

Neighbourhood Office
Ramsey Library
25 Great Whyte
Ramsey
Cambridgeshire
PE26 1HG
Tel: 01487 814897
Charity Reg No: 1186733

Ramsey Neighbourhoods Trust

Working to Build a Vibrant Community

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www.ramseyneighbourhoodstrust.org



Report of the Trustees and Financial Statement for the financial year 1st July 2020 to 30th June 2021

Ramsey Neighbourhoods Trust

*Ramsey Neighbourhoods Trust – working with the community and local groups to
make Ramsey a place where residents and visitors are happy to live, work and socialise*

Report of the Board of Trustees 1st July 2020 to 30th June 2021

Ramsey Neighbourhoods Trust

The Trustees present their report with the financial statements of the charity for the year ended 30 June 2021.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in July 2014. The Charity status for the Trust was granted on 20 June 2012.

The Trustees have confirmed that they have referred to the guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

Ramsey Neighbourhoods Trust is the only community development charity committed to specifically supporting people of Ramsey Parish to create a strong, active, and inclusive community. Everything RNT does is community led. At RNT we listen to local people and respond by providing relevant activities and services.

- Working together with the community we firmly believe that the possibilities for our town are endless.
- RNT provides high quality community-based support/training, using a grass-roots holistic approach.
- RNT uses local knowledge to get people actively involved in the decisions that affect them.
- RNT aims to reduce local inequalities and create an inclusive environment and by encouraging learning for all.

Covid-19 Response

No organisation has escaped the effects of Covid-19 and the uncertainty it brings. RNT has worked hard over the last 18 months to ensure, as far as is possible, its future sustainability – both financially and strategically. We have been able to continue many of our projects and activities online or face-to-face when restrictions allowed. RNT is the 'Recognised Covid-19 Organisation' for the Ramsey area and staff and volunteers have been busy supporting those in isolation. RNT has seen the number of residents requiring specific COVID support reduce but continues to support a few very vulnerable people.

Ramsey Neighbourhoods Trust

Activities and Projects

Every community has its own idiosyncrasies and, as the only community development organisation based in Ramsey, run by residents for residents, **RNT has a unique perspective on the day-to-day problems facing residents living with loneliness, poor transport links and low aspirations.**

Current RNT Activities/Services		
Families & Young People	Walk & Talk, Sit & Natter – for parents who have given birth during the pandemic Toddler Time – Soft Play for under 5s BOSH Youth Club and Holiday Play Scheme – Ages 5-10	CRUNCH Youth Club and Activities for young people aged 11-16 Boxing Fitness Healthy Activities & Food (HAF) Provider
Phoenix	Ramsey Job Search – including money advice and benefit support from HAMA & DISH Phoenix workshops and training Dog's Meet Community Café Ramsey Timebank	2 x Craft Groups Crochet Club All-a-Board tabletop games afternoon Timebank Digital – digital cafes coming 2022
SPARKS	Social Club for Adults with Additional Needs	
Discover Ramsey	Promoting Ramsey's Heritage, Activities and Events to increase footfall in the town and boost the local economy. Discover Ramsey Walks, Discover Ramsey Website and Social Media. Working in partnership with Ramsey Heritage Trust	
Community Events	Weekly market Artisan Monthly Market	Special Markets and Community Events Great Whyte Dine Out/Take Out Bi-Annual Create-Fest
Other	Recognised Organisation - Ramsey Area COVID Support Referral Agency - Ramsey Food Bank and Household Support Fund Individual and community group support	Signposting Project Manager and Administrative Support for Ramsey Million Big Local Partnership

- We have staff who are expert in running community projects and, more importantly, are known and respected in the community.
- RNT is controlled by a volunteer Board of Trustees, all local residents, representing various sectors of our community. Being residents, RNT Trustees know their community and can respond in a timely and appropriate manner.
- RNT currently has fifteen members of staff who are either part-time or sessional, including project managers, activity coordinators, youth workers, finance, and support staff. Please note however, that RNT's contracted staff hours only equate to 2.9 full-time employees.
- RNT staff work alongside our bank of 60+ volunteers and in conjunction with other voluntary groups.
- RNT is the locally trusted organisation for Ramsey Million Big Local (RMP). This 10-year lottery funded project is resident led and RNT manages its £1million+ budget. Working closely with RMP, RNT has been able to establish many of its existing projects and RNT is a large part of the legacy of the Big Local Programme, due to finish in 2023.

