

Charity Registration No. 1186656
Company No. 11787042

NEW FOREST HERITAGE TRUST

**TRUSTEES' REPORT AND CONSOLIDATED FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 JANUARY 2023

NEW FOREST HERITAGE TRUST
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hon Mrs M R Montagu-Scott (Chairman) Hon Dr E Page – Resigned 29/06/2023 Mr E C Sutton (Secretary) Mr P G Power Mr D A Adams Ms J Broomfield Mr M R Harris OBE (Treasurer) Mr D Hickman – Resigned 13/03/2023 Mr M Shaw Ms S L Williams – Resigned 01/11/2023 Ms C Gannon Mr A Climpson OBE
Secretary	Mr E C Sutton
Director	Angus Harley – Appointed 04/10/2022
Charity number	1186656
Company number	11787042
Principal address	New Forest Centre Lyndhurst Hampshire SO43 7NY
Independent Examiner	Fiander Tovell Limited Stag Gates House 63/64 The Avenue Southampton Hampshire SO17 1XS
Bankers	Lloyds TSB plc 39 High Street Lymington Hampshire SO41 9ZF
Investment advisors	Sanlam Solent House Cannon Street Lymington Hampshire SO41 9BR Evelyn Partners 45 Gresham Street London EC2V 7BG

NEW FOREST HERITAGE TRUST

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NEW FOREST HERITAGE TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JANUARY 2023

The trustees present their report and financial statements for the year ended 31 January 2023, which incorporates the directors' report as required by company law.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006, the Charities Act 2011, the Statement of Recommended Practice, "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)", and relevant accounting standards.

CHAIRMAN'S STATEMENT

In our continuing recovery from the effects of COVID-19 we welcomed over 144,000 visitors to the Heritage Centre.

Our library and collections activities were given the boost of news that we had been awarded a coveted Esmée Fairbairn Foundation grant (supported with additional funds from Arts Council England and South East Museums Development) for a digital and outreach project called Embroidered Tales. We ended the year with recruitment processes underway for a Project Lead for this project and – most importantly – for our first professionally qualified Archivist to oversee the development of, and greater accessibility to, the Christopher Tower library.

Our shop turnover was the most positive since pre-pandemic and, in May, we were delighted to be able to celebrate a first full year directly operating our café.

Our Learning Team facilitated education and outreach workshops and activities for 7,111 people across a programme of formal and informal formats.

This is a solid base from which to progress our organisational objectives.

Little of what we do would be possible without the support of a number of consistently generous funds, foundations and other grant making bodies listed in the following accounts. Thank you to all of you.

The Trust's principal activity remains that of running a museum and reference library for the benefit of all members of the public. Through these resources and the provision of interpretative and educational activities, the Trust aims to inspire its visitors to celebrate and conserve the New Forest.

Mary Montagu-Scott DL, Chair of Trustees

FINANCIAL REVIEW

The total incoming resources for the year were £449,951 (2022: £533,134), a decrease of 16%.

The charity itself has a net deficit for the year of £152,276 (2022: surplus of £30,102). On consolidation, having allowed for the amortisation of assets held by the trading subsidiary, there was an overall deficit of £186,537 (2022: surplus of £26,909).

The charity's wholly owned subsidiary, New Forest Museum Trading Limited, made a loss of £30,663 (2022: £1,993) in the year.

NEW FOREST HERITAGE TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JANUARY 2023

Reserves Policy

The Statement of Recommended Practice (SORP) for Accounting and Reporting by Charities defines reserves as income which becomes available to the charity and is to be spent at the Trustees' discretion in furtherance of any of the charity's objects, but which is not yet spent, committed or designated. This definition of reserves therefore excludes restricted and designated funds and income funds which could only be realised by disposing of fixed assets held for charity use.

Unrestricted reserves are held for three specific reasons:

1. To protect the charity in the event of a loss of trading income for a period of up to six months
2. To safeguard the charity from an unexpected but essential one-off cost
3. To provide sufficient funds to enable the charity to be able to pay both salary and overhead costs for a period of six months.

The level of reserves should be sufficient to cover just one of these purposes rather than any combination. This would require a reserves sum of £150,000.

