind, Rev Chuks has convened a small committee with

a vision to fundraise for the Coffeehouse project. The group plan to host a series of events throughout 2023, aimed at all ages to have some fun and raise money towards the building of the new Coffeehouse.

I would like to give thanks to all the volunteers at LifeStreams Saint Peter's; welcomers, readers, prayer leaders, hospitality, flower arrangers, audio-visual operators, working groups, environmentalists, pastoral, baristas, singers, musicians and anyone I've missed. Thank you for the time you give to our church.

Stephanie Rapp - Churchwarden

6.00 REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Thursday, 23rd June 2022

The meeting was held at Saint Peters Church and the main event was a presentation from Revd Colin Baldwin on the work of the three Lifestreams Churches and the ongoing mission at Saint Peter's, Saint Cedd's and Saint Stephen's. The following projects were discussed - the Coffee House at Saint Peters, the various community projects being introduced at Saint Cedd's, the Garden Project, Community Fridge and new building project at Saint Stephen's, and the significance of having a presence on social media.

Thursday 10th November 2022

The meeting was held in St. Mary's North Shoebury Church Hall. The Area Dean reported on the new appointments both within and outside of the Diocese. A Churchwardens' training had been arranged with Ecclesiastical Insurance Group which was held in July. A Prayer Diary for the Deanery was shared. Lois Blakey - church and families worker based at Saint Mary's Prittlewell, led a discussion where churches talked about their own individual work with teenagers, children and young families.

Sue Reynolds - Deanery Synod Representative.

7.00 ELECTION OF REPRESENTATIVES FOR PCC

No one is due to come off the PCC this year.

Under the Church Representation Rules (M15) Saint Peter's can have nine representatives from the laity. Therefore there are three available places for election.

Nominations will be announced at the meeting.

8.00 APPOINT INDEPENDENT EXAMINER

Proposal - to appoint Mr Danny Keech for 2023

9.00 REPORTS - PRIEST-IN-CHARGE

Much of the report I want to make has been included in the activities and performance section of this document.

Church attendance and the number of active members is continuing to trend upwards, we welcome newcomers on a regular basis.

It has been good to see the Wednesday congregation grow around the three churches as people see themselves as 'Lifestreams' rather than one particular parish church.

We are making small but significant changes in our carbon footprint; the Eco Working Party has struggled to meet regularly this year but we have achieved the Bronze Eco award from A Rocha so we are pleased with that start.

Let me re-iterate my thanks to many unnamed people who carry out lots of tasks around the three churches - I can't name them all here, you know who you are. I appreciate all that you do, may God bless and reward you.

10.00 ANY OTHER BUSINESS

11.00 DATE AND TIME OF NEXT MEETING

Saturday 23rd March 2024, 10.30am

MINUTES OF APM AND APCM 19/03/2022

APM

CB opened with prayer

1. – Apologies from Yinka & Gboye, Steven & Moira, Alison Dromgoole, Andreas and Kathy.
2. SR was elected as church warden.
3. Close of Meeting

APCM

1. – 1.02 opening preliminaries as above.

1.03 Minutes of 2021 minutes agreed.

1.04 No matters arising

2.0 – 6 new members added to electoral roll

3.0 CB Annual report on the proceedings of the PCC – no comments raised.

CB reiterated the role of the PCC to co-operate with the incumbent.

CB noted his thanks to BN and CN for their ministry during their time with us. BN was expected to be signed off with the Bishop by 24/03/2022 when he will be able to begin looking for a posting. CN will be licensed on 03/07/2022 and ordained on 11/09/2022.

CB gave update that Chuks' pathway at college is progressing and he is also due to be licensed within the next 2-3 months.

4.0 Financial Statement of the PCC

GJ stated income for the early part of the year was still affected by COVID however has significantly improved towards the end of the church year meaning the funds had broken even. Recommended cautious spending for the year ahead.

Gift aid contributions were up, open plate donations down.

GJ reported on a £3000 grant received for charities to support them during the pandemic, believed to be attributed to the late Sir David Amess.

The energy contracts are due to be re-negotiated to allow better value energy now that the church is being used during the working week.

Coffee House manager funding was a restricted/designated fund. VB enquired how much revenue the coffee house had made since HW appointment, GJ was unsure, AB holds this information. Coffee house is not provided to generate profit but rather to support and enrich the community.

CB gave his thanks to GJ for his work as the treasurer. GJ announced 12-months notice to step down from the role giving the PCC ample time to find a successor and ensure a thorough hand-over. Some of the work included pensions and insurance which it was suggested to be handed over to the administrator.

5.0 Churchwarden's report accepted, no comments raised.

6.0 Report from Deanery Synod; thanks to SR and CA for their reports, accepted, no comments.

7.0 New PCC members elected; Steven PALMER, Kay ODEY, Eleanor ARMSTRONG, Katie YERLETT, Shabnam SAGAR elected to PCC.

Thanks to outgoing members DW, DP, NU, SP, ABB. DP expressed an interest in staying present as part of the Environmental Committee.

8.0 Danny KEECH appointed as new independent examiner for the next financial year. He is a member of the congregation of St Laurence's with a background in accountancy.

9.0 Priest in Charge report – CB gave his thanks to VB for all her support and to all the people who work in the background, too many to mention.

10.0 AOB – SR thanked CB for steering the LifeStreams ship and his spiritual guidance.

DW expressed disappointment at attendance to the meeting (only 8 in attendance). Suggested it return to after a Sunday service, however DP stated the service currently runs quite late and members of Saint Cedd's & Saint Stephen's would have to be asked to leave. CB stated they are welcome to stay but they would not be entitled to a vote. CB stated the original plan was for a working party day & lunch to take place to offset the meeting. Plan to better arrange and emphasize to the congregation that it is a meeting they should attend to have their say/vote.

DW stated the online newsletter had not been updated.

First PCC of church year to be held on 7th May 2022 as a joint PCC member meeting/training day.

BN closed the meeting with a prayer.

Independent examiner's report to the PCC of Westcliff St Peter

I report on the accounts of the PCC for the year ended 31 December 2022, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

16/2/23

St Peters Church Westcliff

Statement of Financial Activities

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	70,144.58	—	—	70,144.58	70,259.30
Income from charitable activities	49,564.07	—	—	49,564.07	23,847.40
Other trading activities	10,387.07	—	—	10,387.07	4,929.88
Investments	731.67	—	—	731.67	272.60
Other income	11,217.24	—	—	11,217.24	10,250.36
Total income	**142,044.63**	**—**	**—**	**142,044.63**	**109,559.54**
Expenditure on:					
Raising funds	503.23	—	—	503.23	36.22
Expenditure on charitable activities	94,350.20	357.93	—	94,708.13	80,457.83
Other expenditure	41,623.30	—	—	41,623.30	13,627.00
Total expenditure	**136,476.73**	**357.93**	**—**	**136,834.66**	**94,121.05**
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	**5,567.90**	**(357.93)**	**—**	**5,209.97**	**15,438.49**
Transfers					
Gross transfers between funds - in	8,751.60	229.60	—	8,981.20	24,904.99
Gross transfers between funds - out	(8,751.60)	(229.60)	—	(8,981.20)	(24,904.99)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	**5,567.90**	**(357.93)**	**—**	**5,209.97**	**15,438.49**
Reconciliation of funds					
Total funds brought forward	**92,866.62**	**6,677.31**	**—**	**99,543.93**	**84,105.44**
Total funds carried forward	**98,434.52**	**6,319.38**	**—**	**104,753.90**	**99,543.93**

St Peters Church Westcliff

Statement of Assets and Liabilities (by fund)
As at: 31 December 2022

			Balance	Previous balance
Cash at bank and in hand				
6501: Nat West current account - Asset				
General fund	Unrestricted		(21,060.17)	(8,437.23)
Hall fund	Designated		24,630.71	8,039.03
Cafe Building and Running Fund	Designated		37,208.31	27,475.13
Youth & young People Fund	Designated		4,868.62	8,047.59
Church Fabric Fund	Designated		(2,320.04)	2,586.60
Organ Fund	Restricted		—	20.00
Clergy Housing fund	Restricted		1,083.85	1,192.18
Agency collection	Restricted		13.00	188.00
			43,524.28	**39,111.30**
6505: National Savings Investment account - Asset				
General fund	Unrestricted		206.52	205.43
Church Fabric Fund	Designated		10,706.30	10,706.30
			10,912.82	**10,911.73**
6510: CCLA (CBF) deposit account - Asset				
General fund	Unrestricted		1,193.81	311.13
Cafe Building and Running Fund	Designated		43,877.63	43,877.63
Organ Fund	Restricted		2,702.41	2,932.01
St Peters Unusual Drama Society (SPUDS)	Restricted		2,000.00	2,000.00
Clergy Housing fund	Restricted		192.36	192.36
Sanctuary Fund	Restricted		340.76	340.76
			50,306.97	**49,653.89**
6590: Cash in hand - Asset				
General fund	Unrestricted		22.83	57.14
Hall fund	Designated		—	7.87
Youth & young People Fund	Designated		—	(10.00)
			22.83	**55.01**
		Cash at bank and in hand	**104,766.90**	**99,731.93**

			Balance	Previous balance
Agency accounts				
6699: Agency collections - Liability				
Agency collection	Restricted		13.00	188.00
			13.00	**188.00**
		Agency accounts	**13.00**	**188.00**
		Grand Total	**104,753.90**	**99,543.93**

St Peters Church Westcliff
Receipts and payments
Selected period: 01 January 2022 to 31 December 2022

Note		From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
General - General fund (Unrestricted) Fund				
Income and endowments				
Donations and legacies				
	Gift Aid - Bank		30,060.00	31,205.00
	Gift Aid - Envelopes		1,452.10	2,014.10
	Other planned giving		2,200.00	3,075.10
	Loose plate collections		2,852.63	2,156.60
	One-off Gift Aid gifts		476.00	1,500.00
	Donations appeals etc		783.60	710.00
	Tax recoverable on Gift Aid		4,086.67	10,718.50
	Legacies		963.58	—
	Non-recurring one-off grants		—	3,000.00
	Total Donations and legacies		*42,874.58*	*54,379.30*
Income from charitable activities				
	Steel Suite and Church lettings		5,958.40	1,977.50
	Total Income from charitable activities		*5,958.40*	*1,977.50*
Other trading activities				
	General Fundraising		635.50	235.04
	Magazine income - advertising		30.00	30.00
	Printing and paper sales		16.81	10.00
	Total Other trading activities		*682.31*	*275.04*
Investments				
	Bank and building society interest		654.17	103.85
	Rent from lands or buildings		77.50	168.75
	Total Investments		*731.67*	*272.60*
Other income				
	Fees for weddings and funerals		579.00	92.00
	Surplus - sales of fixed assets		—	116.56
	Parish office and other shared costs		7,456.24	7,269.22
	Insurance Claims		3,182.00	2,430.00
	Total Other income		*11,217.24*	*9,907.78*
Total income and endowments			**61,464.20**	**66,812.22**
Expenditure				
Raising funds				
	Costs of fetes & other events		478.89	36.22
	Total Raising funds		*478.89*	*36.22*
Expenditure on charitable activities				
	Giving to missionary societies		500.00	—
	Giving - relief and development agencies		500.00	—
	Secular charities		2,895.00	4,320.00
	Ministry parish share etc		39,660.36	41,168.64
	Assistant staff costs		183.33	—
	Parish office salaries		16,780.98	16,654.46
	Working expenses of incumbent		420.00	658.63
	Church running - insurance		1,200.97	1,163.48
	Church maintenance		4,295.56	693.78
	Cleaning		2,191.16	1,244.31
	Upkeep of services		1,650.61	1,013.88
	IT Licences		1,346.55	1,280.92

Note		From To 01 January 2022 31 December 2022	01 January 2021 31 December 2021
	Parish office - sundries	2,941.84	764.57
	Parish office photocopier	1,496.19	1,050.82
	Church running - electric	1,754.55	1,404.37
	Church running - gas	1,428.06	1,423.53
	Church running - water	100.00	—
	Church running - heating and lighting	—	261.00
	Church major repairs - structure	—	1,470.00
	Total Expenditure on charitable activities	*79,345.16*	*74,572.39*
	Other expenditure		
	Church giving envelopes	—	124.29
	Fees to Diocese	100.00	100.00
	Clergy Expenses curate	—	3.32
	clergy office expenses	42.16	—
	Up keep of services -Flowers	—	10.00
	Church running - AV equipment	925.86	150.00
	Up keep of services Refreshments	332.07	63.74
	Parish office telephone	793.54	804.11
	Total Other expenditure	*2,193.63*	*1,255.46*
	Total expenditure	**82,017.68**	**75,864.07**
	Excess of Income and endowments over Expenditure	(20,553.48)	(9,051.85)
	Transfers to/(from)	7,880.00	24,619.43
	Brought forward balance	(7,863.53)	(23,431.11)
	Total carried forward balance	**(20,537.01)**	**(7,863.53)**

Hall - Hall fund (Designated) Fund

	Income and endowments		
	Income from charitable activities		
	Church hall lettings	43,605.67	21,869.90
	Total Income from charitable activities	*43,605.67*	*21,869.90*
	Other income		
	Parish office and other shared costs	—	402.58
	Total Other income	—	*402.58*
	Total income and endowments	**43,605.67**	**22,272.48**
	Expenditure		
	Expenditure on charitable activities		
	Church Steel Suite refund of booking fee	—	50.00
	Hall running - electricity	853.82	848.72
	Hall running - gas	1,898.59	1,040.29
	Hall running - insurance	1,627.26	1,539.74
	Hall running - maintenance	1,206.39	727.26
	Hall running - water	730.09	225.64
	Hall refund of booking fee	—	30.00
	Total Expenditure on charitable activities	*6,316.17*	*4,461.65*
	Other expenditure		
	Hall Running - Office	4,146.99	3,900.00
	Hall running - refuse	1,087.65	822.35
	Hall running - cleaning	6,685.55	5,029.98
	Hall Running - maintenanace plumbing	605.71	929.13
	Hall Running - maintenance grounds	116.68	181.19
	Total Other expenditure	*12,642.58*	*10,862.65*
	Total expenditure	**18,958.75**	**15,324.30**

Note		From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
	Excess of Income and endowments over Expenditure		24,646.92	6,948.18
	Transfers to/(from)		(8,063.11)	(7,470.00)
	Brought forward balance		8,046.90	8,568.72
	Total carried forward balance		**24,630.71**	**8,046.90**

