

OTTERHAMPTON VILLAGE HALL

England & Wales · Charity number 1186747

Details

Other names OTTERHAMPTON VILLAGE HALL CIO

Status Registered

Legal form CIO

Registered 2019-12-04

Register [View on the Charity Commission register](#)

Contact

Address Riverside
Combwich
Bridgwater
TA5 2QZ

Phone 01278653531

Email bartonbs@btinternet.com

Website www.otterhamptonvillagehall.co.uk/

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF OTTERHAMPTON AND SURROUNDING AREA ("AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: We manage and maintain the Village Hall in the Parish of Otterhampton for the benefit of the inhabitants of the parish and surrounding area. Providing facilities for recreation or other leisure time occupation of individuals, who have need of such facilities, or for the Public at large in the interests of social welfare and with the object of improving the conditions of life of the inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£17,187	£18,424	-	-
2023-12-31	£21,576	£27,373	-	-
2022-12-31	£318,842	£275,660	-	-
2021-12-31	£318,842	£275,660	-	-
2020-12-31	£17,756	£13,369	-	-

Trustees

Name	Role	Appointed
Glyn Owens		2024-12-11
Helen Jowett		2019-12-04
Karen Armson		2024-12-11
Karen Barton		2024-12-11
LOUISA JANE BATES		2024-12-11
Lindsey Parsons		2019-12-04
Michael Henry George Narraway		2023-07-27
Paul Thornell		2024-12-11
Richard Zenon Navoy		2023-07-27
Sheila Thomas		2023-07-27
Steven Paul Lang		2021-10-15

OTTERHAMPTON VILLAGE HALL

England & Wales - Charity number 1186747

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	01	2024	To	31	12	2024

Section A Reference and administration details

Charity name

Otterhampton Village Hall

Other names charity is known by

Registered charity number (if any)

1186747

Charity's principal address

Riverside
 Comwich
 Bridgwater
 Postcode TA5 2QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Barton	Chair	To 09.2024	
2	Lindsey Parsons	Secretary		
3	Helen Jowett			
4	Nicola Rowland		To 09.2024	
5	Steven Lang			
6	Rachel Szaruta		To 04.2024	
7	Kate Narraway		To 07.2024	
8	Richard Navoy			
9	Sheila Thomas			
10	Mike Narraway			
11	Louisa Bates		From 12.2024	Voted in at AGM
12	Paul Thornell		From 12.2024	Voted in at AGM
13	Karen Armson		From 12.2024	Voted in at AGM
14	Karen Barton		From 12.2024	Voted in at AGM
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Up to 7 Trustees may be elected at an Annual General Meeting. Up to 11 may be appointed by User bodies Up to 5 may be co-opted by the Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Otterhampton and surrounding area.

Summary of the main achievements of the charity during the year

Continued to provide a hub for community activities including keep fit, arts, crafts, Brownies and a monthly market to meeting venues for the Parish Council and other groups.

Regular social and fund raising events are arranged by the Trustees to bring the community together. The Hall is also hired for private events e.g. birthday celebrations and corporate events such as public meetings and as a polling venue.

Hall Hire Income reduced in the year, along with impacts of cost of living and increased overheads. The boiler also needed repairs which have all reduced the reserves.

Administration of all the day to day requirements of running a building for public hire and ensuring all health and safety requirements are adhered to and all relevant licenses obtained. The village hall has a large hall with stage, kitchen, social bar area, skittle alley and a separate hall used specifically for short mat bowls.

All Trustees are aware of, and ensure that, the Hall is run solely for the benefit of the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section E Financial review

<p>Brief statement of the charity's policy on reserves</p>	<p>The charity continues to hold reserves to cover emergency / exceptional spend</p>
<p>Details of any funds materially in deficit</p>	

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

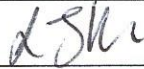

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LINDSEY JILL PARSONS	STEVEN PAUL LANG
Position (eg Secretary, Chair, etc)	SECRETARY	TRUSTEE

