



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> April 2021 To 31<sup>st</sup> March 2022**

**Charity name: Guru Nanak's Mission**

**Charity registration number: 1186663**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The primary objectives of Guru Nanak's Mission (GNM) are the prevention and relief of poverty, for the public benefit in Nottingham and the surrounding areas, in particular but not exclusively through the provision of free hot food to people who are homeless or at risk of becoming homeless and/ or in financial need.</p> <p>Guru Nanak's Mission also support projects and events aimed at promoting education and physical activity amongst young children. This support is primarily via the provision of food for community events.</p> <p>The activities of the CIO also serve to benefit volunteers - volunteers express that they benefit from the social aspect of the project. Feedback from refugees who have used the service and then signed up as volunteers has been outstanding in that GNM have provided a platform for social inclusion and a sense of personal worth and purpose within the community.</p> <p>The activities of the CIO encourage social responsibility and support the notions of collective conscience, strong communities and social responsibility.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The primary activity of GNM is provision of free hot meals to vulnerable individuals in Nottingham city centre. Vegetarian meals are prepared fresh on the day and served at a designated meeting point twice a week. GNM is also operational on a third day, where meals are delivered to vulnerable individuals in the Nottingham area. The</p>

		<p>number of meals prepared and/ or delivered fluctuate throughout the year and are dependent on demand. On average we provide 200 meals a week.</p> <p>Additional activities include:</p> <ul style="list-style-type: none"> <li>• Provision of food parcels to local charities and vulnerable individuals</li> </ul> <p>We work in collaboration of organisations who deal with recovery services for drugs and alcohol, domestic violence and housing.</p> <ul style="list-style-type: none"> <li>• Provision of meals to children in school holidays (HAF programme in collaboration with Nottingham Forest Community Trust)</li> <li>• Provision of free food and drinks for community events</li> </ul> <p>The service also provides signposting and navigation for vulnerable people who are either homeless or in search of support services such as voluntary sector, housing, short term accommodation, mental health etc. There has been a noticeable increase in people who are in poverty and trying to balance paying their bills or purchasing food.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees can confirm that guidance issued by the Charity Commission has been considered in the decision making and running of the charity.</p> <p><a href="https://www.gov.uk/guidance/setting-up-and-running-a-charity-trustee-role-and-board-detailed-information">Setting up and running a charity: Trustee role and board - detailed information - GOV.UK</a> (<a href="https://www.gov.uk">www.gov.uk</a>)</p>

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	GNM is wholly supported and coordinated by volunteers. A core group of 'coordinators' organise the weekly

		<p>operations and also additional projects. This group is key in communicating issues and key actions required to manage stock, logistics, volunteers, service user needs, etc.</p> <p>The wider volunteer group are fundamental for the success and continuation of GNM activities. Volunteers join GNM via a registration process which provides key information for both volunteers and coordinators. The wider volunteer group are encouraged to take part in all aspects of GNM activities, if they wish.</p>
Other		n/a

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• Weekly communal serving of free meals to homeless and vulnerable individuals in and around Nottingham</li> <li>• Provision of bi-weekly food parcels to New Hope Rehabilitation residents in Nottingham and Derby (service user no longer in need of support)</li> <li>• Provision of pack lunches/ free meals for children attending holiday activity programme. Up to 300 meals prepared and delivered/ collected over the Easter, Summer and Christmas holiday period. <a href="#">Holiday activities and food   Nottinghamshire County Council</a></li> <li>• 150 food parcels and 81 toy parcels were prepared and delivered to vulnerable families in and around the Nottingham area to vulnerable families. Meals also delivered to emergency services staff on Christmas Day.</li> </ul>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Total income: £13,787.50</b> <b>Total expenditure: £13,906.68</b> <b>Net income: -£119.18</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure that the aims and objectives can be met.  Reserves also enable GNM to increase food provisions if/ when necessary and to respond adequately and promptly to emergencies.  Reserves enable GNM to support and start up new projects that share the charity's aims and objectives.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

## Structure, Governance and Management

Description of charity's trusts:		n/a
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted December 2019
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisations (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are nominated by volunteers. Volunteers, at any time, can choose to re-elect trustees.</p> <p>Trustees oversee:</p> <ul style="list-style-type: none"> <li>• day to day operations and strategic decisions of the CIO and update volunteers on projects and new developments</li> <li>• Manage accounts, assets and other Supplies</li> <li>• Seek views and opinions and volunteers regarding activities and projects</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	In progress.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Key decision making and planning is agreed by 5 trustees. A co-ordinator group is responsible for the management and organisation of weekly operations and of additional projects e.g. HAF food programme.</p> <p>GNM have introduced a 'Volunteer registration process' which enables GNM to capture skills information and provides volunteers with induction information and safeguarding information.</p>
Relationship with any related parties	Para 1.51	GNM have established informal partnerships with Nottingham City Homes, Nottingham Forest Community Trust and Notts County Foundation Trust.

