



Advocacy in Greenwich



Annual Report 2021



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Registered Charity Number 1009787
Registered Company in England & Wales 12238989

www.advocacyingreenwich.org.uk

@AdvocacyinGreen

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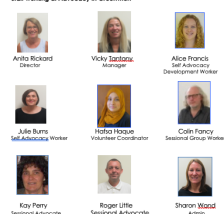
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Staff Team Members

Staff working at Advocacy in Greenwich



Trustees	35
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Funders	38
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Money we were given	39
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Money that we spent	40
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Vision Statement



Our vision is for all people with a learning disability to be full and equal members of society.

Our mission is to empower people with a learning disability to bring about change for individuals, and in society, and to make sure we provide independent advocacy to anyone who needs it.

We do this through:

- One to one advocacy.
- Positively encouraging self-advocacy and promoting people with learning disabilities as leaders.
- Raising awareness among groups and individuals in the community about the issues affecting people with a learning disability.
- Offering people with learning disabilities paid and voluntary roles within our organisation.
- Empowering people with learning disabilities to bring about positive change in services, and in the community.

Trustee Board Statement

Despite another challenging and busy year, Advocacy in Greenwich has continued to offer a first-class service to people with learning disabilities.

Finding the money we need is still difficult, but we are confident that our high standards will lead to successful fundraising in the year ahead – especially as we will continue to work with our local partners to offer better value.

For example, through a joint tender with Lewisham Speaking Up and Advocacy for All, we now have one year of funding to deliver the Health Ambassadors project across the South East London boroughs. Together, we will promote annual health checks and vaccines, as well as working to raise awareness about learning disabilities and autism among health professionals.

We have started the next stage of work in our Safe Places project which ensures that people with learning difficulties are able to access support and help from local services and businesses if needed. We have produced easy-read information and a presentation, and will be talking to members of the safe places scheme about the training and support that we can offer.

Throughout this year, we have continued our work to increase opportunities for people with learning disabilities through our Employment Ambassadors programme and Transitions project. We will also continue with our Quality Checkers work as part of our

mission to ensure that community services work for people with learning disabilities.

As well as these new and extended projects, we will ensure that people with learning disabilities continue to have a voice through our work with the People's Parliament and our one-to-one advocacy work with parents with a learning disability during child protection and care proceedings.

We are very sad to be losing our long-standing director Anita Rickard as well as our manager, Vicky Tantony, at the end of this year. Their commitment to Advocacy in Greenwich has resulted in some amazing work to support people with learning disabilities in our local community, and they will both be sorely missed.

However, with endings come new beginnings, and we are excited to welcome new director Andy Heffer, who previously worked with the Special Olympics. The trustees and I are excited to hear about his plans for the organisation in the weeks and months to come, and the impact they will have on the people we work with.

While the new variant of Covid-19 is seeing restrictions start to creep in, we are confident that as a result of the NHS' successful vaccine rollout we will be able to continue providing services in-person as we move into 2022, but can also work on line.

Beth Hardwick

Chair AIG Trustee Board

Directors Statement

This has been another hard year with staff and people with learning disabilities employed on our projects working from home most of the time.

We all worked hard to deliver new projects and start new partnerships. The project and diary pages show all the good work that everyone working on the projects have done.

After working for the organisation for 23 years I am finally retiring. While working for Advocacy in Greenwich I have been lucky to be involved in developing and delivering so many good projects.

In the time I have worked here I have met and worked alongside so many creative, skilled and committed people not just in Advocacy in Greenwich but across the voluntary sector, health and social care services.

There is a new Director, Andy Heffer supported by a strong Trustee board to continue to lead the organisation and support the team.

I wish everyone all the best for the future



Anita Rickard

Director

December 2021

Numbers

87

Number of people
who attended a
Citizen Forum

58

Number of hours the
MPs worked on the
Transition Project

178

Number of hours of
support for MPs

32

Number young
people who took part
in the Moving On
Forum

238

Number of year 6
students that took
part in the Learning
Disability Hate Crime
Awareness training

601

Number of hours of
one to one advocacy

445

Number of Frontline
Social Work Students
trained about working
well with parents with
a learning disability

238

Number of year 6
students that took
part in the Learning
Disability Hate Crime
Awareness training

617

Number of hours of paid
work for the Quality
Checkers

13

Number of training
sessions for MPs and
Quality Checkers to
help them do their
jobs



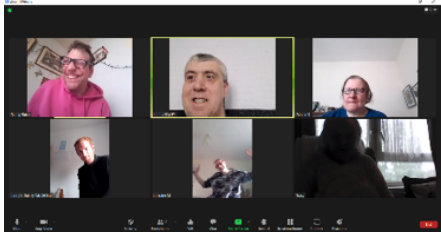



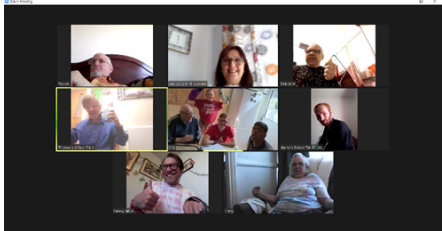
20

Number of sessions
with young people at
Charlton Academy
and Shooters Hill
college






130

Number of people
the Quality Checkers
have engaged with



<p>Debbie co-chaired a Health Subgroup Meeting on Teams with her co-lead Sharfraz. Lorraine co-chaired a Jobs and Activities sub group.</p>	 
<p>Mark and Robert had a Citizen Forum on Zoom about Choice and Control</p>	
<p>The MPs went to the London Forum on Zoom with other London Self Advocacy Groups.</p>	
<p>Lorraine and Alice did Jobs Workshops with 6th Form students at Charlton Park Academy.</p>	 
<p>The Quality Checkers had a consultation with service users from Day opportunities on zoom. They asked them about what they liked and didn't like about their services.</p>	



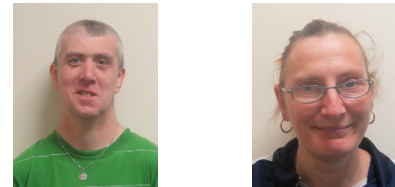
<p>The Employment Ambassadors meet weekly. They check job websites to make sure they are accessible for people with a learning disability.</p>	
<p>The MPs supported Harrow Mencap with their campaign – Hearses not Nurses. They sent a letter to the Greenwich MP Matthew Pennycook.</p>	
<p>The MPs went to the Cabinet Meeting to plan the agenda for the next Partnership Board.</p>	
<p>Lorraine went to the Jobs and Activities subgroup with her co-lead Claire.</p>	
<p>Leon helped to create easy read application forms and job descriptions for the Quality checker role.</p>	



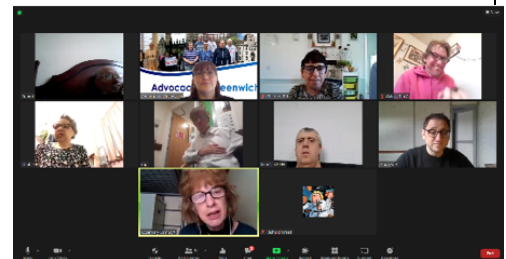
The MPs went to the Partnership Board on Zoom.
They told the Partnership Board about the work they had been doing.



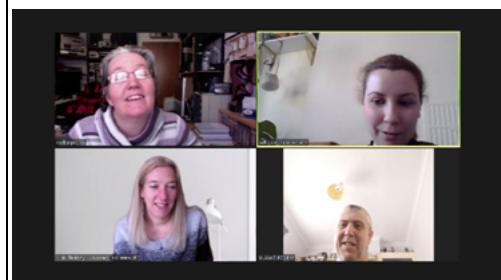
Leon and Lorraine went to Valuing People at Transport for London. The meeting was on Zoom



MPs met with Rosemary and Andrew from Ideas Alliance to talk about how the MPs can get involved in the 100 Day Challenge.



Geraldine, Vicky, Leon, and Eveline interviewed people with a learning disability from the Greenwich Boroughs to become paid Quality Checkers.



The Quality Checkers learned how to use Webex to meet with Research net group to ask them questions about their services.

Webex is like zoom. You can meet people on video.





Leon had a Housing Citizen Forum on Zoom. They wanted to find out how people were coping at home in lockdown.



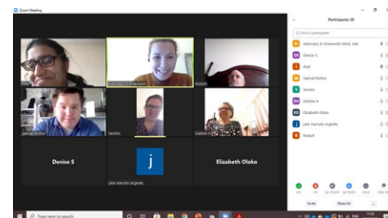
Lorraine, Ravi and Robert went to a big meeting with Ideas Alliance called "100 day challenge" Ideas Alliance told the MPs about the meeting.



Lorraine and Alice did Jobs Workshops for 6th Form students at Charlton Park Academy.



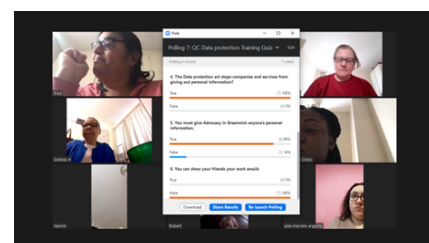
Sam, Shakha, Yasmin, Elizabeth and Julia joined the team as Quality Checkers.



The Quality Checkers started their training to help them do their jobs.

They learned about different things like:

- Health Inequality
- The Equality Act 2010
- Safeguarding
- Data protection

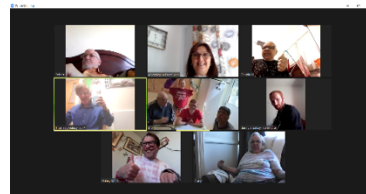




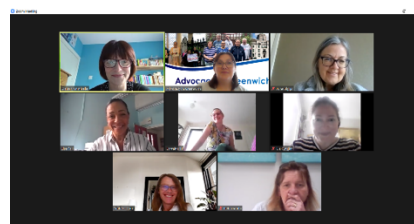
Lorraine, Ravi and Robert went to the 100 day challenge on Zoom.



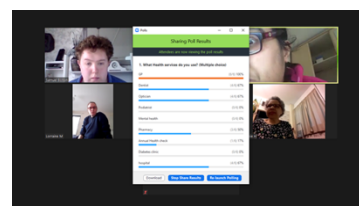
Debbie, Robert and Tommy had a Citizen forum on Zoom they talked about Health and Keeping Safe.



Lorraine went to a Jobs and Activities subgroup on Zoom. They talked about more people with a learning disability having paid jobs.