Ramsey Neighbourhoods Trust

Volunteering and Up-Skilling

RNT champions volunteering and over the years has given local people the necessary skills and confidence to volunteer for RNT and/or other community projects. RNT acknowledges that each volunteer brings something different to the table including their own strengths and life experiences. RNT encourages volunteers to develop their own skill-set and values all contributions, however small.

Organisation

RNT is controlled by a volunteer Board of nine Trustees, all local residents, representing various sectors of our community including young people, charities, Big Local, Ramsey Library Board, business and service users. Being residents, RNT Trustees know their community and can respond in a timely and appropriate manner. Currently RNT is office based above Ramsey Library. This is a great position and RNT works very closely with the library service and Children's Centre staff. However, the demand on space is tight and RNT is often unable to hire space within the building, having to sometimes use quite unsuitable locations and move around heavy boxes and equipment. Once 'The Pavilion' is completed (*see page 4*), it is RNT's intention to keep its library office base and use 'The Pavilion' for training/workshop/community activities which require more space, indoors and out. RNT feels it is important to keep the link with County Council Services and to continue to support the library service by opening the library to the public during RNT Job Search sessions.

Working Strategically

- In the past Ramsey has missed out on funding streams and targeted initiatives that other deprived areas in Huntingdonshire have received. This could be due to its location and, because of the relatively low numbers involved, Ramsey is not seen as 'cost effective'.
- Also, despite the significant needs of some of our residents, the towns more affluent area masks the deprivation in Ramsey in official data. Therefore, RNT has built up working relationships with a many strategic partners, including all levels of local authority, to ensure the voices of Ramsey residents are heard.
- RNT had representatives on the 'Ramsey A prospectus for Growth' stakeholder group in which our work in association with Ramsey Million Big Local has informed some of its content.
- Ramsey Million Big Local commissioned The Campaign for Better Transport on two occasions to help support Ramsey's case for better public transport.
- RNT is working closely with HDC Economic Development to reinvigorate the high street environment, grow the market, launch new events, and improve footfall.
- As well as working with other organisations on a daily basis, RNT representatives currently attend regular meetings with:
 - Ramsey Town Council – Strategic Meetings
 - HDC – Community Coordination Group, Active Lifestyles, Economic Development
 - CCC – Youth Work Forum, Community Connectors, Early Years Networking Group
 - All Party Parliamentary Group for Left Behind Communities
 - Food, Farming and Countryside Commission – Cambridgeshire Land Use Framework Leadership Group

Ramsey Neighbourhoods Trust
Ramsey Million Big Local



RNT is the locally trusted organisation for Ramsey Million Big Local (RMP). This 10-year lottery funded project is resident led and RNT manages its £1million budget. Working closely with RMP, RNT has been able to establish many of its existing projects and the legacy of the Big Local Programme in Ramsey is that RNT will continue these into the future. *For more information about Ramsey Million visit its Facebook page – Ramsey Million Big Local.*

Capital Projects

The Pavilion - Currently RNT is working on a half-million-pound project with Ramsey Cricket Club to develop the existing RCC site into 'The Pavilion', a 'Community & Sporting Hub' situated near the center of Ramsey, in the town's area of need. The Pavilion is much more than a building, it is a place where the community will be able to rebuild and develop itself through the combination of community and sporting activities. Funding has been secured from Ramsey Million Big Local and Cambridgeshire County Council and the build is due to be completed early 2022. **However, this is an extraordinary injection of funding and should be read as such by potential funders.**

Ramsey Skatepark – This build, managed by RNT, is due to start in summer 2022 with funding from Ramsey Million Big Local, Ramsey Town Council and CIL. This has been over 20 years in the making. Many of the original young people who campaigned for this, now have children of their own. It will be situated on a new development to the north of the town center.



These photos change on a daily basis as work is ongoing.

