

NORWICH PRINTING MUSEUM

England & Wales · Charity number 1186762

Details

Status Registered

Legal form CIO

Registered 2019-12-05

Register [View on the Charity Commission register](#)

Contact

Address 10 Ninhams Court
Norwich
NR2 1NX

Phone 07970394656

Email treasurer1.jjpm@outlook.com

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE HISTORY AND PROCESSES OF PRINTING, BOOK BINDING AND ALLIED SKILLS WITH SPECIAL EMPHASIS ON THE ENDANGERED CRAFT OF LETTERPRESS, IN PARTICULAR BUT NOT EXCLUSIVELY THROUGH: A) THE PROVISION AND MAINTENANCE OF A MUSEUM (HEREINAFTER "THE MUSEUM") IN NORWICH FOR THE DISPLAY AND STORAGE OF HISTORIC ITEMS RELATING TO THE HISTORY OF PRINTING, BOOK BINDING AND ALLIED SKILLS. B) THE PRESERVATION OF A COLLECTION OF HISTORIC AND RARE/LAST REMAINING EXAMPLES OF PRINTING MACHINERY, AN EXTENSIVE LEAD AND WOODEN TYPE COLLECTION, A PRINTING RELATED LIBRARY AND PRINTING EPHEMERA ARCHIVE, FOR LONG TERM PUBLIC BENEFIT. C) THE PROVISION OF A WORKING HUB WHERE VOLUNTEERS CAN MEET IN A SUPPORTIVE GROUP TO PRACTICE AND DEVELOP THEIR CRAFTSMANSHIP SKILLS TO FURTHER THE MUSEUMS OBJECTIVES AND WHERE VISITORS CAN WITNESS, PRACTICE AND DEVELOP PRINTING AND BOOKBINDING SKILLS AND PARTICIPATE IN TALKS/LECTURES, EDUCATIONAL COURSES, HERITAGE SKILLS TRAINING AND RELATED EVENTS IN THE FIELDS DESCRIBED.

Activities: To advance the education of the public in the history and processes of printing, book binding and allied skills with special emphasis on the endangered craft of Letterpress, a) the provision and maintenance of a museum b) preservation of historic printing machinery c) the provision of a working hub to develop printing and bookbinding skills and training in heritage skills

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Norfolk

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-10-31 | £14,988 | £13,890 | - | - |
| 2023-10-31 | £4,883 | £13,013 | - | - |
| 2022-10-31 | £20,893 | £20,035 | - | - |
| 2021-10-31 | £10,256 | £4,925 | - | - |
| 2020-10-31 | £33,970 | £16,997 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------------|-------|------------|
| Tim Medland | Chair | 2025-09-01 |
| Emma Hazell | | 2025-09-01 |
| Florence Okoye | | 2022-11-01 |
| GEOFFREY BERNARD SADLER | | 2025-09-01 |
| KATHERINE BARBARA ANETTS | | 2019-12-01 |
| Linda Caroline Jarrold | | 2019-10-01 |
| Rory Hill | | 2025-09-01 |
| Russell Parkinson | | 2025-09-01 |