Date 15/10/2025

OTTERHAMPTON VILLAGE HALL
Income and Expenditure Account at 31st December 2024

	Year to 31/12/2024			31/12/2023
	Unrestrict ed Funds	Restrict ed Funds	Total for year	Total for year
	£	£	£	£
INCOME				
Donations	-	-	-	10
Hall Hire	12,085		12,085	11,203
Grants towards Maintenance Costs	1,299		1,299	1,297
Village Market	1,780		1,780	1,317
Other Fundraising activities	1,802		1,802	1,877
Grants towards Refurbishment	-		-	5,701
Interest Received	221		221	172
	<u>17,187</u>	-	<u>17,187</u>	<u>21,576</u>
EXPENDITURE				
Direct Costs against Income				
Village Market Costs	536		536	439
Fundraising Costs	858		858	724
	<u>1,394</u>	-	<u>1,394</u>	<u>1,162</u>
Property Costs				
Hall Maintenance Costs	2,830		2,830	13,448
Furniture, Fittings and Equipment	200		200	353
Professional fees for Refurbishment	-		-	- 1,200
Storage and waste disposal	-		-	-
Fire prevention and testing	-		-	869
Utility Costs	5,057		5,057	4,092
Cleaning	5,582		5,582	5,623
Insurance	1,487		1,487	1,385
	<u>15,156</u>	-	<u>15,156</u>	<u>24,570</u>
Administration Costs				
Subscriptions and Licences	537		537	739
Marketing and Social Media	-		-	-
Gifts for volunteers & retiring Trustee	-		-	-
Miscellaneous Costs	1,337		1,337	902
	<u>1,874</u>	-	<u>1,874</u>	<u>1,641</u>
Total Expenses	<u>18,424</u>	-	<u>18,424</u>	<u>27,373</u>
NET INCOME	(-1,237)	-	(-1,237)	(-5,797)
Total Funds brought forward	19,848	1,027	20,876	26,673
TOTAL FUNDS CARRIED FORWARD	<u>£ 18,611</u>	<u>£ 1,027</u>	<u>£ 19,639</u>	<u>£ 20,876</u>

OTTERHAMPTON VILLAGE HALL
Balance Sheet as at 31st December 2024

	Year to 31/12/2024			31/12/2023
	Unrestrict ed Funds	Restrict ed Funds	Total for year	Total for year
	£	£	£	£
CURRENT ASSETS				
Stock of heating oil	471		471	588
Debtors	4,357		4,357	1,608
Cash at Bank and in hand	14,599	1,027	15,626	25,770
	19,426	1,027	20,454	27,966
Less Creditors:				
Amounts falling due within one year	815	-	815	7,090
TOTAL NET ASSETS	£ 18,611	£ 1,027	£ 19,639	£ 20,876

Represented by:

Unrestricted Funds

General Fund	17,910	19,147
Reserve for Fun Day	702	702
	18,612	19,848

Restricted Funds

	1,027	1,027
	£ 19,639	£ 20,876

Notes to the Accounts

Accounting Policies

Capital expenditure
 Accruals Basis

1

- a) All capital expenditure is charged directly to Income and
- b) These Accounts are prepared on the Accruals basis,

Louisa Bates
 Treasurer



15/10/2025

OTTERHAMPTON VILLAGE HALL

England & Wales - Charity number 1186747

Accounts



Trustees' Annual Report for the period

From

Period start date	01	01	2023
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 To

Period end date	31	12	2023
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Section A

Reference and administration details

Charity name

Otterhampton Village Hall

Other names charity is known by

Registered charity number (if any)

1186747

Charity's principal address

Riverside

Combwich

Bridgwater

Postcode

TA5 2QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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2	Lindsey Parsons	Secretary		
3	Helen Jowett			
4	Nicola Rowland			
5	Steven Lang			
6	Rachel Szaruta			
7	Kate Narraway			
8	Richard Navoy		From 27.07.2023	Voted in at AGM
9	Sheila Thomas		From 27.07.2023	Voted in at AGM
10	Mike Narraway		From 27.07.2023	Voted in at AGM
11	Peter Cashin		To 27.07.2023	
12	Roger Marcus Ford		To 27.07.2023	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Administration of all the day to day requirements of running a building for public hire and ensuring all health and safety requirements are adhered to and all relevant licenses obtained. The village hall has a large hall with stage, kitchen, social bar area, skittle alley and a separate hall used specifically for short mat bowls.

All Trustees are aware of, and ensure that, the Hall is run solely for the benefit of the public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Continued to provide a hub for community activities including keep fit, arts, crafts, Brownies and a monthly market to meeting venues for the Parish Council and other groups.

Regular social and fund raising events are arranged by the Trustees to bring the community together including Celebrations for the Kings Coronation, bingo and social evenings. The Hall is also hired for private events e.g. birthday celebrations and corporate events such as public meetings and as a polling venue.

