

GATEWAY STUDIO CIO

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2023

Charity number 1186728

GATEWAY STUDIO CIO

Trustees' Report For the Year Ended 31 March 2023

The Trustees of Gateway Studio CIO are pleased to present their annual report together with the financial statements of the Charity for the year ended 31 March 2023.

These financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATION DETAILS

Registered Charity Number: 1186728

Registered Office: Trinity Centre, High Street, Gateshead, NE8 1EP

Governing Documents

Gateway Studio CIO was established as a Charitable Incorporated Organisation (CIO) on 4 December 2019, replacing and taking forward the activities of Gateway Studio Community Interest Company. As a CIO it is governed by its constitution and Articles of Association.

Structure and Governance / Board of Trustees

The charity currently has a board of ten non-executive Trustees.

The Trustees of Gateway Studio CIO during the period and to the date of signing this report were as follows:

Mr Jeffrey Martin Dean (Chair)

Ms Sarah Louise Hogarth

Ms Rebecca Jane Miller

Mr Peter Huggins MBE

Ms Eleanor Farrington

Mr Kema Sikazwe

Mr Edward Lynch

Mr Stephen Derrick

Ms Karen Ann Cruise

Ms Akosua Boakye

Independent Examiner: Jim Dodds, 33 The Glebe, Morpeth. NE61 6HW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Board Meetings

The main board met quarterly during 2022-23. An agenda and written board reports are prepared and circulated in advance of each meeting and minutes taken.

To date the board has created two sub-committees. The first is to take responsibility and oversee the National Lottery Heritage Fund capital project and the second is to examine Employment and Finance matters and make recommendations to the Board.

Recruitment and Appointment of Board of Trustees

Five trustees were recruited during the 2022-23 period.

In selecting individuals for appointment, the Trustees aim to ensure that the Board has the skills, knowledge and experience needed for the effective administration of the charity and is as diverse as possible.

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Trustees' Report For the Year Ended 31 March 2023

Trustee Induction and Training

Trustees are provided with a range of resources to support their understanding of Gateway Studio's activities and outlining Trustee duties and responsibilities. Specific training and workshops were delivered by an external consultant on management accounts and governance matters.

Management

Day-to-day operation of the charity is delegated to the Chief Executive Officer and Artistic Director, Martin Hylton, and to the Assistant Director and Head of Education and Community, Debbie Hylton.

CHARITABLE PURPOSE, AIMS & OBJECTIVES

Gateway Studio CIO's charitable objectives are to advance the education of the public in the arts, in particular the art of dance, by the provision of accessible dance education and teaching and ancillary activities, and the presentation of public performances and other similar activities.

The wider charitable objects are to:

1. Further or benefit the residents, without distinction, of Gateshead and the surrounding neighbourhood, by providing facilities for and associating together with the said residents and local authorities, voluntary and other organisations, in a common effort to advance education;
2. Provide facilities in the interests of social welfare, including physical and mental well-being and special needs, and for recreation and leisure time occupation with the objective of improving the conditions of life for residents;
3. Preserve, maintain and enhance the Trinity Centre (the Property), its environs and contents for the benefit of the local community and nation at large, and to advance the education of the public regarding the historical, architectural and natural heritage of the Property of the Chapel of St Edmund, adjoining the Property, being buildings of particular historical and architectural interest;

PUBLIC BENEFIT

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which requires all charities to be able to demonstrate that they are established for public benefit and have had due regard to the public benefit guidance issued by the Charity Commission. Gateway Studio aims to bring professional dance education and practice to Gateshead and its hinterland and provide a centre of arts, heritage and community.

The Trustees believe that the charity therefore meets both the key principles.

Principle 1 – There must be an identifiable benefit, or benefits

Our benefit to the public is that the charity provides community dance classes for children, young people and adults, and makes space available for community groups to meet. A heritage programme is being devised to allow the public to visit and learn about the history of the site.

Principle 2 – Benefit must be to the public, or a section of the public

Opportunities afforded by the charity for the development of associated artists and professional dancers through performance and support represent a specific benefit, although each element of our work is able to provide benefit to the public in general.

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Trustees' Report For the Year Ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE

Summary of the Charity's Main Achievements During the Year

Gateway Studio CIO has made good progress in the last year, when it continued its work on recovering from the impact of Covid and developing its work with schools, the community, partners, and other artists.