NORWICH PRINTING MUSEUM

England & Wales - Charity number 1186762

Accounts

| RECEIPTS AND PAYMENTS for year ended 31 October 2024 | | | | | year end | 12/08/25 | | | | |
|---|---------------|---------------|----------------|---------------|----------------|---------------|---------------|---------------|--|--|
| Receipts | Unrestricted | Designated | Restricted | Total | 2022/23 | 2021/22 | 2020/21 | 2019/20 | | |
| | £ | £ | £ | £ | | | | | | |
| Donations general | 372 | | | 372 | 943 | 683 | 1,852 | 20,630 | | |
| Donations Blickling | | 1,489 | | 1,489 | 2,561 | 1,901 | | | | |
| Donations Septagon | | | 10,000 | 10,000 | - | 18,000 | | | | |
| Student residencies | | | 300 | 300 | | | 8,089 | 12,900 | | |
| County small grant | | | 320 | 320 | | | | | | |
| Subscriptions | 153 | | | 153 | 445 | 310 | 315 | 440 | | |
| Merchandise (net) | 38 | | | 38 | 155 | | | | | |
| miscellaneous/interest | 109 | | | 109 | 1 | | | | | |
| Events, Study day | 2,208 | | | 2,208 | 778 | | | | | |
| Total receipts | 2,879 | 1,489 | 10,620 | 14,988 | 4,883 | 20,894 | 10,256 | 33,970 | | |
| Payments | Unrestricted | Designated | Restricted | Total | 2022/23 | 2021/22 | 2020/21 | 2019/20 | | |
| | £ | £ | £ | £ | | | | | | |
| Project Management | | | | - | - | | | 4,940 | | |
| Admin | | | | - | - | | | 4,029 | | |
| Publicity | 115 | | | 115 | - | | | 160 | | |
| Printing & copying | | | | - | - | | 27 | 126 | | |
| Student residencies | | | 300 | 300 | | | | | | |
| County small grant | | | 67 | 67 | | | | | | |
| Stationery & post | - | | | - | 36 | | 86 | | | |
| Rent and lease | | | 12,000 | 12,000 | 12,000 | 18,275 | | 3,390 | | |
| Insurance | 96 | | | 96 | 96 | | | | | |
| Audit, professional fees | - | | | - | - | | | | | |
| Hardware & software | | | | - | - | | 1,335 | | | |
| Mulbarton | | | | - | - | | | 3,833 | | |
| Mulbarton electrics | | | | - | - | 30 | 120 | 148 | | |
| Blickling set-up /repairs | | 747 | | 747 | 205 | 957 | 2,766 | | | |
| IT & web | 492 | | | 492 | 144 | 592 | 292 | 125 | | |
| Sundry | 73 | | | 73 | 141 | 182 | 300 | 246 | | |
| Events | - | | | - | 391 | | | | | |
| Total payments | 776 | 747 | 12,367 | 13,890 | 13,013 | 20,036 | 4,925 | 16,997 | | |
| Net receipts | 2,103 | 742 | (1,747) | 1,097 | (8,130) | 858 | 5,331 | 16,973 | | |
| Transfers between funds | | | | - | 0 | | | | | |
| | 2,103 | 742 | (1,747) | 1,097 | (8,130) | 858 | 5,331 | 16,973 | | |
| Cash at bank 1/11/23 | 2,493 | 9,540 | 3,000 | 15,033 | 23,163 | 22,305 | 16,973 | | | |
| Cash at bank to date | 4,596 | 10,282 | 1,253 | 16,130 | 15,033 | 23,163 | 22,305 | 16,973 | | |
| ASSETS AND LIABILITIES as at 31 October 2024 | | | | | year to date | | | | | |
| Cash Funds | Unrestricted | Designated | Restricted | Total | | | | 2019/20 | | |
| | £ | £ | £ | £ | | | | | | |
| cash at bank | 4,596 | 10,282 | 1,253 | 16,130 | 15,033 | 23,163 | 22,305 | 16,973 | | |
| | 4,596 | 10,282 | 1,253 | 16,130 | 15,033 | 23,163 | 22,305 | 16,973 | | |
| Other monetary assets | | | | | | | | | | |
| FUNDS ANALYSIS | | | | | | | | | | |
| Cash funds | B/FWD | receipts | paid | movements | C/FWD | | | | | |
| (1) unrestricted fund | 2,493 | 2,879 | 776 | - | 4,596 | 2,493 | 979 | | | |
| (2) designated funds | B/FWD | receipts | paid | movements | C/FWD | | | | | |
| Blickling donations | 5,764 | 1,489 | | | 7,253 | 5,764 | 3,203 | | | |
| Blickling project | 3,776 | | 747 | | 3,029 | 3,776 | 3,981 | | | |
| total designated funds | 9,540 | 1,489 | 747 | - | 10,282 | 9,549 | 22,184 | | | |
| (3) restricted funds | | | | | | | | | | |
| Septagon donation | 3,000 | 10,000 | 12,000 | | 1,000 | 3,000 | 15,000 | | | |
| County small grant | - | 320 | 67 | | 253 | | | | | |
| Student residencies | - | 300 | 300 | | - | | | | | |
| total restricted funds | 3,000 | 10,620 | 12,367 | - | 1,253 | 3,000 | | | | |
| total cash funds | 15,033 | 14,988 | 13,890 | - | 16,130 | 15,033 | 23,163 | | | |

Norwich Printing Museum

Registered Charity No. 1184738

Financial Statements

Year ended 31 October 2024

Trustees Annual Report for the period 1 November 2023 to 31 October 2024

Charity's principal address 10 Ninhams Court, Norwich NR2 1NX

Website norwichprintingmuseum.co.uk

Charity Trustees Katherine Barbara Anetts
Linda Caroline Jarrold
Dr Paul Westcott Nash
Florence Okoye
Daniel Press
Gillian Margaret Renouf

Bankers Lloyds Bank plc, Gentleman's Walk, Norwich

Structure, Governance and Management

Governing Document

Norwich Printing Museum is constituted as a CIO-Foundation with the Charity Commission under charity number 1186762. It is governed by a CIO constitution dated 11 October 2019.

Organisation Structure

The charity trustees are responsible for the general control and management of the charity. They give their time freely and receive no remuneration or other financial benefits other than reimbursement for expenditure on behalf of the Museum. The trustees are responsible for all the decisions taken in relation to the running of the charity.

Risk Management

The trustees have assessed the risks the charity faces and are implementing systems to mitigate these. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, the finances are kept under regular review and insurance cover is actively under review.

Objectives and Activities

Norwich Printing Museum aims to advance the education of the public in the history and processes of printing, bookbinding and allied skills with special emphasis on the endangered craft of Letterpress, in particular by

- (a) the provision and maintenance of a museum for the history of printing, bookbinding and allied skills
- (b) the preservation of historic printing machinery, type collection, a printing-related library and archive of printing ephemera
- (c) the provision of a working hub to develop printing and bookbinding skills and training in heritage skills.

The trustees have given due regard to the Charity Commission's guidance on public benefit and have complied with their duties as detailed in the Charities Act 2011 with regard to public benefit. Careful consideration has been given to the accessibility of Norwich Printing Museum to as wide a community as possible.

Achievements and Performance

The bulk of the collection is currently stored in a storage facility at Fransham Farm while a search continues to find a permanent property.