		GNM are also supported by SRI GURU TEG BAHADAR GURDWARA NOTTINGHAM (charity number) 508328 in the provision of premises and resources to cook meals.
Other		

## Reference and Administrative details

Charity name	Guru Nanak's Mission
Other name the charity uses	GNM
Registered charity number	1186663
Charity's principal address	Blake Landa Accountants 99-101 High Road Nottingham NG9 2LH England

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jatinder Hanspal		-	
2	Kay Dhesi		25 <sup>th</sup> September 2020	GNM Coordinator group
3	Dharminder Singh		-	
4	Harjit Matharu		-	
5	Sangita Bhaker		-	
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19				
20				

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

## Other optional information


n/a



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Sangita Bhaker	
Position (eg Secretary, Chair, etc)	Secretary	
Date	29.01.2023	

**GURU NANAK MISSION  
ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**



**GURU NANAK MISSION**

**INCOME & EXPENDITURE ACCOUNTS  
& ACCUMULATED FUND**

**FOR THE YEAR ENDED  
31 MARCH 2022**



**GURU NANAK MISSION  
ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**INFORMATION**

**ADDRESS**

Chartered Certified Accountants  
99A High Road  
Beeston  
Nottingham  
NG9 2LH

**ACCOUNTANTS**

Blake Landa & Co Limited  
Chartered Certified Accountants  
99A High Road  
Beeston  
Nottingham  
NG9 2LH

**BANKERS**

Barclays Bank UK PLC  
Nottingham High Street Branch  
2 High Street  
Nottingham  
NG1 2EN



**GURU NANAK MISSION  
ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**GURU NANAK MISSION  
ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**ACCOUNTANT'S REPORT**

As described on page 3 you have approved the Statement of Income and Expenses for the year ended 31 March 2022 set out on page 2. In accordance with your instructions we have compared these unaudited accounts from the accounting records and information and explanations supplied to us.

**Blake Landa & Co Limited  
Chartered Certified Accountants**

**Date:**

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**GURU NANAK MISSION  
ACCOUNTS  
STATEMENT OF INCOME AND EXPENDITURE  
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	31 March 2022 £
<b>Donations, Member Fees and General Income</b>	<b>1</b>	<b>13,788</b>
<b>Other Income</b>		
Gift Aid Claim		-
Other Interest Received		-
<b>Total Income</b>	<b>2</b>	<b>13,788</b>
<b>General Expenses</b>		
Gas and electricity		-
Insurance		-
Containers		2,967
Repairs and maintenance		-
Office Supplies		850
Printing and stationery		-
Food and grocery purchases		7,255
Travel Costs		-
Legal and professional fees		-
Cleaning and hygiene		-
Donations/Subscriptions		-
Bank charges & Interest		-
Sundries		510
Donations/Subscriptions		-
Kitchen Equipment		1,825
Bank Charges		-
Gudhwara Usage Donation		500
		<b>(13,907)</b>
<b>Capital Expenditure</b>		
Building Improvements	<b>3a</b>	-
	<b>3</b>	-
<b>Net surplus/(deficit)</b>		<b>(119)</b>

31 March  
2021  
£                      £

22,328

-  
-

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22,328

-  
-  
1,294

-  
26

-  
2,241

-  
-  
-  
-  
-  
-  
90

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(3,650)

-

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-

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18,678

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**GURU NANAK MISSION  
ACCOUNTS  
STATEMENT OF ACCUMULATED FUND  
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	31 March 2022 £
<b>Debtors</b>		
Gift Aid Claims	4	-
<b>Bank</b>		
Barclays Bank - Community Account	5	18,559
Petty Cash	5	-
<b>Total Assets</b>		<b><u>18,559</u></b>
 <b>Accumulated Fund -</b>	 <b>B/fwd</b>	 <b>18,678</b>
<b>Net surplus/(deficit)</b>		<b>(119)</b>
<b>Accumulated Fund -</b>	<b>C/fwd</b>	<b><u><u>18,559</u></u></b>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

**for and behalf of  
Guru Nanak Mission**

**Date:**

**31 March  
2021  
£**

-

18,678

-

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**18,678**

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-

18,678

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**18,678**

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**GURU NANAK MISSION  
ACCOUNTS  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**31 March  
2022**

**1. Donations, Member Fees and General Income** **£**

Donations	13,788
Bank interest received	0
Sundry Income	0
Vat Reclaimable	0
	<hr/> <b>13,788</b>

**2. Other Income**

Gift Aid Claim	0
Other Interest Received	-
<b>Total Income</b>	<hr/> <b>13,788</b> <hr/>



**31 March  
2021**

**£**

22,328

0

0

0

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**22,328**

0

-

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**22,328**

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**GURU NANAK MISSION  
ACCOUNTS  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

	<b>31 March 2022</b>
<b>3. Capital Expenditure</b>	<b>£</b>
<b>3a. Building Improvements</b>	0
	<hr/>
	<b>0</b>
	<hr/>
 <b>Total Capital Expenditure</b>	 <hr/>
	<b>0</b>
	<hr/>

**31 March  
2021**

**£**

0

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**0**

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**0**

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**GURU NANAK MISSION  
ACCOUNTS  
SUMMARY BANK ACCOUNT  
AS AT 31 MARCH 2022**

	<b>31 March 2022 £</b>	<b>31 March 2021 £</b>
<b>4. Debtors</b>		
Gift Aid Reclaimable	-	0
	<b>0</b>	<b>0</b>
<b>5. Bank Accounts</b>		
Barclays Bank - Community Account	18,559	18,678
Petty Cash	-	-
	<b>18,559</b>	<b>18,678</b>
<b>6. Accumulated Fund</b>	<b>18,559</b>	<b>18,678</b>

**Guru Nanaks Mission**  
**1 April 2021 - 31 March 2022**  
**Final Trial Balance**

[illegible]