Ramsey Neighbourhoods Trust
Reference and Administrative Details

Registered Charity number: 1186733

Principle address:

Neighbourhood Office
Ramsey Library, 25 Great Whyte
Ramsey
Huntingdon, Cambridgeshire PE26 1HG

Objectives and Aims:

To develop the capacity and skills of the members of the socially disadvantaged community of Ramsey Parish, Cambridgeshire in such a way that they are able to identify and help meet their needs and to participate more fully in society.

Trustees:

Christine Mally	Chair
Carol Aston	Hon Treasurer
Annie Wells	
Joshua Jenkins	
Linda Collumbell	
Carol Cornfield	
Bob Johnson	
Joe Boni-Rattue	

Please note that the two Trustees listed below were active during the period of this financial report, but are no longer Trustees:

Steve Selby
Dan Buckeridge

Independent examiner:

Kinnaird Hill

Bank:

Barclays
Co-Operative

Structure, Governance and Management

Recruitment and appointment of new trustees

An interested person is given an information pack about the Trust. This includes a copy of the Mission Statement and the Constitution as well as a copy of a booklet which details the work that Ramsey Neighbourhoods Trust undertakes and information from the Charity Commission on the requirements for a Trustee. If there is interest to continue, they are interviewed by the Chair and one other Trustee and invited to attend the next Trustee meeting. Meetings are held bi-monthly and, if that person wishes to join the Trust, a vote is taken at that stage. New Trustees can also be voted in at any time or at the AGM when existing Trustees are re-voted back to the Trust. There are currently eight Trustees and applications of interest are always welcomed.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Controls are in place and all relevant documents are updated regularly and scrutinised. Regular staff training is held regarding fraud and data protection risk awareness. Our Safeguarding and Health and Safety measures are checked regularly and meet the standards now required by the Charity Commission. The Trust has full public liability cover, not only for Trustees but also for all the volunteers who work for the Trust and all the events and meetings held during each year including the market.

Financial Review

Reserves Policy

The Trustees have implemented a formal reserves policy to ensure the stability of the Trust.

As the Trust plans expenditure on restricted activities around scheduled grant payments and all restricted funds had healthy balances at the end of the financial year, Trustees have focussed on unrestricted fund income and expenditure in setting a reserves policy to ensure the stability of the charity. Income streams, including pitch fees from the community market and regular fundraising, help to ensure a reliable on-going income to offset the running costs of the Trust. Reserves are also funded by fixed contributions to administration costs linked to some grants.

The Trustees have set a planned reserve level of £10,000 to help cover troughs in the cash budget and fluctuations in key income streams. Trustees will regularly review the unrestricted funds cash balance and will amend the planned reserve level if emerging risks suggest this could provide insufficient contingency for unexpected events. At the year end, Trustees will compare the reserves held against the target and take appropriate action regarding any significant shortfall or excess. The reserve amount will allow the charity to continue to function and meet its legal obligations, on a very basic level, should all other sources of income cease.

The Restricted Fund is primarily the Big Local Ramsey Million grant funding, Cambridgeshire County Council (for the Pavilion) and the Phoenix project.

Principal Funding Sources - This year's main source of income was from Big Local Funding, National Lottery Community Fund and Cambridgeshire County Council. Additional grants were received from third party sources to support unrestricted activities and to supplement restricted activities.

Review of Results: Restricted Activities - We have secured funding for Big Local Ramsey Million projects until June 2023 and funding for the Phoenix project until March 2024. In addition, any additional grants, from other sources, for specific projects, form part of the Trusts' restricted funds, in line with the conditions specified within each grant.

Designated Activities – Any funds secured via fundraising activities or donations for specific projects were classified as "designated" by the Trustees. These designated funds go back into the project for which they were raised, e.g., BOSH weekly youth clubs, club takings etc. However, the Trustees reserve the right to reclassify these designated funds if

Ramsey Neighbourhoods Trust

deemed necessary to the smooth running of the charity. This would only take place in extreme circumstances and in consultation with the relevant project manager.