Cafe - Cafe Building and Running Fund (Designated) Fund

Income and endowments			
Donations and legacies			
Non-recurring one-off grants		27,000.00	14,880.00
	Total Donations and legacies	*27,000.00*	*14,880.00*
Other trading activities			
Cafe Income trading		9,289.76	4,654.84
	Total Other trading activities	*9,289.76*	*4,654.84*
Total income and endowments		**36,289.76**	**19,534.84**
Expenditure			
Raising funds			
Costs of fetes & other events		24.34	—
	Total Raising funds	*24.34*	—
Expenditure on charitable activities			
Church maintenance		—	194.40
IT Licences		8.26	—
	Total Expenditure on charitable activities	*8.26*	*194.40*
Other expenditure			
Cafe Expenditure - trading		17,792.65	964.08
Cafe Building		8,551.33	440.02
	Total Other expenditure	*26,343.98*	*1,404.10*
Total expenditure		**26,376.58**	**1,598.50**
	Excess of Income and endowments over Expenditure	9,913.18	17,936.34
	Transfers to/(from)	(180.00)	—
	Brought forward balance	71,352.76	53,416.42
Total carried forward balance		**81,085.94**	**71,352.76**

Youth - Youth & young People Fund (Designated) Fund

Income and endowments			
Donations and legacies			
Non-recurring one-off grants		—	1,000.00
	Total Donations and legacies	—	*1,000.00*
Other trading activities			
General Fundraising		415.00	—
	Total Other trading activities	*415.00*	—
Total income and endowments		**415.00**	**1,000.00**
Expenditure			
Expenditure on charitable activities			
Upkeep of services		2,393.73	644.08
Droplets		780.24	342.91
	Total Expenditure on charitable activities	*3,173.97*	*986.99*

Note		From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
	Other expenditure			
	Edward Bear		420.00	—
	Total Other expenditure		*420.00*	—
	Total expenditure		**3,593.97**	**986.99**
	Excess of Income and endowments over Expenditure		(3,178.97)	13.01
	Transfers to/(from)		10.00	7.99
	Brought forward balance		8,037.59	8,016.59
	Total carried forward balance		**4,868.62**	**8,037.59**

Fabric - Church Fabric Fund (Designated) Fund

	Expenditure			
	Expenditure on charitable activities			
	Church running - electric		991.20	—
	Church major repairs - structure		1,340.00	—
	Church major repairs - installation		2,575.44	—
	Total Expenditure on charitable activities		*4,906.64*	—
	Total expenditure		**4,906.64**	—
	Excess of Income and endowments over Expenditure		(4,906.64)	—
	Brought forward balance		13,292.90	13,292.90
	Total carried forward balance		**8,386.26**	**13,292.90**

VicarDisc - Vicar's Discretioanary Fund (Designated) Fund

	Income and endowments			
	Donations and legacies			
	Donations appeals etc		270.00	—
	Total Donations and legacies		*270.00*	—
	Total income and endowments		**270.00**	—
	Expenditure			
	Expenditure on charitable activities			
	Secular charities		500.00	—
	Total Expenditure on charitable activities		*500.00*	—
	Total expenditure		**500.00**	—
	Excess of Income and endowments over Expenditure		(230.00)	—
	Transfers to/(from)		230.00	—
	Brought forward balance		—	—
	Total carried forward balance		—	—

Note		From To 01 January 2022 31 December 2022	01 January 2021 31 December 2021
Organ - Organ Fund (Restricted) Fund			
Expenditure			
Expenditure on charitable activities			
Organ / piano tuning		249.60	242.40
	Total Expenditure on charitable activities	*249.60*	*242.40*
Total expenditure		**249.60**	**242.40**
Excess of income and endowments over Expenditure		(249.60)	(242.40)
Brought forward balance		2,952.01	3,194.41
Total carried forward balance		**2,702.41**	**2,952.01**
EdwardBear - Edward Bear (Restricted) Fund			
Income and endowments			
Other income			
Edward Bear income		—	(60.00)
	Total Other income	—	*(60.00)*
Total income and endowments		**—**	**(60.00)**
Expenditure			
Other expenditure			
Edward Bear		—	90.79
	Total Other expenditure	—	*90.79*
Total expenditure		**—**	**90.79**
Excess of income and endowments over Expenditure		—	(150.79)
Brought forward balance		—	150.79
Total carried forward balance		**—**	**—**
SPUDS - St Peters Unusual Drama Society (SPUDS) (Restricted) Fund			
Brought forward balance		2,000.00	2,000.00
Total carried forward balance		**2,000.00**	**2,000.00**
HallFab - Hall Fabric Fund (Designated) Fund			
Expenditure			
Expenditure on charitable activities			
Hall running - maintenance		100.00	—
	Total Expenditure on charitable activities	*100.00*	*—*
Total expenditure		**100.00**	**—**
Excess of income and endowments over Expenditure		(100.00)	—
Transfers to/(from)		100.00	—
Brought forward balance		—	—
Total carried forward balance		**—**	**—**

Note	From To	01 January 2022 31 December 2022	01 January 2021 31 December 2021
Developmen - Development Fund (Designated) Fund			
Expenditure			
Other expenditure			
Church running - AV equipment		23.11	14.00
Total Other expenditure		*23.11*	*14.00*
Total expenditure		**23.11**	**14.00**
Excess of Income and endowments over Expenditure		(23.11)	(14.00)
Transfers to/(from)		23.11	(17,157.42)
Brought forward balance		—	17,171.42
Total carried forward balance		—	—
SpecialCo - Special Collections (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		—	—
Housing - Clergy Housing fund (Restricted) Fund			
Expenditure			
Expenditure on charitable activities			
Vicarage expenses		108.33	—
Total Expenditure on charitable activities		*108.33*	—
Total expenditure		**108.33**	—
Excess of Income and endowments over Expenditure		(108.33)	—
Brought forward balance		1,384.54	1,384.54
Total carried forward balance		**1,276.21**	**1,384.54**
Jigsaw - Jigsaw Project (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		—	—
Sanctuary - Sanctuary Fund (Restricted) Fund			
Brought forward balance		340.76	340.76
Total carried forward balance		**340.76**	**340.76**

June 2022 - We celebrated the Queen's Platinum jubilee with the local community, hundreds of people enjoyed games, entertainment, BBQ and plenty of cake!

September 2022 - We remembered, mourned the death of the Queen, sharing the time in community to pray, give thanks and watch the funeral together.

Artstreams, led by Jill Ridge has was benficial to people exploring their emotions whilst learning and experimenting with drawing and art.

Dawn and Chloe from Lancaster School, relaxing after hard work in the CoffeeHouse

Heidi, created a massive platter as we said thanks to our volunteers

More creativity,this time through flower arranging....such talent being unearthed!

Problem solving, creating prayer and the children have great fun at H^2O, inside and outside

The Light Party was a great success!

Interior of Saint Peter's, in a rare moment of quietness.

Two weddings at Saint Peter's - congratulations to Aaron and Jodie and Tom and Sasha

Yinka leads safeguarding training in the Autumn of 2022

Saint Peter's registered as a 'Warm Space' to be a place of refuge and support for those who may be struggling with the cost of living and heating their homes

Anne celebrates her 90th birthday - it's great to see her in church every week

ANNUAL MEETING OF PARISHIONERS 25TH MARCH 2023

1.00
Welcome/apologies/attending:

2.00
Appointment/election of Churchwardens

3.00
Close of meeting

Prayer

ANNUAL PAROCHIAL CHURCH MEETING 25TH MARCH 2023

1.00 Preliminaries
1.01 Prayer
1.02 Attending and apologies
1.03 Approval of Minutes of last year's meeting
1.04 Matters arising from last year's meeting

2.00 Electoral Roll - Report on changes/new roll

3.00 Annual report on the proceedings of PCC

4.00 Financial statements of the PCC

5.00 Churchwardens' report
Fabric, goods and ornaments

6.00 Report on the proceedings of the Deanery Synod

7.00 Election of representatives for PCC

8.00 Appoint independent examiner

9.00 Reports - Priest-in-charge

10.00 Any other business

11.00 Date and time of next meeting

Prayers

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER

England & Wales - Charity number 1186763

Accounts

SAINT PETER'S
LIFESTREAMS

Saint Peter's Church,
Westcliff-on-sea,
Essex.
SS0 0QF

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2021

INCUMBENT:
Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

BANK:
Nat West

INDEPENDENT EXAMINER:
Mr Danny Keech

ADMINISTRATIVE INFORMATION:

Saint Peter's Church is situated in the Parish of Westcliff, Saint Peter. It is part of the Deanery of Southend, Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2020) and a charity THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER, recognised by the Charity Commission in 2019. Charity number 1186763.

PCC members who have served at any time from APCM 2021 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Stephanie Rapp (Churchwarden)

  Glyn Jones (Treasurer)
- Yinka Tayo (Parish Safeguarding Representative)

  Revd Chukwudum Aguocha (Deanery Synod)
- Avril Betts-Brown

  Alison Dromgoole

  David Preddy

  Sonia Purnell

  Nnaemeka Ukah
- David Wacogne
- Revd Bernard Noghiu (Clergy ex officio)

STRUCTURE, GOVERNANCE AND MANAGEMENT:

The method of appointment of PCC members at Saint Peter's is in accordance with the Church Representation Rules. At Saint Peter's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Peter's actively encourages all eligible members to register on the electoral roll and stand for election in order to reflect our diverse congregation.

Aims and Purposes:

Saint Peter's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also have the responsibility for the maintenance and care of the church buildings, associated halls and land.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

OBJECTIVES AND ACTIVITIES:

Our aim is to provide a safe, accessible and high quality place for the gathering of people and development of community; an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found.

We seek to engage with and serve the community in all kinds of ways.

A main objective for the PCC this year was to continue to respond to the new context of the continuing pandemic, supporting people, re-establishing services, develop CoffeeHouse by employing a manager, seek ways to make the church sustainable both financially and in terms of the environment and climate change.

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer both online and on site.
- Providing a relaxed and convivial place to gather for 'coffee'

- Providing pastoral care for residents within the Parish, particularly those with poor mental health, those who are vulnerable, isolated and lonely.
- Promoting Christian values to the benefit of individuals and the community as a whole.

ACTIVITIES AND PERFORMANCE:

(This report doubles up as the report from the Priest-in-charge).

2021 saw more of the difficulties that we encountered in 2020 with regard to the consequences of the Covid-19 pandemic, particularly the many uncertainties as the year progressed. At each stage we carefully and prayerfully took appropriate steps, to keep everyone as safe as possible whilst developing the opportunities that now presented themselves. The CoffeeHouse provided a vital service and way for people to gently return to seeing each other face-to-face. The 'church space' was used for this purpose to keep tables at a safe distance. We are very grateful for all the volunteer hours of those serving in the CoffeeHouse.

Perhaps the biggest impact during the year has been the welcoming of Revd Bernard Noghiu and Cornelia Noghiu into the Lifestreams team. Training for someone to lead a church is very complex so for various reasons it was decided that Bernard needed a more wide-ranging, challenging, alternative experience than that which was being offered at St. Mary's, Prittlewell. For his third year of his Curacy therefore, Bernard transferred his Curacy to Lifestreams. Immediately he fitted in took responsibility and a more confident and happy Bernard emerged. Along with Bernard, Cornelia, who is training for Priesthood at St. Mellitus College, joined the staff team, also to gain experience, and be nurtured and challenged in a friendly, supportive environment. I've always considered Lifestreams to be a very good training ground and this is proving again to be true. Our previous Ordinand's opened up a new Church plant in Ipswich of which we should be immensely proud to have been part of Matt and Amy Key's training.

Chukwudum Aguocha continued his training at St. Mellitus and has been active leading a 'home group' online during the pandemic and serving during Holy Communion, leading and preaching occasionally. We look forward to Chuks being licenced in 2022 and more involvement with the staff team.

Many thanks to Kathy Jones who has ably led the Pastoral Care team for many years and for Bernard for taking over when Kathy felt she needed to pass on the leading of this ministry.

Bernard and Cornelia have immersed themselves in the continuing online ministry, Daily Prayer and Night Prayer at 8am and 8pm; we are still getting 400-500 views each week, some people being regular local while others join in from various places around the world.

Motivated by a desire to protect our environment and respond to the growing awareness of ongoing, dramatic climate change, we ran a six week series 'Caring for our Planet'. This coincided with the UN COP26 conference in Glasgow during the Autumn. Bernard wrote much of the thought provoking material, which was supplemented by weekly challenges. We hope to have raised awareness of the need to take action and provide small but significant ways in which we each can make a difference. One such action was for PCC meetings to remain on Zoom during the winter months, thereby reducing transport emissions, and heating the church building, for instance.

The programme of Christmas events was again disrupted by Covid, this time the Omicron Variant. Some events had to be cancelled while others were adapted. The highlight was the carol service, where we had carols and contributions from various countries including Nigeria, Romania and (almost) Jamaica. The most moving part for me was the signing of Silent Night by Chris Tourle and Sarah Robinson.

We were able to employ Heidi Walton as our CoffeeHouse manager, she has much enthusiasm, energy and ideas and has already taken the CoffeeHouse outreach to a new level. Unfortunately she and her family tested positive for Covid just when Santa's grotto took place but thanks to Dawn Gilbert and team who stepped in to run the event successfully. Many thanks to Heidi and we look forward to even more CoffeeHouse ideas!

We have been able to open the CoffeeHouse for 'Knit and Natter' and various groups who use the halls, this makes for a very convivial surroundings where people remark about the friendly atmosphere. More people from outside seem to be dropping in. It has also provided a place to support quite a number of people with prayer and pastoral support.

It was terribly sad that our friend and supporter Sir David Amess was killed just a few streets away in October. He was due to hold a surgery in our premises a few weeks later. Our condolences to his family. We held a small memorial service, lit candles in his memory and I attended other services and functions over the course of the following few weeks. We offered support to the other Councillors in the area, Sir David's PA and Secretary. We will miss him, his smile and support and we look forward to working alongside Anna Firth MP following her election.

H_2O - our version of 'Sunday School' re-commenced with Leanne Baldwin taking the leadership role. We are delighted that this initiative as working well with a mix of teaching, prayer and lots of fun and games. I understand that the parents no longer have to 'drag their children to church' but the children are now asking their parents to take them to church on a Sunday! That's got to be good!! Of course more volunteers are needed to spread the workload, as Leanne has many more radical ideas!

'Droplets' (carer and toddler group) started with bang by Hannah Smith in the summer. Hannah though, decided to take a college course, starting in September (in which we fully supported her). So Droplets had a stuttering start. Cheyenne agreed to take over towards the end of 2021 but has since had to resign too. Many thanks to Jill Ridge who has provided support. We are looking to appoint a new leader whilst seeking additional volunteer help to provide a stable base for this much needed and popular group. We received £1000 grant funding for this project which has been used for the larger play items.

Thanks to Sharon Stone for successfully fundraising for various salaries and projects during the year. For Saint Peter's a total of £23,880, was raised consisting of:

Southend Council Additional Restrictions Grant towards losses incurred during the pandemic £3000

National Lottery towards a part-time Coffee House Manager from 1/10/2021 £9880

Essex Community Foundation towards a part-time Coffee House Manager £5000

Fowler, Smith & Jones Trust towards Droplets' toys and equipment £1000

The Hobson Charity towards 100 high-stacking lightweight upholstered chairs £5000

Grateful thanks to the Funding bodies who have supported our work in the community.