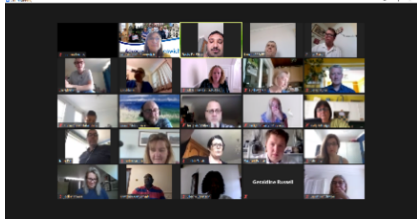


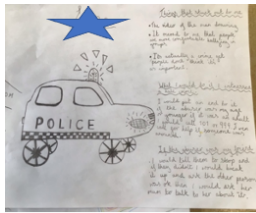

The Quality Checkers learned how to use Teams so they could meet online with people and ask them about their services





<p>The Employment Ambassadors continued to check employment websites and work on the training for care workers.</p>	
<p>Lorraine, Ravi and Robert went to challenge groups 1, 2 and 3 at the 100 day challenge meeting.</p>	
<p>The MPs went to a Cabinet meeting to plan the agenda for the next Partnership Board</p>	
<p>Mark had a Citizen Forum on Choice and Control.</p>	
<p>Debbie met with and Liz McGrath. Liz told Debbie about a new health project called 'Believe in Us'</p>	
<p>The Quality Checkers were invited to come along to the Partnership board run by the local council and MPs to tell people about the new project.</p>	



<p>Leon met his co-lead Jason to talk about housing and a workplan.</p>	
<p>The MPs went to the Partnership Board on Zoom.</p> <p>They told the Partnership Board what work they had been doing.</p>	
<p>Richard went to Transport for London Meeting on Zoom.</p>	
<p>Lorraine had a Citizen Forum about Jobs and Activities.</p>	
<p>The Safe Places group started delivering Learning Disability Hate Crime Awareness training to 10 and 11 year olds in schools.</p>	
<p>Ravi and the other MPs did a Moving On Forum for all the 6th Form students at Charlton Park Academy.</p>	



<p>The Safe Places group were given funding to check all places that signed up to be a Safe Place still wanted to be a Safe Place.</p>	
<p>Assistant MP Richard was voted by the other MPs to cover for Tommy MP for Keeping Safe while his was off work.</p>	
<p>Debbie had a Health subgroup on Zoom with co-lead Sharfraz. Debbie told the Subgroup about her Citizen Forum.</p>	
<p>Debbie, Denise and Mark went to a meeting with Heart and Soul called "Believe In Us" They want to find out what people with learning disabilities have to say about health services in Greenwich.</p>	
<p>Advocacy in Greenwich had a stall at the Woolwich community village event.</p>	

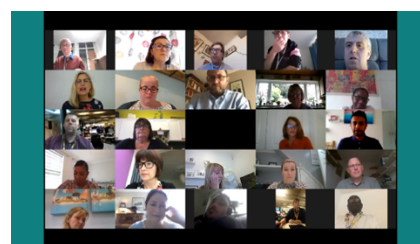


Eveline and Vicky gave a presentation about working well with parents with a learning disability to 445 social work students on zoom.

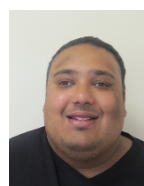


FRONTLINE
CHANGING LIVES

The MPs went to the Learning Disability Partnership Board. They told the Partnership Board what they have been doing.



Ravi and Robert had a Special Citizen Forum about the 100 day challenge.



We worked with Greenwich Council and Digital Cities as part of project to make laptops and tablets accessible to people in Greenwich who do not have access to the internet.



The Quality Checkers were asked to Quality check a local event called Greenwich and Docklands International Festival. It's also known as **GDIF** for short.

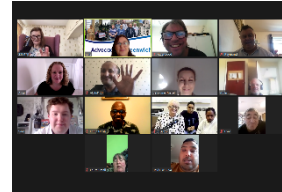
GDIF GREENWICH +
DOCKLANDS
INTERNATIONAL
FESTIVAL



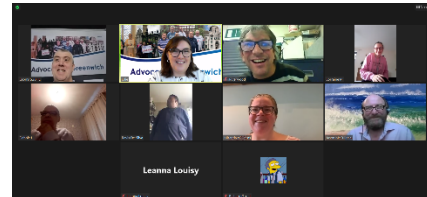
<p>The Employment Ambassadors trained care staff about how to support someone with a learning disability into work or volunteering.</p>	
<p>Richard, Denise and Ravi sent out questionnaires to people with a learning disability about Keeping Safe.</p>	
<p>The MPs went to the London Forum on Zoom with other London Self Advocacy groups.</p>	
<p>Robert went to the London Learning Disability and Autism Strategic Partnership Board.</p>	
<p>The Quality Checkers went along to the 100 day challenge celebration event. It was run by Greenwich council. They got to tell people about the project.</p>	
<p>Sam, Yasmin and Elizabeth visited Riverwood Greenwich Mencap to speak to the service users about their services.</p>	



Robert and Ravi had a Special Citizen Forum about 100 Day Challenge.



The MPs went to a Cabinet meeting to plan the agenda for the next Partnership Board.



Some MPs and Quality Checkers had IT training to help them with IT skills.



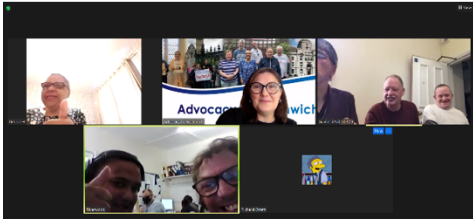



Denise and Robert went to the Valuing People Transport for London meeting on Zoom.



Sam and Debbie visited Sherard Road and spoke to Roy, Cassie, Mark, and Suki about their services.





<p>The MPs went to the Partnership Board on Zoom. Mark co-chaired the meeting.</p>	
<p>Debbie, Richard and Ravi held a Citizen Forum for people at the Riverwood Project and Collieriane Road. They talked about jobs and activities.</p>	
<p>Debbie and Alice did Health Workshops with the 6th Form students at Charlton Park Academy.</p>	
<p>Richard and Alice did Keeping Safe Workshops with 6th Form students at Charlton Park Academy.</p>	
<p>The Speaking Up Groups for young women and young men started again at Shooters Hill College.</p>	
<p>Denise and Robert visited Sherard road to talk to more people about their services.</p>	

Greenwich People's Parliament



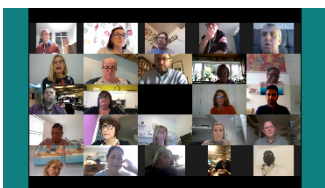
The MPs have been working hard this year mainly on Zoom or MS Teams.



The MPs had to think of different ways to find out what people with learning disabilities have to say.



The MPs have arranged Citizen Forum Meetings on Zoom and sent out questionnaires so people can have their say.



The MPs have continued to tell the Partnership Board about the work they have been doing and what was said at the Citizen Forums.



The MPs helped the big bosses at Public Health make changes to easy read information they called “Health and Adults Vision”



Richard said “It was fine working on Zoom. I was excited about the role and covering for Tommy Keeping Safe. I have enjoyed working with other groups.” He said “It was very difficult at times as I find it hard talking to people and challenging for me. It has helped me with my social skills and public speaking.”

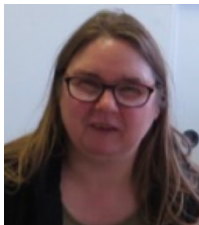


Sadly, Rachel the Assistant MP passed away in May 2021. She will be missed by all at Advocacy in Greenwich.

London Regional Forum



The London Regional Forum meets 4 times a year. From December 2020 we started meeting on zoom. In September this year we had our first hybrid meeting with some people in the room and some people joining us on zoom.



Robert and Maria have been chairing the meetings and Robert feeds back what has been said at the London Learning Disability and Autism Strategic Partnership Board.



This year we have talked a lot about health and the difficulties people have had using health services.



We have also talked about how people have felt during the lockdowns, not being able to meet up with friends or do normal activities.

The minutes from the meetings are on our website:



<https://advocacyingreenwich.org.uk/london-forum/>

Employment Ambassadors



The Employment Ambassadors have designed training for workers in residential homes, to tell them how to best support people with learning disabilities into work, volunteering or training.



They held 3 training sessions with 15 people taking part. The residential staff said the training was good and had a lot of good information.



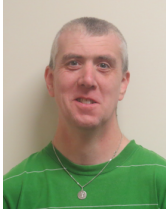
The Employment Ambassadors have been checking job websites to make sure they are accessible for people with a learning disability.



Work Train Greenwich and Volunteer Centre Greenwich send website referrals to the group.



Learning Disability Hate Crime Awareness Workshops



The Safe Places Team developed and delivered Learning Disability Hate Crime Awareness Workshops to Year 6 (ages 10 and 11) students at primary schools in Greenwich Borough. The workshops were all on zoom.

They delivered sessions to 9 classes in 5 different schools.

238

Altogether 238 students took part in the workshops.

This is what Debbie, Leon, Lorraine and Robert say about delivering the session:

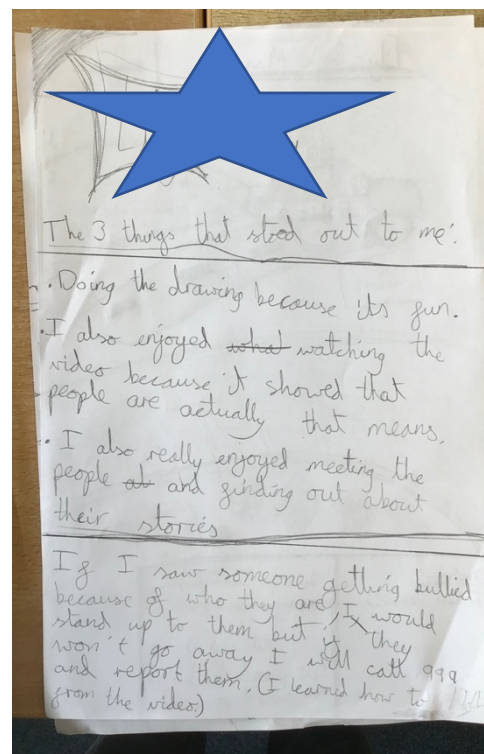
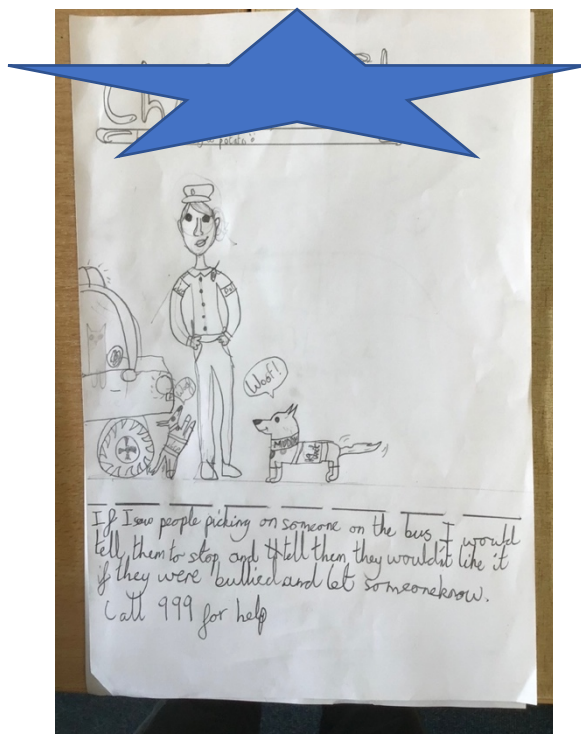
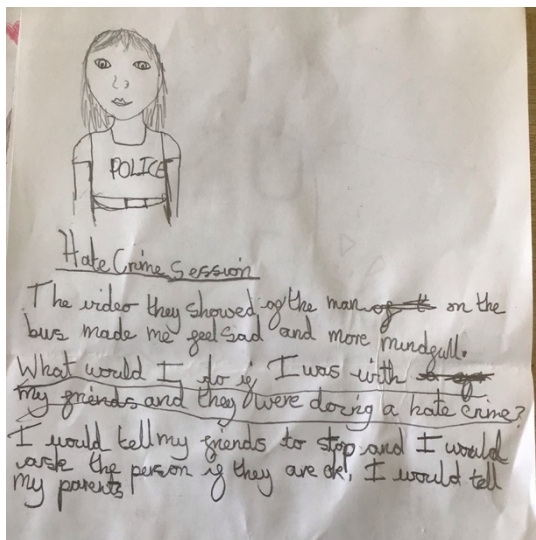
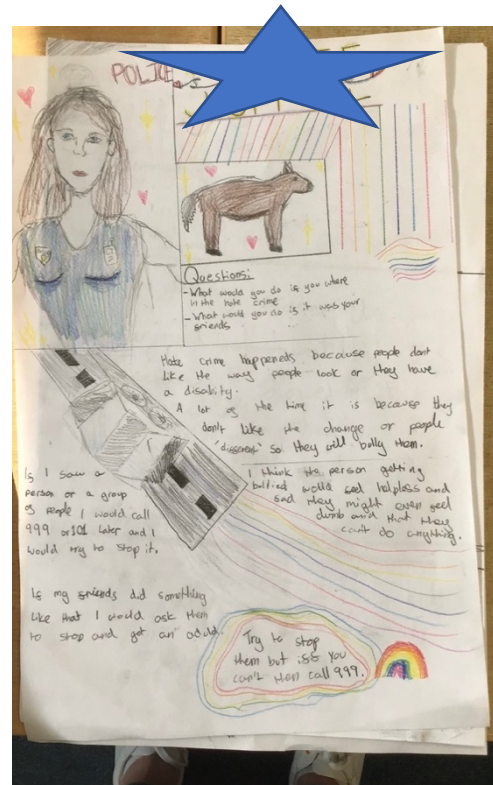
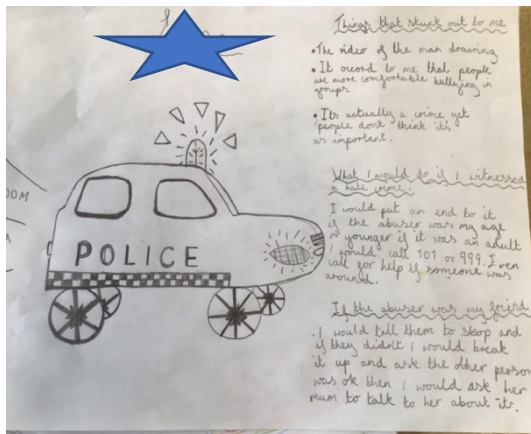
"I enjoyed doing it. The children listened."