Continued to complete o/s actions from refurbishment, and ensuring the building is maintained to a high standard, including required remedial works to the roof.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity continues to hold reserves to cover emergency / exceptional spend

Details of any funds materially in deficit

Further financial review details (Optional information)

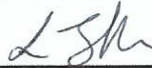
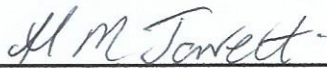
You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lindsey Parsons	Helen Jowett
Position (eg Secretary, Chair, etc)	Secretary	Trustee
Date		

OTTERHAMPTON VILLAGE HALL

Income and Expenditure Account at 31st December 2023

	Year to 31/12/2023		31/12/2022	
	Unrestricted Funds £	Restricted Funds £	Total for year £	Total for year £
INCOME				
Donations	10		10	20
Hall Hire	11,203		11,203	10,043
Grants towards Maintenance Costs	1,297		1,297	1,379
Village Market	1,317		1,317	1,106
Other Fundraising activities	1,877		1,877	2,528
RHL Grants re Covid	-		-	2,667
Grants towards Refurbishment	-	5,701	5,701	-
Interest Received	172		172	-
	<u>15,875</u>	<u>5,701</u>	<u>21,576</u>	<u>17,744</u>
EXPENDITURE				
Direct Costs against Income				
Village Market Costs	439		439	378
Fundraising Costs	724		724	1,539
	<u>1,162</u>	<u>-</u>	<u>1,162</u>	<u>1,917</u>
Property Costs				
Hall Maintenance Costs	6,569	6,880	13,448	26,500
Furniture, Fittings and Equipment	353		353	3,479
Professional fees for Refurbishment	-	(-1,200)	(-1,200)	873
Storage and waste disposal			-	-
Fire prevention and testing	869		869	1,202
Utility Costs	4,092		4,092	2,736
Cleaning	5,623		5,623	5,138
Insurance	1,385		1,385	1,324
	<u>18,890</u>	<u>5,680</u>	<u>24,570</u>	<u>41,253</u>
Administration Costs				
Subscriptions and Licences	739		739	301
Marketing and Social Media	-		-	1,220
Gifts for volunteers & retiring Trustee	-		-	-
Miscellaneous Costs	902		902	392
	<u>1,641</u>	<u>-</u>	<u>1,641</u>	<u>1,912</u>
Total Expenses	<u>21,694</u>	<u>5,680</u>	<u>27,373</u>	<u>45,082</u>
NET INCOME	(-5,818)	21	(-5,797)	(-27,338)
Total Funds brought forward	25,667	1,006	26,673	54,012
TOTAL FUNDS CARRIED FORWARD	£ 19,848	£ 1,027	£ 20,876	£ 26,673

OTTERHAMPTON VILLAGE HALL
Balance Sheet as at 31st December 2023

	Year to 31/12/2023		31/12/2022	
	Unrestricted Funds £	Restricted Funds £	Total for year £	Total for year £
CURRENT ASSETS				
Stock of heating oil	588		588	212
Debtors	1,608		1,608	1,696
Cash at Bank and in hand	24,743	1,027	25,770	26,636
	26,939	1,027	27,966	28,544
Less Creditors:				
Amounts falling due within one year	7,090	-	7,090	1,871
TOTAL NET ASSETS	£ 19,848	£ 1,027	£ 20,876	£ 26,673

Represented by:

Unrestricted Funds

General Fund	19,147	25,100
Reserve for Fun Day	702	567
	<u>19,848</u>	<u>25,667</u>

Restricted Funds

	1,027	1,006
	<u>£ 20,876</u>	<u>£ 26,673</u>

Notes to the Accounts

Accounting Policies

Capital expenditure

1

a) All capital expenditure is charged directly to Income and Expenditure Account in the year in which incurred.

Accruals Basis

b) These Accounts are prepared on the Accruals basis, where income and expenditure is applied to the accounting period in which it is incurred, rather than when it is paid / received.