Thanks too for many volunteers who make the church run throughout the year. I name a few but appreciate all of you....Vi, for her personal support, Dave, Vision and Vine for the tech support, all the CoffeeHouse volunteers who give so much time and effort. Thanks to the maintenance team, Treasurer and many others.

Revd Colin Baldwin

ANNUAL PAROCHIAL CHURCH MEETING

1.00 PRELIMINARIES

1.01 PRAYER
1.02 ATTENDING AND APOLOGIES
1.03 APPROVAL OF MINUTES OF LAST YEAR'S MEETING
1.04 MATTERS ARISING FROM LAST YEAR'S MEETING

2.00 ELECTORAL ROLL - REPORT ON CHANGES

The revised Electoral Roll has been prepared and shows that from 80 people in 2021:

7 people have enrolled

0 people have passed away.

0 people have moved away.

It is good to see a continuing rise in the number of people on the electoral roll and in church as well as online.

The Electoral Roll number for 2021 is 87 adults.
Many thanks to Marianne Russell and Andreas Botzios for all their hard work revising the roll.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF PCC

Through another disrupted year the necessary business for PCC was maintained mostly via Zoom meetings.

PCC monitor Health and Safety and Safeguarding which are always on the agenda.

There have been no reported issues on Safeguarding as monitoring has been ongoing.

Health and Safety issues have been dealt with on a case by case basis.

See 'Activities and Performance' for further details.

4.00 FINANCIAL STATEMENTS OF THE PCC

Treasurer's Report to APCM for Year ending 31st December 2021

Please find attached statements as to the total money in our various funds, where those funds are kept, and our expenditure and income as at the end of 2021 compared to 2020. The documents attached are:

- Statement of Assets and Liabilities (by fund). As at 31st December 2021
- Fund totals - Details. 1st January 2021 – 31st December 2021
- Statement of Financial Activities – summary. 1st January 2021 – 31st December 2021
- Receipts and payments. 1st January 2021 – 31st December 2021
- Monthly Income / Expenditure totals – Details. As at 31st December 2021

You will see from the Statement of Financial Activity that we started the year with £84,105.44 and finished 2021 with total funds of £99,431.69, an increase in our total funds of £15,326.25.

Total income for the year was £109,554.67, total expenditure £94,228.42.

Overview

Our money is allocated to different funds. In practice the money in all but one of the funds (£2,000 in the SPUDS Fund) belongs to St. Peter's with the PCC members acting as Trustees. This means we are free to move the money from one Unrestricted or Designated Fund to another, as suits our needs.

The General Fund is used for the normal day to day running of St Peter's church activities. The main source of income for this fund is our weekly and monthly giving and the expenditure is mainly on our Parish Share and fuel costs. The General Fund is in deficit. Income from hiring the halls goes into the Hall Fund and as you will see from the Fund Totals it is in surplus.

As with many churches our running costs exceed our income from giving alone, which means the General Fund is in deficit at the end of each year, and we rely on income from hiring out the halls and the church to meet our bills. Due to the Covid19 restrictions the halls and church have been closed to users for most of the first half of 2021. As hirers returned towards the end of the year income from fees picked up.

As with last year the period the buildings were closed coincided with the colder months resulting in smaller energy bills. We were also able to furlough two of the office staff for the first couple of months of 2021.

At the end of 2021 the General Fund was in deficit by £7,975.77 and the Halls Fund had a surplus of £8,016.59. Despite 2021 being another challenging year there is enough surplus in the Halls Fund to cover the deficit in the General Fund.

Notes to accounts.

Expenditure:

• At £41,168.74 the Parish Share remains our biggest single item of expenditure.

• Our net wage bill Increased from £9,260 to £13,285, this is due staff being furloughed for less time than in 2020.

Income

General Fund

• Giving direct to our bank account increased by over £9,000, there was a drop in Giving via the envelope scheme of £4,600. There was an increase of £2,500 in the money recovered by Gift Aid. Thank you to everyone who has signed a form allowing us to reclaim the Gift Aid.

• We received a grant of £3000 from central government, distributed by Southend Council. This was a scheme to compensate charities who had lost trading income during the pandemic. This initiative started (we think, after personal input) after the late Sir David Amess MP had discussions with the Chancellor of the Exchequer.

• The total received from Giving, Donations, Grants and Gift Aid was £54,379.30 an increase of £2,836 on 2021.

Café Fund

• We received grants to the value of £14,880.00 to pay for a Coffee House Manager for one year.

Youth Fund

• We received a grant of £1,000 towards our new Children's Work H2O.

Glyn Jones

Treasurer

The independent Examiner report:

A copy of this report can be found on page 14.

5.00 CHURCHWARDENS' REPORT INCLUDING FABRIC, GOODS AND ORNAMENTS

I feel we are in a state of re-birth. As COVID lockdowns have gradually been released we have been emerging from a type of hibernation in church and as Spring is virtually upon us we have emerged back to a bright and varied congregation at church each week. The church is literally turning green with the addition of plants and we grow as a congregation in what we offer as a church to our community.

It has been wonderful to see so many people coming back to and joining our congregation. We still have a few members who are unable to join us on a Sunday morning and rely on the Zoom meeting after the service to make contact with their congregation, so on a Sunday morning; please, grab your tea or coffee and swish across the church to where the laptop is found and say hello.

Our ministry team has been enriched by the arrival of Rev Bernard and our Ordinand;

Cornelia. I am so thankful for their presence among us and the support they give Colin to allow Saint Peter's, and indeed the whole LifeStreams Churches, to offer a variety of worship settings, to suit all members of our congregation….like a spiritual hotel pillow menu! We look forward to Chuks finishing his training, become licenced and add another string to our bow.

The Climate Change course prepared by Bernard was very thought provoking, the booklets a great read and there have been a few changes in my own household as a response to this.

It has been wonderful to see the flower arrangements on a Sunday morning and the loving gesture of changing these arrangements into small bouquets for absent members of the congregation is appreciated by the recipients. Thank you to Ann and her team.

Back in August the church was subject to a Quinquennial Inspection. This is an inspection of the church building conducted every 5 years to ensure the building is in good safe repair for future worship. Happily there were not any significant repairs that require completion and I would like to pass my thanks round to the Monday Morning Team so keep our building in good repair. If anyone finds themselves with free time on a Monday morning, I know they would welcome additional willing hands! Also a thank you to Dave and others for keeping us looking spick and span! The inventory and Terrier inspections and Statistics for Mission were completed for this Church year.

I would like to thank all the outgoing members of the PCC for their service to the church and their input at our meetings. We may well come back to you in a year or so, so don't go far! A welcome goes out to all new PCC members and I look forward to what you have to share with us at meetings in the new Church year.

The last year saw two visits by the Bishop John. On one occasion he came to lead worship and we were able to hold a small reception for him after the service and the other occasion was to lead the service of confirmation. It was a special occasion to hear the testimonies of the candidates for confirmation and share in their Christian journey. A confirmation service is right up there for me along with a baptism. It is wonderful to be present at the significant moment of someone's Christian life.

H_2O has drenched our children with fun on a Sunday morning. Seeing the children go from apprehension about what was on the other side of that wooden door, to barely being able to tear them away has been wonderful. Leanne and her boundless ideas has brought this to life and it is great to have something specific for the children at LifeStreams Saint Peter's. This group needs more support from the congregation. The more people that can lend an offer of help to ensure this group is run safely it what will allow it to prevail. There is nothing to fear about preparing a Sunday's session and indeed if you would like to help please speak to Leanne, me, Vi, ANYONE, we can offer help and advice.

We constantly ask for more help to keeping our Church running. We want to continue to provide what we do and we want to offer more to the community. There are many sung and un-sung heros at LifeStreams so please, let me now take the opportunity to thank you for what you do, no matter what or how small input you have, thank you.

I look forward to the year ahead with you all.

Best wishes

Stephanie Rapp– Churchwarden,

LifeStreams St Peter's

6.00 REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Following the resignation of Revd Jonathan Collis, Rev'd Louise Williams was appointed as the new Area Dean for Southend Deanery.

Southend Deanery Synod met three times over the past year via Zoom. At each meeting a presentation was made after the formal business.

Tuesday, 9th February, 2021 - There were two main issues. Saint John's plant team gave an update. Building works have been carried out with a new floor level throughout the church, and the toilets are being refurbished. Because of the Covid restrictions services are being streamed online as is the case with many churches.

Bishop John gave a presentation where his theme was the one question most young people frequently ask, namely 'Where is God?' He acknowledged the current problems facing all churches at the moment particularly around the issues thrown up by Covid - lockdown, unemployment, the greater need for food banks etc. he stressed that in order to move forward we must attend to the present and look to the future and work together.

Wednesday 16th June, 2021 - The Area Dean reported that as the nation slowly emerges from lockdown there are local changes and developments. The one most relevant to Saint Stephen's and the other Lifestreams churches was the appointment of the Rev'd Bernard Noghiu to complete his curacy with us.

The presentation this evening was made by Rev'd James Gilder, Assistant Curate of St Edmund's, Chingford and Diocesan Environmental Officer on 'Addressing Care for Creation as a Church'. Environmental degradation is an issue people outside relate to so is a good tool for evangelism. We need a roadmap to become more environmentally friendly without making our treasurers squeal!

Thursday 11th November 2021 - The Queen's Green Canopy was spoken about and Colin informed the meeting of our application for 30 trees. Other churches were encouraged to become involved. All churches in the Deanery Synod were encouraged to look at what they could do to make us all more environmentally friendly.

Fr Ivor Moody then gave a presentation entitled 'Tackling Mental Health Together'. This is an issue which has been exacerbated by our recent struggles with Covid. Again each church will have members who are struggling with their mental health and there are times when we need to acknowledge that a certain situation is beyond our help and support and guide those suffering towards professional help. We need to see and to treat mental health issues in the same way as we do other illnesses and challenges.

Sue Reynolds - Deanery Synod Representative, Saint Stephen's

Revd Chuwudum Aguocha Deanery Synod Representative Saint Peter's, reports from the last meeting:

Meeting started with worship hymn and prayers.

After that the financial report was delivered.

Then representatives were put in group for discussions. Include individual familiarisation to those never met before.

Discussions included - areas of which individual churches finds herself in future, actions to enhance and challenges.

Different Church representatives mentioned the following according to their various church experiences:

St Michael's- Alpha/Serving.

Saint Stephen's LifeStreams - Sensory garden/ Mental health/Community Fridge

Saint Peter's LifeStreams - CoffeeHouse

St Alban's - New toddler group

St Mark's - challenge of being missional

St Mary's- Reconfigure church

Discussion included:

Deanery Dreams-

- Prayer for the community
- Visibility awareness
- Away days/tour
- Support between churches /integration
- Kingdom building together
- Promoting youth work
- Sharing resources

7.00 ELECTION OF REPRESENTATIVES FOR PCC

Nnaemeka Ukah, Avril Betts-Brown, Sonia Purnell, David Preddy and David Wacogne have all come to the end of their three-year PCC tenure this year. Thanks to all of them for their input over the course of those years.

Under the Church Representation Rules (M15) Saint Peter's can have nine representatives from the laity. Therefore there are five available places for election.

Nominations will be announce at the meeting.

8.00 APPOINT INDEPENDENT EXAMINER

Mr Danny Keech examined our accounts following the sudden and unfortunate passing away during the year of Mr Shorter.

Proposal - to appoint Mr Danny Keech for 2023

9.00 REPORTS - PRIEST-IN-CHARGE

Much of the report I want to make has been included in the activities and performance section of this document.

I have been encouraged by the number of 'new' people in and around the community of the church and miss those who have not returned following the pandemic. I understand that there is still some anxiety and hope that this will ease.

I have also been encouraged by the response by PCC at December meeting where there was an eagerness for more teaching of Old Testament, parenting, evangelism, prayer and other subjects.

We look forward to the plan for sustainability, to achieve Net Carbon Zero by 2030, something we are taking seriously. Thanks to the small group who have set the ball rolling. This is something that we need to get into our DNA during 2022 and beyond.

Let me re-iterate my thanks to many unnamed people who carry out lots of tasks around the three churches - I can't name them all here, you know who you are. I appreciate all that you do, may God bless and reward you.

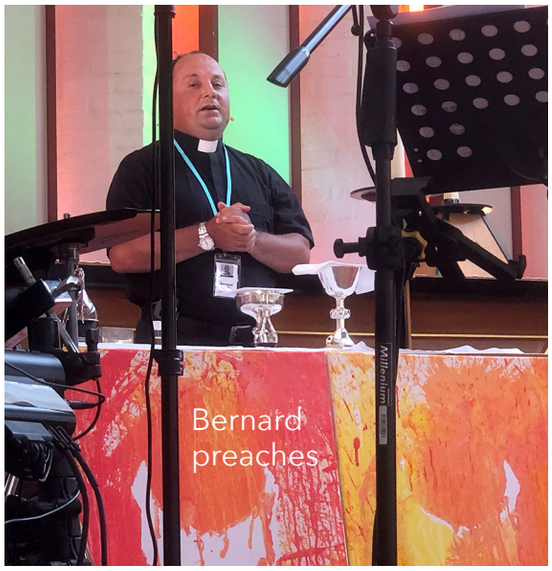
10.00 ANY OTHER BUSINESS

11.00 DATE AND TIME OF NEXT MEETING

Saturday 25th March 2023, 10.30am

returning to the building for worship

member of public joins in on Good Friday



Bernard preaches

mothering Sunday in lockdown

H_2O

Bishop John signs Bernard's licence

Bernard and Cornelia preparing for preaching on 'self image'

coffeehouse fun

Good Friday outside

confirmation

mothering Sunday in lockdown

coffeehouse fun

harvest

Santa's grotto

creative flower arranging

MINUTES OF ANNUAL MEETING OF PARISHIONERS AND ANNUAL PAROCHIAL CHURCH MEETING - SAINT PETER'S - HELD 27TH MARCH 2021

ANNUAL MEETING OF PARISHIONERS

1.00 WELCOME, ATTENDANCE AND APOLOGIES:

17 people were in attendance online via Zoom

Apologies: Nnaemeka Ukah

Priest-in-Charge welcomed Stephen and Moira Palmer to their first meeting at Saint Peter's

2.00 APPOINTMENT OF CHURCHWARDENS

3.00 CLOSE

Colin closed the meeting with thanks and prayers.

ANNUAL PAROCHIAL CHURCH MEETING

1.00 WELCOME, ATTENDANCE AND APOLOGIES:

1.01 - Opening prayer and welcome

1.02 - 17 people were in attendance online via Zoom

Apologies: Nnaemeka Ukah

1.03 - Approval of minutes of APCM 2020 - the minutes were unanimously approved.

1.04 - Matters Arising - There were no matters arising.

