



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2022 To 31st March 2023

Charity name: **Guru Nanak's Mission**

Charity registration number: **1186663**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The primary objectives of Guru Nanak's Mission (GNM) are the prevention and relief of poverty, for the public benefit in Nottingham and the surrounding areas, in particular but not exclusively through the provision of free hot food to people who are homeless or at risk of becoming homeless and/ or in financial need.</p> <p>Guru Nanak's Mission also support projects and events aimed at promoting education and physical activity amongst young children. This support is primarily via the provision of food for community events.</p> <p>The activities of the CIO also serve to benefit volunteers - volunteers express that they benefit from the social aspect of the project. Feedback from refugees who have used continues to be that the service and then signed up as volunteers has been outstanding in that GNM have provided a platform for social inclusion and a sense of personal worth and purpose within the community. Volunteers who have provided feedback regarding their experience have highlighted the impact that GNM has made on their lives in giving them a sense of purpose and to practically provide support to their community.</p> <p>The activities of the CIO encourage social responsibility and support the notions of collective conscience, strong communities and social responsibility.</p>
Summary of the main activities in relation to those purposes for the public	Para 1.17 and 1.19	<p>The primary activity of GNM is provision of free hot meals to vulnerable individuals in Nottingham city centre. Vegetarian meals</p>

<p>benefit, in particular, the activities, projects or services identified in the accounts.</p>		<p>are prepared fresh on the day and served at a designated meeting point twice a week. GNM is also operational on a third day, where meals are delivered to vulnerable individuals in the Nottingham area. The number of meals prepared and/ or delivered fluctuate throughout the year and are dependent on demand which has increased 2022/23. On average we provide approx. 10,000 meals on an annual basis.</p> <p>Additional activities include:</p> <ul style="list-style-type: none"> • Provision of food parcels to local charities and vulnerable individuals. <p>We work in collaboration of organisations who deal with recovery services for drugs and alcohol, domestic violence, and housing. Recently due to the increase in clients using the service we are working with a number of other charities and the Nottingham Inter Faith Council to support food banks and provision of food across Nottingham.</p> <ul style="list-style-type: none"> • Provision of meals to children in school holidays (HAF programme in collaboration with Nottingham Forest Community Trust) <p>Collaboration has also been made with Nottingham Cricket Club to support the distribution of foods and parcels.</p> <ul style="list-style-type: none"> • Provision of free food and drinks for community events <p>The service also provides signposting and navigation for vulnerable people who are either homeless or in search of support services such as voluntary sector, housing, short term accommodation, mental health etc. Noticeable increase in people who are in poverty and trying to balance paying their bills or purchasing food. Austerity in 2023 has impacted on cuts in services which has led to limited signposting and increased numbers of homeless.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>Trustees can confirm that guidance issued by the Charity Commission has been considered in the decision making and running of the charity.</p> <p>Setting up and running a charity: Trustee role and board - detailed information - GOV.UK (www.gov.uk)</p>

Additional information (optional)


You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	<p>GNM is wholly supported and coordinated by volunteers. A core group of 'coordinators' organise the weekly operations and also additional projects. This group is key in communicating issues and key actions required to manage stock, logistics, volunteers, service user needs, etc.</p> <p>The wider volunteer group are fundamental for the success and continuation of GNM activities. Volunteers join GNM via a registration process which provides key information for both volunteers and coordinators. The wider volunteer group are encouraged to take part in all aspects of GNM activities, if they wish.</p> <p>Several stakeholder events with volunteers have taken place to listen to their views and input into the improvement of our services.</p> <p>Feedback is given to volunteers on their suggestions and any issues that they have voiced.</p> <p>In 2023 training and awareness of the operational services was highlighted as a key priority. Roll out of induction and training for volunteers is ongoing.</p> <p>2024 will see further training on offer to volunteers,</p>
Other		n/a