Pete Cashin
 Volunteer



6th December 2024

OTTERHAMPTON VILLAGE HALL

England & Wales - Charity number 1186747

Accounts

OTTERHAMPTON VILLAGE HALL
Income and Expenditure Account at 31st December 2022

	Year to 31/12/2022		31/12/2021	
	Unrestricted	Restricted	Total for year	Total for year
	Funds	Funds	£	£
	£	£	£	£
INCOME				
Donations	20		20	-
Hall Hire	10,043		10,043	2,435
Grants towards Maintenance Costs	1,379		1,379	1,300
Village Market	1,106		1,106	426
Other Fundraising activities	2,528		2,528	647
RHL Grants re Covid	2,667		2,667	16,335
Grants towards Refurbishment	-		-	297,699
	<u>17,744</u>	<u>-</u>	<u>17,744</u>	<u>318,842</u>
EXPENDITURE				
Direct Costs against Income				
Village Market Costs	378		378	122
Fundraising Costs	1,539		1,539	94
	<u>1,917</u>	<u>-</u>	<u>1,917</u>	<u>215</u>
Property Costs				
Hall Maintenance Costs	3,343	23,157	26,500	210,311
Furniture, Fittings and Equipment	484	2,995	3,479	43,668
Professional fees for Refurbishment		873	873	13,040
Storage and waste disposal			-	2,113
Fire prevention and testing	1,202		1,202	773
Utility Costs	2,736		2,736	1,442
Cleaning	5,138		5,138	2,050
Insurance	1,324		1,324	1,179
	<u>14,228</u>	<u>27,025</u>	<u>41,253</u>	<u>274,576</u>
Administration Costs				
Subscriptions and Licences	301		301	421
Marketing and Social Media	-	1,220	1,220	258
Gifts for volunteers & retiring Trustee	-		-	120
Miscellaneous Costs	392		392	70
	<u>693</u>	<u>1,220</u>	<u>1,912</u>	<u>869</u>
Total Expenses	<u>16,838</u>	<u>28,244</u>	<u>45,082</u>	<u>275,660</u>
NET INCOME	<u>906</u>	<u>-</u>	<u>27,338</u>	<u>43,181</u>
Total Funds brought forward	<u>24,761</u>	<u>29,250</u>	<u>54,012</u>	<u>10,456</u>
TOTAL FUNDS CARRIED FORWARD	<u>£ 25,667</u>	<u>£ 1,006</u>	<u>£ 26,673</u>	<u>£ 53,637</u>

OTTERHAMPTON VILLAGE HALL
Balance Sheet as at 31st December 2022

	Year to 31/12/2022		31/12/2021	
	Unrestricted Funds £	Restricted Funds £	Total for year £	Total for year £
CURRENT ASSETS				
Stock of heating oil	212		212	10
Debtors	1,696		1,696	1,345
Cash at Bank and in hand	24,430	2,206	26,636	64,723
	26,338	2,206	28,544	66,078
Less Creditors:				
Amounts falling due within one year	671	1,200	1,871	12,067
TOTAL NET ASSETS	£ 25,667	£ 1,006	£ 26,673	£ 54,012

Represented by:

Unrestricted Funds

General Fund	25,100	24,387
Reserve for Fun Day	567	374
	<u>25,667</u>	<u>24,761</u>

Restricted Funds

1,006	29,250
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<u>£ 26,673</u>	<u>£ 54,012</u>
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Notes to the Accounts

Accounting Policies

Capital expenditure

1

a) All capital expenditure is charged directly to Income and Expenditure Account in the year in which incurred.

Accruals Basis

b) These Accounts are prepared on the Accruals basis, where income and expenditure is applied to the accounting period to which it is incurred, rather than when it is paid / received.

Pete Cashin
Treasurer



22nd June 2023



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Otterhampton Village Hall

On accounts for the year ended

31/12/2022

Charity no (if any)

1186747

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/7/2023

Name:

Mrs Katharine Slade

Relevant professional qualification(s) or body

ACMA

(if any):

Address:

10 Lonsdale Road

Cannington

Bridgwater TA5 2JR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

OTTERHAMPTON VILLAGE HALL

England & Wales - Charity number 1186747

Accounts



Trustees' Annual Report for the period

Period start date
From 1st January 2021

Period end date
To 31st December 2021

Charity name: OTERHAMPTON VILLAGE HALL

Charity registration number: 1186747

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Otterhampton and surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Administration of all the day to day requirements of running a building for public hire and ensuring all health and safety requirements are adhered to and all relevant licenses obtained.</p> <p>The village hall has a large hall with stage, kitchen, social bar area, skittle alley and a separate hall used specifically for short mat bowls. Access to the facilities continued to be greatly restricted by the Covid epidemic and the subsequent enforced closures. This was exasperated by further hall closures due to a major refurbishment affecting all areas with further lengthy periods of closure</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees are aware of, and ensure that, the Hall is run solely for the benefit of the public.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
--	-----------	--