2.00 Electoral Roll

2.01 - Colin referred to the Annual report - (70 in 2020) 10 people have enrolled; 0 people have passed away; 0 people have moved away. The electoral roll number for 2021 is now 80. This is an indication of the success of online ministry. Colin thanked Marianne Russell and Andreas Botzios for their work orgainsing it this year.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF THE PCC

3.01 - Refer to the Annual Report paragraph 3.00. The report was accepted and there were no questions asked.

4.00 FINANCIAL STATEMENTS OF THE PCC

4.01 - Refer to the Annual report paragraph 4.00 and accounts from page 10 onwards.

4.02 - Treasurer presented the accounts. COVID has hit the financial status of Saint Peter's hard in 2020 and this undoubtedly will continue into 2021, in particular with hall lettings. Giving has gone up and Laurie Pear's legacy has helped significantly. There were new financial examiners this year so things have been presented slightly differently, but the accounts were examined and passed. There were no further questions. Colin thanked Glyn for his hard work throughout the year and for preparing and presenting the accounts.

5.00 CHURCHWARDENS' REPORT

5.01 - Refer to the Annual report paragraph 5.00.

Churchwarden reflected on the challenges of the past year and highlighted the pulling together of the church and congregation to support each other. Report received and accepted.

Vi thanked Stephanie for all her work and also for leading Sunday services.

6.00 REPORT ON THE PROCEEDINGS OF DEANERY SYNOD

6.01 - With thanks to Sue Reynolds a written report is included in the documents.

6.02 - Chuks Aguocha has kindly volunteered to be the new deanery synod representative.

7.00 ELECTION OF REPRESENTATIVES FOR PCC

7.01 - Ellie Armstrong has come to the end of her term of office on the PCC. Colin thanked Ellie for her contributions over the past three years.

7.02 - There were no nominations to the PCC though Colin pointed out that quite a few people would be finishing their term next year. There are 9 lay places on the PCC and theoretically 3 should retire and 3 join annually. It was noted that someone could join the PCC at anytime during the year. The PCC for 2021 will be:

Revd Colin Baldwin - Incumbent/Chair

Stephanie Rapp (Churchwarden)

Glyn Jones (Treasurer)

Alison Dromgoole

Avril Betts-Brown

Yinka Tayo PSR (Safeguarding)

Ellie Armstrong

Sonia Purnell

Nnaemeka Ukah

Revd Chukwudum Aguocha (Deanery Synod)

David Wacogne

David Preddy

(There is currently no PCC secretary but Andreas Botzios is taking the minutes)

8.00 APPOINTMENT OF INDEPENDENT EXAMINER

8.01 - Colin proposed that we appoint Mr Richard Shorter to examine the accounts for 2021. Unanimously agreed.

8.02 - It was pointed out that the report incorrectly said 2022, this will be changed to 2021.

9.00 REPORT FROM PRIEST-IN-CHARGE

Refer to report 9.00 in the document.

Colin reflected on the year and the challenges and changes we all faced. Embracing online ministry has made the impact of Lifestreams not only local felt but much wider too. Even though the church has been physically closed for many months, it is alive and serving.

The Diocese has been rating parishes in response to COVID, and all three churches of Lifestreams received a green light which means when Colin retires, a new incumbant will be received.

The Lifestreams Coffee House is set to reopen after Easter which will bring much fellowship back to the community.

Colin thanked everyone involved in supporting the church and ministry, including the Office team, churchwardens, PCC and maintenace group.

Churchwarden and PCC thanked Colin for his spiritual guidance over the past year and ability to adapt technologically to meet the needs of the church.

10.00 AOB

N/A

11.00 NEXT MEETING

The next meeting has been arranged for Saturday 19th March 2022, at 10.30am. This may be re-arranged.

Stephanie closed the meeting with prayer.

Independent examiner's report to the PCC of Westcliff St Peter

I report on the accounts of the PCC for the year ended 31 December 2021, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out remotely this year and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act: or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Danny Keech
38 Shepherd Close
Leigh on Sea
SS9 5YR

10th February 2022

St Peters Church Westcliff
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Cafe - Cafe Building and Running Fund (Designated) Fund				
Income and endowments				
Donations and legacies				
	Non-recurring one-off grants		14,880.00	—
	Total Donations and legacies		*14,880.00*	—
Other trading activities				
	Cafe Income trading		4,654.84	3,697.34
	Total Other trading activities		*4,654.84*	*3,697.34*
Total income and endowments			**19,534.84**	**3,697.34**
Expenditure				
Expenditure on charitable activities				
	Church maintenance		194.40	—
	Total Expenditure on charitable activities		*194.40*	—
Other expenditure				
	Cafe Expenditure - trading		964.08	3,119.64
	Cafe Building		440.02	255.00
	Total Other expenditure		*1,404.10*	*3,374.64*
Total expenditure			**1,598.50**	**3,374.64**
	Excess of Income and endowments over Expenditure		17,936.34	322.70
	Brought forward balance		53,416.42	53,093.72
Total carried forward balance			**71,352.76**	**53,416.42**
Youth - Youth & young People Fund (Designated) Fund				
Income and endowments				
Donations and legacies				
	Non-recurring one-off grants		1,000.00	—
	Total Donations and legacies		*1,000.00*	—
Other income				
	Parish office and other shared costs		—	14,383.04
	Total Other income		—	*14,383.04*
Total income and endowments			**1,000.00**	**14,383.04**
Expenditure				
Expenditure on charitable activities				
	Youth Pastor		—	16,081.75
	Upkeep of services		644.08	26.18
	Droplets		342.91	—
	Total Expenditure on charitable activities		*986.99*	*16,107.93*
Total expenditure			**986.99**	**16,107.93**

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	Excess of Income and endowments over Expenditure		13.01	(1,724.89)
	Brought forward balance		8,016.59	9,741.48
	Transfers to/(from)		7.99	—
	Total carried forward balance		**8,037.59**	**8,016.59**
	General - General fund (Unrestricted) Fund			
	Income and endowments			
	Donations and legacies			
	Gift Aid - Bank		31,205.00	21,742.40
	Gift Aid - Envelopes		2,014.10	6,622.00
	Other planned giving		3,075.10	2,397.81
	Loose plate collections		2,156.60	1,892.97
	One-off Gift Aid gifts		1,500.00	10,230.00
	Donations appeals etc		710.00	402.39
	Tax recoverable on Gift Aid		10,718.50	8,133.91
	Non-recurring one-off grants		3,000.00	—
	Other funds generated		—	120.86
		Total Donations and legacies	*54,379.30*	*51,542.34*
	Income from charitable activities			
	Steel Suite and Church lettings		1,977.50	4,425.50
		Total Income from charitable activities	*1,977.50*	*4,425.50*
	Other trading activities			
	General Fundraising		235.04	473.13
	Fair trade sales		—	215.13
	Magazine income - advertising		30.00	61.05
	Printing and paper sales		10.00	1,103.05
		Total Other trading activities	*275.04*	*1,852.36*
	Investments			
	Bank and building society interest		103.85	285.28
	Rent from lands or buildings		168.75	—
		Total Investments	*272.60*	*285.28*
	Other income			
	Fees for weddings and funerals		92.00	338.00
	Surplus - sales of fixed assets		116.56	—
	Parish office and other shared costs		7,269.22	9,085.69
	Insurance Claims		2,430.00	—
		Total Other income	*9,907.78*	*9,423.69*
	Total income and endowments		**66,812.22**	**67,529.17**
	Expenditure			
	Raising funds			
	Costs of stewardship campaign		—	122.10
	Costs of fetes & other events		36.22	—
		Total Raising funds	*36.22*	*122.10*
	Expenditure on charitable activities			
	Secular charities		4,320.00	3,300.00
	Ministry parish share etc		41,168.64	41,231.52
	Parish office salaries		16,654.46	17,821.87
	Working expenses of incumbent		658.63	270.86
	Church running - insurance		1,163.48	1,137.43
	Church maintenance		693.78	471.05
	Cleaning		1,244.31	1,074.24
	Upkeep of services		1,013.88	1,006.87
	IT Licences		1,280.92	2,703.66
	Parish office - sundries		871.94	367.86

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	Parish office photocopier		1,050.82	1,684.32
	Church running - electric		1,404.37	1,303.31
	Church running - gas		1,423.53	840.81
	Church running - heating and lighting		261.00	377.13
	Fair trade costs		—	223.80
	Church Steel Suite refund of booking fee		—	93.00
	Church major repairs - structure		1,470.00	—
	Total Expenditure on charitable activities		*74,679.76*	*73,907.73*
	Other expenditure			
	Church giving envelopes		124.29	—
	Fees to Diocese		100.00	100.00
	Clergy Expenses curate		3.32	—
	clergy office expenses		—	83.61
	Up keep of services -Flowers		10.00	105.00
	Church running - AV equipment		150.00	—
	Up keep of services Refreshments		63.74	193.80
	Parish office telephone		804.11	838.25
	Total Other expenditure		*1,255.46*	*1,320.66*
	Total expenditure		**75,971.44**	**75,350.49**
	Excess of Income and endowments over Expenditure		(9,159.22)	(7,821.32)
	Brought forward balance		(23,431.11)	(29,569.79)
	Transfers to/(from)		24,619.43	13,960.00
	Total carried forward balance		**(7,970.90)**	**(23,431.11)**

Hall - Hall fund (Designated) Fund

	Income and endowments			
	Donations and legacies			
	Other funds generated		—	5.63
	Total Donations and legacies		—	*5.63*
	Income from charitable activities			
	Church hall lettings		21,869.90	17,596.70
	Total Income from charitable activities		*21,869.90*	*17,596.70*
	Other income			
	Parish office and other shared costs		402.58	1,300.00
	Total Other income		*402.58*	*1,300.00*
	Total income and endowments		**22,272.48**	**18,902.33**
	Expenditure			
	Expenditure on charitable activities			
	Parish office - sundries		—	136.00
	Church Steel Suite refund of booking fee		50.00	—
	Hall running - electricity		848.72	785.60
	Hall running - gas		1,040.29	1,848.87
	Hall running - insurance		1,539.74	1,507.03
	Hall running - maintenance		727.26	551.23
	Hall running - water		225.64	725.82
	Hall refund of booking fee		30.00	465.00
	Total Expenditure on charitable activities		*4,461.65*	*6,019.55*
	Other expenditure			
	Hall Running - Office		3,900.00	3,900.00
	Hall running - refuse		822.35	641.31
	Hall running - cleaning		5,029.98	2,826.54
	Hall Running - maintenanace plumbing		929.13	434.72
	Hall Running - maintenance grounds		181.19	1,692.04

Note		From 01 January 2021 To 31 December 2021	01 January 2020 31 December 2020
	Total Other expenditure	*10,862.65*	*9,494.61*
Total expenditure		**15,324.30**	**15,514.16**
	Excess of Income and endowments over Expenditure	6,948.18	3,388.17
	Brought forward balance	8,568.72	21,177.39
	Transfers to/(from)	(7,470.00)	(15,996.84)
Total carried forward balance		**8,046.90**	**8,568.72**

Fabric - Church Fabric Fund (Designated) Fund

Income and endowments			
Investments			
	Bank and building society interest	—	85.98
	Total Investments	—	*85.98*
Total income and endowments		—	**85.98**
Expenditure			
Expenditure on charitable activities			
	Church interior and exterior decorating	—	111.04
	Total Expenditure on charitable activities	—	*111.04*
Total expenditure		—	**111.04**
	Excess of Income and endowments over Expenditure	—	(25.06)
	Brought forward balance	13,292.90	11,317.96
	Transfers to/(from)	—	2,000.00
Total carried forward balance		**13,292.90**	**13,292.90**

HallFab - Hall Fabric Fund (Designated) Fund

Expenditure			
Expenditure on charitable activities			
	Hall + interior and exterior decorating	—	36.84
	Total Expenditure on charitable activities	—	*36.84*
Total expenditure		—	**36.84**
	Excess of Income and endowments over Expenditure	—	(36.84)
	Brought forward balance	—	—
	Transfers to/(from)	—	36.84
Total carried forward balance		—	—

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Developmen - Development Fund (Designated) Fund				
Expenditure				
Expenditure on charitable activities				
	Hall running - maintenance		—	1,358.59
	Church major repairs - installation		—	4,033.29
	Hall + interior and exterior decorating		—	5,520.00
	Total Expenditure on charitable activities		—	*10,911.88*
Other expenditure				
	Church running - AV equipment		14.00	439.94
	Total Other expenditure		*14.00*	*439.94*
Total expenditure			**14.00**	**11,351.82**
	Excess of Income and endowments over Expenditure		(14.00)	(11,351.82)
	Brought forward balance		17,171.42	28,523.24
	Transfers to/(from)		(17,157.42)	—
Total carried forward balance			**—**	**17,171.42**
SpecialCo - Special Collections (Restricted) Fund				
	Brought forward balance		—	—
Total carried forward balance			**—**	**—**
Housing - Clergy Housing fund (Restricted) Fund				
	Brought forward balance		1,384.54	1,384.54
Total carried forward balance			**1,384.54**	**1,384.54**
EdwardBear - Edward Bear (Restricted) Fund				
Income and endowments				
Other income				
	Edward Bear Income		(60.00)	—
	Total Other income		*(60.00)*	—
Total income and endowments			**(60.00)**	**—**
Expenditure				
Other expenditure				
	Edward Bear		90.79	—
	Total Other expenditure		*90.79*	—
Total expenditure			**90.79**	**—**
	Excess of Income and endowments over Expenditure		(150.79)	—
	Brought forward balance		150.79	150.79
Total carried forward balance			**—**	**150.79**

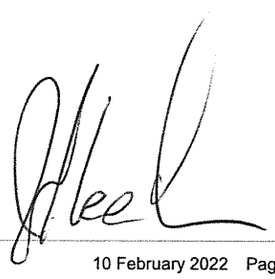
Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Jigsaw - Jigsaw Project (Restricted) Fund				
	Brought forward balance		—	—
	Total carried forward balance		—	—
Organ - Organ Fund (Restricted) Fund				
	Expenditure			
	Expenditure on charitable activities			
	Organ / piano tuning		242.40	237.60
	Total Expenditure on charitable activities		*242.40*	*237.60*
	Total expenditure		**242.40**	**237.60**
	Excess of Income and endowments over Expenditure		(242.40)	(237.60)
	Brought forward balance		3,194.41	3,432.01
	Total carried forward balance		**2,952.01**	**3,194.41**
Sanctuary - Sanctuary Fund (Restricted) Fund				
	Brought forward balance		340.76	340.76
	Total carried forward balance		**340.76**	**340.76**
SPUDS - St Peters Unusual Drama Society (SPUDS) (Restricted) Fund				
	Brought forward balance		2,000.00	2,000.00
	Total carried forward balance		**2,000.00**	**2,000.00**