Achievements and Performance

	SORP referenc e	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<ul style="list-style-type: none"> • Weekly communal serving of free meals to homeless and vulnerable individuals in and around Nottingham • Provision of bi-weekly food parcels to New Hope Rehabilitation residents in Nottingham and Derby (service user no longer in need of support) • Provision of pack lunches/ free meals for children attending holiday activity programme. Up to 300 meals prepared and delivered/ collected over the Easter, Summer and Christmas holiday period. <p>Holiday activities and food Nottinghamshire County Council</p> <ul style="list-style-type: none"> • 150 food parcels and 81 toy parcels were prepared and delivered to vulnerable families in and around the Nottingham area to vulnerable families. Meals also delivered to emergency services staff on Christmas Day. <p>The trustees held strategic meetings and have developed a plan on a page for the organisation which will be used as a communication tool as well as a key focus for the organisation.</p>  <p>Website: http://gurunanaksmission.uk/</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>N/A</p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>N/A</p>
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	<p>N/A</p>

Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total income: £23,576 Total expenditure: £18,597 Net income: £4,979
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure that the aims and objectives can be met/ Reserves also enable GNM to increase food provisions if/ when necessary. Reserves enable GNM to support and start up new projects that share the charity's aims and objectives. We do not have a policy for reserves and have not set anything aside.
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		n/a
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted December 2019
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisations (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are nominated by volunteers. Volunteers, at any time, can choose to re-elect trustees.</p> <p>Trustees oversee:</p> <ul style="list-style-type: none"> • day to day operations of the CIO and update volunteers on projects and new developments • Manage accounts, assets and other Supplies • Seek views and opinions and volunteers regarding activities and projects

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Key decision making and planning is agreed by 5 trustees. A co-ordinator group is responsible for the management and organisation of weekly operations and of additional projects e.g. HAF food programme.</p> <p>GNM have introduced a 'Volunteer registration process' which enables GNM to collate skills information and provides volunteers with induction information and safeguarding information.</p>
Relationship with any related parties	Para 1.51	GNM have established informal partnerships with Nottingham City Homes, Nottingham Forest Community Trust and Notts County Foundation Trust.

		GNM are also supported by SRI GURU TEG BAHADAR GURDWARA NOTTINGHAM (charity number) 508328 in the provision of premises and resources to cook meals.
Other		

Reference and Administrative details

Charity name	Guru Nanak's Mission
Other name the charity uses	GNM
Registered charity number	1186663
Charity's principal address	Blake Landa Accountants 99-101 High Road Nottingham NG9 2LH England

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jatinder Hanspal		-	
2	Kay Dhesi		25 th September 2020	GNM Coordinator group
3	Dharminder Singh		-	
4	Harjit Matharu		-	
5	Sangita Bhaker		-	
6	Bal Bansal		1st August 2023 (1year)	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

**GURU NANAK MISSION
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

GURU NANAK MISSION

**INCOME & EXPENDITURE ACCOUNTS
& ACCUMULATED FUND**

**FOR THE YEAR ENDED
31 MARCH 2023**

**GURU NANAK MISSION
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

INFORMATION

ADDRESS	Chartered Certified Accountants 99A High Road Beeston Nottingham NG9 2LH
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ACCOUNTANTS	Blake Landa & Co Limited Chartered Certified Accountants 99A High Road Beeston Nottingham NG9 2LH
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BANKERS	Barclays Bank UK PLC Nottingham High Street Branch 2 High Street Nottingham NG1 2EN
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**GURU NANAK MISSION
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

CONTENTS

	Page
Accountants' report	1
Statement of Income and Expenditure	2
Summary of Accumulated Fund	3
Notes to the Accounts	4 - 6

**GURU NANAK MISSION
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

ACCOUNTANT'S REPORT

As described on page 3 you have approved the Statement of Income and Expenses for the year ended 31 March 2023 set out on page 2. In accordance with your instructions we have prepared these unaudited accounts from the accounting records and information and explanations provided to us.