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees undertook a major refurbishment of the Hall in 2021/22 with grants from several local and national organisations. The Hall is now a safe, modern, well equipped and energy efficient building offering a warm and attractive community building for inhabitants of the Parish and surrounding areas. Particular attention was given to ensuring that the Hall is easily accessible to all Parishioners including those with disabilities.</p> <p>New furniture and decorations have made the Hall a welcoming and comfortable venue for local groups and events ranging from keep fit, arts, crafts, Brownies and a monthly market to meeting venues for the Parish Council and other groups. Regular social and fund raising events are arranged by the Trustees to bring the community together including the annual Combwich Fun Day, bingo and social evenings. The Hall is also hired for private events eg birthday celebrations and corporate events such as public meetings and as a polling venue.</p> <p>The Trustees ensure that the building is maintained to a high standard so the building is warm, clean and safe for all users and that it is financially viable. The Hall is a recognised by Somerset County Council as a Place of Safety.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
-------------------------------------	-----------	--

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Although income from normal activities largely disappeared during the year, the financial position has greatly improved due to the Covid relief grants received. Additionally due to the enforced closure of the hall in compliance with Covid restrictions and refurbishment work, ongoing running costs have been reduced by 35% since 2019</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>In previous years the General Reserve was intended to provide sufficient reserve to meet up to a year's costs. However, Government sponsored Covid Relief grants, and cost savings from enforced closures due to Covid and the start of major Refurbishment works, have resulted in a more than doubling of General Reserves during the year. It is expected that a portion of this surplus reserve can be assigned to a separate Maintenance Reserve to enable ongoing major maintenance and improvement works without materially affecting the level of General Reserve required to meet day to day costs.</p> <p>A separate reserve towards the costs of the annual Combwich Fun Day is carried forward to 2022, as due to Covid restrictions the Fun Day was unable to be held for the 2nd year running.</p> <p>The separate Restricted Funds reserve arises from unexpended grants received towards a planned major refurbishment and these are required to complete the ongoing refurbishment works.</p>

Amount of reserves held	Para 1.22	General Reserves more than doubled during the year (from £11,973 to £24,387). The designated General Reserve for Combwich Fun Day remains at £374. The separate Restricted Funds Reserve increased to £29,250, but this is required to complete the ongoing refurbishment works.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hall usage by regular groups and private hire has been badly affected due to Covid restrictions and closures due to Refurbishment works. Income from Hall hire has decreased to 25% of the levels in 2019. Income from Fundraising is around 50% of 2019 levels. However, these income losses were more than compensated by the Government sponsored Covid Relief Grants resulting in a doubling of General Funds. Additional Funds of nearly £300,000 were received from funding bodies in support of the major Refurbishment of the Village Hall which started during the year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Up to 7 Trustees may be elected at an Annual General Meeting. Up to 11 may be appointed by User bodies Up to 5 may be co-opted by the Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Trustees are offered training by the Community Council for Somerset
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is a member of the Community Council for Somerset.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Otterhampton Village Hall
Other name the charity uses	
Registered charity number	1186747
Charity's principal address	Otterhampton Village Hall Riverside Combwich TA5 2QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Barton	Chair		
2	Peter James Cashin	Treasurer		
3	Audrey Rowley		To 15/10/2021	
4	Lindsey Parsons	Secretary		Otterhampton Parish Council
5	Amber Austin			
6	Roger Marcus Ford			Combwich Short Mat Bowls Group
7	Helen Jowett			Coffee Morning Group
8	Nicola Annette Rowland			
9	Steven Lang		From 15/10/2021	Harbour View Club
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Susan Barton	Peter James Cashin
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

20/10/22



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
OTTERHAMPTON VILLAGE HALL CIO

On accounts for the year ended

31st December 2021

Charity no (if any)

1186747

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of *The Chartered Institute of Management Accountants*.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the ~~examination (other than that disclosed below *)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/10/22

Name:

Mrs Katharine Slade

Relevant professional qualification(s) or body (if any):