At 31 January 2023 the charity has consolidated unrestricted funds amounting to £333,143.

The charity's reserves policy will continue to be reviewed on an annual basis.

Investment policy

The trustees have considered the most appropriate policy for investing funds and consider that a mix of quoted investments and cash meets its requirement to generate both income and capital growth. The charity engages a firm of investment managers to oversee its portfolio of quoted investments. The investment managers have been made aware of the aims of the charity and no investments held will contradict those aims. The investment managers manage a diversified portfolio of suitable investments on a discretionary basis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity was established by a Memorandum and Articles of Association dated 24 January 2019 as amended by a Resolution dated 29 October 2019 and is registered with the Charity Commission.

Recruitment of Trustees and administration

There shall be a maximum of thirteen and minimum of six Trustees. New Trustees shall be appointed at meetings of the Trustees properly called in accordance with clause 18 of the Charity's Memorandum and Articles of Association.

Induction and training of trustees is provided as required.

The day to day management of the Trust is undertaken by the Centre Manager.

Employee remuneration is set taking account of the salary guidelines published by the Museums Association.

NEW FOREST HERITAGE TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JANUARY 2023

Group Structure and Relationships

The charity has a wholly owned non-charitable subsidiary, New Forest Museum Trading Limited, whose activities and performance is discussed above.

Risk Management

The Board of Trustees is responsible for the management of the risks faced by the Charity. Risks, especially those relating to the operations and finances of the Charity, are identified, assessed and controls are established on an ongoing basis and reviewed annually. The Trustees are satisfied that systems are in place to mitigate exposure to the major risks.

Responsibilities of the Trustees

The trustees, who are also the directors of The New Forest Heritage Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board of trustees

Mary Montagu-Scott

Mrs M R Montagu-Scott

Trustee
Dated 15/5/2024 | 12:06 BST

NEW FOREST HERITAGE TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NEW FOREST HERITAGE TRUST

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 January 2023 which are set out on pages 5 to 26.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Fiander Tovell Limited

Andrew Jay ACA FCCA

Fiander Tovell Limited
Chartered Accountants
Stag Gates House
63/64 The Avenue
Southampton
Hampshire
SO17 1XS

Dated: 15/5/2024 | 12:32 BST

NEW FOREST HERITAGE TRUST

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 JANUARY 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Incoming resources</u>					
Incoming resources from:					
Donations and legacies	3	95,513	26,394	121,907	243,848
Charitable activities	5	2,556	-	2,556	4,835
Other trading activities	4	303,808	-	303,808	259,687
Other incoming resources	6	21,680	-	21,680	24,764
Total incoming resources		423,557	26,394	449,951	533,134
<u>Resources expended</u>					
Expenditure on:					
Raising funds		305,654	-	305,654	255,298
Charitable activities	7	233,955	96,879	330,834	250,927
Total resources expended		539,609	96,879	636,488	506,225
Net (expenditure)/income for the year/ Net (outgoing)/incoming resources before transfers		(116,052)	(70,485)	(186,537)	26,909
Transfers between funds		-	-	-	-
Net movement in funds		(116,052)	(70,485)	(186,537)	26,909
Fund balances at 1 February 2022		449,195	1,482,535	1,931,730	1,904,821
Fund balances at 31 January 2023		333,143	1,412,050	1,745,193	1,931,730

NEW FOREST HERITAGE TRUST

CONSOLIDATED BALANCE SHEET

AS AT 31 JANUARY 2023

		Group		Charity	
		2023	2022	2023	2022
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13	1,498,820	1,517,094	1,494,584	1,506,962
Heritage assets	14	9,000	9,000	9,000	9,000
Intangible assets	15	3,537	4,833	3,537	4,833
Investments	16	-	-	2	2
		1,511,357	1,530,927	1,507,123	1,520,797
Current assets					
Stocks	17	45,999	46,554	2,017	2,280
Debtors	18	1,970	2,997	28,423	6,198
Cash at bank and in hand		224,214	380,223	185,020	345,159
		272,183	429,774	215,460	353,637
Creditors: amounts falling due within one year	19	(38,347)	(28,971)	(17,917)	(17,492)
Net current assets		233,836	400,803	197,543	336,145
Total assets less current liabilities		1,745,193	1,931,730	1,704,666	1,856,942
Net assets		1,745,193	1,931,730	1,704,666	1,856,942
Income funds					
Restricted funds	21	1,412,050	1,482,535	1,412,050	1,482,535
Unrestricted funds	22	333,143	449,195	292,616	374,407
		1,745,193	1,931,730	1,704,666	1,856,942
		-	-	-	-

The notes at pages 11 to 28 form part of these financial statements.

