



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	1	2020		31	12	2020

## Section A Reference and administration details

**Charity name** Peacehaven Evangelical Free Church

**Other names charity is known by** PEFC

**Registered charity number (if any)** 1186664

**Charity's principal address** 132 South Coast Road

Peacehaven

East Sussex

**Postcode** BN10 8RD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham King	Pastor		Church Membership
2	Ian Kedge	Elder & Treasurer		Church Membership
3	Jeffrey Collington	Elder		Church Membership
4	Richard Drew	Deacon		Church Membership

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution approved by members.
How the charity is constituted (eg. trust, association, company)	The charity constitutes the church and its membership and is managed by a board of Trustees from within and elected by the membership.
Trustee selection methods (eg. appointed by, elected by)	By invitation of the existing Board of Trustees followed by approval of the church membership in accordance with the extant Constitution.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The advancement of the Christian faith in accordance with the Basis of Faith, primarily but not exclusively within Peacehaven Brighton & Hove and the surrounding neighbourhood; and

Such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities to meet the needs of the community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Prior to the Lockdown in March 2020 the church was undertaking a full range of activities including Sunday services , Sunday school, Mums and Tots, Chillax, Grace Café and the India Mission support . Lockdown meant that much of our usual activity had to be curtailed, but new ways of delivering our objectives have been introduced . Sunday Services were delivered online, Grace Café services were similarly delivered online . A new online men’s group – the Timothy Group, was established . Pastoral work was continued by regular phone contacts with the congregation and, for people without access to online communications, CDs were produced and delivered . Food deliveries were also made to vulnerable members of the fellowship during the first lockdown .

As lockdowns eased it became necessary to adapt to meet covid regulations which meant that Sunday services were split into 2 services to limit numbers . Worship was limited as singing was not allowed but resuming fellowship, albeit in a limited fashion, proved valuable. Clearly many of the other activities have also been suspended including Sunday school and youth work. These are now slowly returning to normal in 2021 as the pandemic eases.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

With the Covid pandemic virtually closing the nation down for long periods, maintaining charitable operations has faced many obstacles; not least a considerable reduction in income for the church. Social community meetings and functions have not been allowed due to government restrictions being imposed across the board and we have taken great care to abide by these meticulously. Availability of Pastoral services have been maintained throughout, although face to face contact has been avoided and closely managed when unavoidable.

As restrictions ease meetings are slowly resuming but with great caution and strict control to try and reduce any potential for a resurgence of the virus.

Support for our India mission has continued due to financial resources for this activity being maintained throughout the year. This was viewed as essential to ensure the orphanage could continue to function in the face of the pandemic, which was particularly severe in India.

It is an understatement to say that it has been a difficult year but it is the view of the church that we have maintained our charitable functions and activities to the best level achievable under the circumstances.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity maintains a working account for day to day business and a copy for the period covered in this report is attached. Approximately 50% of our capital is held in a reserve account separate from the working funds. Clearly these funds are available should the need arise and accessing them would be the subject of a Trustees Meeting. That need has not arisen during the year.

### Details of any funds materially in deficit

No funds are in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of income for the charity is personal giving of the fellowship. Many do this by bank transfer and this eases the task of documenting and claiming Gift Aid from HMRC. There is also a voluntary offering collection at Sunday services.

Letting of our sports hall and meeting rooms provides a significant degree of income and this is used generally to offset the running costs and maintenance of the buildings.

We also receive donations from overseas from people that have been touched by the story of our India mission. These donations are specifically for that cause and we merely act as postmen in this respect, transferring the funds on immediately.

Other than running costs of the church, expenditure is exclusively directed at our charitable objectives.

## Section F

## Other optional information

Through the guidance and assistance of the FIEC and their solicitors we applied for and were registered with the Charities Commission in November 2019. The year 2020 was to be the year that the process of transitioning from the CUA to the CIO was to take place. However due to the Covid pandemic this proved impossible for many reasons. The transfer of assets and the completion of the transition process was finally completed on 31 May 2021.

As a result of the time taken to complete the transition the CIO has not had any financial transactions in the reporting year of 2020, neither receiving any income or incurring any expenditure. Legally however we are required to submit an annual report to the Charities Commission for the first year of our existence as a CIO and for subsequent financial years thereafter. The Financial return to the Charities Commission for 2020, attached to this report, reflects the fact that there has been no financial activity.



The church, however, has, under its status as a CUA, been active in promoting its Charitable objectives.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham King	Jeffrey Collington
Position (eg Secretary, Chair, etc)	Chairman and Pastor	Secretary and Elder
Date	27 October 2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Peacehaven evangelical Free Church

No (if any)  
1186664

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2020

To

Period end date  
31/12/2020

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	-	-	-	nil	-
Property Rental	Nil	-	-	nil	-
missionary Giving	Nil	-	-	nil	-
Chillax	Nil	-	-	nil	-
Grants	nil	-	-	nil	-
Gift Aid Receipts	nil	-	-	nil	-
Hall income	nil	-	-	nil	-
FIT receipts	Nil	-	-	nil	-
<b>Sub total (Gross income for AR)</b>	Nil	Nil	Nil	Nil	-
<b>A2 Asset and investment sales, (see table).</b>					
Building Society Income	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	Nil	NIL	Nil	Nil	-
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	Nil	Nil	Nil	Nil	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	NIL	Nil	Nil	NIL	-
<b>Total payments</b>	Nil	Nil	Nil	Nil	-
<b>Net of receipts/(payments)</b>	Nil	NIL	Nil		-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	Nil	Nil	Nil	Nil	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>Nil</b>	<b>NIL</b>	<b>NIL</b>
		#VALUE!	#VALUE!	#VALUE!
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Nil	nil	nil
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
		Nil	nil	nil
		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		nil	nil	nil
		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
		Nil	nil	nil
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Kedge	18-Oct-20	