CIMA

Address: 10 Lonsdale Road

Cannington

Bridgwater TA5 2JR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

OTTERHAMPTON VILLAGE HALL

Income and Expenditure Account at 31st December 2021

	Year to 31/12/2021			31/12/2020
	Unrestricted	Restricted	Total for	Total for year
	Funds	Funds	year	£
	£	£	£	£
INCOME				
Donations			-	233
Hall Hire	2,435		2,435	3,622
Grants towards Maintenance Costs	1,300		1,300	975
Village Market	426		426	217
Other Fundraising activities	647		647	945
RHL Grants re Covid	16,335		16,335	11,334
Grants towards Refurbishment		297,699	297,699	-
	<u>21,143</u>	<u>297,699</u>	<u>318,842</u>	<u>17,327</u>
EXPENDITURE				
Direct Costs against Income				
Village Market Costs	122		122	77
Fundraising Costs	94		94	434
	<u>215</u>	<u>-</u>	<u>215</u>	<u>512</u>
Property Costs				
Hall Maintenance Costs	36	210,274	210,311	186
Furniture, Fittings and Equipment	171	43,497	43,668	369
Professional fees for Refurbishment	-	13,040	13,040	3,961
Storage and waste disposal	2,113		2,113	-
Fire prevention and testing	773		773	848
Utility Costs	1,442		1,442	2,413
Cleaning	2,050		2,050	3,570
Insurance	1,179		1,179	664
	<u>7,765</u>	<u>266,811</u>	<u>274,576</u>	<u>12,010</u>
Administration Costs				
Subscriptions and Licences	421		421	410
Marketing and Social Media	138	120	258	216
Gifts for volunteers & retiring Trustee	120		120	-
Miscellaneous Costs	70		70	150
	<u>749</u>	<u>120</u>	<u>869</u>	<u>776</u>
Total Expenses	<u>8,729</u>	<u>266,932</u>	<u>275,660</u>	<u>13,297</u>
NET INCOME	<u>12,414</u>	<u>30,767</u>	<u>43,181</u>	<u>4,030</u>
Total Funds brought forward	11,973	(-1,517)	10,456	6,426
TOTAL FUNDS CARRIED FORWARD	<u>£ 24,387</u>	<u>£ 29,250</u>	<u>£ 53,637</u>	<u>£ 10,456</u>

OTTERHAMPTON VILLAGE HALL
Balance Sheet as at 31st December 2021

	Year to 31/12/2021			31/12/2020
	Unrestricted Funds	Restricted Funds	Total for year	Total for year
	£	£	£	£
CURRENT ASSETS				
Stock of heating oil	10		10	40
Debtors	1,345		1,345	348
Cash at Bank and in hand	23,717	41,006	64,723	13,457
	<u>25,072</u>	<u>41,006</u>	<u>66,078</u>	<u>13,845</u>
Less Creditors:				
Amounts falling due within one year	311	11,755	12,067	3,015
TOTAL NET ASSETS	<u>£ 24,761</u>	<u>£ 29,250</u>	<u>£ 54,012</u>	<u>£ 10,830</u>

Represented by:

Restricted Funds	29,250	(-1,517)
Unrestricted Funds	24,761	12,347
	<u>£ 54,012</u>	<u>£ 10,830</u>

Notes to the Accounts

Accounting Policies

Capital expenditure

1

a) All capital expenditure is charged directly to Income and Expenditure Account in the year in which incurred.

Accruals Basis

b) These Accounts are prepared on the Accruals basis, where income and expenditure is applied to the accounting period to which it applies, rather than when it is paid / received.

This is reflected in these accounts by identifying the effect on Funds by 'Prior year adjustments' to the Funds brought forward (note 2).

Prior Year Adjustments

2 The change from cash basis to accrual basis accounting has resulted in amendments to the reported Funds brought forward as follows:

	2021	2020
Restricted Funds		
Previously reported Funds		883
Prior Year adjustments		(-2,400)
Adjusted Funds c/fwd	<u>£ 29,250</u>	<u>(-£ 1,517)</u>
Unrestricted Funds - General Fund		
Previously reported Funds		12,200
Prior Year adjustments		(-227)
General Fund c/fwd	24,387	11,973
Reserve for Fun Day	374	374
	<u>£ 24,761</u>	<u>£ 12,347</u>