St Peters Church Westcliff

Statement of Financial Activities - summary

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**109,619.54**	**(60.00)**	**—**	**109,559.54**	**104,597.86**
Total expenditure	**93,895.23**	**333.19**	**—**	**94,228.42**	**122,084.52**
Net income / (expenditure) resources before transfer	**15,724.31**	**(393.19)**	**—**	**15,331.12**	**(17,486.66)**
Gross transfers between funds - in	24,814.20	90.79	—	24,904.99	16,076.84
Gross transfers between funds - out	(24,814.20)	(90.79)	—	(24,904.99)	(16,076.84)
Net movement in funds	**15,724.31**	**(393.19)**	**—**	**15,331.12**	**(17,486.66)**
Total funds brought forward	**77,034.94**	**7,070.50**	**—**	**84,105.44**	**101,592.10**
Total funds carried forward	**92,759.25**	**6,677.31**	**—**	**99,436.56**	**84,105.44**
Unrestricted					
General fund	(7,970.90)	—	—	(7,970.90)	(23,431.11)
Designated					
Cafe Building and Running Fund	71,352.76	—	—	71,352.76	53,416.42
Church Fabric Fund	13,292.90	—	—	13,292.90	13,292.90
Development Fund	—	—	—	—	17,171.42
Hall fund	8,046.90	—	—	8,046.90	8,568.72
Youth & young People Fund	8,037.59	—	—	8,037.59	8,016.59
Restricted					
Clergy Housing fund	—	1,384.54	—	1,384.54	1,384.54
Edward Bear	—	—	—	—	150.79
Organ Fund	—	2,952.01	—	2,952.01	3,194.41
Sanctuary Fund	—	340.76	—	340.76	340.76
St Peters Unusual Drama Society (SPUDS)	—	2,000.00	—	2,000.00	2,000.00



St Peters Church Westcliff

Statement of Assets and Liabilities (by fund)
As at: 31 December 2021

		Balance	Previous balance
Cash at bank and in hand			
6501: Nat West current account - Asset			
Cafe Building and Running Fund	Designated	27,475.13	9,538.79
Youth & young People Fund	Designated	8,047.59	8,016.59
General fund	Unrestricted	(8,544.60)	(23,892.13)
Hall fund	Designated	8,039.03	8,568.72
Church Fabric Fund	Designated	2,586.60	2,586.60
Development Fund	Designated	—	17,171.42
Clergy Housing fund	Restricted	1,192.18	1,192.18
Edward Bear	Restricted	—	150.79
Organ Fund	Restricted	20.00	262.40
Agency collection	Restricted	188.00	258.00
		39,003.93	**23,853.36**
6505: National Savings Investment account - Asset			
General fund	Unrestricted	205.43	127.43
Church Fabric Fund	Designated	10,706.30	10,706.30
		10,911.73	**10,833.73**
6510: CCLA (CBF) deposit account - Asset			
Cafe Building and Running Fund	Designated	43,877.63	43,877.63
General fund	Unrestricted	311.13	285.28
Clergy Housing fund	Restricted	192.36	192.36
Organ Fund	Restricted	2,932.01	2,932.01
Sanctuary Fund	Restricted	340.76	340.76
St Peters Unusual Drama Society (SPUDS)	Restricted	2,000.00	2,000.00
		49,653.89	**49,628.04**
6590: Cash in hand - Asset			
Youth & young People Fund	Designated	(10.00)	—
General fund	Unrestricted	57.14	48.31
Hall fund	Designated	7.87	—
		55.01	**48.31**
	Cash at bank and in hand	**99,624.56**	**84,363.44**

			Balance	Previous balance
Agency accounts				
6699: Agency collections - Liability				
Agency collection	Restricted		188.00	258.00
			188.00	**258.00**
		Agency accounts	**188.00**	**258.00**
		Grand Total	**99,436.56**	**84,105.44**

ANNUAL MEETING OF PARISHIONERS 19TH MARCH 2022

1.00
Welcome/apologies/attending:

2.00
Appointment/election of Churchwardens

3.00
Close of meeting

Prayer

ANNUAL PAROCHIAL CHURCH MEETING 19TH MARCH 2022

1.00 Preliminaries
- 1.01 Prayer
- 1.02 Attending and apologies
- 1.03 Approval of Minutes of last year's meeting
- 1.04 Matters arising from last year's meeting

2.00 Electoral Roll - Report on changes/new roll

3.00 Annual report on the proceedings of PCC

4.00 Financial statements of the PCC

5.00 Churchwardens' report
Fabric, goods and ornaments

6.00 Report on the proceedings of the Deanery Synod

7.00 Election of representatives for PCC

8.00 Appoint independent examiner

9.00 Reports - Priest-in-charge

10.00 Any other business

11.00 Date and time of next meeting

Prayers

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER

England & Wales - Charity number 1186763

Accounts

SAINT PETER'S LIFESTREAMS

Saint Peter's Church,
Westcliff-on-sea,
Essex.
SS0 0QF

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2020

INCUMBENT:
Revd Colin S Baldwin
26 Eastbourne Grove
Westcliff-on-sea
Essex
SS0 0QF

BANK:
Nat West

INDEPENDENT EXAMINER:
Mr Richard Shorter

ADMINISTRATIVE INFORMATION:

Saint Peter's Church is situated in the Parish of Westcliff, Saint Peter. It is part of the Deanery of Southend, Diocese of Chelmsford within the Church of England. The Parochial Church Council is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2020) and a charity THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WESTCLIFF ST PETER, recognised by the Charity Commission in 2019. Charity number 1186763.

PCC members who have served at any time from APCM 2020 until the date this report was approved are:

- Revd Colin S Baldwin (Priest-in-charge)
- Stephanie Rapp (Churchwarden)
- Alison Dromgoole (Churchwarden)
- Glyn Jones (Treasurer)
- Yinka Tayo (Parish Safeguarding Representative)
- Dr. George (Deanery Synod)
- Chukwudum Aguocha
- Ellie Armstrong
- Avril Betts-Brown
- Ore Deru
- David Preddy
- Sonia Purnell
- Nnaemeka Ukah
- David Wacogne

STRUCTURE, GOVERNANCE AND MANAGEMENT:

The method of appointment of PCC members at Saint Peter's is in accordance with the Church Representation Rules. At Saint Peter's the membership of the PCC consists of the incumbent, churchwarden and those elected by members on the electoral roll. Saint Peter's actively encourages all eligible members to register on the electoral roll and stand for election in order to reflect our diverse congregation.

Aims and Purposes:

Saint Peter's Parochial Church Council has the responsibility to co-operate with the incumbent, Revd Colin Baldwin, in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also have the responsibility for the maintenance and care of the church buildings, associated halls and land.

We value story, relationships, scripture, mission, worship, creativity, respect and integrity, inclusivity, generosity, play and promoting a life balance of rest, work, play, worship quiet and prayer.

OBJECTIVES AND ACTIVITIES:

Our aim is to provide a safe, accessible and high quality place for the gathering of people and creation of community; an environment that is both supportive and encouraging; where peace and the relevance of God throughout life can be found.

We seek to engage with and serve the community in all kinds of ways.

A main objective for the PCC this year was to continue the development of 'café space by raising funds following a successful Planning Permission application.

Early on in the year Covid-19 dramatically altered the objectives for the year, which were to maintain worship through online ministry, maintain connections and support the local community through restrictions and many unknown quantities. This may be practical (providing activity sheets for children, shopping etc.), empathising and supporting those struggling with mental health, supporting the local hospital and NHS more generally.

The PCC is aware of the Charity Commission's guidance on public benefit. The PCC believes it provides a benefit to the public by:

- Providing resources and facilities for public worship and prayer both online and in-person.
- Providing a relaxed and convivial place to gather for 'coffee'
- Providing pastoral care for residents within the Parish.
- Promoting Christian values to the benefit of individuals and the community as a whole.

ACTIVITIES AND PERFORMANCE:

(This report doubles up as the report from the Priest-in-charge).

The PCC and Church community are keen to offer a range of services so that people can meet with God in a manner which suits and benefits them. Lifestreams have always wanted to 'love God and neighbour' and 2020 highlighted this.

No one anticipated what a year 2020 would be, though there were signs in the growing news stories of January and February that Coronavirus would inevitably make a major impact in the UK. None of us have ever experienced lockdown in such a way. What transpired radically changed the life of the church. The usual events, whether that is worship (I recall Mothering Sunday was the first major Sunday affected), youth work, Lifestreams Lounge, coffee house, other planned activities and hall hires came to a complete halt and most of the staff were furloughed.

Information was sketchy and advice changed rapidly. I want to thank Andreas Botzios for much hard work sifting through a mountain of government legislation, advice and protocols, interpreting it and adding in the further advice from the Church of England and Chelmsford Diocese. He wrote the Lifestreams' protocols and risk assessments to ensure that anyone visiting our premises would be as safe as possible.

We quickly adapted to begin streaming worship and prayer online, initially live from an i-phone. Not satisfied with the quality of shaky images and poor audio we learnt quickly and improved, learning new skills and using the resources at hand. It is amazing what can be leant via YouTube. 'Zoom' became the new buzzword and we were able to hold meetings via video technology.

We wanted to reach as many people as possible and developed a programme of four live broadcasts each day, Monday to Friday as well as services from the study in the Vicarage. There was a variety of output. The first thing was to address the instability of the times so Morning Prayer at 8.00am, each day, following the Church of England pattern became the anchor for many people to start and manage through the day. At noon, a short reflection on the latest news, in style, accessible for anyone and not particularly 'religious' except saying the Lord's Prayer. Four o'clock became the time for the children to enjoy some fun activities, stories, art, puppets and more. Lastly at eight in the evening a reflection on the day assuring people of God's peace and hope, before resting for the night. Of course worship developed over the year, using pre-recorded video alongside live output. What surprised us was the amount of views (we count unique 'Facebook live' views and YouTube - being the two social media platforms that we use). We understand that some views may only be for a few seconds and others may be whole families watching so it is impossible to grasp a totally accurate picture. I do believe that we are responding to the needs of the community and still receive something like 500 views a week. Thanks to John Perry initially and then Dave Taylor for technical support and expertise. Thanks to Darren Middleton and friends for leading some sung worship that we were able to record and subesquently use.

Of course not all people have the technology or know-how, to receive electronic broadcasts. We set up a telephone service of pastoral care, so that everyone we knew received a phone call every week (thanks to the team of carers who did this....and still are). We communicated via a paper newsletter that was distributed by hand to those without online capability and offered other telephone services that were being run by the Church of England.

Member of staff hosted 'Tea at three' - a 'Zoom' session with cup of tea in hand, with two or three other people, particularly those who were more isolated, or in need, just for a chat for fifteen minutes that sometimes carried on over an hour!

Mental and physical health increasingly became issues as people experienced isolation and restrictions for months, some finding it particularly difficult in the second and third lockdowns over the winter period. We managed to offer activity sheets for children who were being home-schooled, again delivered by hand to quite a number of families in the community, who very much appreciated the help. During the summer months the coffee house was able to open, with many people from the local community and church (safely distanced and following the strict covid safety protocol) visiting. It became a haven for many who needed to meet others in person.

We supported many people in the community, working with SAVS (Southend Association of Voluntary Services) by doing shopping and obtaining prescriptions for people who were shielding or in need. This was a very busy period and thanks to the team, especially Dawn Gilbert, who really stepped up, putting themselves at risk for others.

We were able to support the NHS but letting them use the halls to prepare 5000 parcels for staff and again in the church, nearer Christmas.

We are able to support the Shoebox appeal again, and received many boxes from people around the community. The children across the world may not have received them at Christmas but soon after. Again thanks to everyone who donated a box. People also donated food to support families in need. I was bowled over by the generosity of the church families, especially a couple of girls who used their pocket money to shop at the supermarket to buy goods for others.

Many people struggled with church buildings being closed for worship. During the few months that we were allowed to hold worship in-person, albeit limited in numbers, we found that we had to turn people away! I also never thought I'd put out a message saying the church is open for worship but please don't come!

However, connections made online and other circumstances have meant that several people have come to join in worship and we hope that these relationships will continue to be built over the coming months and years.

Our online output has reached families across the UK and in the Bahamas, Vietnam, USA, Canada, eastern Europe and other places. We were able to connect for example, with a family in California at the height of the terrible fires sweeping across the region. Their town had burnt to the ground. We stood alongside them.

We are aware of the impact that coronavirus has had, over 100,000 people having died, other families suffering in many ways. Our dear friend Revd David Pierce caught the virus and was severely ill but thankfully got through it and is still recovering. We continue to pray for affected families.

The impact of Covid is sometimes less obvious but still devastating. It was with much sadness that John Perry suddenly resigned his post as Pioneer Minister at Saint Cedd's in September. The PCC is exploring the way forward for the church and wishes John and Sonia the best for the next season of their journey.

Edward Bear Baby and Toddler group inevitably closed, due to a lack of leadership and declining numbers, this may have been caused or exacerbated by the pandemic. However, between lockdowns a new, more informal gathering emerged, linked to the Lifestreams Coffee House that incorporated Carer's and Toddlers, and is to be called 'Droplets.' Hannah Smith, who is committed to Lifestreams, volunteered to lead this group - we look forward to developments in 2021. Resources from Edward Bear will be transferred.

One notable success has been the Lifestreams Coffee House. The coffee house provides a place for people to meet. This has become very important to many people in the community who have needed a safe space to interact. "The coffee house has been a God-send, it has helped me so much, I can't wait until it opens again," said one customer, recognising the important role it played for people. The coffee house was able to offer tables outside and inside in a well spaced-out configuration in the church at least for part of the year. We decided not to open for take-aways only as the point of the coffee house was for people to meeet and interact. Total sales in 2020, despite being closed for six months, were £6500, nearly £3000 profit. Needless to say we are keen to see the coffee house open again to serve the community and raise funds towards the proposed new café.

Church finances have taken a big hit through loss of revenue from hall hire. Some groups have closed completely, others unsure if they will return, while some are eager to return as soon as possible. The bottom line is that across the three churches this loss is approaching £50,000. We encouraged people to continue to give, directly through the bank. There have been some savings and we are grateful to the government for the extended furlough period. Thank you to those who responded and given over and above their regular giving. There is still a vast shortfall, it will take a time to recover. We have looked for any financial help or grant funding but there has been none so far available that includes faith communities. We remain faithful and upbeat for the immediate future of the three churches.

Other news over the year included Planning Permission being granted for both the Café at Saint Peter's and the new building for Saint Stephen's. Fund-raising is on hold at the moment but we hope to re-engage with that process in 2021.

Work outside could still take place for much of the year. Following the receipt of grant funding, the garden project at 213 (Saint Stephen's) was able to proceed.

After being let down by the company appointed to carry out the work we have been able to support a couple of families, who faced redundancy by employing them to build the structure of the garden, which is taking shape. We hope to have the garden ready for the springtime 2021 when hopefully the project can really get going.

We have been delighted to host Sir David Amess MP on numerous occasions (at all three churches) to enable him to hold local surgeries in these parts of his constituency.

We were able to run an online holiday club, via Zoom. The children were a bit tentative at first but were really joining in by day four and five.