"I was nervous at the start. I hope the children will think differently."

"It was good. I want to do it again."

"I was very nervous but then I got good at it."

This is feedback from some of the students at Deansfield Primary School



The Transition Project



This year the Transition project has been working with the sixth form students at Charlton Park Academy and students at Shooters Hill College.



Charlton Park Academy

We have done **workshops** about:

- Jobs and Work experience
- Health
- Keeping Safe.



We did all our workshops on Teams.



We did a **Moving On Forum** in June on Zoom. WorkTrain Greenwich did a talk about how they can support young people and we heard from a young person what life has been like for them since they left school.



We asked the students how they feel about the future and what their hopes and dreams are.

Shooters Hill College



We have started weekly speaking up groups again. There is a young women's group and a young men's group.



The groups will be talking about how they can get the future they want and will work together on a project.

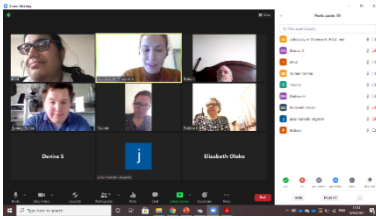


Ravi MP for Moving On ran the Moving On Forum.
"It's been good. I like Charlton Park Academy, I like the people."



Debbie MP for Health has run workshops.
"I enjoyed doing the health workshop. I enjoyed speaking to the students."

Quality Checking Greenwich



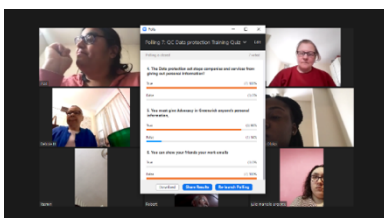
The Quality Checkers have been working hard this year, mainly on Zoom.



They have also learned how to use teams and WebEx to meet with different groups.



As the Quality Checkers have not been able to meet other people in person until recently, we have been sending questionnaires to people to find out about their services, so people can still have their say.



The Quality Checkers have been doing a lot of training to learn how to be a quality checker



The Quality Checkers started to meet in person in the office from October this year, as restrictions eased.



The Quality Checkers are now able to go to different services and meet with people with learning disabilities.



We are planning for more visits and 'have your say' forums next year.



What we have learned from working on the project so far



How to use zoom and use a tablet, I've never used one of them before.' - **Debbie**

'How to use pictures and symbols' (to communicate with others) - **Debbie**



How to help speak up for people with learning disability' - **Sam**

'Some people's needs are more complex than mine' - **Sam**



Learned to work as a team. It's difficult working with new people and getting to know them'-
Denise



I learned how to use zoom on 3 things, first my mobile, then I got a tablet and now I've got a laptop' – **Robert**



'How to meet new people' - **Elizabeth**



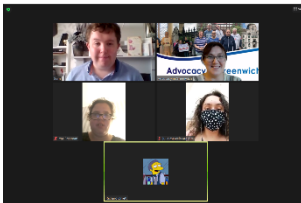
'I've built confidence to be able to check services. Cause before I wouldn't have thought about how to change things (in services) to make them better for people with learning disabilities.' -

Yasmin

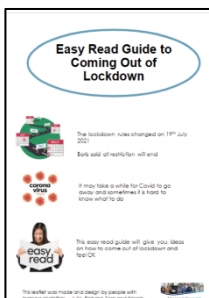
MOPAC – Mayor of London Office for Policing and Crime



We received funding from MOPAC to design accessible information about keeping safe during the Covid-19 pandemic.



4 people were employed to make a leaflet and a video. The group worked on Zoom



The group decided to call the leaflet and video “Easy Read Guide to Coming Out of Lockdown”

The guide will give people ideas on how to come out of lockdown and feel safe.



The leaflet and video are on our website and You Tube.

Trustees

Trustee Board

James Olorode	Re-elected 15 th December 2020
Eveline Peates	Re-elected 15 th December 2020
Beth Hardwick	Re-elected 15 th December 2020
Jenny Chan	Re-elected 15 th December 2020
Roland Mortimer	Re-elected 15 th December 2020
Adeku Odubamiro	Re-elected 15 th December 2020
Barbara Harris	Resigned 15 th December 2020

Staff Team Members



Trustee Board



Anita Rickard
Director



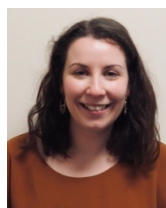
Vicky Tantony
Manager



Alice Francis
Self Advocacy
Development Worker



Julie Burns
Self Advocacy Worker



Geraldine Russell
Self Advocacy Worker



Gemma Hughes
Sessional Advocate Worker



Kay Perry
Sessional Advocate



Sharon Wond
Admin



MPs and
Assistant MPs



Employment
Ambassadors



Quality
Checking
Team



Safe
Places
Team

Organisational Chart



Trustee Board



Anita Rickard
Director



Vicky Antony
Manager



Sharon Wond
Admin



Julie Burns
Self Advocacy
Worker



Geraldine
Russell
Self Advocacy
Worker



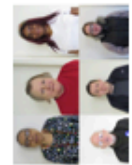
Kay Perry
Sessional
Advocate



Gemma Hughes
Sessional
Advocate



Alice Francis
Self Advocacy
Development
Worker



Quality Checkers



MPs and Assistant MPs



Employment Ambassadors



Safe Places Team

Thank you to everyone who gave us
money this year



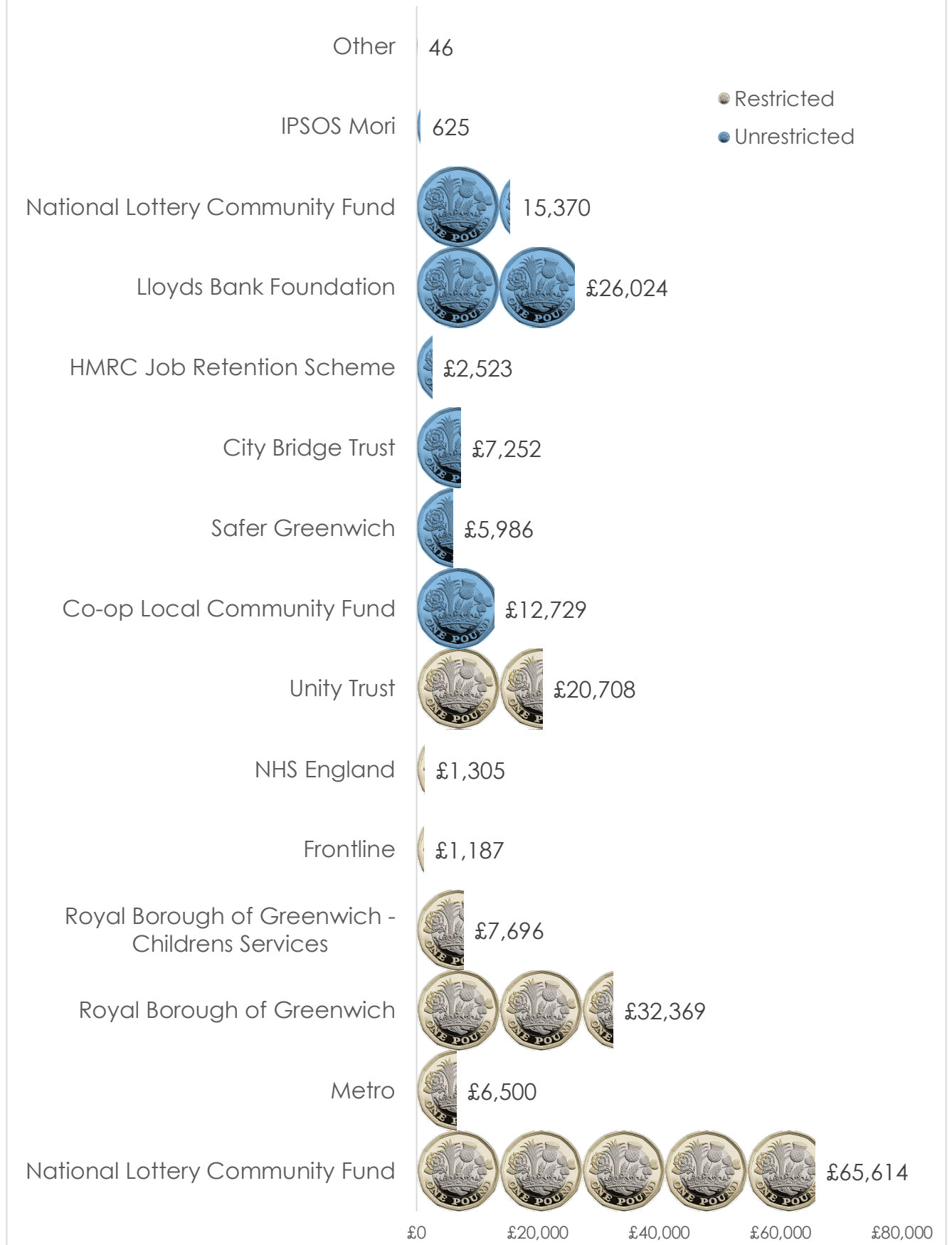
Thank you to photosymbol™ for some of the
images used in this report.