A pop-up museum continues to operate in conjunction with the National Trust at Blickling Hall

This is helping to –

- * - keep Norwich Printing Museum in the public eye whilst the search continues for a permanent base
- * - make good use of volunteers' skills and reinforce/renew relationships built over many years at the John Jarrold Printing Museum
- * - begin the process of in-house training for trainers – the next generation of printers, compositors and

bookbinders to take the skills forward into the future

- * - display and make good use of a selection of hand-operated machinery in the public domain
- * - gain insight into the viability of future courses and events
- * - increase NPM's membership and volunteer database.
- * - subject to agreement with the National Trust, to generate sales from printed merchandise through a small shop area, and also the restoration of old and damaged books

The National Trust have notified that they wish to terminate the agreement with NPM and so the pop-up museum at Blickling will close at the end of October 2025.

Financial Review

Unrestricted income of £2,879 include general donations, subscriptions, merchandise and events..

Designated income of £1,489 is donations received from visitors to the Blickling pop-up.

Restricted income of £10,620 is a donation from Septagon and a small grant from Norfolk County Council.

Expenditure in the general fund, £776, covered publicity, the collection and maintenance of some items for the collection and membership of the Association of Independent Museums.

Designated expenditure, £747, covers the maintenance of the presence at Blickling.

Restricted expenditure, £12,367, is the rent on the Fransham Farm storage facility, with donations provided by the Septagon Trust

The net balance for the year is a surplus of £1,097

No capital purchases were made and no payments were made to Trustees.

The process of registering with HMRC so that we will be able claim Gift Aid on membership subscriptions and donations, is ongoing.

Reserves Policy

A Reserves Policy is being developed.

Restricted fund reserves are maintained in accordance with the benefactor's wishes

Independent Examiner

Income was less than £25,000 for the year and so, in line with the Charity Commission guidelines, no Independent Examination or full accounts are required to be submitted. The Annual Return will be submitted to the Charity Commission.

Declaration

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees

K B Anetts

K B Anetts

date 12 August 2025

NORWICH PRINTING MUSEUM

England & Wales - Charity number 1186762

Accounts

Norwich Printing Museum

Registered Charity No. 1184738

Financial Statements

Year ended 31 October 2023

Trustees Annual Report for the period 1 November 2022 to 31 October 2023

Charity's principal address 10 Ninhams Court, Norwich NR2 1NX

Website norwichprintingmuseum.co.uk

Charity Trustees Katherine Barbara Anetts
Linda Caroline Jarrold
Lyndsay Knight
Suzanne Morris
Dr Paul Westcott Nash
Florence Okoye
Daniel Press
Gillian Margaret Renouf

Bankers Lloyds Bank plc, Gentleman's Walk, Norwich

Structure, Governance and Management

Governing Document

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Organisation Structure

The charity trustees are responsible for the general control and management of the charity. They give their time freely and receive no remuneration or other financial benefits other than reimbursement for expenditure on behalf of the Museum. The trustees are responsible for all the decisions taken in relation to the running of the charity.

Risk Management

The trustees have assessed the risks the charity faces and are implementing systems to mitigate these. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, the finances are kept under regular review and insurance cover is actively under review.

Objectives and Activities

Norwich Printing Museum aims to advance the education of the public in the history and processes of printing, bookbinding and allied skills with special emphasis on the endangered craft of Letterpress, in particular by

- (a) the provision and maintenance of a museum for the history or printing, bookbinding and allied skills
- (b) the preservation of historic printing machinery, type collection, a printing-related library and archive of printing ephemera
- (c) the provision of a working hub to develop printing and bookbinding skills and training in heritage skills.

The trustees have given due regard to the Charity Commission's guidance on public benefit and have complied with their duties as detailed in the Charities Act 2011 with regard to public benefit. Careful consideration has been given to the accessibility of Norwich Printing Museum to as wide a community as possible.

Achievements and Performance

The bulk of the collection is currently stored in a storage facility at Fransham Farm while a search continues to find a permanent property.

A pop-up museum continues to operate in conjunction with the National Trust at Blickling Hall

This is helping to –

- * - keep Norwich Printing Museum in the public eye whilst the search continues for a permanent base
- * - make good use of volunteers' skills and reinforce/renew relationships built over many years at the John

Jarrold Printing Museum

- * - begin the process of in-house training for trainers – the next generation of printers, composers and bookbinders to take the skills forward into the future
- * - display and make good use of a selection of hand-operated machinery in the public domain
- * - gain insight into the viability of future courses and events
- * - increase NPM's membership and volunteer database.
- * - subject to agreement with the National Trust, to generate sales from printed merchandise through a small shop area, and also the restoration of old and damaged books

All arrangements are subject to any local and national restrictions relating to the Covid-19 pandemic.

Financial Review

Unrestricted income of £2,322 include general donations, subscriptions, merchandise and events..

Designated income is donations received from visitors to the Blickling pop-up.

Expenditure in the general fund covered publicity, the collection and maintenance of some items for the collection and membership of the Association of Independent Museums.

Designated expenditure covers the maintenance of the presence at Blickling.

Restricted expenditure is the rent on the Fransham Farm storage facility, with donations provided by the Septagon Trust

No capital purchases were made and no payments were made to Trustees.

The process of registering with HMRC so that we will be able claim Gift Aid on membership subscriptions and donations, is ongoing.

Reserves Policy

A Reserves Policy is being developed.

Restricted fund reserves are maintained in accordance with the benefactor's wishes

Independent Examiner

Income was less than £25,000 for the year and so, in line with the Charity Commission guidelines, no Independent Examination or full accounts are required to be submitted. The Annual Return will be submitted to the Charity Commission.

