



Trustees' Annual Report for the period

From Period start date To Period end date
Month Year Day Month Year
11 2019 31 03 2021
28

Charity name

THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)

Other names charity is known by

n/a

Registered charity number (if any)

1186649

Charity's principal address

Beacon Community Church

7d Bridge Cross Road

Burntwood

Postcode

WS7 2BU

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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1 Patricia Hassall

2 Michael Riggott

3 Christine Thomas

4 Tony Morris

5 Melvyn Glynne
Poulsom

6 Trevor Dean Chair

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts	
Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
	Voting

Additional governance issues (Optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	

Summary of the objects of the charity set out in its governing document	<p>The objects of the CIO are</p> <p>To provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.</p>
Summary of the main activities undertaken for the public benefit in relation to these	<p>The benefits from the project include:</p> <p>Improved or stable health of members of our community due to them being able to attend important health appointments and ultimately staying out of costly hospital beds</p> <p>Less isolation for clients and for volunteers</p> <p>Less cost to the public purse i.e. annually, over 3000 more cost effective journeys to health appointments instead of using hospital transport</p> <p>Improved mental and social wellbeing for visitors and the visited in hospitals and care settings.</p> <p>More convenient and reassuring to the client as the drivers wait and return the client home after their appointment.</p>

objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>The criteria is as set out in our objects: To provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.</p> <p>Any resident who has no private transport available and cannot use or finds it difficult to use the local bus or train service to undertake essential journeys. People living within the Lichfield and Cannock Chase areas are the users of the service.</p> <p>The criteria used is: Visiting your doctor, dentist, chiropodist, optician, health appointments Visiting sick relatives Attendance at a hospital clinic or health clinic where Health Authority transport is not provided.</p> <p>Trustees have had regard to guidance issued by the Charity Commission</p>
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Additional details of objectives and activities (Optional information)

<p>You may choose to include further statements, where relevant, about</p> <ul style="list-style-type: none"> • policy on grantmaking; • policy programme related investment; • contribution made by volunteers. 	
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Summary of the main achievements of the charity during the year	<p>From the end of November 2019 to March 2020 the scheme operated with the support of a bank of over 30 volunteer drivers, 5 volunteer administrators and one part time member of staff.</p> <p>Over 500 journeys to health settings were completed. The journeys included appointments at local GP's, dentists, chiropodists, physiotherapists and opticians. Journeys also included appointments at hospitals across Staffordshire and further afield into the West Midlands and Derbyshire.</p> <p>In March last year the scheme had to be suspended due to the pandemic as many of our drivers are vulnerable to the transmission of coronavirus. The scheme telephone lines have been diverted to the member of staff with an answerphone facility inviting clients to leave their contact details for the future. A list is kept to enable clients to be contacted when we are due to re-open, which is hoped for the beginning of July.</p> <p>Contact has been maintained with trustees and drivers and administrators during the pandemic.</p>

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Brief statement of the charity's policy on reserves	The policy is to be discussed at the Trustee's meetings
Details of any funds materially in deficit	NA
Further financial review details (Optional information)	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives including any ethical investment policy adopted. 	

Section F	Other optional information

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		

Signature(s)		
Full name(s)	Trevor Dean	
Position (eg Secretary, Chair, etc)	Chair	
Date	19 th MAY 2021	

TAR

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March 2012



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Voluntary Car Scheme (Lichfield and Cannock Chase)

Receipts and payments accounts

CC16a

For the period
from

28/11/2019

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SUPPORT STAFFORDSHIRE	£ 7,605.00	-	-	7,605	-
HMRC - FURLOUGH	£ 2,024.00	-	-	2,024	-
CLIENTS	£ 349.00	-	-	349	-
BIG LOTTERY FUND	£ 6,450.00	-	-	6,450	-
DONATIONS	£ 783.00	-	-	783	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	17,211	-	-	17,211	-
A2 Asset and Investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,211	-	-	17,211	-
A3 Payments					
OFFICE COSTS	£ 516.00	-	-	516	-
SALARY & HMRC	£ 6,435.00	-	-	6,435	-
PAYROLL PROCESSING	£ 447.00	-	-	447	-
GRANTS	£ 5,436.00	-	-	5,436	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,834	-	-	12,834	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,834	-	-	12,834	-
Net of receipts/(payments)	4,377	-	-	4,377	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,377	-	-	4,377	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))			

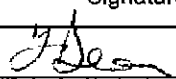
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	T. Dean	25 MAY 21