Unrestricted Activities – To ensure the Trust has the mechanisms in place to support its restricted and designated activities, all grant applications placed included a request for organisational 'on-costs' in proportion to the size of the bid. These contributed towards the Trust's unrestricted funds to enable the organisation to run effectively and meet its legal governance obligations. Unrestricted funds also comprise general donations/fundraising, club takings and profits made from market pitch fees.

Ramsey Neighbourhoods Trust

Independent Examiner's Report to the Trustees of Ramsey Neighbourhoods Trust

I report to the charity trustees on my examination of the accounts for the year ended 30th June 2021 which are set out on pages nine to sixteen.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nita Elizabeth Hutchcraft FCCA

Date 22/3/22

Kinnaird Hill
Chartered Certified Accountants
Montagu House,
81 High Street
Huntingdon
PE29 3NY

Ramsey Neighbourhoods Trust

**Statement of Financial Activities
For the Year ended 30 June 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Incoming Resources before Transfers & Revaluations:					
Incoming Resources from generated funds:					
Income from donations	2	5,257	-	5,257	2,100
Income from investments	3	231	-	231	134
Incoming Resources from charitable activities					
Direct charitable activities		24,194	578,542	602,736	241,049
Total incoming resources		<u>29,682</u>	<u>578,542</u>	<u>608,224</u>	<u>243,283</u>
Resources Expended:					
Costs of generating funds:					
Direct charitable activities		46,347	173,917	220,264	205,778
Governance Costs		720	-	720	658
Other Resources Expended		1,141	12,809	13,950	37,909
Total Resources Expended		<u>48,208</u>	<u>186,726</u>	<u>234,934</u>	<u>244,345</u>
Net (outgoing)/incoming resources before revaluation & investment asset disposals		(18,526)	391,816	373,290	(1,062)
Transfers between Funds		-	-	-	-
Net Movement in Funds		(18,526)	391,816	373,290	(1,062)
Fund Balances brought forward		34,242	41,468	75,710	76,772
Fund Balances carried forward		<u>15,716</u>	<u>433,284</u>	<u>449,000</u>	<u>75,710</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.



The notes on pages 10 to 13 form part of these accounts.

Ramsey Neighbourhoods Trust

Balance Sheet At 30 June 2021

	Note	Unrest ricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Fixed Assets					
Tangible Fixed Assets	6	3,913	-	3,913	3,332
Current Assets					
Debtors		-	12,512	12,512	6,665
Cash at Bank and in hand		11,803	420,772	432,575	65,713
Current Liabilities					
Creditors falling due within one year		-	-	-	-
Net Current Assets		15,716	433,284	449,000	75,710
Total Assets Less Current Liabilities		15,716	433,284	449,000	75,710
Net Assets		15,716	433,284	449,000	75,710
Represented By:					
Unrestricted Funds				15,716	34,242
Restricted Funds				433,284	41,468
				449,000	75,710

Approved by the Trustees on 9th March 2022

 Trustee
 Trustee

Ramsey Neighbourhoods Trust
Notes to the Accounts
For the Period Ended 30 June 2021

1 Accounting policies

a) Accounting Convention

The financial statements have been prepared under the historic cost convention, and have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

b) Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

c) Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

d) Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Market equipment	-	25% Reducing Balance
Office equipment	-	25% Reducing Balance

e) Taxation

The charity is exempt from tax on its charitable activities.

Ramsey Neighbourhoods Trust
Notes to the Accounts (Continued)
For the Period ended 30 June 2021

f) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds can be used only for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Voluntary Income

	Unrestricted Funds £	Year to 30.6.2021 £	Year to 30.6.2020 £
Fens Magazine	263	263	370
Market	<u>4,994</u>	<u>4,994</u>	<u>1,730</u>
	<u>5,257</u>	<u>5,257</u>	<u>2,100</u>

3 Investment Income

	Unrestricted Funds £	Year to 30.6.2021 £	Year to 30.6.2020 £
Deposit Account Interest	231	231	134

4 Trustee's Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 30 June 2021, nor for the year ended 30 June 2020.

Trustees' expenses

There were no trustee's expenses paid for the year ended 30 June 2021 nor for the year ended 30 June 2020.