Declaration

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees

K B Anetts

K B Anetts

date 19 June 2024

RECEIPTS AND PAYMENTS for year ended 31 October 2023 year end 18/06/24

| Receipts | Unrestricted | Designated | Restricted | Total | 2021/22 | 2020/21 | 2019/20 |
|--|---------------|--------------|-----------------|----------------|---------------|---------------|---------------|
| | £ | £ | £ | £ | | | |
| Donations general | 943 | | | 943 | 683 | 1,852 | 20,630 |
| Donations Blickling | | 2,561 | | 2,561 | 1,901 | | |
| Donations Septagon | | - | | - | 18,000 | | |
| Jarrolds | | | | - | | 8,089 | 12,900 |
| Subscriptions | 445 | | | 445 | 310 | 315 | 440 |
| Merchandise (net) | 155 | | | 155 | | | |
| miscellaneous | 1 | | | 1 | | - | |
| Events | 778 | | | 778 | | - | |
| Total receipts | 2,322 | 2,561 | - | 4,883 | 20,894 | 10,256 | 33,970 |
| Payments | Unrestricted | Designated | Restricted | Total | 2021/22 | 2020/21 | 2019/20 |
| | £ | £ | £ | £ | | | |
| Project Management | | | | - | | - | 4,940 |
| Admin | | | | - | | - | 4,029 |
| Publicity | | | | - | | - | 160 |
| Printing & copying | | | | - | | 27 | 126 |
| Stationery & post | 36 | | | 36 | | 86 | |
| Rent and lease | | | 12,000 | 12,000 | 18,275 | - | 3,390 |
| Insurance | 96 | | | 96 | | | |
| Audit, professional fees | 0 | | | - | | | |
| Hardware & software | | | | - | | 1,335 | |
| Mulbarton | | | | - | | - | 3,833 |
| Mulbarton electrics | | | | - | 30 | 120 | 148 |
| Blickling set-up | | 205 | | 205 | 957 | 2,766 | |
| IT & web | 144 | | | 144 | 592 | 292 | 125 |
| Sundry | 141 | | | 141 | 182 | 300 | 246 |
| Events | 391 | | | 391 | | - | |
| Total payments | 808 | 205 | 12,000 | 13,013 | 20,036 | 4,925 | 16,997 |
| Net receipts | 1,514 | 2,356 | (12,000) | (8,130) | 858 | 5,331 | 16,973 |
| Transfers between funds | | | | - | | | - |
| | 1,514 | 2,356 | (12,000) | (8,130) | 858 | 5,331 | 16,973 |
| Cash at bank 1/11/22 | 979 | 7,184 | 15,000 | 23,163 | 22,305 | 16,973 | |
| Cash at bank 31/10/23 | 2,493 | 9,540 | 3,000 | 15,033 | 23,163 | 22,305 | 16,973 |
| ASSETS AND LIABILITIES as at 31 October 2023 year to date | Unrestricted | Designated | Restricted | Total | | | 2019/20 |
| | £ | £ | £ | £ | | | |
| Cash Funds | | | | | | | |
| cash at bank | 2,493 | 9,540 | 3,000 | 15,033 | 23,163 | 22,305 | 16,973 |
| deposit/savings | - | - | - | - | | | |
| | 2,493 | 9,540 | 3,000 | 15,033 | 23,163 | 22,305 | 16,973 |
| Other monetary assets | | | | | | | |
| Liabilities | | | | | | | |
| Rent to 30/11/24 | | | (13,700) | -13,700 | 25700 | | |
| year 3 Aug23-Jul24 | | 9,000 | | | | | |
| Aug24-Nov24 | | 4,667 | | | | | |
| SUMMARY | | | | | | | |
| total assets less liabilities | 2,493 | 9,540 | (10,700) | 1,333 | (1,337) | 22,305 | 16,973 |
| FUNDS ANALYSIS | B/FWD | receipts | paid | movements | C/FWD | | |
| Cash funds | | | | | | | |
| (1) unrestricted fund | 979 | 2,322 | 808 | - | 2,493 | 979 | |
| (2) designated funds | B/FWD | receipts | paid | movements | C/FWD | | |
| Blickling donations | 3,203 | 2,561 | | | 5,764 | 3,203 | |
| Blickling project | 3,981 | | 205 | | 3,776 | 3,981 | |
| total designated funds | 7,184 | 2,561 | 205 | - | 9,540 | 22,184 | |
| (3) restricted funds | | | | | | | |
| Septagon donation | 15,000 | - | 12,000 | | 3,000 | 15000 | |
| Jarrolds | - | - | | - | - | | |
| total restricted funds | 15,000 | - | 12,000 | - | 3,000 | | |
| total cash funds | 23,163 | 4,883 | 13,013 | - | 15,033 | 23,163 | |