We were disappointed that our application to join the Arts Council's 2023-2026 National Portfolio was not successful. Having completed ACE's Elevate process, the 3-year funding from being in the NPO group would have ensured Gateway was in a strong and stable condition to take on the additional workload required by the physical and organisation development over that 3 year period. Nonetheless, subsequent meetings with ACE have been positive and we remain confident of our ability to deliver both our day-to-day operations and our property development aspirations. A strength of Gateway Studio CIO has been the diversity of its Board, which comprises 50% male and 50% female Trustees, with the same ratio of people with black and white ethnicity. The small management and staff team also reflects that diversity.

For personal and professional reasons not all Trustees are able to attend every meeting or event in person or by Zoom. We anticipate that the next two years will bring increasing demands on staff and Trustees in advancing major projects, particularly including the Trinity Centre redevelopment. Further support may be needed for the Board's two sub-committees; The Trinity Building Project Sub Committee and the Employment & Finance. Both will become increasingly important for dealing with business between the quarterly meetings, and all Trustees are invited to join as members or to attend whenever they can. We will also need to involve external non-voting advisers in those groups.

Trustees are also asked to be on the lookout for potential new Trustees bearing in mind these activities and the natural retirement of Trustees as time progresses.

The year from April 2022 to March 2023 saw the embedding of new financial procedures and systems following consultancy advice from Uday Thacker at Red Ochre, which have served Gateway well and provide a sound basis for the future. The need has been identified to take advice from a VAT specialist consultant, particularly in advance of major spending on the capital project at Trinity. This advice will be sought before the end of the 2023/4 year and will require a Board decision on whether or not to register for VAT.

Overall, the Board is satisfied with the financial position reached in the year and with Gateway's work towards achievement of its Charitable Objectives and feel the organisation is well placed to push forward with our plans and ambitions. Thanks are due from the Board to all staff, freelancers, consultants and advisers for their part in Gateway's success, as well as our funders, partners and those from the various communities who work with us.

Artistic Director/CEO report 2022/2023

We anticipated a difficult year with the effects of Covid 19 still with us. The challenge for the year was to become fully operational and to try and recover participation numbers. Through our partners and our own artistic programmes, we were able to meet these challenges to a degree but still not at pre Covid levels, whilst being open to opportunities as they arose.

Artistic

Inner Gods – Esme Fairbairn funded a digital artistic project using augmented reality and artificial intelligence. Coming out of the pandemic we witnessed first hand the impact of lack of work on the freelance community and how they had been affected both financially and mentally. In negotiation with Esme Fairbairn, we decided to use the funding for an artistic project that focused heavily on

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Trustees' Report For the Year Ended 31 March 2023

the employment of our local freelance artists and created a new dance film 'Inner Gods' filmed by a local award-winning film company, Candle and Bell. The film explored issues raised around the Covid 19 lockdowns including mental health and wellbeing. This dance project was filmed in an old disused pub called the Gloucester which is adjacent to the Gateshead Civic Centre.

The aim was to bring as many artists as possible together to create and bring our community back together for the first time since the lockdowns. We worked with over 30 artists both behind and in front of the camera.

The documentary and the film can be viewed on the links below.

<https://vimeo.com/780788751> - The making of Inner Gods

<https://vimeo.com/766019065>

Inner Gods was screened at our home in Gateshead with over 80 audience members.

The film was also picked up at Sunderland Shorts Film Festival and Exeter Dance international Film Festival.

As the film explores mental health alongside many other themes, we hope to be able to screen the film to the NHS and to a wider audience through local universities.

A successful application to ACE to develop and deliver a paid mentorship programme for Capua Gate Dance was made. The programme will begin in June 2023, it will consist of 3 phases. Phase 1 training and skills development; Phase 2 training and creation and; Phase 3 training, touring performance.

Education

New College Durham – working with NCD and listening to current and past students - we embarked on the development of designing and writing a new Foundation Dance Degree in Dance Performance.

Northern School of Contemporary Dance – NSCD as based in Leeds, is still too far for some students in the North East to travel to, to take advantage of the programmes and initiatives they have to offer so in partnership we piloted a new NSCD + Gateway programme. This programme consisted of 6 hours of training on a Saturday during term time. Contemporary, Ballet, global majority dance styles and creative practice was incorporated into the programme. The pilot was a success, and we are now looking at funding streams to be able to deliver the programme long term.