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 January 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

NEW FOREST HERITAGE TRUST

CONSOLIDATED BALANCE SHEET - CONTINUED

AS AT 31 JANUARY 2023

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements were approved by the board on 15/5/2024 | 12:06 BST

Mary Montagu-Scott
.....
Hon Mrs M R Montagu-Scott
Director

Company Registration No: 11787042

NEW FOREST HERITAGE TRUST

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 JANUARY 2023

	2023		2022	
	£	£	£	£
Cashflows from operating activities:				
Net cash (used in)/provided by operating activities		(154,972)		52,997
Cashflows from investing activities:				
Investment income	-		-	
Purchase of property, plant and equipment	(1,037)		(19,292)	
Purchase of intangible fixed assets	-		-	
Net cash (used in)/provided by investing activities		(1,037)		(19,292)
Change in cash and cash equivalents		(156,009)		33,705
Cash and cash equivalents at the beginning of the reporting		380,223		346,518
Cash and cash equivalents at the end of the reporting period		224,214		380,223
Reconciliation of net income/(expenditure) to net cash flow from operating activities				
Net (expenditure)/income for the reporting period		(186,537)		26,909
Adjustments for:				
Depreciation charges		19,311		18,839
Amortisation charges		1,296		1,296
Investment income		-		-
Decrease/(increase) in stock		555		(8,913)
Decrease in debtors		1,027		12,633
Increase in creditors		9,376		2,233
(Gains)/losses on tangible fixed assets		-		-
(Gains)/losses on intangible fixed assets		-		-
Net cash (used in)/provided by operating activities		(154,972)		52,997

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

1 Accounting policies

Charity information

New Forest Heritage Trust is a charitable company limited by guarantee and established under a Memorandum and Articles of Association and registered with Companies House and the Charity Commission in England and Wales. The principal address is New Forest Museum, Lyndhurst, Hampshire, SO43 7NY. The charity is a public benefit entity as defined by FRS102.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard

As the company is a charity, the wording of the statutory formats required by the Companies Act 2006

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts are rounded to the nearest £.

The accounts have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

The parent entity has taken advantage of the reduced disclosure framework exemption in connection with its own results. This gives exemption from the following disclosures: statement of cash flows and key management personnel remuneration.

1.2 Going concern

Although the Trust remains highly dependent on grants and donations whose renewal is not certain, the Trustees consider it appropriate for these accounts to be prepared on a going concern basis given the Trust's current financial position.

1.3 Incoming resources

Voluntary income received by way of grants, donations and gifts is included when receivable.

Legacies are recognised when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Where services are provided to the charity as a donation, this contribution is included in the financial statements at an estimate based on the value of the contribution to the charity.

All other income is accounted for on an accruals basis.

Income on sales of goods made by the trading subsidiary is recognised at the point of sale.

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

1 Accounting policies (Continued)

1.4 Resources expended

Resources expended are recognised in the period when the liability is incurred and include attributable VAT where it is not recoverable. All costs are allocated between the expenditure categories in the Statement of Financial Activities on a basis designed to reflect the use of the resource.

Charitable expenditure includes costs associated with the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them (see note 7).

Governance costs include those costs primarily associated with constitutional and statutory requirements of the charity and include the costs of audit or independent examination and costs linked to the strategic management of the charity. Governance costs are allocated between categories of expenditure (see note 8).

1.5 Fund accounting

Unrestricted funds are those which the charity is free to use for any purpose in furtherance of its charitable objectives at the discretion of the Trustees.

Designated funds are set aside by the Trustees out of the unrestricted funds for a specific purpose.

Restricted funds are those which are to be used in accordance with the specific restriction imposed by the donors or fundraising appeal. Details of each restricted fund can be found in note 22.