One of the last events before lockdown in March was the pancake day, where the local schools and community joined in to raise money for Cap (Christians Against Poverty). We also continued to raise funds for MacMillan (cancer care) by holding a coffee morning outside of all three churches in difficult circumstances.

At Saint Cedd's several people were trained to deliver the Cap Lifeskills project and the first course was begun - thwarted by Covid-19!

Lancaster School woodwork project continued, when possible, with the students completing the outside planters. Other students from this special school were able to have work experience in the coffee house, which maintained 5* status from Environmental Health inspections.

We give thanks to Dave and Jo Taylor for taking over the cleaning of the halls and church at short notice, another way in which the church has been able to help a family in these difficult times.

VOLUNTEERS:

Colin and the PCC would like to extend its thanks to all the volunteers who work so hard to make Saint Peter's the welcoming, lively and vibrant community that it is particularly during this difficult year.
We wish to recognise the commitment of our Churchwardens and Treasurer, alongside the administration staff. In particular we thank all those who have made the commitment to pastorally support others with regular phone calls and offers of support.

Thanks must go to the 'working men's group' who met regularly (when able) through the year to maintain and enhance our buildings - David, Glyn, John, Roger, Brian, Paul and new recruit Harry.

We also offer thanks to Yinka for organising Covid-19 safety training for staff and volunteers, together with those who volunteer to clean, cook, make/serve refreshments, assist with all activities, and contribute to the ongoing life of the church. We are so grateful to all who give up their time to support Colin, Vi, Chuks in their duties.

This report has been approved by Saint Peter's Parochial Church Council on 25th February 2021 and is signed on its behalf by Revd Colin Steven Baldwin, Priest-in-charge and Chair of PCC.

ANNUAL PAROCHIAL CHURCH MEETING

1.00 PRELIMINARIES

1.01 PRAYER
1.02 ATTENDING AND APOLOGIES
1.03 APPROVAL OF MINUTES OF LAST YEAR'S MEETING
1.04 MATTERS ARISING FROM LAST YEAR'S MEETING

2.00 ELECTORAL ROLL – REPORT ON CHANGES

The revised Electoral Roll has been prepared and shows that from 70 people in 2020:

10 people have enrolled
0 people have passed away.
0 people have moved away.

The Electoral Roll number for 2021 is 80 adults.
Many thanks to Marianne Russell and Andreas Botzios for all their hard work revising the roll.

3.00 ANNUAL REPORT ON THE PROCEEDINGS OF PCC

The regular pattern of PCC meetings have been considerably disrupted during the year. The PCC has adapted to meetings via 'Zoom' video link and on occasions, via Zoom and in-person. We dealt with many unknowns and responded quickly to make the buildings as Covid secure as possible. The necessary business was maintained, other issues were put on hold.

PCC monitor Health and Safety and Safeguarding which are always on the agenda.

There have been no reported issues on Safeguarding as monitoring has been ongoing.

Health and Safety issues have been dealt with on a case by case basis. Sanitisers and other Covid secure precautions were put in place as agreed .

4.00 FINANCIAL STATEMENTS OF THE PCC

Treasurer's Report to APCM for Year ending 31st December 2020.

Please find attached statements pages 11-19 as to the total money in our various funds, where those funds are kept, and our expenditure and income as at the end of 2020 compared to 2019.

You will see from the Balance Sheet that we started the year with £101,592.10 and finished 2020 with a closing balance of £84,105.44 a decrease in our funds of £17,486.66.

Total income for the year was £104,597.89, total expenditure £122,084.52.

Overview

Our money is allocated to different funds. In practice the money in the funds all belongs to Saint Peter's with the PCC members acting as Trustees. This means we are free to move the money from one Unrestricted or Designated Fund to another, as suits our needs.

The General Fund is used for the normal day to day running of Saint Peter's church activities. The main source of income for this fund is our weekly and monthly giving and the expenditure is mainly on our Parish Share and fuel costs. Income from hiring the halls goes into the Hall Fund and as you will see it is in surplus, albeit a smaller surplus than 2019.

As with many churches our running costs exceed our income from giving, which means the General Fund is in deficit at the end of each year, and we rely on income from hiring out the halls and the church to meet our bills. Due to the Covid-19 restrictions the halls and church have been closed to most users for most of 2020 and this has reduced the income from hiring; this is offset by smaller utility costs and some office staff being furloughed. The profit from all hall and church hiring is in the region of £8000 compared to £24,450 in 2019.

As you can see at the end 2020 there was not enough money in the Hall Fund to clear the deficit in the General Fund and money had to be transferred from elsewhere.

The PCC has agreed to transfer all £17,171.42 from the Development Fund and £7500 from the Hall Fund to the General Fund. This will leave small balances of £1,068.72 in the Hall Fund and £1,240.31 in the General Fund. As hall letting income is likely to be zero at the beginning of the year this will be a useful buffer to start the year.

The Development Fund holds the remainder of Laurie Pears' legacy. We have used this Fund for the halls and boilers refurbishment and other repairs, audio visual equipment and other small projects, generally development of the estate. The downside would be that the fund will be empty and any small building projects will have to be taken from the Hall or General Fund. For bigger projects we would have to use money from other funds as we see fit at the time or carry out specific fund raising.

In future, to avoid the large deficit in the General Fund at the end of the year and the large single transfer of money in to it, I would like to review the balance during the year, perhaps quarterly, and transfer money into the account if there is a deficit.

Notes to accounts. Expenditure.

Major one-off expenditures during the year were:

• At £41,231.52 the Parish Share remains our biggest single item of expenditure. Surprisingly our Parish Share for 2021 is less, £41,168.74, including 1% discount for regular payment.

• Our net wage bill dropped from £ 21,406 in 2019 to £9,852 in 2020. This was due to Samantha Rimington-Hicks leaving at the end of 2019 and Liz Stone the end

of August 2020, neither were replaced. We were also able to furlough staff during Covid-19 lockdown.

• The Church Hall floor was sanded and treated at a cost of £5,520. The contract being agreed before the March lockdown.

• We spent £4,033 having the boilers refurbished. They are 15years old and coming to the end of their life, we hope that this refurbishment will extend their use by a few of years.

Receipts

Items of note on the income side:

• As our services moved online for most of the year the congregation were not able to make their offerings by envelope or in the box on the wall. Many have switched to contributing by standing order and bank transfer. This has meant that total regular contributions actually increased by £768. There has also been an increase in one off donations of £5,000.

• Returns from Gift Aid have increased by £4,600. This is due in part to three claims being made in 2020 but only one in 2019, but also the number of people joining the Gift Aid scheme has increased.

There are now 19 members of the congregation that have signed a Gift Aid Declaration. If you are a UK taxpayer by signing a Gift Aid Declaration in favour of Saint Peters the tax man will return 25% of your donation to Saint Peters at no cost to you.

2021

In this coming year Saint Peters finances are likely to be as challenged as 2020. The COVID-19 restrictions mean there has been almost no income from hiring during the first three months of the year. We hope and pray that as the vaccination programme rolls out hirers will be able to return during the second half of the year. However, the loss of income at the beginning of the year will have a significant impact on our finances for the whole of 2021.

Glyn Jones
Treasurer

The independent Examiner report:

A copy of this report can be found on page 10.

5.00 CHURCHWARDENS' REPORT INCLUDING FABRIC, GOODS AND ORNAMENTS

Well, what a year it has been!

It only seems a few months ago we held our last APCM....oh hang on it was only a few months ago!

This has certainly been a year to remember! I am sure we have all turned to moments of quiet reflection and prayer to make sense of the significant change in our daily lives. Isolation, loneliness, missing friends and family, anxiety and fear over the simplest of things like getting our grocery shop done! Home-schooling reluctant children, trying to stay motivated physically and mentally whilst working from home. Our homes, normally our place of sanctuary, began to feel like our prisons. Prayer helped me feel more grounded when life felt so unsettled.

At LifeStreams Saint Peter's we have not been able to enjoy regular worship, our normal social events and our lovely little coffee house has been sadly missed. But whilst we have not been able to meet in church, we have made mammoth steps in reaching a wider community without actually meeting in person. So let's reflect on what we have achieved this year;

Last spring as the nation entered lockdown #1 members of the congregation volunteered their time to support the more vulnerable members of our community. Church online became the new normal and has developed into a daily programme of worship. It has been wonderful to see our church family embrace technology and to see their lovely faces on screen in coffee and chat on a Sunday morning, a murder mystery night and the enjoyable Quizoom's! In the Summer we produced a week-long holiday fun club online for children, sharing the amazing world of science and Christianity. At Christmas we held a cradle and Christingle service in full Blue Peter mode, only I had not "made one earlier"!

Finally, I managed to complete an evening of Churchwarden training thanks to being able to do it online. Not bad considering this is my third term as Churchwarden! I am pleased to reassure you all that nothing came as a complete surprise!

All the fabric, goods and ornaments are in good order and accounted for.

Technology continues to be a valuable tool but also leaves us at it's mercy when one moment it works perfectly and the next moment it fails and baffles us. So thank you for your patience and understanding and for sticking with us. In the not too distant future, when we are able to meet for Sunday worship again, we welcome anyone who would like to learn more about supporting worship from the back of the church on the sound-desk and iMac. My thanks go to Dave Taylor who has been able to help with this, and has definitely been a reassuring presence for me when I've been in front of the camera!

I am in awe of Colin and how much his technical abilities and know how have increased this year and I know he has some interesting ideas for a "virtual church" expansion. I look forward to what we can offer in the future.

The pandemic, whilst keeping some members of the congregation away from church, has otherwise brought us new worshippers and it is fantastic to have you with us.

This year the next Quinquenial (five-year) inspection of the church building is due and we pray that there are no major pieces of work to be undertaken. Our thanks go to the Monday Men's work group, who continue to do the weekly jobs that keep our buildings in good repair.

As and when we get back into regular worship I would like to invite volunteers to act as stewards/sides-person on a Sunday morning. The role at present is simply to welcome people at the South Entrance, check the name of attendees, recommended the use of facemask, hand hygiene and take the temperature of attendees. We will only need a pair of individuals initially, so if you feel this is something you would be comfortable doing, please let me know (stephanie@lifestreams.org.uk).

I would like to thank all the members of the PCC for their time and discussion of church matters and I'm glad to see we hold it together better than Handforth Parish Council!

My thanks go to Andreas and his continued work on making us a COVID-safe environment to prepare us for open worship. Especially when week by week the guidance changes! We look forward to welcoming back Stuart and Sharon back into the office as soon as it is safe to do so.

Finally thank you to Colin for your leadership, inspiration and support.

Best wishes and prayers to you all. I can't wait to see you back in church and in the coffee house!

Stephanie Rapp

6.00 REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

Due to the Coronavirus, Southend Deanery Synod only met twice during 2020. The first meeting was on February 4th, 2020 and was held at St Saviour's Westcliff. The meeting was told of the plan for the pastoral reorganisation of the town centre parish to split into three parishes, hopefully by the autumn. A presentation was made by Mark Tiddy who is the Bradwell Area Youth Advisor. His job is to encourage parishes to work to include teenagers in the lives of their churches. He stressed the importance of listening to our young people and sharing their ideas and concerns. A Youth Synod has been set up but needs more 11-18 year olds to join. Finally, the Deanery Synod holds around £1000.00 in National Westminster Bank. The accounts were last examined in 2014 and there has been no money in or out since then. There are no signatories to this account and when new ones have been arranged proposals will be put forward regarding the distribution of the funds.

The second meeting was held via Zoom on Wednesday 9th December. Deanery Synod officers were elected - Treasurer - John Tipping, Secretary - Margaret Henning, and Assistant Secretary - Louise Williams. As mentioned at the previous meeting, the accounts have now been examined and the closing balance at December 31st, 2019 stands at £1,167:72. Nothing changed during 2020. The Area Dean reported that a red, amber, green rating system has been approved by the Diocesan Synod to facilitate the reduction in stipendiary clergy in order to balance the books. There has since been very little movement on this front. An address was then given by Rev'd Canon Mike Power, Area Ministry and Stewardship Advisor. Covid-19 has led to a financial crisis and many churches are struggling to survive in the pandemic. The plan had been to reduce clergy posts to 219, but current financial calculations could only support 166. If we don't act, the Diocese could be bankrupt in five years. Basically, we all need to support

the Bishop's call - Generous God, Generous Disciples. Everything depends on giving!

Sue Reynolds - Deanery Synod Representative.
Saint Stephens.

Revd Chukwudum Aguocha has volunteered to be Saint Peter's representative at Deanery Synod.

Area Dean Revd Jonathan Collis leads the Synod alongside Lay Chair Linda Barnard.

7.00 ELECTION OF REPRESENTATIVES FOR PCC

Ellie Armstrong is coming to the end of her three-year PCC tenure this year.

Under the Church Representation Rules (M15) Saint Peter's can have nine representatives from the laity. Therefore there are 3 available places for election.

8.00 APPOINT INDEPENDENT EXAMINER

Mr Russell Davis has been thanked for his work in previous years.

Proposal - to appoint Mr Richard Shorter for 2022

9.00 REPORTS - PRIEST-IN-CHARGE

Much of the report I want to make has been included in the activities and performance section of this document. So I will keep this section brief.

I have been encouraged by the support and feedback from many people during the year for the support that we have been able to offer through these difficult times. We offer hope and support and look forward to what God has in store for us during 2021, the future looks bright though not without difficulties.

I want to encourage you to continue to challenge yourself about giving financially as well as through time and action. Do you have a vision or sense of purpose that you want us to explore?

Let me finally thanks many unnamed people who carry out lots of tasks around the three churches - I can't name them all here, you know who you are. I appreciate all that you do.

YOUTH AND CHILDREN AT SAINT PETER'S "FOUNTAINS" AND "SPLASH!"

Much of our youth work has been curtailed during 2020. We thanked Liz Stone as our youth worker who came to the end of her contract. Though we planned to extend it, Covid-19 put an end to that! Liz was furloughed for the last six months of her contract. The PCC and all three churches appreciated the creativity and work that she put in, that will have a long lasting effect for many young people.

We were able to support Eloise Vanboven who was missing out on Media Studies by teaching her how to use some of the video and graphics software. She prepared several different 'videos.' Upon her return to school, her teachers were very impressed by her level of learning and ability.

The Lifestreams Coffee House has again been a valuable source of support for young people, helping them with training and experience. Jasmine Vanboven worked many voluntary hours with mutual benefit and for which we are very grateful.

Plans for extending 'Fountains' were put on hold, though some of our young people have been taking part in our online worship. We hope to establish the youth group again later in 2021.

Similarly, children's ministry was effectively halted. Our services maintained a special part for children and we were able to run a virtual holiday club in the summer. We supported children and young people through lockdowns with activity sheets that we prepared and safely hand-delivered. on a fairly regular basis.

We have exciting plans for the future to hold regular youth group meetings and we hope that some of our teenagers will join the Diocesan Youth Synod.