We continue to deliver our Phoenix Youth Academy North East programme with a successful audition process. The PYANE programme was the first satellite youth academy outside of Leeds and has proved so successful that the model has now been replicated by the Phoenix Dance Theatre education team in Doncaster, Oldham, Sheffield, and York. PYANE joined the other academies for the annual ResTec performance in Leeds at the Audrey and Stanley Burton Theatre

We look forward to continuing our partnership with Phoenix Dance Theatre.

Trinity Project

Funding - We have seen the costs of our development rise significantly from 1.3 million to 3.3 million. With success from the Heritage Lottery, Garfield Weston and the Architectural Heritage fund we are now only 900K away from our goal. Some of our funders have increased their offer to our original ask, understanding the rise in costs. We are still very confident that we will achieve the remainder.

Gateshead Council – Having consulted with Gateshead Council for a number of years and with their support of our film Inner Gods in the Gloucester pub, owned by the council, we were able to work with the property to seek decant space for when the delivery phase of the development of the Trinity Centre begins.

We had identified the Gloucester Pub as decant space and began to prepare plans to turn the pub in to 2 dance studios. Unfortunately, these plans fell through and we began to look to decant into the

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Trustees' Report For the Year Ended 31 March 2023

old Woolworths building closer to home on the High Street. Again, with what seems like bad luck, the building became unsafe due to a burst water main in December. Finally, we have identified another space which will require significant development to turn into a dance studio. Positively, this is across the road from the Trinity Centre and we hope to be delivering in this new space by January 2024.

FUTURE PLANS

Gateway is seeking accreditation of the foundation degree in dance with its partners New College Durham with a view to recruiting to the course once we are assured that appropriate teaching facilities are available.

Gateway aims to increase its community class offerings once the completed capital project works allow capacity to increase with the addition of a second studio space. Gateway is currently in advanced discussions with Gateshead Council about sourcing and fitting out an alternative building near to the Trinity Centre to decant into while building works are in train to mitigate disruption of delivery. Decant space will similarly have two studios allowing Gateway to continue to grow its operation, incorporating a performance space into the largest studio will also give Gateway a new offering to benefit the local community and its students.

It is hoped that the delivery phase of the capital project can begin towards the end of 2023 subject to the completeness and release of funding, supported by National Heritage Lottery Fund, the Architectural Heritage Fund, and other funders, and be completed in 2024 to provide a centre of arts, heritage, and community for Gateshead.

Gateway is committed to environmental sustainability and will continue to utilise Julie's Bicycle Green Toolkits to collect and monitor data and use this data to develop plans and activities that uphold environmental sustainability. Educating staff, Trustees, artists and community participants on relevant environmental issues will be a key factor in embedding these values in all of Gateway's work. A substantial emphasis will be placed on the next level of design (RIBA Stage 4) pertaining to Gateway's capital project.

A new heritage programme of activity centring not only on the rich history of the site Gateway occupy, but also the wider heritage and history of dance and the performing arts is under development. The heritage programme will commence as the new Trinity Centre opens its doors following its redevelopment.

Gateway intends to build on its digital offering by producing a series of dance videos highlighting social issues at its core. The first of these, 'Inner Gods', was first screened in autumn 2022 in Gateshead and appeared at several film festivals. An educational package and a 'behind-the-scenes' documentary produced to supplement the film will remain available to education and health providers to increase awareness of the themes and to promote Gateway as a potential provider of support to affected groups.

We will consider establishing a new community led working group to instigate cultural change and impact. This group will meet quarterly, or more frequently if necessary, and comprise of Trustees, Local Authority representatives, industry influencers and five community members. This will build on the already strong working relationship that Gateway has with Gateshead Council, sitting on town centre regeneration committees, providing a pathway for young people to voice their opinions through high-level consultation.

Gateway intends to continue being a leading voice in the North East for denouncing racism in all its forms.

GATEWAY STUDIO CIO

Trustees' Report For the Year Ended 31 March 2023

FINANCIAL REVIEW

The outturn for the period is an unrestricted surplus of £1,922, (2022: deficit -£3,573) this gives the charity Unrestricted Reserves of £16,366 (2022: £14,444)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves that provides sufficient financial resources to meet the liabilities which would crystallise if Gateway Studio were unable to continue operating. Their current estimate of the amount required for this purpose, equivalent to three month's salaries and operating costs is approximately £57,000.