1.6 Tangible fixed assets and depreciation

Fixed assets costing more than £1,000 are capitalised.

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation unless otherwise stated below. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold buildings	Not depreciated
Equipment, furniture and display	25% straight line
Library, paintings and artefacts	Not depreciated
<u>Trading subsidiary</u>	
Leasehold property	Over the term of the lease
Office equipment	33% straight line
Fixtures and equipment	25% reducing balance

Buildings

No depreciation is provided in respect of freehold buildings. The trustees consider that the buildings are maintained to a high standard such that the residual value is sufficiently high for any depreciation charge to be immaterial. The trustees undertake an annual impairment review to confirm that there is no material impairment to freehold buildings.

Library, paintings and artefacts

No depreciation is provided on paintings, artefacts and books forming the Trust's library as the Trustees consider that due to their long life they maintain their value and that any element of depreciation would be immaterial.

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

1 Accounting policies (Continued)

1.7 Intangible fixed assets

Website expenditure is capitalised as an intangible fixed asset where it is expected that economic benefit will flow from the asset, and depreciated on a straight line basis over its estimated useful economic life which is considered to be 5 years.

1.8 Heritage assets

The charity holds heritage assets which are tangible assets of historical, artistic or scientific importance that are held to advance the preservation and conservation objectives of the Charity. Newly purchased heritage assets are capitalised and included at cost including any incidental expenses of acquisition.

Where heritage assets were acquired in past accounting periods and not capitalised, it can be difficult or costly to attribute a value to them. In such cases, these assets are excluded from the balance sheet if reliable cost information is not available and conventional valuation approaches lack sufficient reliability or significant costs are involved in the reconstruction or analysis of past accounting records or in valuation, which are onerous compared with the additional benefit derived by users of the accounts in assessing the Trustees' stewardship of the assets.

The very long expected lives of the heritage assets, due to their nature, value and need to be protected and preserved means that depreciation is not material and is, therefore, not provided.

The heritage assets are postcards which are available for public access either through the Museum and Library or by appointment.

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items. Cost is calculated on a FIFO basis.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.11 Creditors and provisions

Creditors and provisions are recognised where the Trust has a present obligation resulting from a past event that is likely to result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.12 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short term liquid investments with original maturities of three months or less, and bank overdrafts.

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

1 Accounting policies (Continued)

1.13 Financial instruments

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.14 Pensions

The Trust and its subsidiary operate a defined contribution pension scheme. Contributions are charged in the financial statements as they become payable in accordance with the rules of the scheme.

1.15 Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities over the period of the lease on a straight line basis.

1.16 Investments

Investments are held as fixed assets. The interest in the subsidiary undertaking is stated at cost less provision for diminution in value. Interest on cash deposited with banks and investment management companies is included in investment income in the Statement of Financial Activities.

1.17 Group accounts

These financial statements consolidate the results of the Trust and its wholly owned subsidiary, New Forest Museum Trading Limited, on a line by line basis. A separate Statement of Financial Activities for the Trust itself is not presented.

2 Key estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Key sources of estimation uncertainty

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows:

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

3 Donations and legacies

	Unrestricted funds £	Restricted funds £	2023 £	2022 £
Donations	20,785	219	21,004	28,944
Grants receivable:				
The Reta Lila Howard Foundation	-	18,000	18,000	12,500
Clive Bowring Trust	-	-	-	15,000
Beaulieu Beaufort - Capital Fund Raiser	-	-	-	44,000
Caroline Montagu Weston Fund	25,000	-	25,000	-
National Lottery Culture Recovery Fund - Covid 19	-	-	-	42,900
Hampshire Chamber of Commerce Kickstart	-	941	941	6,206
NFDC Annual Revenue Grant	-	-	-	5,000
Legacy grant lottery funded OPOF	-	-	-	9,950
New Forest District Council - Continuity Grant	6,000	-	6,000	22,714
National Heritage Continuity Grant	-	-	-	8,580
Christopher Tower Endowment Fund	40,978	-	40,978	48,054
SEMD Collections Care Grant	-	1,000	1,000	-
Skills Builder Grant	-	182	182	-
Hampshire Archives Trust - Grant Received	-	874	874	-
Creative Collections Grant	-	2,520	2,520	-
The Wild Escape Grant	-	1,368	1,368	-
Grant for gallery audio equipment	-	1,050	1,050	-
Grant Hannah Eastwood Travel	-	240	240	-
Recovery Grant	2,750	-	2,750	-
	<u>95,513</u>	<u>26,394</u>	<u>121,907</u>	<u>243,848</u>