10.00 ANY OTHER BUSINESS

11.00 DATE AND TIME OF NEXT MEETING

Saturday 19th March 2022, 10.30am

Independent Examiner's Report to the PCC of Saint Peter's for the year ended 31st December 2020

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act;
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

Because of the Covid19 restrictions this examination was carried out remotely by email, including the sight of scanned copies of original documents requested by the examiner, and has been carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
   a. to keep accounting records in accordance with s.130 of the 2011 Act; or
   b. to prepare accounts which accord with these accounting records;

   have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

6-3-2021

Richard Shorter ACMA CGMA
3 Trinity Road
Rayleigh
SS6 8QD

St Peters Church Westcliff

Statement of Assets and Liabilities (by fund)
As at: 31 December 2020

			Balance	Previous balance
Cash at bank and in hand				
6501: Nat West current account - Asset				
Cafe Building and Running Fund	Designated		9,538.79	6,876.09
Youth & young People Fund	Designated		8,016.59	9,741.48
General fund	Unrestricted		(23,892.13)	(30,977.70)
Hall fund	Designated		8,568.72	21,177.39
Church Fabric Fund	Designated		2,586.60	697.64
Development Fund	Designated		17,171.42	2,643.21
Clergy Housing fund	Restricted		1,192.18	1,192.18
Edward Bear	Restricted		150.79	150.79
Organ Fund	Restricted		262.40	—
Agency collection	Restricted		258.00	546.99
			23,853.36	**12,048.07**
6505: National Savings Investment account - Asset				
General fund	Unrestricted		127.43	127.43
Church Fabric Fund	Designated		10,706.30	10,620.32
			10,833.73	**10,747.75**
6510: CCLA (CBF) deposit account - Asset				
Cafe Building and Running Fund	Designated		43,877.63	46,217.63
General fund	Unrestricted		285.28	1,279.97
Development Fund	Designated		—	25,880.03
Clergy Housing fund	Restricted		192.36	192.36
Organ Fund	Restricted		2,932.01	3,432.01
Sanctuary Fund	Restricted		340.76	340.76
St Peters Unusual Drama Society (SPUDS)	Restricted		2,000.00	2,000.00
			49,628.04	**79,342.76**
6590: Cash in hand - Asset				
General fund	Unrestricted		48.31	0.51
			48.31	**0.51**
		Cash at bank and in hand	**84,363.44**	**102,139.09**

			Balance	Previous balance
Agency accounts				
6699: Agency collections - Liability				
Agency collection	Restricted		258.00	546.99
			258.00	**546.99**
		Agency accounts	**258.00**	**546.99**
		Grand Total	**84,105.44**	**101,592.10**

St Peters Church Westcliff

Statement of Financial Activities - summary

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**67,529.17**	**37,068.69**	**—**	**—**	**104,597.86**	**118,781.66**
Total expenditure	**75,350.49**	**46,496.43**	**237.60**	**—**	**122,084.52**	**193,430.92**
Net income / (expenditure) resources before transfer	**(7,821.32)**	**(9,427.74)**	**(237.60)**	**—**	**(17,486.66)**	**(74,649.26)**
Gross transfers between funds - in	14,000.00	2,076.84	—	—	16,076.84	97,929.56
Gross transfers between funds - out	(40.00)	(16,036.84)	—	—	(16,076.84)	(97,929.56)
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	**6,138.68**	**(23,387.74)**	**(237.60)**	**—**	**(17,486.66)**	**(74,649.26)**
Total funds brought forward	**(29,569.79)**	**123,853.79**	**7,308.10**	**—**	**101,592.10**	**176,241.36**
Total funds carried forward	**(23,431.11)**	**100,466.05**	**7,070.50**	**—**	**84,105.44**	**101,592.10**
Unrestricted						
General fund	(23,431.11)	—	—	—	(23,431.11)	(29,569.79)
Designated						
Cafe Building and Running Fund	—	53,416.42	—	—	53,416.42	53,093.72
Church Fabric Fund	—	13,292.90	—	—	13,292.90	11,317.96
Development Fund	—	17,171.42	—	—	17,171.42	28,523.24
Hall Fabric Fund	—	—	—	—	—	—
Hall fund	—	8,568.72	—	—	8,568.72	21,177.39
Youth & young People Fund	—	8,016.59	—	—	8,016.59	9,741.48
Restricted						
Clergy Housing fund	—	—	1,384.54	—	1,384.54	1,384.54
Edward Bear	—	—	150.79	—	150.79	150.79
Jigsaw Project	—	—	—	—	—	—
Organ Fund	—	—	3,194.41	—	3,194.41	3,432.01
Sanctuary Fund	—	—	340.76	—	340.76	340.76
Special Collections	—	—	—	—	—	—
St Peters Unusual Drama Society (SPUDS)	—	—	2,000.00	—	2,000.00	2,000.00

St Peters Church Westcliff
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

Note		From 01 January 2021 To 31 December 2021	01 January 2020 31 December 2020
Cafe - Cafe Building and Running Fund (Designated) Fund			
Income and endowments			
Other trading activities			
	Cafe Income trading	—	3,697.34
	Total Other trading activities	—	*3,697.34*
Total income and endowments		**—**	**3,697.34**
Expenditure			
Other expenditure			
	Cafe Expenditure - trading	—	3,119.64
	Cafe Building	—	255.00
	Total Other expenditure	—	*3,374.64*
Total expenditure		**—**	**3,374.64**
	Excess of Income and endowments over Expenditure	—	322.70
	Brought forward balance	53,416.42	53,093.72
Total carried forward balance		**53,416.42**	**53,416.42**
Youth - Youth & young People Fund (Designated) Fund			
Income and endowments			
Other income			
	Parish office and other shared costs	—	14,383.04
	Total Other income	—	*14,383.04*
Total income and endowments		**—**	**14,383.04**
Expenditure			
Expenditure on charitable activities			
	Youth Pastor	—	16,081.75
	Upkeep of services	—	26.18
	Total Expenditure on charitable activities	—	*16,107.93*
Total expenditure		**—**	**16,107.93**
	Excess of Income and endowments over Expenditure	—	(1,724.89)
	Brought forward balance	8,016.59	9,741.48
Total carried forward balance		**8,016.59**	**8,016.59**

Note		From 01 January 2021 To 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Income and endowments			
Donations and legacies			
	Gift Aid - Bank	—	21,742.40
	Gift Aid - Envelopes	—	6,622.00
	Other planned giving	—	2,397.81
	Loose plate collections	—	1,892.97
	One-off Gift Aid gifts	—	10,230.00
	Donations appeals etc	—	402.39
	Tax recoverable on Gift Aid	—	8,133.91
	Other funds generated	—	120.86
	Total Donations and legacies	—	*51,542.34*
Income from charitable activities			
	Steel Suite and Church lettings	—	4,425.50
	Total Income from charitable activities	—	*4,425.50*
Other trading activities			
	General Fundraising	—	473.13
	Fair trade sales	—	215.13
	Magazine income - advertising	—	61.05
	Printing and paper sales	—	1,103.05
	Total Other trading activities	—	*1,852.36*
Investments			
	Bank and building society interest	78.00	285.28
	Total Investments	*78.00*	*285.28*
Other income			
	Fees for weddings and funerals	—	338.00
	Parish office and other shared costs	—	9,085.69
	Total Other income	—	*9,423.69*
Total income and endowments		**78.00**	**67,529.17**
Expenditure			
Raising funds			
	Costs of stewardship campaign	—	122.10
	Total Raising funds	—	*122.10*
Expenditure on charitable activities			
	Secular charities	—	3,300.00
	Ministry parish share etc	—	41,231.52
	Parish office salaries	—	17,821.87
	Working expenses of incumbent	—	270.86
	Church running - insurance	—	1,137.43
	Church maintenance	—	471.05
	Cleaning	—	1,074.24
	Upkeep of services	—	1,006.87
	IT Licences	—	2,703.66
	Parish office - sundries	—	367.86
	Parish office photocopier	—	1,684.32
	Church running - electric	—	1,303.31
	Church running - gas	—	840.81
	Church running - heating and lighting	—	377.13
	Fair trade costs	—	223.80
	Church Steel Suite refund of booking fee	—	93.00
	Total Expenditure on charitable activities	—	*73,907.73*

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	Other expenditure			
	Fees to Diocese		—	100.00
	clergy office expenses		—	83.61
	Up keep of services -Flowers		—	105.00
	Up keep of services Refreshments		—	193.80
	Parish office telephone		—	838.25
	Total Other expenditure		—	*1,320.66*
	Total expenditure		**—**	**75,350.49**
	Excess of Income and endowments over Expenditure		78.00	(7,821.32)
	Transfers to/(from)		—	13,960.00
	Brought forward balance		(23,431.11)	(29,569.79)
	Total carried forward balance		**(23,353.11)**	**(23,431.11)**

Hall - Hall fund (Designated) Fund

	Income and endowments			
	Donations and legacies			
	Other funds generated		—	5.63
	Total Donations and legacies		—	*5.63*
	Income from charitable activities			
	Church hall lettings		—	17,596.70
	Total Income from charitable activities		—	*17,596.70*
	Other income			
	Parish office and other shared costs		—	1,300.00
	Total Other income		—	*1,300.00*
	Total income and endowments		**—**	**18,902.33**
	Expenditure			
	Expenditure on charitable activities			
	Parish office - sundries		—	136.00
	Hall running - electricity		—	785.60
	Hall running - gas		—	1,848.87
	Hall running - insurance		—	1,507.03
	Hall running - maintenance		—	551.23
	Hall running - water		—	725.82
	Hall refund of booking fee		—	465.00
	Total Expenditure on charitable activities		—	*6,019.55*
	Other expenditure			
	Hall Running - Office		—	3,900.00
	Hall running - refuse		—	641.31
	Hall running - cleaning		—	2,826.54
	Hall Running - maintenanace plumbing		—	434.72
	Hall Running - maintenance grounds		—	1,692.04
	Total Other expenditure		—	*9,494.61*
	Total expenditure		**—**	**15,514.16**
	Excess of Income and endowments over Expenditure		—	3,388.17
	Transfers to/(from)		—	(15,996.84)
	Brought forward balance		8,568.72	21,177.39
	Total carried forward balance		**8,568.72**	**8,568.72**

Note		From 01 January 2021 To 31 December 2021	01 January 2020 31 December 2020
Fabric - Church Fabric Fund (Designated) Fund			
Income and endowments			
Investments			
	Bank and building society interest	—	85.98
	Total Investments	—	*85.98*
Total income and endowments		**—**	**85.98**
Expenditure			
Expenditure on charitable activities			
	Church interior and exterior decorating	—	111.04
	Total Expenditure on charitable activities	—	*111.04*
Total expenditure		**—**	**111.04**
	Excess of Income and endowments over Expenditure	—	(25.06)
	Transfers to/(from)	—	2,000.00
	Brought forward balance	13,292.90	11,317.96
Total carried forward balance		**13,292.90**	**13,292.90**
HallFab - Hall Fabric Fund (Designated) Fund			
Expenditure			
Expenditure on charitable activities			
	Hall + interior and exterior decorating	—	36.84
	Total Expenditure on charitable activities	—	*36.84*
Total expenditure		**—**	**36.84**
	Excess of Income and endowments over Expenditure	—	(36.84)
	Transfers to/(from)	—	36.84
	Brought forward balance	—	—
Total carried forward balance		**—**	**—**
Developmen - Development Fund (Designated) Fund			
Expenditure			
Expenditure on charitable activities			
	Hall running - maintenance	—	1,358.59
	Church major repairs - installation	—	4,033.29
	Hall + interior and exterior decorating	—	5,520.00
	Total Expenditure on charitable activities	—	*10,911.88*
Other expenditure			
	Church running - AV equipment	—	439.94
	Total Other expenditure	—	*439.94*
Total expenditure		**—**	**11,351.82**
	Excess of Income and endowments over Expenditure	—	(11,351.82)
	Brought forward balance	17,171.42	28,523.24
Total carried forward balance		**17,171.42**	**17,171.42**

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
SpecialCo - Special Collections (Restricted) Fund				
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
Housing - Clergy Housing fund (Restricted) Fund				
	Brought forward balance		1,384.54	1,384.54
	Total carried forward balance		**1,384.54**	**1,384.54**
EdwardBear - Edward Bear (Restricted) Fund				
	Brought forward balance		150.79	150.79
	Total carried forward balance		**150.79**	**150.79**
Jigsaw - Jigsaw Project (Restricted) Fund				
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
Organ - Organ Fund (Restricted) Fund				
	Expenditure			
	Expenditure on charitable activities			
	Organ / piano tuning		—	237.60
	Total Expenditure on charitable activities		—	*237.60*
	Total expenditure		**—**	**237.60**
	Excess of Income and endowments over Expenditure		—	(237.60)
	Brought forward balance		3,194.41	3,432.01
	Total carried forward balance		**3,194.41**	**3,194.41**
Sanctuary - Sanctuary Fund (Restricted) Fund				
	Brought forward balance		340.76	340.76
	Total carried forward balance		**340.76**	**340.76**

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
SPUDS - St Peters Unusual Drama Society (SPUDS) (Restricted) Fund				
	Brought forward balance		2,000.00	2,000.00
	Total carried forward balance		**2,000.00**	**2,000.00**