NORWICH PRINTING MUSEUM

England & Wales - Charity number 1186762

Accounts

RECEIPTS AND PAYMENTS for year ended 31 October 2022 05/12/22

| Receipts | Unrestricted | Designated | Restricted | Total | 2020/21 | 2019/20 |
|--------------------------------|--------------|---------------|------------|---------------|---------------|---------------|
| | £ | £ | £ | £ | | |
| Donations general | 683 | | | 683 | 1,852 | 20,630 |
| Donations Blickling | | 1,901 | | 1,901 | | |
| Donation from JJPM/Septagon | | 18,000 | | 18,000 | 8,089 | |
| Jarrolds | | | | - | - | 12,900 |
| Subscriptions | 310 | | | 310 | 315 | 440 |
| Gift Aid | | | | - | - | |
| miscellaneous | | | | - | - | |
| Events | | | | - | - | |
| interest, dividends | - | | | - | - | |
| Total receipts | 993 | 19,901 | - | 20,893 | 10,256 | 33,970 |
| Payments | | | | | | |
| | Unrestricted | Designated | Restricted | Total | 2020/21 | 2019/20 |
| | £ | £ | £ | £ | | |
| Project Management | | | | - | - | 4,940 |
| Admin | | | | - | - | 4,029 |
| Grants out | | | | - | - | |
| Publicity | | | | - | - | 160 |
| Printing & copying | | | | - | 27 | 126 |
| Stationery & post | | | | - | 86 | |
| Septagon outgoings (Rent) | | 18,275 | | 18,275 | - | 3,390 |
| Hardware & software | | | | - | 1,335 | |
| Mulbarton | | | | - | - | 3,833 |
| Mulbarton electrics | | 30 | | 30 | 120 | 148 |
| Blickling set-up | | 957 | | | 2,766 | |
| audit & prof fees | - | | | - | - | |
| IT & web | 592 | | | 592 | 292 | 125 |
| Sundry | 182 | | | 182 | 300 | 246 |
| Events | | | | - | - | |
| Total payments | 773 | 19,262 | - | 20,035 | 4,925 | 16,997 |
| Net receipts | 219 | 639 | - | 858 | 5,331 | 16,973 |
| Transfers between funds | | | | - | | - |
| | 219 | 639 | - | 858 | 5,331 | 16,973 |
| Cash at bank 1/11/21 | 760 | 21,545 | - | 22,305 | 16,973 | |
| Cash at bank 31/10/22 | 979 | 22,184 | - | 23,163 | 22,305 | 16,973 |

ASSETS AND LIABILITIES as at 31 October 2022

| | Unrestricted | Designated | Restricted | Total | | 2019/20 |
|-------------------------------|--------------|---------------|------------|---------------|---------------|---------------|
| | £ | £ | £ | £ | | |
| Cash Funds | | | | | | |
| cash at bank | 979 | 22,184 | - | 23,163 | 22,305 | 16,973 |
| deposit/savings | - | - | - | - | | |
| | 979 | 22,184 | - | 23,163 | 22,305 | 16,973 |
| Other monetary assets | | | | | | |
| Gift Aid receivable | - | - | - | - | | |
| Liabilities | | | | | | |
| | - | (24,500) | - | (24,500) | | |
| SUMMARY | | | | | | |
| total assets less liabilities | 979 | (2,316) | - | (1,337) | 22,305 | 16,973 |

FUNDS ANALYSIS

| | B/FWD | receipts | paid | movements | C/FWD | |
|-------------------------------|---------------|---------------|---------------|-----------|---------------|--|
| Cash funds | | | | | | |
| (1) unrestricted fund | 760 | 993 | 773 | - | 979 | |
| (2) designated funds | B/FWD | receipts | paid | movements | C/FWD | |
| Septagon donation | 15,275 | 18,000 | 18,275 | - | 15,000 | |
| Blickling donations | 1,302 | 1,901 | | | 3,203 | |
| Blickling project | 4,968 | | 987 | | 3,981 | |
| total designated funds | 21,545 | 19,901 | 19,262 | - | 22,184 | |
| (3) restricted funds | | | | | | |
| Jarrolds | - | - | - | - | - | |
| total restricted funds | - | - | - | - | - | |
| total cash funds | 22,305 | 20,893 | 20,035 | - | 23,163 | |

Norwich Printing Museum

Registered Charity No. 1184738

Financial Statements

Year ended 31 October 2022

Trustees Annual Report for the period 1 November 2021 to 31 October 2022

Charity's principal address 10 Ninhams Court, Norwich NR2 1NX

Website norwichprintingmuseum.co.uk

Charity Trustees Linda Caroline Jarrold
Gerald Morris
Anthony Durier
Katherine Barbara Anetts
Dr Paul Westcott Nash
Julie Allen

Bankers Lloyds Bank plc, Gentleman's Walk, Norwich

Independent Examiner Nicola Morris

Structure, Governance and Management

Governing Document

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- (a) the provision and maintenance of a museum for the history of printing, bookbinding and allied skills
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- (c) the provision of a working hub to develop printing and bookbinding skills and training in heritage skills.

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A pop-up museum continues to operate in conjunction with the National Trust at Blickling Hall

This is helping to –

- * - keep Norwich Printing Museum in the public eye whilst the search continues for a permanent base
- * - make good use of volunteers' skills and reinforce/renew relationships built over many years at the John Jarrold Printing Museum

- * - begin the process of in-house training for trainers – the next generation of printers, compositors and bookbinders to take the skills forward into the future
- * - display and make good use of a selection of hand-operated machinery in the public domain
- * - gain insight into the viability of future courses and events
- * - increase NPM's membership and volunteer database.
- * - subject to agreement with the National Trust, to generate sales from printed merchandise through a small shop area, and also the restoration of old and damaged books

All arrangements are subject to any local and national restrictions relating to the Covid-19 pandemic.