Summary of Accounts for Year Ending 31st March 2021

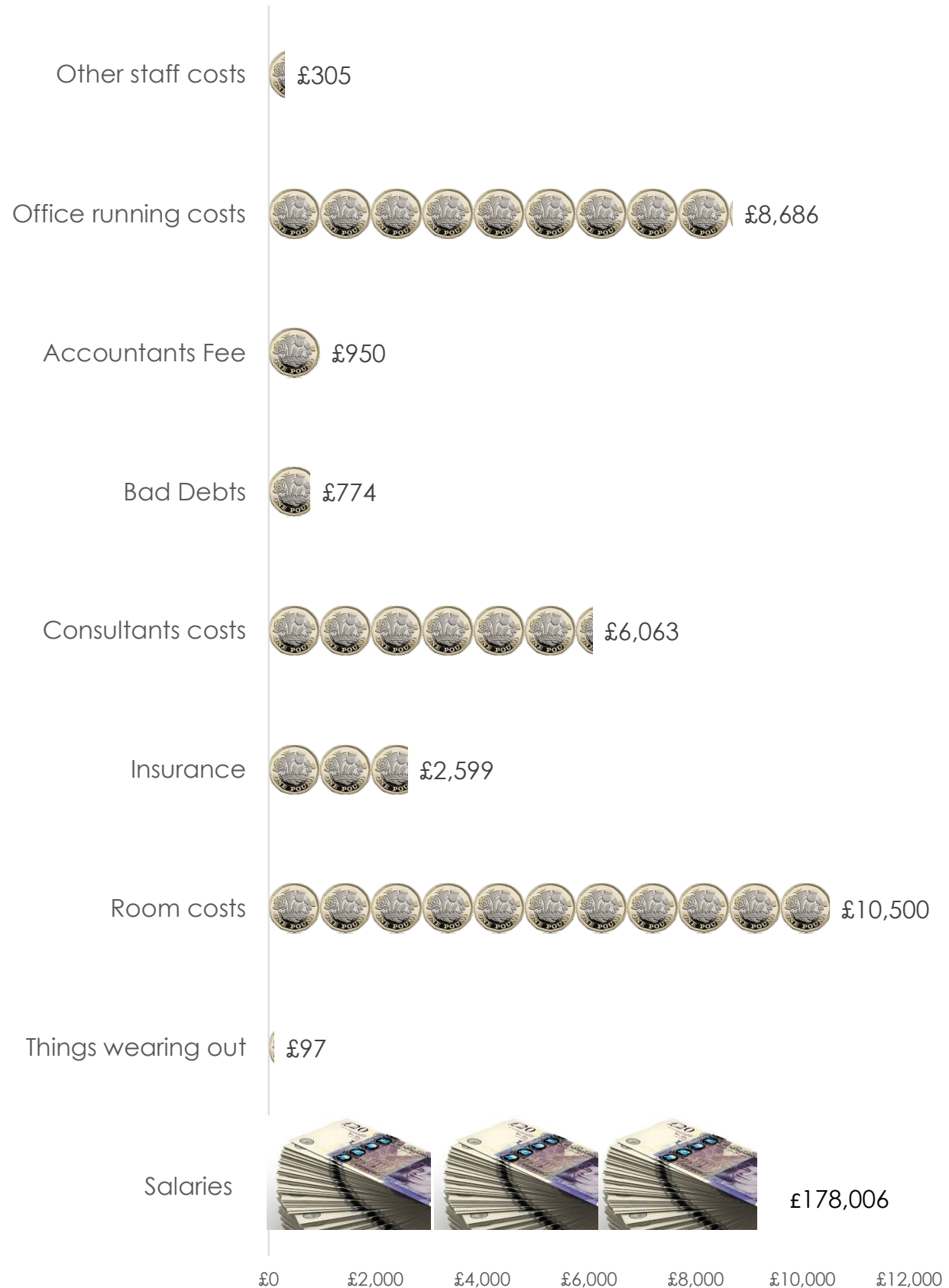
Income	2021	2020
Restricted		
Lloyds Bank Foundation	6,976	10,000
City Bridge Trust	32,457	15,000
National Lottery Community Fund	65,614	16,244
Metro	6,500	20,000
Income from Charitable Activities		
National Lottery Community Fund	15,370	-
Lloyds Bank Foundation	26,024	-
HMRC Job Retention Scheme	2,523	-
City Bridge Trust	7,252	-
Co-op Community Fund	12,729	4,156
Safer Greenwich	5,986	-
Other	671	69
Restricted		
Royal Borough of Greenwich	32,369	34,886
Royal Borough of Greenwich – Children's Services	7,696	10,516
London ADASS	-	6,059
Awards for All	-	3,330
Frontline	1,187	1,230
NHS England	1,305	4,400
Hospital Saturday Fund	-	1,250
Safer Greenwich	-	2,956
London Catalyst	-	1,250
Unity Trust	20,708	20,708
Bank Interest	-	-
Total Income	245,367	152,054

Money Spent	2021	2020
Cost of Raising Money		
Salaries	-	-
Cost of the Work we do		
Salaries	178,006	158,139
Consultant costs	6,063	6,310
Office running costs	8,686	11,065
Other staff costs	305	1,286
Support Costs		
Room Costs	10,500	12,000
Insurance	2,599	1,189
Bad Debts	-	774
Things wearing out	97	97
Cost of Governing Advocacy in Greenwich		
AGM and Annual Report	-	-
Independent Examiner Fee	950	950
Total Money spent	207,206	191,810
What was left over this year	38,161	-39,756
What was left over from last year	31,112	70,868
What was left over at the end of the year	69,273	31,112

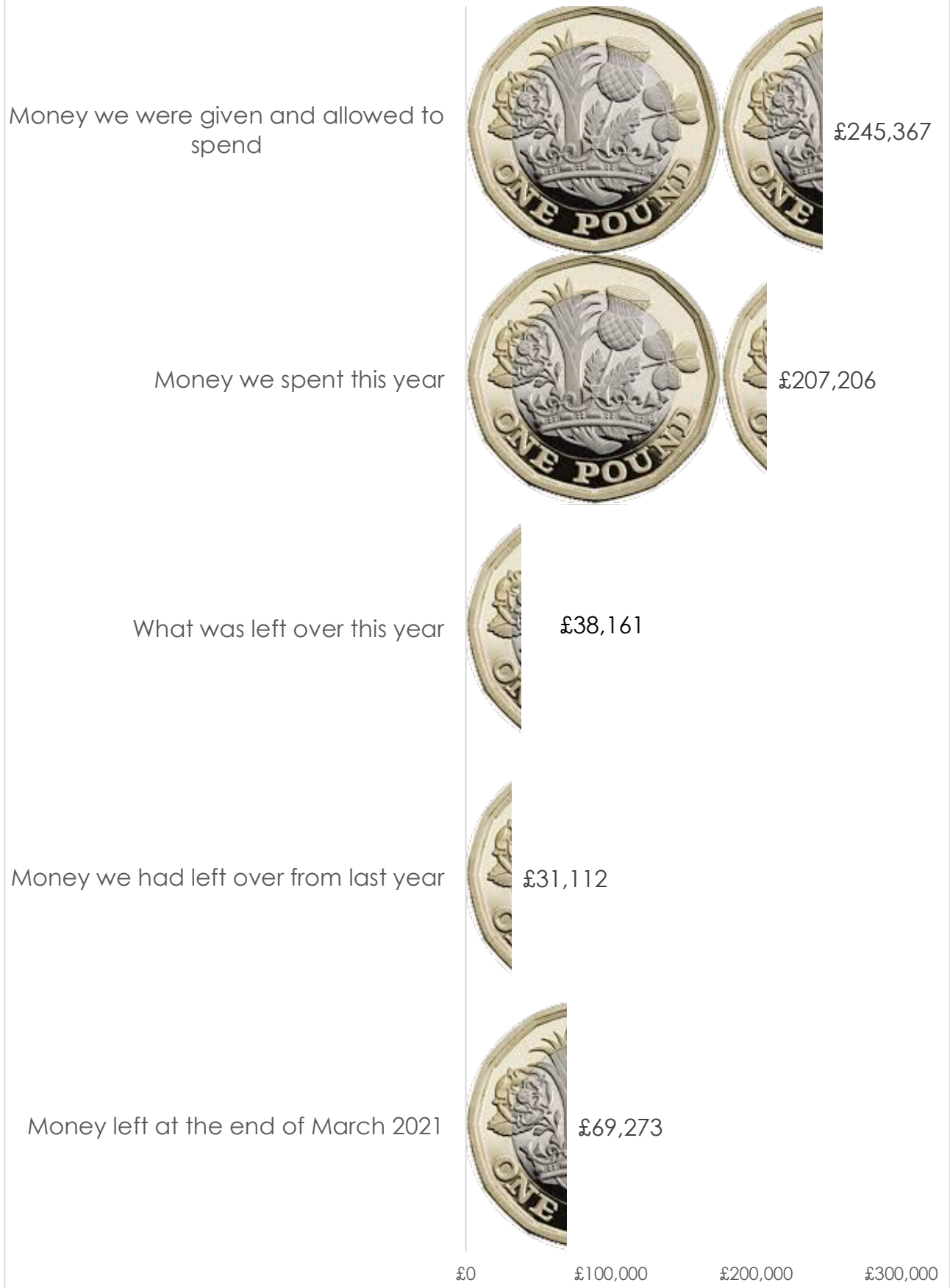
Money we were given



How we spent our money



Money we had left



Registered charity number
1009787

Advocacy in Greenwich

Report and Accounts

31 March 2021

Advocacy in Greenwich
Report and accounts
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Trustees' Annual Report for the year ended 31 March 2021

Reference and Administration Information

First Floor, Equitable House
7 General Gordon Square
London SE18 6FH

1009787

Mr James Olorode
Mrs Eveline Peates
Beth Hardwick
Jenny Chan
Mr Roland Mortimer
Mr Adekunle Odubamiro

Ms Anita Rickard Director

Michael Adamson and Co
21 The Drive
Hullbridge
Hockley
Essex
SS5 6LZ

The Co-operative Bank
151-155 Lewisham High Street
London SE13 6AA

Advocacy in Greenwich
Registered Charity number: 1009787

Structure, Governance and Management

Advocacy in Greenwich is governed by its constitution adopted on 12 February 1992 and as amended by resolutions dated 20 May 2008 and 2 December 2008.