St Peters Church Westcliff

Monthly Income / Expenditure totals - Details
As at: 31 December 2020

Nominal code	Jan_20	Feb_20	Mar_20	Apr_20	May_20	Jun_20	Jul_20	Aug_20	Sep_20	Oct_20	Nov_20	Dec_20	Code total
Income													
0101 (Gift Aid - Bank)	880.00	880.00	966.00	2,213.00	1,974.40	2,253.00	1,975.00	2,105.00	2,230.00	1,995.00	2,025.00	2,246.00	**21,742.40**
0110 (Gift Aid - Envelopes)	1,317.00	1,097.00	584.00	300.00	625.00	500.00	—	—	1,107.00	832.00	240.00	20.00	**6,622.00**
0201 (Other planned giving)	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	250.00	200.00	50.00	297.81	**2,397.81**
0301 (Loose plate collections)	318.05	325.90	321.30	—	—	—	—	—	222.56	416.65	85.80	202.71	**1,892.97**
0501 (One-off Gift Aid gifts)	—	10.00	5,000.00	—	—	—	—	5,020.00	200.00	—	—	—	**10,230.00**
0550 (Donations appeals etc)	—	14.83	375.50	—	—	—	12.06	—	—	—	—	—	**402.39**
0601 (Tax recoverable on Gift Aid)	—	3,717.00	—	—	—	—	—	2,779.66	—	1,637.25	—	—	**8,133.91**
0901 (Other funds generated)	—	—	—	—	—	—	126.49	—	—	—	—	—	**126.49**
0910 (General Fundraising)	47.50	23.36	24.27	—	—	—	90.00	20.00	222.00	6.00	40.00	—	**473.13**
1020 (Bank and building society interest)	85.98	—	132.49	—	—	59.75	—	—	60.02	—	—	33.02	**371.26**
1101 (Fees for weddings and funerals)	91.00	—	28.00	—	—	—	—	—	—	—	—	219.00	**338.00**
1220 (Fair trade sales)	—	—	60.00	—	—	26.90	—	—	121.33	6.90	—	—	**215.13**
1230 (Church hall lettings)	2,984.25	3,766.70	1,950.75	3,534.75	—	907.50	557.00	120.00	481.00	1,860.00	578.50	856.25	**17,596.70**
1240 (Steel Suite and Church lettings)	1,458.00	885.00	294.50	46.50	820.00	728.50	—	—	93.00	—	100.00	—	**4,425.50**
1250 (Magazine income - advertising)	30.00	—	30.00	—	—	—	—	—	1.05	—	—	—	**61.05**
1255 (Printing and paper sales)	—	—	—	—	—	22.31	12.94	9.60	1,027.00	—	—	31.20	**1,103.05**
1270 (Cafe Income trading)	255.63	485.59	530.38	—	—	—	362.80	455.52	608.07	834.19	165.16	—	**3,697.34**
1330 (Parish office and other shared costs)	1,007.85	(20.00)	5,139.56	1,465.08	1,592.94	3,051.64	3,051.64	1,592.94	3,036.30	—	—	4,850.78	**24,768.73**
Income totals	**8,675.26**	**11,385.38**	**15,636.75**	**7,759.33**	**5,212.34**	**7,749.60**	**6,387.93**	**12,302.72**	**9,659.33**	**7,787.99**	**3,284.46**	**8,756.77**	**104,597.86**
Expenditure													
1720 (Costs of stewardship campaign)	122.10	—	—	—	—	—	—	—	—	—	—	—	**122.10**
1870 (Secular charities)	—	—	—	3,300.00	—	—	—	—	—	—	—	—	**3,300.00**
1903 (Fees to Diocese)	—	—	100.00	—	—	—	—	—	—	—	—	—	**100.00**
1910 (Ministry parish share etc)	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	3,435.96	**41,231.52**
2011 (Youth Pastor)	1,341.05	1,341.05	1,341.05	1,360.54	1,339.66	2,033.00	2,033.00	1,339.66	3,259.40	693.34	—	—	**16,081.75**
2061 (Parish office salaries)	1,395.09	1,395.09	1,395.09	1,356.26	2,105.62	1,447.48	1,543.25	1,358.37	1,525.85	1,556.51	1,371.63	1,371.63	**17,821.87**
2101 (Working expenses of incumbent)	—	—	—	—	72.67	—	63.52	—	—	—	—	134.67	**270.86**
2105 (clergy office expenses)	—	—	—	83.61	—	—	—	—	—	—	—	—	**83.61**
2301 (Church running - insurance)	94.18	93.89	93.89	93.89	93.89	93.89	93.89	96.03	95.97	95.97	95.97	95.97	**1,137.43**
2320 (Organ / piano tuning)	—	—	—	—	—	—	—	—	237.60	—	—	—	**237.60**
2330 (Church maintenance)	40.00	139.07	70.00	—	—	—	40.00	—	—	—	181.98	—	**471.05**
2331 (Cleaning)	—	—	288.35	—	—	—	—	130.00	134.00	291.89	162.50	67.50	**1,074.24**
2332 (Up keep of services -Flowers)	60.00	45.00	—	—	—	—	—	—	—	—	—	—	**105.00**
2335 (Church running - AV equipment)	—	—	—	—	132.12	—	295.83	—	11.99	—	—	—	**439.94**
2340 (Upkeep of services)	70.23	—	110.35	304.55	7.00	—	406.31	—	56.49	28.53	—	49.59	**1,033.05**
2341 (Up keep of services Refreshments)	135.00	—	37.30	—	—	—	—	—	—	21.50	—	—	**193.80**
2342 (IT Licences)	45.50	45.50	200.00	45.50	50.16	45.50	1,894.17	60.18	45.50	126.09	45.50	100.06	**2,703.66**
2360 (Parish office - sundries)	240.15	—	37.42	—	141.00	—	—	38.28	—	4.99	—	42.02	**503.86**
2362 (Parish office photocopier)	8.34	434.94	—	—	—	619.51	8.34	—	204.65	240.96	—	167.58	**1,684.32**
2363 (Parish office telephone)	66.00	67.02	66.00	68.59	70.24	68.29	93.60	69.53	65.19	70.01	66.00	67.78	**838.25**
2401 (Church running - electric)	—	—	557.34	—	—	272.35	—	—	—	197.64	—	275.98	**1,303.31**
2410 (Church running - gas)	120.78	—	222.52	76.27	20.62	20.56	19.85	20.62	20.51	21.99	244.95	52.14	**840.81**
2440 (Church running - heating and lighting)	—	—	—	—	—	—	377.13	—	—	—	—	—	**377.13**
2510 (Fair trade costs)	—	—	223.80	—	—	—	—	—	—	—	—	—	**223.80**
2511 (Church Steel Suite refund of booking fee)	—	—	—	—	—	—	—	93.00	—	—	—	—	**93.00**
2515 (Cafe Expenditure - trading)	158.96	—	258.42	1,925.21	—	117.00	95.93	—	—	535.54	—	28.58	**3,119.64**
2521 (Hall Running - Office)	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	325.00	**3,900.00**
2522 (Hall running - refuse)	—	—	—	—	—	—	—	—	—	—	573.80	67.51	**641.31**
2523 (Hall running - cleaning)	444.73	427.24	450.42	—	—	—	—	234.00	78.00	375.00	572.00	245.15	**2,826.54**
2524 (Hall Running - maintenanace plumbing)	—	—	—	—	—	—	377.12	—	—	57.60	—	—	**434.72**
2530 (Hall running - electricity)	—	—	303.10	—	—	273.74	—	—	—	208.76	—	—	**785.60**
2540 (Hall running - gas)	362.33	—	667.59	228.86	61.86	61.69	59.53	61.85	61.52	65.99	61.24	156.41	**1,848.87**
2550 (Hall running - insurance)	124.16	124.45	124.45	124.45	124.45	124.45	124.45	127.29	127.22	127.22	127.22	127.22	**1,507.03**
2560 (Hall running - maintenance)	146.42	139.07	54.61	—	—	—	28.75	1,358.59	—	—	26.44	155.94	**1,909.82**
2561 (Hall Running - maintenance grounds)	—	—	—	—	—	130.26	1,561.78	—	—	—	—	—	**1,692.04**
2580 (Hall running - water)	—	—	—	—	356.65	—	—	—	—	—	369.17	—	**725.82**
2591 (Hall refund of booking fee)	—	—	—	—	—	—	60.00	405.00	—	—	—	—	**465.00**
2710 (Church major repairs - installation)	—	—	—	—	—	—	—	—	—	4,033.29	—	—	**4,033.29**
2720 (Church interior and exterior decorating)	—	—	—	—	—	—	—	111.04	—	—	—	—	**111.04**
2830 (Hall + interior and exterior decorating)	—	—	—	5,520.00	—	—	—	36.84	—	—	—	—	**5,556.84**
2940 (Cafe Building)	—	—	—	—	—	—	255.00	—	—	—	—	—	**255.00**
Expenditure totals	**8,735.98**	**8,013.28**	**10,362.66**	**18,248.69**	**8,336.90**	**9,068.68**	**13,192.41**	**9,301.24**	**9,684.85**	**12,513.78**	**7,659.36**	**6,966.69**	**122,084.52**
												Balance (income - expenditure)	**(17,486.66)**

MINUTES OF ANNUAL MEETING OF PARISHIONERS AND APCM – SAINT PETER'S HELD 5TH OCTOBER 2020

Annual Meeting of Parishioners

1.00 Welcome, Attendance and Apologies:

8 people were in attendance and 14 people online via Zoom for the meeting

2.00 Appointment of Churchwardens

2.01 Colin announced that Alison has for various reasons decided not to stand for another year. He thanked her for her contribution as Churchwarden for the past year (plus) and that he had valued her counsel and wisdom. Alison will continue to serve on PCC.

2.02 Stephanie Rapp was nominated to stand again and she accepted. No further nominations had been received. Stephanie was duly appointed as Churchwarden for the current year, albeit shortened (probably) due to coronavirus impact on the meeting dates.

3.00 Close

Colin closed the meeting with thanks and prayers.

Annual Parochial Church Meeting

1.00 Welcome, Attendance and Apologies:

1.01 Colin opened the meeting with prayer and stated that the documents were prepared for the meeting which was originally due to be held in March. Since the documents were complete, (apart from a few comments referring to the Coronavirus situation) the reports have not been significantly amended.

1.02 Attending - 8 people were in attendance and 14 people online via Zoom for the meeting

1.03 Approval of minutes of APCM 2019 - The minutes were unanimously approved.

1.04 Matters Arising - There were no matters arising

2.00 Electoral Roll

2.01 Colin referred to the Annual report - (69 in 2019) 6 people have enrolled; 3 people have passed away; 2 people have asked to be removed from the roll as they have moved away. The electoral roll number for 2020 is 70

3.00 Annual Report on the proceedings of the PCC

3.01 Refer to the Annual Report paragraph 3.00. The report was accepted and there were no questions asked.

4.00 Financial statements of the PCC

4.01 Refer to the Annual report paragraph 4.00 and accounts from page 10 onwards.

4.02 Glyn presented the accounts (some information was omitted from the Annual Report document, due to a file formatting error, Glyn provided the missing information - This has now been rectified). Glyn confirmed that the accounts were examined and passed. There were no further questions. Colin thanked Glyn for his hard work throughout the year and for preparing and presenting the accounts.

5.00 Churchwardens' Report

It was noted that this report like the others was prepared for the meeting which was due to be held in March when lock-down occurred and has not been re-written.

Reference was made to various aspects of the report particularly that Planning Permission for the café project had been granted. Fundraising for the project will begin in earnest soon when Sharon is back from furlough and holiday. We cannot rely solely on grant funding so we will have to start

some fundraising initiatives.

Colin thanks Alison and Stephanie for their support and hard work during the year.

6.00 Report on the proceedings of Deanery Synod

6.01With thanks to Sue Reynolds a written report is included in the documents. This was accepted and there were no questions. Dr. George is standing down from Deanery Synod as he has served four years. Se also below. We are seeking a replacement.

7.00 Election of representatives for PCC

7.01Dr. George has come to the end of his tenure of Deanery Synod so will not be standing for PCC again this year. Ore Deru has been unable to fulfil his responsibilities as he has been away at University so will not be serving on PCC this year.

7.02 There were no other changes to PCC though Colin pointed out that quite a few people would be finishing their term at the same time and that we should try to return the balance to one third changing each year. The PCC for 2020 will be:

Revd Colin Baldwin - Incumbent/Chair

Stephanie Rapp (Churchwarden)

Glyn Jones (Treasurer)

Alison Dromgoole

Avril Betts-Brown

Yinka Tayo PSR (Safeguarding)

Ellie Armstrong

Sonia Purnell

Nnaemeka Ukah

Revd Chukwudum Aguocha

David Wacogne

David Preddy

No one has thus far indicated that they wish to stand for Deanery Synod nor as PCC Secretary

8.00 Appointment of Independent Examiner

8.01 Glyn thanked Russell Davis for the work he has done examining the accounts. It has been suggested by the Examiner of the other two churches that for the sake of consistency and to get an accurate understanding and clarity across the three churches especially due to the 'church shares' - where one PCC will spend money on behalf of the others then recoup that money eg for salaries of staff - Colin thanked Russell for his work and suggested that we appoint Mr Richard Shorter to examine the accounts next year for the reasons stated. Glyn indicated that he thought Russell would welcome this proposal. David Wacogne also agreed and asked that we ask Russell his opinion. Glyn agreed to action this. With this proviso Colin proposed that we appoint Richard Shorter the examine the accounts for 2020. Unanimously agreed.

9.00 Report from Priest-in-charge

Refer to the report in the documents.

Colin thanked Andreas for all his hard work in the office, juggling many issues with great calmness and professionalism, especially over the last few months. All were in agreement. David Wacogne said that we should be careful not to overburden Andreas.

Colin also thanked several people for their participation and hard work in the life of the church. He emphasised that we should be proud to be able to support several people in their developing ministries, naming Matt and Amy Key - who have recently both been ordained and Deacon and Priest respectively; Chukwudum Aguocha as he continues his training at St. Mellitus and Liz Stone as she explores entering into ordained ministry.

Colin spoke briefly about the current impact of coronavirus and that shall be holding a PCC meeting soon to discuss amongst other issues, the huge financial implications of these last few months.

The Lifestreams Coffee House is doing well and providing support for the local community, many thanks to the volunteers.

10.00 AOB

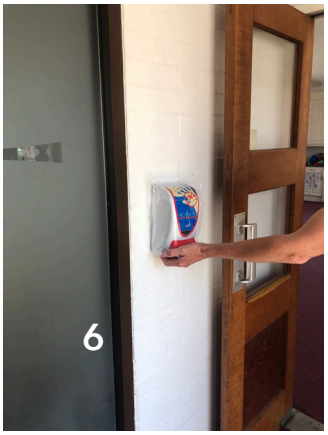
10.01 Yinka requested that although we talk about Safeguarding issues at PCC, we should include it as an agenda item at the annual meeting. This was agreed. There were no current outstanding issues.

11.00 Next Meeting

The next meeting shall be arranged for Sunday 21st March, at time to be confirmed. Again, due to the pandemic this may be re-arranged.

Stephanie closed the meeting with prayer.

some images from the year:
1. Stephanie (the professor) experiments with colour and other things at the Wonderzone Holiday Club.
2. Colin leads the Wonderzone live from the set.
3. Church not closed but open for prayer.
4 and 5. We support our local hospital by accommodating



volunteers tocreate parcels for all the hospital staff.
5. Pancake Day, immediately before lockdown.
6 and 7. Sanitiser stations and precautions taken.
8. New dishwasher installed.

ANNUAL MEETING OF PARISHIONERS 27TH MARCH 2021

1.00
Welcome/apologies/attending:

2.00
Appointment/election of Churchwardens

3.00
Close of meeting

Prayer

ANNUAL PAROCHIAL CHURCH MEETING 27TH MARCH 2021

1.00 Preliminaries
1.01 Prayer
1.02 Attending and apologies
1.03 Approval of Minutes of last year's meeting
1.04 Matters arising from last year's meeting

2.00 Electoral Roll - Report on changes/new roll

3.00 Annual report on the proceedings of PCC

4.00 Financial statements of the PCC

5.00 Churchwardens' report
Fabric, goods and ornaments

6.00 Report on the proceedings of the Deanery Synod

7.00 Election of representatives for PCC

8.00 Appoint independent examiner

9.00 Reports - Priest-in-charge

10.00 Any other business

11.00 Date and time of next meeting

Prayers