Financial Review

Income and expenditure have both been restricted during the year due to the limitations imposed by the ongoing Covid-19 pandemic.

Unrestricted income covered £993 in subscriptions and donations.

We were very pleased to receive a grant of £18,000 from Septagon charity for use in paying the rental on the Fransham Farm storage facility

Designated income is the Septagon grant together with donations received from visitors to the Blickling pop-up.

Expenditure in the general fund covered publicity, the collection and maintenance of some items for the collection and membership of the Association of Independent Museums.

Designated expenditure covers the rent on the Fransham storage facility and, and the maintenance of the presence at Blickling.

No capital purchases were made and no payments were made to Trustees.

As we have been granted charitable status, we are in the process of registering with HMRC so that we will be able claim Gift Aid on membership subscriptions and donations.

Reserves Policy

A Reserves Policy is being developed.

Restricted fund reserves are maintained in accordance with the benefactor's wishes

Independent Examiner

Income was less than £25,000 for the year and so, in line with the Charity Commission guidelines, no Independent Examination or full accounts are required to be submitted. The Annual Return will be submitted to the Charity Commission.

Declaration

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees

K B Anetts

K B Anetts

date 19 August 2023

NORWICH PRINTING MUSEUM

England & Wales - Charity number 1186762

Accounts

Norwich Printing Museum

Registered Charity No. 1184738

Financial Statements

Year ended 31 October 2021

Trustees Annual Report for the period 1 November 2020 to 31 October 2021

Charity's principal address 10 Ninhams Court, Norwich NR2 1NX

Website under development

Charity Trustees Linda Caroline Jarrold
Gerald Morris
Anthony Durier
Katherine Barbara Anetts
Dr Paul Westcott Nash
Julie Allen

Bankers Lloyds Bank plc, Gentleman's Walk, Norwich

Independent Examiner Nicola Morris

Structure, Governance and Management

Governing Document

Norwich Printing Museum is constituted as a CIO-Foundation with the Charity Commission under charity number 1156762. It is governed by a CIO constitution dated 11 October 2019.

Organisation Structure

The charity trustees are responsible for the general control and management of the charity. They give their time freely and receive no remuneration or other financial benefits other than reimbursement for expenditure on behalf of the Museum. The trustees are responsible for all the decisions taken in relation to the running of the charity.

Risk Management

The trustees have assessed the risks the charity faces and are implementing systems to mitigate these. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, the finances are kept under regular review and insurance cover is actively under review.

Objectives and Activities

Norwich Printing Museum aims to advance the education of the public in the history and processes of printing, bookbinding and allied skills with special emphasis on the endangered craft of Letterpress, in particular by

- (a) the provision and maintenance of a museum for the history or printing, bookbinding and allied skills
- (b) the preservation of historic printing machinery, type collection, a printing-related library and archive of printing ephemera
- (c) the provision of a working hub to develop printing and bookbinding skills and training in heritage skills.

The trustees have given due regard to the Charity Commission's guidance on public benefit and have complied with their duties as detailed in the Charities Act 2011 with regard to public benefit. Careful consideration has been given to the accessibility of Norwich Printing Museum to as wide a community as possible.

Achievements and Performance

The bulk of the collection is currently stored in an industrial unit in Mulbarton while a search continues to find a permanent property. This lease will be terminated in the near future and the collection will move to a new storage facility at Fransham.

A pop-up museum has now been established in conjunction with the National Trust at Blickling Hall

This will help to –

- * - keep Norwich Printing Museum in the public eye whilst the search continues for a permanent base
- * - make good use of volunteers' skills and reinforce/renew relationships built over many years at the John

Jarrold Printing Museum

- * - begin the process of in-house training for trainers – the next generation of printers, compositors and bookbinders to take the skills forward into the future
- * - display and make good use of a selection of hand-operated machinery in the public domain
- * - gain insight into the viability of future courses and events
- * - increase NPM's membership and volunteer database.
- * - subject to agreement with the National Trust, to generate sales from printed merchandise through a small shop area, and also the restoration of old and damaged books

All arrangements are subject to any local and national restrictions relating to the Covid-19 pandemic.

Financial Review

Income and expenditure have both been restricted during the year due to the limitations imposed by the Covid-19 pandemic.

Unrestricted income covered £2167 in subscriptions and donations.

Designated income is the transfer from Jarrolds of the proceeds held by the old John Jarrold printing Museum, to be used towards setting up and establishing the presence at Blickling Hall.

Expenditure in the general fund covered publicity and newsletters, the collection of some items and membership of the Association of Independent Museums.

Designated expenditure is the purchase of hardware and software for cataloguing the collection, and the setting up of the presence at Blickling

No capital purchases were made and no payments were made to Trustees.

As we have been granted charitable status, we are in the process of registering with HMRC so that we will be able claim Gift Aid on membership subscriptions and donations.

Reserves Policy

A Reserves Policy is being developed.

Restricted fund reserves are maintained in accordance with the benefactor's wishes

Independent Examiner

Income was less than £25,000 for the year and so, in line with the Charity Commission guidelines, no Independent Examination or full accounts are required to be submitted. The Annual Return will be submitted to the Charity Commission.