Pete Cashin
Treasurer



26th August 2022

OTTERHAMPTON VILLAGE HALL

England & Wales - Charity number 1186747

Accounts



Trustees' Annual Report for the period

Period start date: 1st January 2020
 Period end date: 31st December 2020

From

To

Section A Reference and administration details

Charity name: OTTERHAMPTON VILLAGE HALL

Other names charity is known by

Registered charity number (if any): 1186747

Charity's principal address

Riverside
 Combwich
 Bridgwater
 Postcode: TA5 2QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Barton	Chair		
2	Peter Cashin	Treasurer		
3	Audrey Rowley	Secretary		
4	Amber Austin			
5	Marcus Ford			Combwich Short Match Bowls Group
6	Helen Jowett			Friday Morning Coffee Group
7	Lindsey Parsons			Otterhampton Parish Council
8	Nicola Rowland		From 1 st March 2020	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
------	-----------------------------------

Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 31 st October 2019
How the charity is constituted (eg. trust, association, company)	As a Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Up to 7 Trustees elected at AGM Up to 11 Trustees appointed by supportive user bodies Co-opted appointment at Trustees Meeting

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Otterhampton Village Hall is a member of the Community Council for Somerset and adopt a variety of policies and procedures suggested by the Council eg:

- Mission Statement
- Vision Statement
- health and safety procedures
- risk assessments
- finance policy
- safeguarding policy
- data protection
- equal opportunities
- hire procedures

Otterhampton Village Hall has been awarded Hallmark 1 and 2 accreditations.

The Hall is also a recognised Place of Safety for Somerset County Council in the event of an emergency.

The Hall works closely with other local Parish organisations: Otterhampton Parish Council and Otterhampton Parish Recreational Association.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Otterhampton and surrounding area.

Administration of the day to day requirements of running a building for public hire and ensuring all health and safety requirements are adhered to and all relevant licenses obtained.

The Village Hall has a large hall with stage, kitchen, social bar area, skittle alley and a separate hall used specifically for short mat bowls. The facilities were regularly used up to when the concerns with Covid surfaced and the subsequent enforced closures. The necessary updating of terms of use, additional cleaning requirements, etc. In compliance with safety concerns were introduced.

The Village Hall Committee usually undertake fund raising events to raise money for the hall upkeep. Although one or two events took place early in 2020 we were unable to arrange any large events later in the year due to Covid 19 restrictions.

Local user groups hire the Hall on a regular basis for Brownies, aerobics, Pilates, mobility classes, art group, craft group, choir practice, band practice, coffee mornings, bingo, Parish Council monthly meetings, Village Hall monthly meetings. The Hall can also be hired privately for birthday and anniversary parties. The Hall is also hired as a polling station for local and general elections.

Due to Covid 19 restrictions the Hall was closed for several months during 2020 and when it reopened had restricted numbers of people in attendance.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We do not offer grants.

We do not invest any funds.

All Trustees are volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Hall is the central hub of Otterhampton Parish and a few events organised for early 2020 were well attended and raised funds for the Hall.

However, Covid 19 restrictions meant that the Hall was closed during national lockdown and revenue was badly affected.

The Hall Committee continued to hold monthly meetings via Zoom and to ensure that health and safety issues were dealt with and manage Covid 19 restrictions and procedures. The Hall successfully reopened with appropriate procedures in place to ensure the safety of visitors.

Some groups did reform and use the hall facilities but Covid restrictions has meant that the number of people attending functions was restricted. Other groups decided not to return during the pandemic due to health concerns for their members. The lack of regular income has resulted in reduced hire revenue for the Hall.

Overall, the Covid 19 pandemic has had a huge impact on the Hall's finances. Although the Hall was closed for several weeks and hire significantly reduced due to restrictions, we still had various expenses needed to be met in order to keep the Hall open and maintained. These included annual insurance, broadband/phone rental, oil, electricity, water costs and Covid 19 preventative cleaning and cleaning equipment costs.

Section E Financial review

Brief statement of the charity's policy on reserves

The unexpended grants (£883) received for refurbishment are held in a separate bank account as a restricted reserve. A separate reserve towards the costs of the annual 'Combwich Fun Day' of £374 at the beginning of the year, is carried forward to 2021, as this event had to be cancelled due to Covid restrictions.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


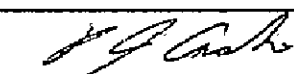
- Income from general fundraising during the year has been badly affected due to the pandemic with net income reduced by 60%.
- Maintenance grant from Otterhampton Parish Council.
- Conversely, Government assistance via various Covid relief grants has tripled General Funds amount to be carried forward.
- Not applicable

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sue Barton	Pete Cashin
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 28th October 2021



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name Otterhampton Village Hall

On accounts for the year ended

31st December 2020

Charity no (if any)

