



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/02/2020**
Period end date

Period start date To **31/01/2021**

Charity name: NEW FRIENDS FOR YOU

Charity registration number: 1186686

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To promote social inclusion for the public benefit by preventing people resident in Chorley and the surrounding area from becoming socially excluded and assisting them to integrate into society. For the purpose of this clause "socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: old age, ill health (physical or mental) disability or bereavement. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The charity is a befriending service where volunteers visit lonely people in their homes for one hour each week. Some of these people are unable to leave their homes due to disability and welcome their weekly visits. In 2020 due to Covid-19 restrictions it was not possible for these visits to take place and our volunteers instead made telephone calls to their befriended people. In normal times we organise outings for the volunteers and their befriended people to enable them to socialise with others. We also run an After Loss group for people who have lost someone close to them but this was only able to meet a few times due to the pandemic. We obtained funding for computers for volunteer co-ordinators to enable them to communicate virtually for meetings. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | N/A |
| Policy on social investment including program related investment | Para 1.38 | N/A |
| Contribution made by volunteers | Para 1.38 | <p>The number of our volunteers has increased substantially over the last financial year. As a result of the Covid pandemic we have recruited volunteers specifically to make telephone calls to lonely and isolated people. During lockdown restrictions our volunteers were unable to make their usual visits to their befriended people but instead they made telephone calls and helped with shopping and collection of medicines. Our whole charity is run by volunteers and we would be unable to operate without them. In addition to our telephone and visiting volunteers our founder and Chair works relentlessly in promoting our services and liaising with others and with the help of her Administrator manages the day to day running of the charity. 10 of the original visiting volunteers became area co-ordinators to manage and oversee the volunteers in their areas. The 5 trustees are all volunteers and besides having their quarterly meetings also help out with fund-raising, leaflet distribution and organising events.</p> |
| Other | | |

Achievements and Performance

| | SORP reference | |
|--|----------------|--|
|--|----------------|--|

| | | |
|---|-----------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Due to the Covid pandemic we have been unable to arrange any outings for lunches or afternoon teas this year and all our efforts have been in dealing with the many referrals to us of people who became very lonely due to the isolation during lock-down and the fear of the pandemic. We managed to recruit more volunteers through Radio interviews, Facebook, posters, etc. and by the end of the year our volunteers were telephoning about 160 people. Our charity has made a difference to the lives of many lonely people, mainly in the Chorley and surrounding area by providing a friend to keep in touch by telephone and helping, when appropriate, with shopping. As we could not have any outings, with the generosity of Asda we were given boxes of chocolates or biscuits for a surprise delivery to our befriended people. The boxes were gift wrapped and delivered by our volunteers, together with a special card and bookmark made by one of our trustees, to 160 people and were gratefully received. This year has been the most challenging year in our history because of the pandemic, lockdowns, shielding and the increased isolation forced upon everyone. We have accepted the challenge and relieved so many people from their loneliness. We have taken on 108 new referrals and recruited,, trained and nurtured 113 new volunteers. Some of these volunteers have subsequently had to resign due to having to return to work.</p> |
|---|-----------|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | <p>We feel that despite all the odds we have been able to achieve our objectives by helping to relieve loneliness, even though we have not been able to have any social activities this year.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>We have not been able to have any fund-raising activities but have been able to raise sufficient funds through grants for general running expenses, the purchase of computers and towards future social activities. We have not incurred any expense in applying for and obtaining the funding as this is done by one of our trustees.</p> |

| | | |
|--|-----------|-----|
| Investment performance against objectives | Para 1.41 | N/A |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | At the end of the year we were holding £8,170 of restricted funds and £695 of unrestricted funds. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The only reserves we hold are a small amount towards the following year's running expenses and those funds which are raised and allocated for future events. |
| Amount of reserves held | Para 1.22 | £8,865 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | We have no uncertainty about not being able to continue as a going concern. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Donations £380 Raffle £126 Grants £12,159 These donations and grants support our chief objectives by providing our running expenses and also funding for social outings to bring people together. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A |
| A description of the principal risks facing the charity | Para 1.46 | We do not feel that at the present time there are any financial risks facing our charity. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Any new trustees are appointed by the existing trustees. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | We endeavour to access appropriate training for our trustees |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | We have 5 trustees, one of which is our Chair and Founder, who is also the person who manages the day to day running of the charity. There is one administrator/manager and an administrator/staff trainee who help manage the day-to-day running and liaise with the volunteers. The trustees make decisions as to the structure and finance of the charity and the staff make decisions relating to routine matters |
| Relationship with any related parties | Para 1.51 | N/A |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---------------------|
| Charity name | NEW FRIENDS FOR YOU |
| Other name the charity uses | FRIENDS FOR YOU |
| Registered charity number | 1186686 |