Declaration

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees



K B Anetts

date 29 November 2021

RECEIPTS AND PAYMENTS for year ended 31 October 2021 30/11/21

| Receipts | Unrestricted | Designated | Restricted | Total | 2019/20 |
|-----------------------|--------------|--------------|------------|---------------|---------------|
| | £ | £ | £ | £ | |
| Donations | 1,852 | | | 1,852 | 20,630 |
| Donation from JJPM | | 8,089 | | 8,089 | |
| Jarrolds | | | - | - | 12,900 |
| Subscriptions | 315 | | | 315 | 440 |
| Gift Aid | - | | | - | |
| miscellaneous | - | | | - | |
| Events | - | | | - | |
| interest, dividends | - | | | - | |
| Total receipts | 2,167 | 8,089 | - | 10,256 | 33,970 |

| Payments | Unrestricted | Designated | Restricted | Total | 2019/20 |
|-----------------------|--------------|--------------|------------|--------------|---------------|
| | £ | £ | £ | £ | |
| Project Management | | | - | - | 4,940 |
| Admin | | | - | - | 4,029 |
| Grants out | - | | | - | |
| Publicity | - | | | - | 160 |
| Printing & copying | 27 | | | 27 | 126 |
| Stationery & post | 86 | | | 86 | |
| Parmentergate | | | | - | 3,390 |
| Hardware & software | | 1,335 | | 1,335 | |
| Mulbarton | | | - | - | 3,833 |
| Mulbarton electrics | | 120 | | 120 | 148 |
| Blickling set-up | | 3,001 | | 3,001 | |
| audit | - | | | - | |
| IT & web | 292 | | | 292 | 125 |
| Sundry | 64 | | | 64 | 246 |
| Events | - | | | - | |
| Total payments | 469 | 4,456 | - | 4,925 | 16,997 |

Net receipts 1,698 3,633 - 5,331 16,973

Transfers between funds - - - - -

1,698 3,633 - 5,331 16,973

Cash at bank 1/11/20 364 16,610 - 16,973

Cash at bank 31/10/21 2,062 20,243 - 22,305 16,973

ASSETS AND LIABILITIES as at 31 October 2021

| Cash Funds | Unrestricted | Designated | Restricted | Total | 2019/20 |
|-------------------|--------------|---------------|------------|---------------|---------------|
| | £ | £ | £ | £ | |
| cash at bank | 2,062 | 20,243 | - | 22,305 | 16,973 |
| deposit/savings | - | - | - | - | |
| | 2,062 | 20,243 | - | 22,305 | 16,973 |

Other monetary assets

Gift Aid receivable - - - - -

Liabilities

- - - - -

SUMMARY

total assets less liabilities 2,062 20,243 - 22,305 16,973

FUNDS ANALYSIS

| Cash funds | B/FWD | receipts | paid | movements | C/FWD | |
|-------------------------|---------------|---------------|--------------|-----------|---------------|---------------|
| | £ | £ | £ | £ | | |
| unrestricted | 364 | 2,167 | 469 | - | 2,062 | 364 |
| (2) designated | | | | | | |
| donation Septagon | 16,610 | | 1,335 | - | 15,275 | 16,610 |
| Blickling project | | 8,089 | 3,121 | | 4,968 | |
| | 16,610 | 8,089 | 4,456 | - | 20,243 | 16,610 |
| (2) restricted | | | | | | |
| Jarrolds | - | - | - | - | - | 0 |
| | - | - | - | - | - | - |
| total cash funds | 16,974 | 10,256 | 4,925 | - | 22,305 | 16,973 |

NORWICH PRINTING MUSEUM

England & Wales - Charity number 1186762

Accounts

Norwich Printing Museum

Registered Charity No. 1184738

Financial Statements

Year ended 31 October 2020

Trustees Annual Report for the period 5 December 2019 to 31 October 2020

Charity's principal address 10 Ninhams Court, Norwich NR2 1NX

Website under development

Charity Trustees Linda Caroline Jarrold
Anthony Durier
Katherine Barbara Anetts
Roger Newman
Dr Paul Westcott Nash
Carl William Rowe
Katie Rose Newman

Bankers Lloyds Bank plc, Gentleman's Walk, Norwich

Independent Examiner Nicola Morris

Structure, Governance and Management

Governing Document

Norwich Printing Museum is constituted as a CIO-Foundation with the Charity Commission under charity number 1156762. It is governed by a CIO constitution dated 11 October 2019.

Organisation Structure

The charity trustees are responsible for the general control and management of the charity. They give their time freely and receive no remuneration or other financial benefits other than reimbursement for expenditure on behalf of the Museum. The trustees are responsible for all the decisions taken in relation to the running of the charity.

Risk Management

The trustees have assessed the risks the charity faces and are implementing systems to mitigate these. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. In particular, the finances are kept under regular review and insurance cover is actively under review.

Objectives and Activities

Norwich Printing Museum aims to advance the education of the public in the history and processes of printing, bookbinding and allied skills with special emphasis on the endangered craft of Letterpress, in particular by

- (a) the provision and maintenance of a museum for the history or printing, bookbinding and allied skills
- (b) the preservation of historic printing machinery, type collection, a printing-related library and archive of printing ephemera
- (c) the provision of a working hub to develop printing and bookbinding skills and training in heritage skills.

The trustees have given due regard to the Charity Commission's guidance on public benefit and have complied with their duties as detailed in the Charities Act 2011 with regard to public benefit. Careful consideration has been given to the accessibility of Norwich Printing Museum to as wide a community as possible.