The breakdown of the comparative figure between funds is as follows:

Donations and legacies	<u>154,897</u>	<u>88,951</u>	<u>243,848</u>
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4 Other trading activities

	2023 £	2022 £
Hire of rooms and equipment	618	269
Sales of books	600	290
Income from trading subsidiary (sale of goods)	302,590	259,128
Income from other trading activities	<u>303,808</u>	<u>259,687</u>

Other trading activities relate wholly to unrestricted funds for both the current and previous year.

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

5 Income from charitable activities

	Unrestricted funds	Restricted funds	2023 £	2022 £
Income from museum and teaching	2,556	-	2,556	4,835

Charitable activities relates wholly to unrestricted funds for both the current and previous year.

6 Other incoming resources

	Unrestricted funds	Restricted funds	2023 £	2022 £
Royalties and sundry income	21,680	-	21,680	18,514
Grants receivable - CJRS	-	-	-	6,250
	21,680	-	21,680	24,764

Other incoming resources relates wholly to unrestricted funds for both the current and previous year.

7 Analysis of charitable expenditure

The Trust fulfils its objectives by running and maintaining the museum and library of the New Forest and providing education regarding the New Forest to the public.

	Direct costs £	Support costs £	Governance costs £	2023 Total £	2022 Total £
Museum and library	61,366	154,554	14,900	230,820	183,968
Education and promotion	31,826	61,803	6,385	100,014	66,959
	93,192	216,357	21,285	330,834	250,927

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

8 Allocation of support costs

The breakdown of support costs and how they are allocated between different activities is shown below. Premises costs are allocated on the basis of floor area used and other costs are allocated on a percentage basis, based on headcount as a proxy for activity levels.

				2023	2022
Cost type	Museum and library	Education and promotion	Grants	Total allocated	Total allocated
	£	£	£	£	£
Rates and water	4,490	1,466	-	5,956	2,034
Light, heat and insurance	21,929	7,158	-	29,087	20,955
Repairs	17,002	5,550	-	22,552	24,891
Staff costs	51,805	22,202	-	74,007	70,119
Travel	345	148	-	493	334
Depreciation	12,888	5,524	-	18,412	17,640
Depreciation - assets from shop and museum refurbishment fund	-	-	-	-	1,200
Amortisation	907	389	-	1,296	1,296
Loss on disposal of intangibles	-	-	-	-	-
Telephone	5,556	2,381	-	7,937	7,584
Advertising and promotion	7,251	3,108	-	10,359	5,118
Office costs	32,381	13,877	-	46,258	26,368
	154,554	61,803	-	216,357	177,539

9 Allocation of governance costs

The breakdown of governance costs and how they are allocated between different activities is shown consistently below. Costs are allocated directly where they relate to raising funds and on the same basis as support costs where they relate to charitable activities:

				2023	2022
	Museum and library	Education and promotion	Raising funds	Total allocated	Total allocated
	£	£	£	£	£
Bookkeeping	5,824	2,496	10,450	18,770	16,075
Auditor/Independent examiner's fees	2,453	1,051	2,935	6,439	6,215
Consultancy	6,623	2,838	-	9,461	11,820
	14,900	6,385	13,385	34,670	34,110

Included above are the following amounts payable to the auditor/independent examiner:

	2023	2022
	£	£
Independent examination	3,504	3,348
Other services	2,935	2,867
	6,439	6,215

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

10 Expenditure

The breakdown of expenditure between funds for the comparative year is as follows:

	Unrestricted funds £	Restricted funds £	Total £
Raising funds	255,298	-	255,298
Charitable activities	201,990	48,937	250,927
	<u>457,288</u>	<u>48,937</u>	<u>506,225</u>

11 Employees and Remuneration of Key Management Personnel

Number of employees

The average number of employees during the year was:

	2023 Number	2022 Number
Museum staff	4	5
Library staff	2	2
Education staff	1	-
Shop staff	13	12
	<u>20</u>	<u>19</u>
Part time	7	15
Full time	13	4
	<u>20</u>	<u>19</u>
Full time equivalents	<u>11</u>	<u>10</u>

Employment costs

	2023 £	2022 £
Wages and salaries	272,223	220,561
Social security costs	15,587	7,442
Other pension costs	3,314	3,050
	<u>291,124</u>	<u>231,053</u>

There were no employees with emoluments exceeding £60,000 (2022: £0).

