



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/4/2024
Period end date

Period start date To 31/3/2025

Charity name: The Voluntary Car Scheme (Lichfield and Cannock Chase areas)

Charity registration number: 1186649

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The benefits from the project include:</p> <p>Improved or stable health of members of our community due to them being able to attend important health appointments and ultimately staying out of costly hospital beds Less isolation for clients and for volunteers Less cost to the public purse i.e. annually, over 2500 more cost effective journeys to health appointments instead of using hospital transport. Improved mental and social wellbeing for visitors and the visited in hospitals and care settings. More convenient and reassuring to the client as the drivers wait and return the client home after their appointment.</p> <p>Any resident who has no private transport available and cannot use or finds it difficult to use the local bus or train service to undertake essential journeys. People living within the Lichfield, Tamworth and Cannock Chase areas are the users of the service. The criteria used is: Visiting your doctor, dentist, chiropodist, optician, health appointments Visiting sick relatives to connect a bus or train service where public transport is suitable for your journey but you need the scheme to get you to the public transport terminus Attendance at a hospital clinic or health clinic where Health</p>

		Authority transport is not provided
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to guidance issued by the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The scheme operates with the support of 21 volunteer drivers, 5 Admin volunteers and 1 part time member of staff.</p> <p>The journeys included appointments at local GP's, dentists, chiropodists, physios, opticians. Journeys took place in Staffordshire, West Midlands, Shropshire, Leicestershire and Derbyshire.</p>

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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Voluntary Car Scheme (Lichfield and Cannock Chase areas)
Other name the charity uses	n/a
Registered charity number	1186649
Charity's principal address	Beacon Community Church 7d Bridge Cross Road Burntwood WS7 2BU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Hassall	Trustee		
2	Michael Riggott	Trustee		
3	Christine Thomas	Trustee		
4	Tony Morris	Trustee		
5	Melvyn Glynne Poulson	Trustee		
6	Trevor Dean	Chair		
7				
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16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Trevor Dean	
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Position (eg Secretary,
Chair, etc)

Chair	
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Date

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2024

To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
CLIENTS	9,338	-	-	9,338	7,222
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,338	-	-	9,338	7,222
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,338	-	-	9,338	7,222
A3 Payments					
SALARY & HMRC	7,200	-	-	7,200	7,246
PAYROLL PROCESSING	485	-	-	485	528
OFFICE COSTS	4,223	-	-	4,223	5,153
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	11,908	-	-	11,908	12,927
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	11,908	-	-	11,908	12,927
Net of receipts/(payments)	- 2,570	-	-	- 2,570	- 5,705
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 2,570	-	-	- 2,570	- 5,705

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	