The Trustees are elected annually by the membership at the Annual General Meeting of the Charity up to a maximum of 6 people. In addition, two people may be co-opted by the Trustees as required until the next AGM.

All Trustees attend Trustee Training and online Safeguarding training and receive a comprehensive pack which includes the confidentiality policy, conflict of interest policy, disciplinary and grievance procedures, complaints procedures and details of the Charity's policy on diversification.

Advocacy in Greenwich is a member of a local consortium

The Charity continually monitors major risks. The decisions on how to manage the risks are taken at the Trustee Meetings and a risk register is in place.

Objectives and Activities

The Charity's aim is to assist and support people with disabilities within the area of benefit, in particular by providing them with a range of advocacy services, which focus on people with learning disabilities and to work strategically to influence policy and practice.

We aim to empower people with a learning disability to bring about change for individuals and in society and to make sure that we provide independent advocacy to anyone who needs it. We do this through:

- One to one advocacy.
- Positively encouraging self-advocacy and promoting people with learning disabilities as leaders.
- Raising awareness among groups and individuals in the community about the issues affecting people with a learning disability.
- Offering people with learning disabilities paid and voluntary roles within our organization.
- Empowering people with learning disabilities to bring about positive change in services, and in the community.

Many of the people we work with have complex communication and we use multi-media resources to support people to make choices. We have several projects offering one to one advocacy and self advocacy groups. We promote advocacy

through choices workshops. We also support people to develop skills and have paid and voluntary roles within the organisation, Trainers, Peer MPs, developing training materials and films, promotion, facilitating consultation groups and becoming members of our Board of Trustees.

We support people with learning disabilities to take on leadership roles locally, regionally and nationally.

When reviewing the activities of the Charity, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

Self-Advocacy Project

The project continues to work successfully across the whole organisation, and we continue to facilitate a diverse range of self-advocacy groups with particular emphasis on improving choice and control. We ensure that we meet the needs of the diverse community of people with learning disabilities in Greenwich.

Transitions Project

We have Five year funding by City Bridge Trust to provide self advocacy groups and workshops for young people in transition from children to adult services. During lockdown the project delivered several Zoom workshops in school.

London Forum for People with Learning Disabilities

We have developed and strengthened the London Regional Forum. Meetings are more accessible, and the Chair of the Forum has been working to represent the views of his peers at decision making meetings to improve the lives of all people with learning disabilities in London.

The People's Parliament

The work of the MPs in the People's Parliament has ensured that people with learning disabilities in Greenwich are influencing decision making locally and are connected to democratic processes. This work continues to provide paid roles for people with learning disabilities.

Work train Consortium

Our role in the Consortium is to support the Employment Ambassadors project. The Ambassadors have developed accessible training tools and have delivered Learning Disability Awareness training to Employers in Greenwich. They also check Employer's websites and provide feedback on the accessibility of websites.

Quality Checking Project

We have been funded by the Big Lottery for 5 years to develop a project providing paid roles for people with learning disabilities checking a range of statutory, community and leisure services in Greenwich aiming to improve the accessibility of their services. We have recruited and trained 8 Quality Checkers who have been developing tools to Quality Check services in Greenwich.

Safer Greenwich

A group of people with learning disabilities used training that they received from Lewisham Speaking Up to develop and deliver online learning disability training to children in Primary Schools in the Greenwich. They delivered the training to 248 young people in 8 classes and received positive feedback from the children.

Financial Review

The results for the year are as shown on page 6

The trustees have set aside £30,000 from the unrestricted funds to cover staff costs and unforeseen contingencies and this reserve is reviewed on an annual basis.

In the current economic climate, it continues to be more difficult to secure funding we therefore ensure that we secure funding from a range of funders. We have been grateful to all our funders who provided additional support during this difficult period.

As we are an independent advocacy organisation the majority of our applications are to grant making trusts. We also receive some funding from the statutory sector as we believe this is evidence of the value that the statutory sector places on the work of our organisation.

Our funds are spent on supporting the delivery of an effective and high quality advocacy service.

Other information

We produce a more detailed report which is accessible to our beneficiaries and is available on our website at www.advocacyingreenwich.org.uk.

This report was approved by the board on
and signed on its behalf

Beth Hardwick
Chair

**Advocacy in Greenwich
Accountants' Report**

**Report of the Independent Examiners to the Members
Advocacy in Greenwich**

We have examined the financial statements on pages 6 to 18 for the year ended 31 March 2021, which have been prepared under the accounting policies set out on page 9

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts under section 145 of the Charities Act,;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Adamson and Co
Chartered Accountants

21 The Drive
Hullbridge
Hockley
Essex
SS5 6LZ

Date :

Advocacy in Greenwich

Statement of Financial Activities for the year ended 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	Total 2021 £	Total 2020 £
Incoming resources:					
Incoming resources from generated funds:					
Voluntary income		-	118,799	118,799	61,244
Investment income		-	-	-	-
Incoming resources from charitable activities		63,303	63,265	126,568	90,810
Total incoming resources	2	63,303	182,064	245,367	152,054
Resources expended:					
Cost of generating funds					
Costs of generating voluntary income		-	-	-	-
Charitable activities		65,394	141,242	206,636	190,860
Governance costs		-	570	570	950
Total resources expended	3	65,394	141,812	207,206	191,810
Net income for the year		(2,091)	40,252	38,161	(39,756)
Transfer between funds		1,069	(1,069)	-	-
Funds brought forward		31,112	-	31,112	70,868
Funds carried forward	11	30,090	39,183	69,273	31,112

The attached notes for part of these accounts

Advocacy in Greenwich
Balance Sheet as at 31 March 2021

	Notes	Unrestricted Funds 2021	Restricted Funds 2021 £	Total 2021	Total 2020 £
Fixed assets					
Tangible assets	7	192	-	192	289
		192	-	192	289
Current assets					
Debtors	8	-	11,760	11,760	20,761
Cash at bank and in hand		30,848	55,529	86,377	48,839
		30,848	67,289	98,137	69,600
Creditors: amounts falling due within one year	9	(950)	(28,106)	(29,056)	(38,777)
Net current assets		29,898	39,183	69,081	30,823
Net assets		30,090	39,183	69,273	31,112
Funds carried forward					
Unrestricted funds		30,090	-	30,090	1,112
Designated fund		-	-	-	30,000
Restricted funds		-	39,183	39,183	-
Total funds	11	30,090	39,183	69,273	31,112

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended.

In preparing these financial statements, the Trustees are required to select suitable accounting policies, as described on page 8 and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

These accounts were approved by the Board of Trustees on
and signed on its behalf by

Trustee

Trustee

The attached notes for part of these accounts

Advocacy in Greenwich
Cash Flow Statement
for the year ended 31 March 2021

		Total funds 2021 £	Total funds 2020 £
Net cash used in operating activities	13	37,538	(29,170)
Cash flows from investing activities			
Interest received	2	-	-
Cost of fixed assets	7	-	-
Change in cash and cash equivalents in the period		<u>37,538</u>	<u>(29,170)</u>
Cash and cash equivalents brought forward		<u>48,839</u>	<u>78,009</u>
Cash at bank and in hand less overdrafts at 31 March		<u>86,377</u>	<u>48,839</u>
Consisting of:			
Cash at bank and in hand		<u>86,377</u>	<u>48,839</u>

The attached notes for part of these accounts

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historical cost convention, and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- * The charity becomes entitled to the resources;
- * The trustees are virtually certain that they will receive the resources; and
- * The monetary value can be measured with sufficient reliability.
- * Where grants are received in advance, the income is spread over the period of the grant and any funds received which relate to future accounting periods are treated as deferred income and released in the period to which they relate.

Incoming resources with related expenditure

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Volunteer help

The value of any volunteer help is not included in the accounts.

Investment income

This is included in the accounts when receivable.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

These include the costs of preparation and examination of statutory accounts, the costs of the Annual General Meeting and the costs of any legal advice to trustees on governance or constitutional matters.

FIXED ASSETS

Tangible fixed assets used by the charity

They are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Where a grant is received specifically for the purchase of capital items, once the conditions of the grant have been met, the assets are transferred to the general fund.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Furniture and equipment	25% on cost
-------------------------	-------------

Advocacy in Greenwich**Notes to the Accounts for the year ended 31 March 2021****2 Analysis of incoming resources**

	2021 £	2020 £
Voluntary income:		
Restricted funds:		
Lloyds Bank Foundation	6,976	10,000
City Bridge Trust	39,709	15,000
National Lottery Community Fund	65,614	16,244
Metro	6,500	20,000
	<u>118,799</u>	<u>61,244</u>
Income from charitable activities:		
Unrestricted funds:		
National Lottery Community Fund	15,370	-
Lloyds Bank Foundation	26,024	-
HMRC Job Retention Scheme	2,523	-
Co-op Local Community Fund	12,729	4,156
Safer Greenwich	5,986	-
Other	671	69
	<u>63,303</u>	<u>4,225</u>
Restricted		
Royal Borough of Greenwich	32,369	34,886
Royal Borough of Greenwich - Childrens services	7,696	10,516
London ADASS	-	6,059
Awards for All	-	3,330
Frontline	1,187	1,230
NHS England	1,305	4,400
Hospital Saturday Fund	-	1,250
Safer Greenwich	-	2,956
London Catalyst	-	1,250
Unity Trust	20,708	20,708
	<u>63,265</u>	<u>86,585</u>
Investment income		
Bank interest	<u>-</u>	<u>-</u>
Total incoming resources	<u>245,367</u>	<u>152,054</u>

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

3 Analysis of resources expended

Details of resources expended are shown on page 16 of the accounts

4 Net incoming resources for the year

	2021 £	2020 £
These are stated after charging		
Depreciation	97	97
Independent Examiners fee	950	950

Trustees expenses

Trustees expenses for the year amounted to £Nil (2020: Nil)

No member of the Board of Trustees nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

5 Employees

	2021 £	2020 £
Gross salaries	144,409	132,164
Employers National Insurance costs	8,075	7,525
Pension contributions	25,522	18,450
	<u>178,006</u>	<u>158,139</u>

The average number of employees during the year was 7 (2020: 7).

No employee received emoluments of more than £60,000 per annum.

Remuneration to key management personnel in the year amounted to £41,678 (2020 : £40,562)

6 Taxation

The charity is exempt from Corporation Tax on its charitable activities.