| | |
|-----------------------------|---|
| Charity's principal address | 43 Kensington Drive, Horwich, Bolton, BL6 6AE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Marjorie Hayward | Chair | | |
| 2 | Brenda Oakes | Treasurer | | |
| 3 | Catherine Mould | | | |
| 4 | Sally Calley | | | |
| 5 | Paul Lengden | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|------------|---------|
| M Hayward. | B Oakes |
|------------|---------|

Full name(s)

| | |
|------------------|--------------|
| MARJORIE HAYWARD | BRENDA OAKES |
|------------------|--------------|

Position (eg Secretary, Chair, etc)

| | |
|--------|-----------|
| chair. | Treasurer |
|--------|-----------|

Date

| |
|----------|
| 17-8-21. |
|----------|



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | | | |
|---------------------------------------|-------------------|-------------|-------------------|
| Charity Name | | No (if any) | |
| Receipts and payments accounts | | | |
| For the period from | Period start date | | Period end date |
| | 1st February 2020 | | 31st January 2021 |

CC16a

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|--|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| BALANCE Brought forward | 32 | 458 | - | 490 | 1,342 |
| DONATIONS & FUND RAISING EVENTS | 506 | - | - | 506 | 325 |
| BANK INTEREST | 8 | - | - | 8 | 4 |
| NEIGHBOURLY | 400 | - | - | 400 | - |
| COMMUNITY FOUNDATION | - 0 | 3,589 | - | 3,589 | - |
| POSTCODE COMMUNITY TRUST | - 0 | 7,920 | - | 7,920 | - |
| CHORLEY COUNCIL | - 0 | 250 | - | 250 | - |
| OTHERS (2019-20) | | | - | | 1,189 |
| Sub total (Gross income for AR) | 946 | 12,217 | - | 13,163 | 2,860 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - 0 | - 0 | - 0 | - | |
| | - 0 | - 0 | - 0 | - | - 0 |
| Sub total | - 0 | - 0 | - 0 | - | - 0 |
| Total receipts | 946 | 12,217 | - 0 | 13,163 | 2,860 |
| A3 Payments | | | | | |
| Travel expenses | | 257 | - | 257 | 368 |
| Computers & software | - 0 | 2,891 | - | 2,891 | 129 |
| Insurance | - 0 | 196 | - | 196 | 110 |
| Postages/stationery | - 0 | 334 | - | 334 | 44 |
| Printing/publicity | - 0 | 112 | - | 112 | 224 |
| Telephone | - 0 | 72 | - | 72 | 74 |
| Room hire | - 0 | - | - | - | 64 |
| Befriending Networks subs | - 0 | 75 | - | 75 | 75 |
| Catering/outings | - 0 | - | - | - | 1,252 |
| Church Christmas tree exhibition | | | | | 30 |
| Training | 189 | 41 | | 230 | - |
| Sub total | 189 | 3,978 | - | 4,167 | 2,340 |

CCXX R1 accounts (SS)

| | | | | | |
|---|-----|-------|-----|-------|-------|
| A4 Asset and investment purchases, (see table) | | | | | |
| Filing cabinet | - 0 | 131 | - 0 | 131 | |
| | - 0 | - 0 | - 0 | - | |
| Sub total | - 0 | 131 | - 0 | 131 | - 0 |
| | | | | | |
| Total payments | 189 | 4,109 | - 0 | 4,298 | 2,340 |
| | | | | | |
| Net of receipts/(payments) | 757 | 8,108 | - | 8,865 | 520 |
| A5 Transfers between funds | - 0 | - | - | - | - |
| A6 Cash funds last year end | - 0 | - | - | - | - |
| Cash funds this year end | 757 | 8,108 | - | 8,865 | 520 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Chorley Council | - | 250 | - |
| | Postcode Community Trust | - | 7,920 | - |
| | Balance of cash funds | 695 | - | - |
| | Total cash funds | 695 | 8,170 | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | Agreement Error | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |

| | | | | |
|---|-----------------------------|--|------------------------------|---------------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | | |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B4 Assets retained for the charity's own use | Computer & office equipment | | - | 420 |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | | |
| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | <i>B. J. Oakes</i> | B. J. OAKES | 26/4/21 | |
| | | | | |