The charity's total Unrestricted Reserves shown in the Balance Sheet as at 31 March 2023 are £16,366. The charity intends, through its budgeting, to reach its optimum level of reserves within three years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting process.

Investment Policy

The charity has the power under the Memorandum and Articles of Association to make any investment which the Trustees see fit. Given the level of funds generated to date and the early stage of charity's project to acquire the Trinity Centre, it is considered appropriate to keep funds in a form which is immediately accessible.

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Gateway Studio has a risk management strategy in place that comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate identified risks
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls are in place, together with appropriate employment policies and procedures.

The Trustees consider the key risks facing the charity at this time and mitigating actions taken to be as follows.

- Shortage of resources, both financial and human – grants are applied for to establish a more robust organisation, supporting additional salaried positions.
- Impact of the Covid-19 pandemic which has severely impacted the charity's normal activities. Recruitment of participants from schools has been impacted - new methods of community engagement have been devised, particularly through social media.
- Successful delivery of the delayed capital project – a Project Manager oversees the capital project.

The Trustees also manage the general financial risks by ensuring that:

- Prudent budgets are set for each financial period.
- The charity maintains a low cost-base.

The Trustees recognise that, as the country learns to live with Covid-19, and the Trinity project progresses, further factors may arise and will undertake further reviews from time to time.

GATEWAY STUDIO CIO

Trustees' Report

For the Year Ended 31 March 2023

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENT

The Charity's Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Charity's Trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the CIO and the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing the financial statements, the Trustees are required to:

1. select suitable accounting policies and then apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
5. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Board of Trustees on 12 December 2023

And signed on its behalf by: 

Jeff Dean

Trustee and Chair

GATEWAY STUDIO CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2023

I report on the financial statements of Gateway Studio CIO for the year ended 31 March 2023, which are set out on pages 9 to 20.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds
33 The Glebe
Morpeth

DocuSigned by:

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Date: 2/12/2024

GATEWAY STUDIO CIO**STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<u>Income from:</u>					
Donations and legacies	6	1,238	-	1,238	1,010
Charitable activities					
Grants and contracts	6	108,183	106,826	215,009	127,497
Investments	7	112	-	112	3
Total income		109,533	106,826	216,359	128,510
<u>Expenditure on:</u>					
Raising funds	8	-	8,375	8,375	10,250
Charitable activities					
Operation of the charity	8	107,611	111,597	219,208	163,670
Total expenditure		107,611	119,972	227,583	173,920
Net income/(expenditure) and net movement of funds		1,922	(13,146)	(11,224)	(45,410)
<u>Reconciliation of funds</u>					
Total funds brought forward		14,444	34,876	49,320	94,730
Total funds carried forward		16,366	21,730	38,096	49,320

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 11 to 20 form an integral part of these accounts.

GATEWAY STUDIO CIO

Charity Number 1186728

BALANCE SHEET

As at 31 March 2023

	Notes	£	Total 2023 £	£	Total 2022 £
Fixed assets					
Tangible assets	14		-		953
Total fixed assets			-		953
Current assets					
Debtors	15	11,145		17,107	
Cash at bank and in hand	16	226,925		111,568	
Total current assets		238,070		128,675	
Creditors: amounts falling due within one year	17	(199,973)		(80,308)	
Net current assets			38,097		48,367
Total assets less current liabilities			38,096		49,320
Total net assets or liabilities			38,096		49,320
Funds of the charity					
Unrestricted income funds			16,366		14,444
Restricted income funds			21,730		34,876
Total funds			38,096		49,320

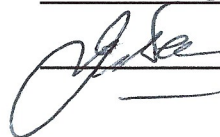
The notes on pages 11 to 20 form an integral part of these accounts.