7 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2020	<u>23,210</u>	<u>23,210</u>
At 31 March 2021	<u>23,210</u>	<u>23,210</u>
Depreciation		
At 1 April 2020	22,921	22,921
Charge for the year	<u>97</u>	<u>97</u>
At 31 March 2021	<u>23,018</u>	<u>23,018</u>
Net book value		
At 31 March 2021	<u>192</u>	<u>192</u>
At 31 March 2020	<u>289</u>	<u>289</u>

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

8 Debtors	2021 £	2020 £
Debtors	11,760	20,761
	<u>11,760</u>	<u>20,761</u>

9 Creditors: amounts falling due within one year	2021 £	2020 £
Creditors and accruals	12,652	22,533
Deferred income	16,404	16,244
	<u>29,056</u>	<u>38,777</u>

Analysis of deferred income:

Name of funder	Opening deferral £	Released in year £	Deferred in year £	Closing deferral £
National Lottery Community Fund	16,244	16,244	16,404	16,404
	<u>16,244</u>	<u>16,244</u>	<u>16,404</u>	<u>16,404</u>

10 Details of funds

Unrestricted Fund

We are committed to ensuring that the people we work with are empowered to fully participate in the wider community and we work together to challenge assumptions and change minds.

We aim to promote the rights of people we work with as citizens and to ensure that people with learning disabilities and young people with disabilities participate in the project work at all levels.

Designated fund

The trustees have set aside £30,000 from unrestricted funds to cover staff costs and unforeseen contingencies.

Restricted funds

We are members of 1 consortium :

Worktrain

We are working in partnership with Unity Works, supporting people with learning disabilities into Employment. Our role is to develop and support the Employment Ambassadors project. We have supported a small group of people with learning disabilities to develop training skills and a Learning Disability Awareness training pack for staff in residential and supported living services. The Ambassadors have been checking employers websites and providing reports to improve the accessibility of Employers websites for people with a learning disability.

Other restricted funds

Parents with a learning disability

We work with parents with learning disabilities to ensure that they receive the support that they need to care for their children and where there are child protection issues to ensure that they have a voice in those proceedings. The Royal borough of Greenwich and other London Boroughs spot purchase one to one advocacy.

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

People's Parliament

The project supports the running of the People's Parliament. MPs are elected by their peers to represent their views and interests at decision making meetings locally. This work is funded by the Royal Borough of Greenwich.

Transitions Project

We are funded by City Bridge Trust to provide self advocacy for young people in Transition.

Quality Checkers Project

We are funded by the Big Lottery Fund to develop a Quality Checking Project to check the accessibility of a range of statutory, community and leisure services in the borough.

Safe Places

We have funding to revisit sites that are currently Safe Places in Greenwich borough to make sure nothing has changed since the pandemic. We are offering a training update to staff at the Safe Places.

London Regional Forum

We continue co-ordinating the London Forum for people with a learning disability. This work is funded by NHS England.

Advocacy in Greenwich
Notes to the Accounts for the year ended 31 March 2021

11 Movement in funds
Year ended 31 March 2021

	Fund balances brought forward	Incoming resources	Outgoing resources	Gross transfers between funds	Fund balances carried forward
	£	£	£	£	£
Unrestricted fund	1,112	68,555	(65,394)	1,069	5,342
Parents with a learning disability					
Restricted	-	13,239	(12,728)	(511)	-
Advocacy					
Restricted	-	3,957	(3,717)	(240)	-
Self Advocacy					
Restricted	-	67,369	(66,700)	(669)	-
Quality Checkers					
Restricted	-	65,614	(33,683)	-	31,931
Other projects					
Restricted	-	24,633	(24,984)	351	-
Designated Fund	30,000	-	-	-	30,000
Total	31,112	243,367	(207,206)	-	67,273

Year ended 31 March 2020

	Fund balances brought forward	Incoming resources	Outgoing resources	Gross transfers between funds	Fund balances carried forward
	£	£	£	£	£
Unrestricted fund	39,413	4,225	(2,851)	(39,675)	1,112
Parents with a learning disability					
Restricted	-	11,746	(22,690)	10,944	-
Advocacy					
Restricted	-	31,242	(34,340)	3,098	-
Self Advocacy					
Restricted	-	73,674	(101,606)	27,932	-
Other projects					
Restricted	1,455	31,167	(30,323)	(2,299)	-
Designated Fund	30,000	-	-	-	30,000
Total	70,868	152,054	(191,810)	-	31,112

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

12 Comparative Statement of Financial Activities

	Notes	Unrestricted fund 2020 £	Restricted funds 2020 £	Total 2020 £
Incoming resources:				
Incoming resources from generated funds:				
Voluntary income		-	61,244	61,244
Investment income		-	-	-
Incoming resources from charitable activities		4,225	86,585	90,810
Total incoming resources	2	4,225	147,829	152,054
Resources expended:				
Cost of generating funds				
Costs of generating voluntary income		-	-	-
Charitable activities		2,851	188,009	190,860
Governance costs		-	950	950
Total resources expended	3	2,851	188,959	191,810
Net income for the year		1,374	(41,130)	(39,756)
Transfer between funds		(39,675)	39,675	-
Funds brought forward		69,413	1,455	70,868
Funds carried forward	11	31,112	-	31,112

13 Reconciliation of net movements in funds to net cash flow from operating

	Notes	2021 £	2020 £
Net movement in funds		38,161	(39,756)
Add back depreciation	7	97	97
Less interest received	2	-	-
Decrease / (increase) in debtors		9,001	(10,289)
Increase / (decrease) in creditors		(9,721)	20,778
Net cash used in operating activities		37,538	(29,170)

Advocacy in Greenwich

Analysis of resources expended

2021 2020

	Voluntary income and governance		Parents		Advocacy		Self Advocacy		Quality Checkers		Worktrain		LRF		Total		Total	
	£		£		£		£		£		£		£		£		£	
Cost of generating funds:																		
Salaries	-		-		-		-		-		-		-		-		-	
Charitable activities:																		
Salaries	64,077		10,044		664		56,712		26,988		14,122		5,399		178,006		158,139	
Consultants costs	-		400		425		2,581		1,450		948		259		6,063		6,310	
Office running expenses	-		805		442		3,466		380		1,345		103		6,541		11,065	
Other staff costs	42		251		12		-		1,760		-		-		2,065		1,286	
Other costs	-		-		-		-		2,340		-		-		2,340		-	
Bad debts	-		-		-		-		536		-		-		536		774	
Support costs:																		
Premises	-		1,050		1,810		3,300		-		2,000		-		8,160		12,000	
Insurance	1,178		111		336		356		55		618		-		2,654		1,189	
Depreciation	97		-		-		-		-		-		-		97		97	
Total	65,394		12,661		3,689		66,415		33,683		19,033		5,761		206,636		190,860	
Governance costs:																		
AGM	-		-		-		-		-		-		-		-		-	
Independent Examiners fees	-		67		28		285		-		190		-		570		950	
Total	-		67		28		285		-		190		-		570		950	
Total resources expended	65,394		12,728		3,717		66,700		33,683		19,223		5,761		207,206		191,810	

Advocacy in Greenwich
Detailed Income and Expenditure Account for the year ended 31 March 2021

	General	Parents	Self	Advocacy	Advocacy	LRF	Quality	Worktrain	Total	Total	Total
	£	£	£	£	£	£	Checkers	£	restricted	unrestricted	d
									£	£	£
Incoming Resources:											
Royal Borough of Greenwich	-	-	-	32,369	-	-	-	-	32,369	-	34,886
Royal Borough of Greenwich -											
Childrens services	-	7,696	-	-	-	-	-	-	7,696	-	10,516
Awards for All	-	-	-	-	-	-	-	-	-	-	3,330
National Lottery Community Fund	15,370	-	-	-	-	-	65,614	-	65,614	15,370	16,244
The Lloyds Bank Foundation	26,024	4,356	-	-	2,620	-	-	-	6,976	26,024	10,000
Co-op Local Community Fund	12,729	-	-	-	-	-	-	-	-	12,729	4,156
Unity Trust	-	-	-	-	-	-	-	20,708	20,708	-	20,708
Safer Greenwich	5,986	-	-	-	-	-	-	-	-	5,986	2,956
City Bridge Trust	5,252	-	-	28,500	3,957	-	-	-	32,457	5,252	15,000
Frontline	-	1,187	-	-	-	-	-	-	1,187	-	1,230
Hospital Saturday Fund	-	-	-	-	-	-	-	-	-	-	1,250
Metro	-	-	-	6,500	-	-	-	-	6,500	-	20,000
London ADASS	-	-	-	-	-	-	-	-	-	-	6,059
London Catalyst	-	-	-	-	-	-	-	-	-	-	1,250
NHS England	-	-	-	-	-	1,305	-	-	1,305	-	4,400
IPSOS Mori	625	-	-	-	-	-	-	-	-	625	-
HMRC JRS	2,523	-	-	-	-	-	-	-	-	2,523	-
Sundries	46	-	-	-	-	-	-	-	-	46	69
Total incoming resources	68,555	13,239	3,957	67,369	3,925	65,614	20,708	174,812	68,555	243,367	152,054

Advocacy in Greenwich

	General	Parents	Self			Quality			Worktrain	Total			
			Advocacy	Advocacy	Self	LRF	Checkers	restricted		unrestricted			
								£		£	£	£	£
Outgoing Resources:	£	£	£	£	£	£	£	£	£	£	£	£	£
Salaries	64,077	10,044	664	56,712	5,399	26,988	14,122	113,929	64,077	178,006	158,139		
Consultants	-	400	425	2,581	259	1,450	948	6,063	-	6,063	6,310		
Accountancy	-	67	28	285	-	380	190	950	-	950	950		
Office expenses	-	430	291	1,445	2	1,760	684	4,612	-	4,612	5,736		
Rent	-	1,050	1,810	3,300	-	2,340	2,000	10,500	-	10,500	12,000		
IT	-	173	26	1,505	-	536	376	2,616	-	2,616	1,339		
Telephone	-	33	66	316	101	174	147	837	-	837	808		
Insurance	1,178	111	336	356	-	-	618	1,421	1,178	2,599	1,189		
Publications	-	169	59	200	-	55	138	621	-	621	3,182		
Staff supervision and training	-	4	-	-	-	-	-	4	-	4	300		
Staff travel	42	22	12	-	-	-	-	34	42	76	761		
Staff recruitment	-	225	-	-	-	-	-	225	-	225	225		
Bad debts	-	-	-	-	-	-	-	-	-	-	774		
Depreciation	97	-	-	-	-	-	-	-	97	97	97		
Total outgoing resources	65,394	12,728	3,717	66,700	5,761	33,683	19,223	141,812	65,394	207,206	191,810		
Surplus/(deficit) for the year	3,161	511	240	669	(1,836)	31,931	1,485	33,000	3,161	36,161	(39,756)		
Gross transfers between funds	1,069	(511)	(240)	(669)	1,836	-	(1,485)	(1,069)	1,069	-	-		
Funds brought forward	31,112	-	-	-	-	-	-	-	31,112	31,112	70,868		
Funds carried forward	35,342	-	-	-	-	31,931	-	31,931	35,342	67,273	31,112		

Registered charity number
1009787

Advocacy in Greenwich

Report and Accounts

31 March 2021

Advocacy in Greenwich
Report and accounts
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Trustees' Annual Report for the year ended 31 March 2021

Reference and Administration Information

First Floor, Equitable House
7 General Gordon Square
London SE18 6FH

1009787

Mr James Olorode
Mrs Eveline Peates
Beth Hardwick
Jenny Chan
Mr Roland Mortimer
Mr Adekunle Odubamiro

Ms Anita Rickard Director

Michael Adamson and Co
21 The Drive
Hullbridge
Hockley
Essex
SS5 6LZ

The Co-operative Bank
151-155 Lewisham High Street
London SE13 6AA

Advocacy in Greenwich
Registered Charity number: 1009787

Structure, Governance and Management

Advocacy in Greenwich is governed by its constitution adopted on 12 February 1992 and as amended by resolutions dated 20 May 2008 and 2 December 2008.