The total employment benefits of key management personnel were £58,184 (2022: £64,012).

The Trust continues to benefit considerably from services provided by a large group of unremunerated volunteers. The Trustees greatly appreciate the time, effort, energy and enthusiasm invested by the volunteer team during the year, without which the Trust would not have been able to offer the range and quality of services it has been able to provide.

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

12 Trustees and related party transactions

No Trustees received remuneration for their services as a trustee during the year (2022: £Nil). No trustees had expenses reimbursed during the year (2022: £Nil).

The husband of the Hon Mrs M R Montagu-Scott, a trustee, is a trustee of the Beaulieu Beaufort Foundation. During the year the Charity received a grant of £Nil (2022: £44,000) from the Beaulieu Beaufort Foundation.

13 Tangible fixed assets

Group	Leasehold & freehold property £	Land £	Equipment, furniture and display £	Library £	Paintings and artefacts £	Total £
Cost or Valuation						
At 1 February 2022	1,405,194	5,250	253,073	45,266	21,738	1,730,521
Additions	-	-	1,037	-	-	1,037
At 31 January 2023	1,405,194	5,250	254,110	45,266	21,738	1,731,558
Depreciation						
At 1 February 2022	-	-	213,427	-	-	213,427
Charge for year	-	-	19,311	-	-	19,311
At 31 January 2023	-	-	232,738	-	-	232,738
Net Book Value						
At 31 January 2023	1,405,194	5,250	21,372	45,266	21,738	1,498,820
At 1 February 2022	1,405,194	5,250	39,646	45,266	21,738	1,517,094

Freehold land and buildings were revalued as at 22 October 2018 by Primmer Olds BAS, Chartered Surveyors, on an open market value basis. On a historic cost basis, the freehold land and buildings would be stated at cost of £1,659,890 (2022: £1,659,890) and accumulated depreciation of £Nil (2022: £Nil).

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

13 Tangible fixed assets (continued)

Charity	Leasehold & freehold property £	Land £	Equipment, furniture & display £	Library £	Paintings and artefacts £	Total £
Cost or Valuation						
At 1 February 2022	1,405,194	5,250	90,840	45,266	21,738	1,568,288
Additions	-	-	1,037	-	-	1,037
Disposals	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
At 31 January 2023	1,405,194	5,250	91,877	45,266	21,738	1,569,325
Depreciation						
At 1 February 2022	-	-	61,326	-	-	61,326
On disposals	-	-	-	-	-	-
Charge for year	-	-	13,415	-	-	13,415
At 31 January 2023	-	-	74,741	-	-	74,741
Net Book Value						
At 31 January 2023	1,405,194	5,250	17,136	45,266	21,738	1,494,584
At 1 February 2022	1,405,194	5,250	29,514	45,266	21,738	1,506,962

14 Heritage assets

	Group 2023 £	Charity 2023 £
Cost and Net Book Value		
At 1 February 2022	9,000	9,000
Additions	-	-
At 31 January 2023	9,000	9,000

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

15 Intangible fixed assets

Group and charity

	Website costs £	Total £
Cost		
At 1 February 2022	6,480	6,480
Additions	-	-
Disposals	-	-
At 31 January 2023	6,480	6,480
Depreciation		
At 1 February 2022	1,647	1,647
On disposals	-	-
Charge for year	1,296	1,296
At 31 January 2023	2,943	2,943
Net Book Value		
At 31 January 2023	3,537	3,537
At 1 February 2022	4,833	4,833

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

16 Fixed asset investments

Investments held by the Trust includes £2 (2022: £2), relating to the investment in the subsidiary company at cost (see note 26).