These financial statements were approved by the Board on:

12 December 2023

and are signed on its behalf by:

Jeff Dean
Trustee and Chair



GATEWAY STUDIO CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Gateway Studio CIO meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the yearend of £16,366 and has already secured a significant amount of funding for the current year. The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

GATEWAY STUDIO CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.7 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of the provision of dance education and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

IT and office equipment	25% Straight line
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GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
6 Donations and legacies				
Donations	1,238	-	1,238	1,010
	<u>1,238</u>	<u>-</u>	<u>1,238</u>	<u>1,010</u>
6 Charitable activities				
<u>Income from Grants and Donations</u>				
Arts Council England - Elevate	-	40,190	40,190	4,810
Arts Council England - Culture Recovery Fund	-	-	-	25,000
Esmee Fairbairn Foundation	29,962	66,636	96,598	16,554
Gateshead Council - COVID Support	-	-	-	8,000
<u>Income from contracts</u>				
Educational Contract	58,228	-	58,228	51,514
Creative Projects	-	-	-	2,768
Ticket Sales	260	-	260	-
Youth Groups	3,453	-	3,453	2,806
Merchandise Sales	-	-	-	88
Durham Diocese	-	-	-	2,812
<u>Other Income</u>				
Office and Room Rental	4,768	-	4,768	6,745
Car Parking Rental	800	-	800	2,400
Gateshead Council	5,712	-	5,712	-
Employment allowance	5,000	-	5,000	4,000
	<u>108,183</u>	<u>106,826</u>	<u>215,009</u>	<u>127,497</u>
7 Income from investments				
Interest - deposits	112	-	112	3
	<u>112</u>	<u>-</u>	<u>112</u>	<u>3</u>

Income was £216,359 (2022: £128,510) of which £109,533 was unrestricted or designated (2022: £82,146) and £106,826 was restricted (2022: £46,364).

GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
8 Raising funds				
Incurred seeking grants	-	8,375	8,375	10,250
	<u>-</u>	<u>8,375</u>	<u>8,375</u>	<u>10,250</u>
8 Charitable activities				
<u>Direct costs</u>				
Advertising & promotion	83	-	83	1,478
Salaries & on costs	33,346	38,230	71,576	-
Dance tuition cost	14,627	28,680	43,307	20,941
Other direct cost	2,160	60	2,220	3,056
Legal and professional	-	-	-	25
<u>Support costs</u>				
Bank charges	113	-	113	92
Depreciation	952	-	952	952
Heat & light/water rates	14,362	-	14,362	4,879
HR support	100	-	100	685
Insurance	2,954	-	2,954	2,185
Other overhead cost	1,069	-	1,069	2,055
Print, postage & stationery	140	-	140	832
Repairs & maintenance/cleaning	156	-	156	2,395
Salaries & on costs	20,398	23,387	43,785	99,443
Security cost	1,137	-	1,137	2,614
Communication costs	4,271	-	4,271	6,199
Travel & accommodation	2,714	4,570	7,284	1,645
<u>Trinity Capital Development</u>				
Statutory fees	-	-	-	210
Professional fees	7,779	11,510	19,289	3,048
Survey fees	-	-	-	4,364
<u>Governance costs</u>				
Board expenses and meeting costs	-	-	-	92
Bookkeeping & payroll fees	-	5,160	5,160	4,980
Independent examiner's fees for reporting on the accounts	1,250	-	1,250	1,500
	<u>107,611</u>	<u>111,597</u>	<u>219,208</u>	<u>163,670</u>

Expenditure on charitable activities was £227,583 (2022: £173,920) of which £107,611 was unrestricted or designated (2022: £85,719) and £119,972 was restricted (2022: £88,201).

GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

9 Fees for examination of the accounts

	2023 £	2022 £
Independent examiner's fees for reporting on the accounts	1,250	1,500
	<u>1,250</u>	<u>1,500</u>
There were no other fees paid to the examiner (2022: £nil)		

10 Analysis of staff costs and the cost of key management personnel

	2023 £	2022 £
Salaries and wages	102,503	88,153
Social security costs	10,728	9,423
Pension costs (defined contribution pension plan)	2,130	1,867
	<u>115,361</u>	<u>99,443</u>

No employee received remuneration above £60,000 (2022: nil).

The key management personnel of the charity, comprise the Trustees and the Artistic Director (CEO). The total employee benefits of the key management personnel of the charity were £49,634. (2022: £41,980)

11 Staff numbers

The average monthly head count was 3.2 staff (2022: 3 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2023 Number	2022 Number
The parts of the charity in which the employee's work		
Charitable activities	2.9	3.0
	<u>2.9</u>	<u>3.0</u>

12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

The following detail the related party transactions in the reporting period.

Name of the trustee or related party	Relationship to charity	Description of the transaction	Amount £	Balance at period end £	Amounts written off £
Peter Huggins	Trustee	Freelance teacher	2,340	-	-

The charity undertook an arm's length process to ensure they chose the best provider, Peter Huggins was not part of the decision making process.

GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

13 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

14 Tangible fixed assets	IT & Office equipment £	Total £
Cost		
Balance brought forward	2,857	2,857
Additions	-	-
Disposals	-	-
Balance carried forward	2,857	2,857
Depreciation		
Basis	SL	
Rate	25%	
Balance brought forward	1,904	1,904
Depreciation charge for year	953	953
Disposals	-	-
Balance carried forward	2,857	2,857
Net book value		
Brought forward	953	953
Carried forward	-	-

15 Debtors and prepayments (receivable within 1 year)

	2023 £	2022 £
Trade debtors	315	6,546
Accrued Income - National Lottery Heritage Fund	10,030	10,030
Prepayments	800	531
	11,145	17,107

16 Cash at bank and in hand

	2023 £	2022 £
Cash at bank and in hand	226,925	111,568
	226,925	111,568

GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

17 Creditors and accruals (payable within 1 year)

	2023	2022
	£	£
Trade creditors	3,686	5,302
Taxation and social security	2,356	2,538
Accruals		
Independent examination of accounts	1,250	1,500
Deferred income	192,681	70,968
	199,973	80,308

18 Deferred income

Deferred income comprises of advance payments from grants that relate to future periods

	2022
	£
Balance brought forward	70,968
Amount released to income earned from charitable activities	(70,968)
Amount deferred in year	192,681
Balance carried forward	192,681

19 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £2,130 (2022: £1,867). There was £0 outstanding as at 31 March 2023 (2022: £283).

20 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

21 Analysis of charitable funds**Analysis of movements in unrestricted funds**

For the year ended 31 March 2023

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	14,444	109,533	(107,611)	-	16,366
Totals	14,444	109,533	(107,611)	-	16,366

For the year ended 31 March 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	18,017	82,146	(85,719)	-	14,444
Totals	18,017	82,146	(85,719)	-	14,444

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity.

Analysis of movement in restricted funds

For the year ended 31 March 2023

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Restricted funds					
Arts Council England - Elevate	1,635	40,190	(41,825)	-	-
National Lottery Heritage Fund	33,241	-	(11,511)	-	21,730
Trinity Project					
Esmee Fairbairn Foundation	-	66,636	(66,636)	-	-
Totals	34,876	106,826	(119,972)	-	21,730

GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

21 Analysis of charitable funds (continued)

For the year ended 31 March 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Restricted funds					
Arts Council England - Elevate	39,854	4,810	(43,029)	-	1,635
National Lottery Heritage Fund Trinity Project	36,859	-	(3,618)	-	33,241
Arts Council England - Culture Recovery Fund	-	25,000	(25,000)	-	-
Esmee Fairbairn Foundation	-	16,554	(16,554)	-	-
Totals	76,713	46,364	(88,201)	-	34,876

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Arts Council England - Elevate	Funding towards the cost of organisation development.
National Lottery Heritage Fund Trinity Project	Funding from National Lottery Heritage Fund and Arts Council England Emergency Fund towards the development phase of a project to buy and convert the Trinity Centre into a centre of arts, heritage and community.
Arts Council England - Culture Recovery Fund	Funding to ensure the charity remains stable and robust in the face of the Covid-19 pandemic allowing for investment in Covid-19 staff and participant safety and cleaning equipment. Further investment in dance provision delivery equipment was made for post pandemic.
Esmee Fairbairn Foundation	To fund the creation and recruitment of new positions within the charity to further its reach, capacity, and scope of its charitable objectives and activities.

22 Capital commitments

As at 31 March 2023, the charity had no capital commitments (2022 -£nil).

23 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Tangible fixed assets	-	-	-
Cash at bank and in hand	195,165	31,760	226,925
Other net current assets/(liabilities)	(178,798)	(10,030)	(188,828)
	16,366	21,730	38,096

GATEWAY STUDIO CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

23 Analysis of net assets between funds *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Tangible fixed assets	953	-	953
Cash at bank and in hand	111,568	-	111,568
Other net current assets/(liabilities)	(139,914)	76,713	(63,201)
	<u>(27,393)</u>	<u>76,713</u>	<u>49,320</u>

24 Guarantee

There have been no guarantees given by the charity at 31 March 2023.

25 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2023.

26 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 04 December 2019 as a body corporate under part 11 of the Charities Act 2011.