Ramsey Neighbourhoods Trust
Notes to the Accounts (Continued)
For the Period ended 30 June 2021

5 Staff costs

	2021 £	2020 £
Wages and salaries	77,795	89,213
Social security Costs	8,898	16,674
Pension Costs	<u>2,934</u>	<u>2,968</u>
	89,628	108,855

The average monthly number of employees during the year was as follows:

	2021	2020
Employees	13	13

No employees received emoluments in excess of £60,000.

6 Tangible Fixed Assets

	Market Equipment £	Office Equipment £	Totals £
Cost			
At 1 July 2020	2,252	4,974	7,226
Additions		1,415	1,415
At 30 June 2021	<u>2,252</u>	<u>6,389</u>	<u>8,641</u>
Depreciation			
At 1 July 2020	1,302	2,592	3,894
Charges for the period	238	596	834
At 30 June 2021	<u>1,540</u>	<u>3,188</u>	<u>4,728</u>
Net Book Value			
At 30 June 2021	<u>712</u>	<u>3,201</u>	<u>3,913</u>
At 30 June 2020	950	2,382	3,332

**7 Creditors: Amounts falling
due within one year**

	2021 £	2020 £
Taxation and social security	-	-
Other creditors	<u>-</u>	<u>-</u>
	-	-

Ramsey Neighbourhoods Trust
Detailed Statement of Financial Activities
For the Period ended 30 June 2021

	2021	2020
	£	£
Incoming Resources		
Voluntary Income		
Fens Magazine	263	370
Community Market - Pitch Fees	4,994	1,730
Investment Income		
Bank Account Interest	231	134
Incoming Resources from charitable activities		
Grants – National Lottery Community Fund Grant	279,143	175,261
Holiday Playscheme	657	7,392
Youth Club	941	7,412
Toddler Time	0	595
Contribution to admin	4,826	35,305
Donations and Sundry Income	11,285	15,084
Cambridgeshire Community Foundation Grant	5,375	0
Cambridgeshire County Council	300,000	0
Craft Club	509	0
	<u>602,736</u>	<u>241,049</u>
Total incoming resources	<u>608,224</u>	<u>243,283</u>
Resources Expended:		
Costs of generating funds:		
Direct charitable activities		
Wages	77,794	89,213
Social Security	8,898	16,674
Pensions	2,935	2,968
Insurance	1,322	917
Postage & Stationery	375	1,529
Telephone & rates	3,879	1,893
Meeting room hire & bus hire	2,016	5,574
Holiday Playscheme (BOSH)	1,679	5,087
Create	0	365
Youth Club (CRUNCH)	2,393	6,228
Toddler Time	157	649
COVID support expenses	2072	0
Phoenix	1,466	1,474
Grants	10,212	60,933
Professional fees	1,050	12,273
Sparks	1,573	0
Building Costs - Pavilion	102,442	0
	<u>220,264</u>	<u>205,778</u>
Governance Costs		
Accountancy	720	658
Support Costs		
Management:		
Sundries	4,116	20,722
Subscriptions: ACRE / Hunts forum	25	1,524
Parking and Mileage	282	244
Office Equipment	5,431	1,491
Advertising	3,262	12,979
	<u>13,116</u>	<u>36,960</u>
Other:		
Depreciation	834	949
Total Resources Expended	<u>234,934</u>	<u>191,282</u>
Net Income/(Expenditure)	<u>373,291</u>	<u>(1,062)</u>

Ramsey Neighbourhoods Trust
Detailed Statement of Financial Activities
For the Period ended 30 June 2021

Notes to the Accounts (Continued)
For the Period ended 30 June 2021

8 Fund Balances Available as at 30 June 2021

Project Code	Balance as at June 2021
Families and Young People (RM1a, 1b and 1c)	£28,579.59
Indoor Space (RM6)	£418,151.71
Promoting Ramsey – A Journey Through Time (RM3/JTT)	£2,351.91
Community Grants (RM4)	£5,802.80
Programme Management (RM7)	£789.74
Phoenix	£17,393.46
RNT Governance	£4,259.85
SPARKS	£7,819.84
Community Market	(£937.48)
Flood	£4,221.27
COVID 19	£475.44
Crafters	£483.44
Total	£489,391.57