**Blake Landa & Co Limited
Chartered Certified Accountants**

Date:

or the year
re compiled
ions supplied

**GURU NANAK MISSION
ACCOUNTS
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	31 March 2023	
		£	£
Donations, Member Fees and General Income	1	23,576	
Other Income			
Gift Aid Claim		-	
Other Interest Received		-	
Total Income	2	23,576	
General Expenses			
Gas and electricity		-	-
Insurance		-	-
Containers		2,014	2,967
Repairs and maintenance		-	-
Office Supplies		842	850
Printing and stationery		-	-
Food and grocery purchases		11,885	7,255
Travel Costs		-	-
Legal and professional fees		-	-
Cleaning and hygiene		-	-
Donations/Subscriptions		-	-
Bank charges & Interest		-	-
Sundries		1,875	510
Donations/Subscriptions		-	-
Kitchen Equipment		100	1,825
Bank Charges		-	-
Gudhwara Usage Donation		1,882	500
		(18,597)	
Capital Expenditure			
Building Improvements	3a	-	-
	3	-	
Net surplus/(deficit)		4,979	

**31 March
2022
£**

13,788

-

-

13,788

(13,907)

-

(119)

**GURU NANAK MISSION
ACCOUNTS
STATEMENT OF ACCUMULATED FUND
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	31 March 2023 £
Debtors		
Other Debtors	4	143
Bank		
Barclays Bank - Community Account	5	23,395
Petty Cash	5	-
Total Assets		<u>23,538</u>
 Accumulated Fund -	 B/fwd	 18,559
Net surplus/(deficit)		4,979
Accumulated Fund -	C/fwd	<u><u>23,538</u></u>

We approve these accounts and confirm that we have made available all relevant information for their preparation.

**for and behalf of
Guru Nanak Mission**

Date:

**31 March
2022
£**

-

18,559

-

18,559

18,678

(119)

18,559

Records and

**GURU NANAK MISSION
ACCOUNTS
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

	31 March 2023	31 March 2022
1. Donations, Member Fees and General Income	£	£
Donations	23,576	13,788
Bank interest received	0	0
Sundry Income	0	0
Vat Reclaimable	0	0
	<hr/> 23,576	<hr/> 13,788
 2. Other Income		
 Gift Aid Claim	 0	 0
Other Interest Received	-	-
 Total Income	 <hr/> 23,576	 <hr/> 13,788

**GURU NANAK MISSION
ACCOUNTS
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

	31 March 2023	31 March 2022
3. Capital Expenditure	£	£
3a. Building Improvements	0	0
	<hr/> 0	<hr/> 0
 Total Capital Expenditure	 <hr/> 0	 <hr/> 0

**GURU NANAK MISSION
ACCOUNTS
SUMMARY BANK ACCOUNT
AS AT 31 MARCH 2022**

	31 March 2023 £	31 March 2022 £
4. Debtors		
Other Debtor	143	0
	143	0
5. Bank Accounts		
Barclays Bank - Community Account	23,395	18,559
Petty Cash	-	-
	23,395	18,559
6. Accumulated Fund	23,538	18,559

Guru Nanaks Mission
1 April 2022 - 31 March 2023
Final Trial Balance

Final Trial Balance		Current Account	Cash Account	Accumulated Fund B/F	Vat/Gift Aid Reclaimable	Bank Differences	Blanks	Final TB	P&L
N/Code	Detail			\a				B/S	
	Donations	-23,576.45							-23,576.45
	Gift Aid Claim								0.00
	Other interest received								0.00
	Bank interest received								0.00
	Sundry Income								0.00
	Vat Reclaimable								0.00
	Gas and electricity	0.00							0.00
	Insurance								0.00
	Containers	2,013.80							2,013.80
	Repairs and maintenance								0.00
	Office Supplies	841.71							841.71
	Printing and stationery	0.00							0.00
	Food and grocery purchases/Parcel Costs	11,884.83							11,884.83
	Travel Costs								0.00
	Legal and professional fees								0.00
	Cleaning and hygiene	0.00							0.00
	Kitchen Equipment	99.84							99.84
	Donations/Subscriptions								0.00
	Bank charges & Interest								0.00
	Sundries	1,875.12							1,875.12
	Gudhwara Usage Donation	1,882.18							1,882.18
	Prior Year Adjustment								0.00
	Capital expenditure								0.00
	Building Works								0.00
	Consultants Fees								0.00
	Supense Account	142.61					-142.61		0.00
	Other Debtor						142.61	142.61	ok
	Gift Aid Claimable								ok
	Current Account	4,836.36		18,558.91				23,395.27	ok
	Cash Account							0.00	ok
	Accumulated Fund Brought Forward			-18,558.91				-18,558.91	ok
	suspense	0.00							
		0.00	0.00	0.00	0.00	0.00	0.00	4,978.97	-4,978.97