1186747

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

31/7/21

Name:

Katherine Slade

Relevant professional qualification(s) or body

ACMA

(If any):

[Empty box]

Address:

10 Lonsdale Road
 Cannington
 Bridgwater TA5 2JR

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]

OTTERHAMPTON VILLAGE HALL
Income and Expenditure Account to 31st December 2020

	Year to 31/12/2020	Year to 31/12/2019
OPERATIONS		
INCOME		
Hall Hire		
User Groups	3,646.33	7,477
Private Hire	<u>254.00</u>	<u>1,944</u>
	3,900.33	9,421
Fundraising		
Village Market	148.64	629
Other	<u>1,072.57</u>	<u>2,201</u>
	1,221.21	2,831
Less purchases for resale	<u>337.41</u>	<u>519</u>
	883.80	2,312
Net Income	<u>4,784.13</u>	<u>11,732</u>
EXPENDITURE		
Property Costs		
Cleaning service	3,535.00	4,838
Cleaning materials	<u>415.15</u>	<u>153</u>
	3,950.15	4,991
Hall Maintenance costs	185.50	3,442
Refurbishment Costs	53.45	
Fixtures, fittings & equipment	369.35	102
Light and heat	1,311.45	3,864
Fire prevention and testing	841.57	734
Water rates	<u>600.64</u>	<u>576</u>
	7,312.11	13,709
Less Maintenance Contributions received	<u>1,300.00</u>	<u>3,300</u>
	6,012.11	10,409
Administration & Services		
Broadband	362.46	612
Community Council	100.00	100
Insurance	673.32	643
Licences	321.78	322
Printing, stationery & postage	63.38	46
Other expenses	<u>248.95</u>	<u>256</u>
	1,769.89	1,979
Expenses	7,782.00	12,388
(Deficit) of Operational Income	(-2,997.87)	(-656)
Government grants received - Covid_19 relief	11,334.00	-
	<u>8,336.13</u>	<u>(-656)</u>
REFURBISHMENT ACCOUNT - restricted funds		
Grants Received	<u>-</u>	<u>-</u>
Designated Refurbishment Expenditure		
Project Support and Mentoring	1,560.60	518
Surveyor Service Fees	2,388.50	3,384
Asbestos Survey	-	1,428
Planning and Application Fees	<u>-</u>	<u>116</u>
	3,949.10	5,446
Surplus/(Deficit) of Refurbishment funds for Year	(-3,949.10)	(-5,446)
Net Increase/(Decrease) in Funds for Year	<u>£4,387.03</u>	<u>£(-6,102)</u>

OTTERHAMPTON VILLAGE HALL
Funds as at 31st December 2020

	Year to 31/12/2020	Year to 31/12/2019
Cash in Hand	48.91	55
General Bank Account	12,525.29	4,183
Refurbishment Bank Account	<u>883.10</u>	<u>4,832</u>
	13,408.39	9,015
	<u><u>£13,457.30</u></u>	<u><u>£9,070</u></u>
Represented by:		
General Fund b/twd	3,863.60	4,657
Less transfer to Reserve for 2021 Fun Day	-	(-138)
Surplus/(Deficit) of Income in period	<u>8,336.13</u>	<u>(-656)</u>
General Fund carried forward	12,199.73	3,864
Reserve for 2021 Fun Day	374.47	374
Restricted Reserve for Refurbishment	883.10	4,832
	<u><u>£13,457.30</u></u>	<u><u>£9,070</u></u>


Net Current Assets/Liabilities as at 31st December 2019
 (Not included in above Funds Statement)

	Year to 31/12/2020	Year to 31/12/2019
Current Assets		
Outstanding Hall Hire Income:		
User Groups	42.00	231.00
Private Hire	<u>0.00</u>	<u>39.00</u>
	42.00	270.00
Stock of heating oil	40.00	320.00
Prepaid expenditure	<u>306.00</u>	<u>405.00</u>
	388.00	995.00
Current Liabilities		
Outstanding creditors and accruals	(-615.00)	(-676)
	<u><u>£(-227)</u></u>	<u><u>£119</u></u>



Pete Cashin
 Treasurer

10th January 2021


 Kate Slade ACMA
 Cannington

Otterhampton Village Hall Accounts for year ended 31st December 2020

The attached Income and Expenditure Account for the year 2020 is in agreement with my examination of the underlying records and bank statements provided.

Dated: 31/7/21