17 Stock

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Goods for resale	45,999	46,554	2,017	2,280
	<u>45,999</u>	<u>46,554</u>	<u>2,017</u>	<u>2,280</u>

During the year, impairment losses of £Nil (2022: £Nil) were recognised on stock following a review of the saleability of older stock.

18 Debtors

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Trade debtors	1,970	1,370	1,962	1,362
Amounts owed by group undertakings	-	-	26,461	3,209
Other debtors	-	521	-	521
Prepayments and accrued income	-	1,106	-	1,106
	<u>1,970</u>	<u>2,997</u>	<u>28,423</u>	<u>6,198</u>

19 Creditors: amounts falling due within one year

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Amounts owed to group undertakings	-	-	-	-
Trade creditors	11,269	6,007	6,312	4,004
Taxes and social security costs	12,012	9,788	2,410	3,426
Other creditors	2,206	385	-	-
Accruals	12,860	12,791	9,195	10,062
	<u>38,347</u>	<u>28,971</u>	<u>17,917</u>	<u>17,492</u>

NEW FOREST HERITAGE TRUST

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FOR THE YEAR ENDED 31 JANUARY 2023

20 Pension and other post-retirement benefit commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund. At the year end there were contributions outstanding of £182 (2022: £269).

21 Restricted funds

			Movement in funds			
		Balance at	Incoming	Resources	Transfers	Balance at
	Notes	1 February	resources	expended/		31 January
		2022		Investment		2023
		£	£	losses	£	£
Building fund	i)	1,354,228	-	-	-	1,354,228
Reta Lila Howard fund	ii)	16,508	18,000	(33,670)	-	838
Beaulieu Beaufort	iii)	30,513	-	(21,817)	-	8,696
Clive Bowring	iv)	15,000	-	(15,000)	-	-
NFNPA	v)	8,547	219	(2,594)	-	6,172
Caroline Montagu Weston fund	vi)	15,117	-	-	-	15,117
Hampshire Chamber of	vii)	-	941	-	-	941
Library project	viii)	42,622	-	(17,142)	-	25,480
SEMD Collections Care Grant	ix)	-	1,000	(337)	-	663
Skills Builder Grant	x)	-	182	(182)	-	-
Hampshire Archives Trust	xi)	-	874	(3,969)	-	(3,095)
Creative Collections Grant	xii)	-	2,520	(862)	-	1,658
The Wild Escape Grant	xiii)	-	1,368	(1,066)	-	302
Hampshire County Council	xiv)	-	1,050	-	-	1,050
Fund for staff travel	xv)	-	240	(240)	-	-
		<u>1,482,535</u>	<u>26,394</u>	<u>(96,879)</u>	<u>-</u>	<u>1,412,050</u>

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

21 Restricted funds (continued)

i) Building fund

Grants have been received over several years, originally to assist in the funding of the museum building. Substantial grants were received from the Heritage Lottery Fund, the Christopher Tower Foundation, Hampshire County Council and New Forest District Council to provide for the enlargement of the museum, library and shop. This work was completed during the year to 31 March 2005.

ii) The Rita Lila Howard Foundation fund

The Rita Lila Howard Foundation - education grant

iii) Beaulieu Beaufort

Beaulieu Beaufort Foundation - fundraising costs

iv) Clive Bowring fund

This fund is to cover the future salary of Jasmine Fry.

v) NFNPA fund

Funds to cover maintenance of the New Forest Knowledge Website.

vi) Caroline Montagu-Weston

Funds are provided to support investigation and possible redevelopment of the New Forest Heritage Centre.

vii) Hampshire Chamber of Commerce Kickstart fund

This fund is to cover costs in relation to the kick start programme for Jasmine Fry.

viii) Library project

Funds have been received for the capital library project

ix) SEMD Collections Care Grant

Specialist cleaning of New Forest Embroidery

x) Skills Builder Grant

Staff training

xi) Hampshire Archives Trust

Project grant

xii) Creative Collections Grant

SEMD Creative Collections Grant

xiii) The Wild Escape Grant

Art Fund Wild Escape Grant

xiv) Hampshire County Council - AV equipment grant

Grant for gallery audio equipment

xv) Fund for staff travel

SEMD - staff conference travel grant

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

21 Restricted funds (Continued)

The comparative fund movements are as follows:

	Movement in funds				
	Balance at 1 February 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2022 £
Building fund	1,354,228	-	-	-	1,354,228
Reta Lila Howard fund	23,744	12,500	(19,736)	-	16,508
Beaulieu Beaufort	3,011	44,000	(16,498)	-	30,513
Clive Bowring	-	15,000	-	-	15,000
NFNPA	-	11,245	(2,698)	-	8,547
Caroline Montagu Weston Fund	18,830	-	(3,713)	-	15,117
Hampshire Chamber of Commerce	-	6,206	(6,206)	-	-
Library project	42,708	-	(86)	-	42,622
	<u>1,442,521</u>	<u>88,951</u>	<u>(48,937)</u>	<u>-</u>	<u>1,482,535</u>

22 Unrestricted funds

	Balance at 1 February 2022 £	Movement in funds		Transfers £	Balance at 31 January 2023 £
		Incoming resources £	Resources expended £		
Unrestricted funds	449,195	423,557	(539,609)	-	333,143
Designated funds	-	-	-	-	-
	<u>449,195</u>	<u>423,557</u>	<u>(539,609)</u>	<u>-</u>	<u>333,143</u>

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

23 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 January 2023 are represented by:			
Tangible fixed assets	144,592	1,354,228	1,498,820
Intangible fixed assets	3,537	-	3,537
Heritage assets	9,000	-	9,000
Other net assets	9,622	-	9,622
Bank and cash	166,392	57,822	224,214
	<u>333,143</u>	<u>1,412,050</u>	<u>1,745,193</u>
Fund balances at 31 January 2022 are represented by:			
Tangible fixed assets	162,866	1,354,228	1,517,094
Intangible fixed assets	4,833	-	4,833
Heritage assets	9,000	-	9,000
Other net assets	20,580	-	20,580
Bank and cash	251,916	128,307	380,223
	<u>449,195</u>	<u>1,482,535</u>	<u>1,931,730</u>

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

24 Commitments under operating leases

As at 31 January 2023 the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	Group and charity	
	2023	2022
	£	£
Within one year	1,611	945
Between two and five years	-	-
	<hr/>	<hr/>
	1,611	945
	<hr/>	<hr/>
Lease payments recognised as an expense during the year	<hr/> <hr/> 1,611	<hr/> <hr/> 1,547

25 Contingent liabilities

There are no contingent liabilities to disclose.

NEW FOREST HERITAGE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

26 Subsidiary undertakings

The charitable company owns the whole of the issued ordinary share capital of New Forest Museum

	2023 £	2022 £
Turnover	302,590	259,128
Other income	-	19,883
Staff costs	(139,527)	(108,780)
Other operating costs	(173,726)	(155,557)
Rent paid to parent	(20,000)	(16,667)
Donation to parent charity	-	-
Net profit/(loss)	<u>(30,663)</u>	<u>(1,993)</u>

The aggregate assets, liabilities and reserves of New Forest Museum Trading Limited were:

Assets	93,141	95,199
Liabilities	<u>(46,891)</u>	<u>(18,285)</u>
Reserves	<u>46,250</u>	<u>76,914</u>

27 Deficit / Surplus for the financial year

The Trust has taken advantage of the exemptions allowed under the Statement of Recommended Practice "Accounting and Reporting by Charities" and has not presented its own Statement of Financial Activities.

The net movement in funds of the charity for the year was a deficit of £152,276 (2022: surplus of £30,102).

The charity's gross income for the year was £169,361 (2022: £288,540).

28 Merger accounting

New Forest Heritage Trust was incorporated on 24 January 2019 and registered with the Charity Commission on 28 November 2019. On 1 February 2020, it acquired the activities and net assets of the unincorporated charity, New Forest Ninth Centenary Trust. The activities and charitable purpose remain the same as those of the unincorporated charity.

29 Analysis of changes in net funds

	1 February 2022	Cashflows	31 January 2023
Cash at bank and in hand	<u>380,223</u>	(156,009)	<u>224,214</u>