Achievements and Performance

The Museum needed to move out of Jarrold's premises in Whitefriars and it was planned to move into St Peter Parmentergate church in King Street. However the plans finally fell through following uncertainties about the suitability of the venue for heavy machinery.

The collection is currently stored in an industrial unit in Mulbarton while a search continues to find a permanent property.

Good progress has been made with setting up a pop-up museum in conjunction with a national conservation and restoration body.

This could help to –

- * - keep Norwich Printing Museum in the public eye whilst the search continues for a permanent base
- * - make good use of volunteers' skills and reinforce/renew relationships built over many years at the John Jarrold Printing Museum
- * - begin the process of in-house training for trainers – the next generation of printers, compositors and bookbinders to take the skills forward into the future
- * - display and make good use of a selection of hand-operated machinery in the public domain
- * - gain insight into the viability of future courses and events
- * - increase NPM's membership and volunteer database.
- * - generate sales from printed merchandise through a small shop area, and also the restoration of old and damaged books

All arrangements are subject to any local and national restrictions relating to the Covid-19 pandemic.

Thanks are due to Paul Nash nominating us to have Honorary membership of the Printing Historical Society

Financial Review

Income and expenditure have been steady during the year since charity status was granted on 5 December 2019.

We are very grateful to Jarrolds for meeting the admin and project management cost so the proposed move to St Peter Parmentergate, also the admin, lease and rent for the move to the Mulbarton storage unit.

We were very pleased to receive a grant of £20,000 from Septagon.

Unrestricted income covered £1070 in subscriptions and donations.

Expenditure in the general fund covered publicity and newsletters, the collection of some items and membership of the Association of Independent Museums

No capital purchases were made and no payments were made to Trustees.

As we have been granted charitable status, we are in the process of registering with HMRC so that we will be able claim Gift Aid on membership subscriptions and donations.

Reserves Policy

A Reserves Policy is being developed.

Restricted fund reserves are maintained in accordance with the benefactor's wishes

Declaration

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees

K B Anetts

date 3 November 2020

RECEIPTS AND PAYMENTS for year ended 31 October 2020

| Receipts | Unrestricted | Designated | Restricted | Total | 2019 |
|--------------------------------|--------------|---------------|---------------|---------------|------|
| | £ | £ | £ | £ | |
| Donations | 630 | 20,000 | | 20,630 | |
| Jarrolds | | | 12,900 | 12,900 | |
| Subscriptions | 440 | | | 440 | |
| Gift Aid | - | | | - | |
| miscellaneous | - | | | - | |
| Events | - | | | - | |
| interest, dividends | - | | | - | |
| Total receipts | 1,070 | 20,000 | 12,900 | 33,970 | |
| Payments | | | | | 2019 |
| | £ | £ | £ | £ | |
| Project Management | | | 4,940 | 4,940 | |
| Admin | | | 4,029 | 4,029 | |
| Grants out | - | | | - | |
| Publicity | 160 | | | 160 | |
| Printing & copying | 126 | | | 126 | |
| Stationery & post | - | | | - | |
| Parmentergate | | 3,390 | | 3,390 | |
| Mulbarton | | | 3,833 | 3,833 | |
| Mulbarton electrics | | | 148 | 148 | |
| audit | - | | | - | |
| IT & web | 125 | | | 125 | |
| Sundry | 246 | | | 246 | |
| Events | - | | | - | |
| Total payments | 656 | 3,390 | 12,950 | 16,997 | |
| Net receipts | 414 | 16,610 | (50) | 16,973 | - |
| Transfers between funds | (50) | - | 50 | - | - |
| | 364 | 16,610 | (0) | 16,973 | - |
| Cash at bank 1/11/19 | - | - | - | - | |
| Cash at bank 31/10/20 | 364 | 16,610 | (0) | 16,973 | - |

ASSETS AND LIABILITIES as at 31 October 2020

| Cash Funds | Unrestricted | Designated | Restricted | Total | 2018 |
|-------------------------------|--------------|---------------|------------|---------------|------|
| | £ | £ | £ | £ | |
| cash at bank | 364 | 16,610 | (0) | 16,973 | |
| deposit | - | - | - | - | |
| | 364 | 16,610 | (0) | 16,973 | - |
| Other monetary assets | | | | | |
| Gift Aid receivable | - | - | - | - | |
| Liabilities | - | - | - | - | |
| SUMMARY | | | | | |
| total assets less liabilities | 364 | 16,610 | (0) | 16,973 | |

FUNDS ANALYSIS

| Cash funds | B/FWD £ | receipts £ | paid £ | movements £ | C/FWD |
|-------------------------|------------|---------------|-----------|----------------|--------|
| unrestricted | - | 1,070 | 656 | (50) | 364 |
| (2) designated | | | | | |
| donation Septagon | - | 20,000 | 3,390 | - | 16,610 |
| | - | 20,000 | 3,390 | - | 16,610 |
| (2) restricted | | | | | |
| Jarrolds | - | 12,900 | 12,950 | 50 | (0) |
| | - | 12,900 | 12,950 | 50 | (0) |
| total cash funds | - | 33,970 | 16,997 | - | 16,973 |

Norwich Printing Museum
Year ended 31 October 2020

Independent Examiner's report

I report on the accounts of the Norwich Printing Museum for the year ended 31 October 2020 which are set out on the preceding pages.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner

date 10 December 2020

N Morris
5 Roseacre
Bodham
Holt
NR25 6NU