The Trustees are elected annually by the membership at the Annual General Meeting of the Charity up to a maximum of 6 people. In addition, two people may be co-opted by the Trustees as required until the next AGM.

All Trustees attend Trustee Training and online Safeguarding training and receive a comprehensive pack which includes the confidentiality policy, conflict of interest policy, disciplinary and grievance procedures, complaints procedures and details of the Charity's policy on diversification.

Advocacy in Greenwich is a member of a local consortium

The Charity continually monitors major risks. The decisions on how to manage the risks are taken at the Trustee Meetings and a risk register is in place.

Objectives and Activities

The Charity's aim is to assist and support people with disabilities within the area of benefit, in particular by providing them with a range of advocacy services, which focus on people with learning disabilities and to work strategically to influence policy and practice.

We aim to empower people with a learning disability to bring about change for individuals and in society and to make sure that we provide independent advocacy to anyone who needs it. We do this through:

- One to one advocacy.
- Positively encouraging self-advocacy and promoting people with learning disabilities as leaders.
- Raising awareness among groups and individuals in the community about the issues affecting people with a learning disability.
- Offering people with learning disabilities paid and voluntary roles within our organization.
- Empowering people with learning disabilities to bring about positive change in services, and in the community.

Many of the people we work with have complex communication and we use multi-media resources to support people to make choices. We have several projects offering one to one advocacy and self advocacy groups. We promote advocacy

through choices workshops. We also support people to develop skills and have paid and voluntary roles within the organisation, Trainers, Peer MPs, developing training materials and films, promotion, facilitating consultation groups and becoming members of our Board of Trustees.

We support people with learning disabilities to take on leadership roles locally, regionally and nationally.

When reviewing the activities of the Charity, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

Self-Advocacy Project

The project continues to work successfully across the whole organisation, and we continue to facilitate a diverse range of self-advocacy groups with particular emphasis on improving choice and control. We ensure that we meet the needs of the diverse community of people with learning disabilities in Greenwich.

Transitions Project

We have Five year funding by City Bridge Trust to provide self advocacy groups and workshops for young people in transition from children to adult services. During lockdown the project delivered several Zoom workshops in school.

London Forum for People with Learning Disabilities

We have developed and strengthened the London Regional Forum. Meetings are more accessible, and the Chair of the Forum has been working to represent the views of his peers at decision making meetings to improve the lives of all people with learning disabilities in London.

The People's Parliament

The work of the MPs in the People's Parliament has ensured that people with learning disabilities in Greenwich are influencing decision making locally and are connected to democratic processes. This work continues to provide paid roles for people with learning disabilities.

Work train Consortium

Our role in the Consortium is to support the Employment Ambassadors project. The Ambassadors have developed accessible training tools and have delivered Learning Disability Awareness training to Employers in Greenwich. They also check Employer's websites and provide feedback on the accessibility of websites.

Quality Checking Project

We have been funded by the Big Lottery for 5 years to develop a project providing paid roles for people with learning disabilities checking a range of statutory, community and leisure services in Greenwich aiming to improve the accessibility of their services. We have recruited and trained 8 Quality Checkers who have been developing tools to Quality Check services in Greenwich.

Safer Greenwich

A group of people with learning disabilities used training that they received from Lewisham Speaking Up to develop and deliver online learning disability training to children in Primary Schools in the Greenwich. They delivered the training to 248 young people in 8 classes and received positive feedback from the children.

Financial Review

The results for the year are as shown on page 6

The trustees have set aside £30,000 from the unrestricted funds to cover staff costs and unforeseen contingencies and this reserve is reviewed on an annual basis.

In the current economic climate, it continues to be more difficult to secure funding we therefore ensure that we secure funding from a range of funders. We have been grateful to all our funders who provided additional support during this difficult period.

As we are an independent advocacy organisation the majority of our applications are to grant making trusts. We also receive some funding from the statutory sector as we believe this is evidence of the value that the statutory sector places on the work of our organisation.

Our funds are spent on supporting the delivery of an effective and high quality advocacy service.

Other information

We produce a more detailed report which is accessible to our beneficiaries and is available on our website at www.advocacyingreenwich.org.uk.

This report was approved by the board on
and signed on its behalf

Beth Hardwick
Chair

Advocacy in Greenwich Accountants' Report

Report of the Independent Examiners to the Members Advocacy in Greenwich

We have examined the financial statements on pages 6 to 18 for the year ended 31 March 2021, which have been prepared under the accounting policies set out on page 9

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts under section 145 of the Charities Act,;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Adamson and Co
Chartered Accountants

21 The Drive
Hullbridge
Hockley
Essex
SS5 6LZ

Date :

Advocacy in Greenwich

Statement of Financial Activities for the year ended 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	Total 2021 £	Total 2020 £
Incoming resources:					
Incoming resources from generated funds:					
Voluntary income		-	118,799	118,799	61,244
Investment income		-	-	-	-
Incoming resources from charitable activities		63,303	63,265	126,568	90,810
Total incoming resources	2	63,303	182,064	245,367	152,054
Resources expended:					
Cost of generating funds					
Costs of generating voluntary income		-	-	-	-
Charitable activities		65,394	141,242	206,636	190,860
Governance costs		-	570	570	950
Total resources expended	3	65,394	141,812	207,206	191,810
Net income for the year		(2,091)	40,252	38,161	(39,756)
Transfer between funds		1,069	(1,069)	-	-
Funds brought forward		31,112	-	31,112	70,868
Funds carried forward	11	30,090	39,183	69,273	31,112

The attached notes for part of these accounts

Advocacy in Greenwich
Balance Sheet as at 31 March 2021

	Notes	Unrestricted Funds 2021	Restricted Funds 2021 £	Total 2021	Total 2020 £
Fixed assets					
Tangible assets	7	192	-	192	289
		192	-	192	289
Current assets					
Debtors	8	-	11,760	11,760	20,761
Cash at bank and in hand		30,848	55,529	86,377	48,839
		30,848	67,289	98,137	69,600
Creditors: amounts falling due within one year	9	(950)	(28,106)	(29,056)	(38,777)
Net current assets		29,898	39,183	69,081	30,823
Net assets		30,090	39,183	69,273	31,112
Funds carried forward					
Unrestricted funds		30,090	-	30,090	1,112
Designated fund		-	-	-	30,000
Restricted funds		-	39,183	39,183	-
Total funds	11	30,090	39,183	69,273	31,112

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended.

In preparing these financial statements, the Trustees are required to select suitable accounting policies, as described on page 8 and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

These accounts were approved by the Board of Trustees on
and signed on its behalf by

Trustee

Trustee

The attached notes for part of these accounts

Advocacy in Greenwich
Cash Flow Statement
for the year ended 31 March 2021

		Total funds 2021 £	Total funds 2020 £
Net cash used in operating activities	13	37,538	(29,170)
Cash flows from investing activities			
Interest received	2	-	-
Cost of fixed assets	7	-	-
Change in cash and cash equivalents in the period		<u>37,538</u>	<u>(29,170)</u>
Cash and cash equivalents brought forward		<u>48,839</u>	<u>78,009</u>
Cash at bank and in hand less overdrafts at 31 March		<u>86,377</u>	<u>48,839</u>
Consisting of:			
Cash at bank and in hand		<u>86,377</u>	<u>48,839</u>

The attached notes for part of these accounts

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historical cost convention, and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- * The charity becomes entitled to the resources;
- * The trustees are virtually certain that they will receive the resources; and
- * The monetary value can be measured with sufficient reliability.
- * Where grants are received in advance, the income is spread over the period of the grant and any funds received which relate to future accounting periods are treated as deferred income and released in the period to which they relate.

Incoming resources with related expenditure

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Volunteer help

The value of any volunteer help is not included in the accounts.

Investment income

This is included in the accounts when receivable.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

These include the costs of preparation and examination of statutory accounts, the costs of the Annual General Meeting and the costs of any legal advice to trustees on governance or constitutional matters.

FIXED ASSETS

Tangible fixed assets used by the charity

They are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, at the value to the charity on receipt. Where a grant is received specifically for the purchase of capital items, once the conditions of the grant have been met, the assets are transferred to the general fund.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Furniture and equipment	25% on cost
-------------------------	-------------

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

2 Analysis of incoming resources

	2021 £	2020 £
Voluntary income:		
Restricted funds:		
Lloyds Bank Foundation	6,976	10,000
City Bridge Trust	39,709	15,000
National Lottery Community Fund	65,614	16,244
Metro	6,500	20,000
	<u>118,799</u>	<u>61,244</u>
Income from charitable activities:		
Unrestricted funds:		
National Lottery Community Fund	15,370	-
Lloyds Bank Foundation	26,024	-
HMRC Job Retention Scheme	2,523	-
Co-op Local Community Fund	12,729	4,156
Safer Greenwich	5,986	-
Other	671	69
	<u>63,303</u>	<u>4,225</u>
Restricted		
Royal Borough of Greenwich	32,369	34,886
Royal Borough of Greenwich - Childrens services	7,696	10,516
London ADASS	-	6,059
Awards for All	-	3,330
Frontline	1,187	1,230
NHS England	1,305	4,400
Hospital Saturday Fund	-	1,250
Safer Greenwich	-	2,956
London Catalyst	-	1,250
Unity Trust	20,708	20,708
	<u>63,265</u>	<u>86,585</u>
Investment income		
Bank interest	<u>-</u>	<u>-</u>
Total incoming resources	<u>245,367</u>	<u>152,054</u>

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

3 Analysis of resources expended

Details of resources expended are shown on page 16 of the accounts

4 Net incoming resources for the year

	2021 £	2020 £
These are stated after charging		
Depreciation	97	97
Independent Examiners fee	950	950

Trustees expenses

Trustees expenses for the year amounted to £Nil (2020: Nil)

No member of the Board of Trustees nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the Charity's funds.

5 Employees

	2021 £	2020 £
Gross salaries	144,409	132,164
Employers National Insurance costs	8,075	7,525
Pension contributions	25,522	18,450
	<u>178,006</u>	<u>158,139</u>

The average number of employees during the year was 7 (2020: 7).

No employee received emoluments of more than £60,000 per annum.

Remuneration to key management personnel in the year amounted to £41,678 (2020 : £40,562)

6 Taxation

The charity is exempt from Corporation Tax on its charitable activities.

7 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2020	<u>23,210</u>	<u>23,210</u>
At 31 March 2021	<u>23,210</u>	<u>23,210</u>
Depreciation		
At 1 April 2020	22,921	22,921
Charge for the year	<u>97</u>	<u>97</u>
At 31 March 2021	<u>23,018</u>	<u>23,018</u>
Net book value		
At 31 March 2021	<u>192</u>	<u>192</u>
At 31 March 2020	<u>289</u>	<u>289</u>

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

8 Debtors	2021 £	2020 £
Debtors	11,760	20,761
	<u>11,760</u>	<u>20,761</u>

9 Creditors: amounts falling due within one year	2021 £	2020 £
Creditors and accruals	12,652	22,533
Deferred income	16,404	16,244
	<u>29,056</u>	<u>38,777</u>

Analysis of deferred income:

Name of funder	Opening deferral £	Released in year £	Deferred in year £	Closing deferral £
National Lottery Community Fund	16,244	16,244	16,404	16,404
	<u>16,244</u>	<u>16,244</u>	<u>16,404</u>	<u>16,404</u>

10 Details of funds

Unrestricted Fund

We are committed to ensuring that the people we work with are empowered to fully participate in the wider community and we work together to challenge assumptions and change minds.

We aim to promote the rights of people we work with as citizens and to ensure that people with learning disabilities and young people with disabilities participate in the project work at all levels.

Designated fund

The trustees have set aside £30,000 from unrestricted funds to cover staff costs and unforeseen contingencies.

Restricted funds

We are members of 1 consortium :

Worktrain

We are working in partnership with Unity Works, supporting people with learning disabilities into Employment. Our role is to develop and support the Employment Ambassadors project. We have supported a small group of people with learning disabilities to develop training skills and a Learning Disability Awareness training pack for staff in residential and supported living services. The Ambassadors have been checking employers websites and providing reports to improve the accessibility of Employers websites for people with a learning disability.

Other restricted funds

Parents with a learning disability

We work with parents with learning disabilities to ensure that they receive the support that they need to care for their children and where there are child protection issues to ensure that they have a voice in those proceedings. The Royal borough of Greenwich and other London Boroughs spot purchase one to one advocacy.

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

People's Parliament

The project supports the running of the People's Parliament. MPs are elected by their peers to represent their views and interests at decision making meetings locally. This work is funded by the Royal Borough of Greenwich.

Transitions Project

We are funded by City Bridge Trust to provide self advocacy for young people in Transition.

Quality Checkers Project

We are funded by the Big Lottery Fund to develop a Quality Checking Project to check the accessibility of a range of statutory, community and leisure services in the borough.

Safe Places

We have funding to revisit sites that are currently Safe Places in Greenwich borough to make sure nothing has changed since the pandemic. We are offering a training update to staff at the Safe Places.

London Regional Forum

We continue co-ordinating the London Forum for people with a learning disability. This work is funded by NHS England.

Advocacy in Greenwich
Notes to the Accounts for the year ended 31 March 2021

11 Movement in funds
Year ended 31 March 2021

	Fund balances brought forward	Incoming resources	Outgoing resources	Gross transfers between funds	Fund balances carried forward
	£	£	£	£	£
Unrestricted fund	1,112	68,555	(65,394)	1,069	5,342
Parents with a learning disability					
Restricted	-	13,239	(12,728)	(511)	-
Advocacy					
Restricted	-	3,957	(3,717)	(240)	-
Self Advocacy					
Restricted	-	67,369	(66,700)	(669)	-
Quality Checkers					
Restricted	-	65,614	(33,683)	-	31,931
Other projects					
Restricted	-	24,633	(24,984)	351	-
Designated Fund	30,000	-	-	-	30,000
Total	31,112	243,367	(207,206)	-	67,273

Year ended 31 March 2020

	Fund balances brought forward	Incoming resources	Outgoing resources	Gross transfers between funds	Fund balances carried forward
	£	£	£	£	£
Unrestricted fund	39,413	4,225	(2,851)	(39,675)	1,112
Parents with a learning disability					
Restricted	-	11,746	(22,690)	10,944	-
Advocacy					
Restricted	-	31,242	(34,340)	3,098	-
Self Advocacy					
Restricted	-	73,674	(101,606)	27,932	-
Other projects					
Restricted	1,455	31,167	(30,323)	(2,299)	-
Designated Fund	30,000	-	-	-	30,000
Total	70,868	152,054	(191,810)	-	31,112

Advocacy in Greenwich

Notes to the Accounts for the year ended 31 March 2021

12 Comparative Statement of Financial Activities

	Notes	Unrestricted fund 2020 £	Restricted funds 2020 £	Total 2020 £
Incoming resources:				
Incoming resources from generated funds:				
Voluntary income		-	61,244	61,244
Investment income		-	-	-
Incoming resources from charitable activities		4,225	86,585	90,810
Total incoming resources	2	4,225	147,829	152,054
Resources expended:				
Cost of generating funds				
Costs of generating voluntary income		-	-	-
Charitable activities		2,851	188,009	190,860
Governance costs		-	950	950
Total resources expended	3	2,851	188,959	191,810
Net income for the year		1,374	(41,130)	(39,756)
Transfer between funds		(39,675)	39,675	-
Funds brought forward		69,413	1,455	70,868
Funds carried forward	11	31,112	-	31,112

13 Reconciliation of net movements in funds to net cash flow from operating

	Notes	2021 £	2020 £
Net movement in funds		38,161	(39,756)
Add back depreciation	7	97	97
Less interest received	2	-	-
Decrease / (increase) in debtors		9,001	(10,289)
Increase / (decrease) in creditors		(9,721)	20,778
Net cash used in operating activities		37,538	(29,170)

Advocacy in Greenwich

Analysis of resources expended

2021 2020

	Voluntary income and governance		Parents		Advocacy		Self Advocacy		Quality Checkers		Worktrain		LRF		Total		Total	
	£		£		£		£		£		£		£		£		£	
Cost of generating funds:																		
Salaries	-		-		-		-		-		-		-		-		-	
Charitable activities:																		
Salaries	64,077		10,044		664		56,712		26,988		14,122		5,399		178,006		158,139	
Consultants costs	-		400		425		2,581		1,450		948		259		6,063		6,310	
Office running expenses	-		805		442		3,466		380		1,345		103		6,541		11,065	
Other staff costs	42		251		12		-		1,760		-		-		2,065		1,286	
Other costs	-		-		-		-		2,340		-		-		2,340		-	
Bad debts	-		-		-		-		536		-		-		536		774	
Support costs:																		
Premises	-		1,050		1,810		3,300		-		2,000		-		8,160		12,000	
Insurance	1,178		111		336		356		55		618		-		2,654		1,189	
Depreciation	97		-		-		-		-		-		-		97		97	
Total	65,394		12,661		3,689		66,415		33,683		19,033		5,761		206,636		190,860	
Governance costs:																		
AGM	-		-		-		-		-		-		-		-		-	
Independent Examiners fees	-		67		28		285		-		190		-		570		950	
Total	-		67		28		285		-		190		-		570		950	
Total resources expended	65,394		12,728		3,717		66,700		33,683		19,223		5,761		207,206		191,810	

Advocacy in Greenwich
Detailed Income and Expenditure Account for the year ended 31 March 2021

	General	Parents	Self	Advocacy	Advocacy	LRF	Quality	Worktrain	Total	Total	Total
	£	£	£	£	£	£	Checkers	£	restricted	unrestricted	d
							£		£	£	£
Incoming Resources:											
Royal Borough of Greenwich	-	-	-	32,369	-	-	-	-	32,369	-	34,886
Royal Borough of Greenwich -											
Childrens services	-	7,696	-	-	-	-	-	-	7,696	-	10,516
Awards for All	-	-	-	-	-	-	-	-	-	-	3,330
National Lottery Community Fund	15,370	-	-	-	-	-	65,614	-	65,614	15,370	16,244
The Lloyds Bank Foundation	26,024	4,356	-	-	2,620	-	-	-	6,976	26,024	10,000
Co-op Local Community Fund	12,729	-	-	-	-	-	-	-	-	12,729	4,156
Unity Trust	-	-	-	-	-	-	-	20,708	20,708	-	20,708
Safer Greenwich	5,986	-	-	-	-	-	-	-	-	5,986	2,956
City Bridge Trust	5,252	-	-	3,957	28,500	-	-	-	32,457	5,252	15,000
Frontline	-	1,187	-	-	-	-	-	-	1,187	-	1,230
Hospital Saturday Fund	-	-	-	-	-	-	-	-	-	-	1,250
Metro	-	-	-	-	6,500	-	-	-	6,500	-	20,000
London ADASS	-	-	-	-	-	-	-	-	-	-	6,059
London Catalyst	-	-	-	-	-	-	-	-	-	-	1,250
NHS England	-	-	-	-	-	1,305	-	-	1,305	-	4,400
IPSOS Mori	625	-	-	-	-	-	-	-	-	625	-
HMRC JRS	2,523	-	-	-	-	-	-	-	-	2,523	-
Sundries	46	-	-	-	-	-	-	-	-	46	69
Total incoming resources	68,555	13,239	3,957	67,369	3,925	65,614	20,708	174,812	68,555	243,367	152,054

Advocacy in Greenwich

	General	Parents	Advocacy	Self Advocacy	LRF	Quality Checkers	Worktrain	Total restricted	Total unrestricted	Total 2021	Total 2020
	£	£	£	£	£	£	£	£	£	£	£
Outgoing Resources:											
Salaries	64,077	10,044	664	56,712	5,399	26,988	14,122	113,929	64,077	178,006	158,139
Consultants	-	400	425	2,581	259	1,450	948	6,063	-	6,063	6,310
Accountancy	-	67	28	285	-	380	190	950	-	950	950
Office expenses	-	430	291	1,445	2	1,760	684	4,612	-	4,612	5,736
Rent	-	1,050	1,810	3,300	-	2,340	2,000	10,500	-	10,500	12,000
IT	-	173	26	1,505	-	536	376	2,616	-	2,616	1,339
Telephone	-	33	66	316	101	174	147	837	-	837	808
Insurance	1,178	111	336	356	-	-	618	1,421	1,178	2,599	1,189
Publications	-	169	59	200	-	55	138	621	-	621	3,182
Staff supervision and training	-	4	-	-	-	-	-	4	-	4	300
Staff travel	42	22	12	-	-	-	-	34	42	76	761
Staff recruitment	-	225	-	-	-	-	-	225	-	225	225
Bad debts	-	-	-	-	-	-	-	-	-	-	774
Depreciation	97	-	-	-	-	-	-	-	97	97	97
Total outgoing resources	65,394	12,728	3,717	66,700	5,761	33,683	19,223	141,812	65,394	207,206	191,810
Surplus/(deficit) for the year	3,161	511	240	669	(1,836)	31,931	1,485	33,000	3,161	36,161	(39,756)
Gross transfers between funds	1,069	(511)	(240)	(669)	1,836	-	(1,485)	(1,069)	1,069	-	-
Funds brought forward	31,112	-	-	-	-	-	-	-	31,112	31,112	70,868
Funds carried forward	35,342	-	-	-	-	31,931	-	31,931	35,342	67,273	31,112