

# THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)

England & Wales · Charity number 1186649

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-11-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Beacon Community Church  
7d Bridge Cross Road  
Burntwood  
WS7 2BU

**Phone** 01543303025

**Email** [JAN.MATTHEWS@VOLUNTARYCARSCHEME.CO.UK](mailto:JAN.MATTHEWS@VOLUNTARYCARSCHEME.CO.UK)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO PROVIDE TRANSPORT FACILITIES FOR BENEFICIARIES WHO LIVE IN STAFFORDSHIRE, ESPECIALLY IN THE LICHFIELD & CANNOCK CHASE AND THE SURROUNDING AREAS, FOR THOSE PEOPLE WHO ARE IN NEED, INCLUDING FRAIL, ELDERLY, POOR OR DISABLED TO IMPROVE AND MAINTAIN THEIR HEALTH AND WELLBEING BY ATTENDING HEALTH AND SOCIAL SETTINGS.

**Activities:** The charity provides transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.

## Classification

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- **How:** Provides Services
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£9,338	£11,908	-	-
2024-03-31	£7,222	£12,927	-	-
2023-03-31	£17,403	£9,397	-	-
2022-03-31	£16,518	£8,075	-	-
2021-03-31	£17,211	£12,834	-	-

## Trustees

Name	Role	Appointed
<b>Trevor Dean</b>	Chair	2019-02-14
Christine Ann Thomas		2019-02-14
Melvyn Glynne Poulsom		2019-02-14
Michael Harold Riggott		2019-02-14
Patricia Hassall		2019-02-14

**THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)**

England & Wales - Charity number 1186649

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# Accounts

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## Trustees' Annual Report for the period

From 1/4/2024  
Period end date

Period start date To 31/3/2025

Charity name: The Voluntary Car Scheme (Lichfield and Cannock Chase areas)

Charity registration number: 1186649

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The benefits from the project include: Improved or stable health of members of our community due to them being able to attend important health appointments and ultimately staying out of costly hospital beds Less isolation for clients and for volunteers Less cost to the public purse i.e. annually, over 2500 more cost effective journeys to health appointments instead of using hospital transport. Improved mental and social wellbeing for visitors and the visited in hospitals and care settings. More convenient and reassuring to the client as the drivers wait and return the client home after their appointment.</p> <p>Any resident who has no private transport available and cannot use or finds it difficult to use the local bus or train service to undertake essential journeys. People living within the Lichfield, Tamworth and Cannock Chase areas are the users of the service. The criteria used is: Visiting your doctor, dentist, chiropodist, optician, health appointments Visiting sick relatives to connect a bus or train service where public transport is suitable for your journey but you need the scheme to get you to the public transport terminus Attendance at a hospital clinic or health clinic where Health</p>

		Authority transport is not provided
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to guidance issued by the Charity Commission

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The scheme operates with the support of 21 volunteer drivers, 5 Admin volunteers and 1 part time member of staff. The journeys included appointments at local GP's, dentists, chiropodists, physios, opticians. Journeys took place in Staffordshire, West Midlands, Shropshire, Leicestershire and Derbyshire.

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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voting

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Voluntary Car Scheme (Lichfield and Cannock Chase areas)
Other name the charity uses	n/a
Registered charity number	1186649
Charity's principal address	Beacon Community Church 7d Bridge Cross Road Burntwood WS7 2BU

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Patricia Hassall	Trustee		
2	Michael Riggott	Trustee		
3	Christine Thomas	Trustee		
4	Tony Morris	Trustee		
5	Melvyn Glynne Poulson	Trustee		
6	Trevor Dean	Chair		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Trevor Dean

Trevor Dean	
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Position (eg Secretary,  
Chair, etc)

Chair

Chair	
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Date

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

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For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
CLIENTS	9,338	-	-	9,338	7,222
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,338</b>	<b>-</b>	<b>-</b>	<b>9,338</b>	<b>7,222</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,338</b>	<b>-</b>	<b>-</b>	<b>9,338</b>	<b>7,222</b>
<b>A3 Payments</b>					
SALARY & HMRC	7,200	-	-	7,200	7,246
PAYROLL PROCESSING	485	-	-	485	528
OFFICE COSTS	4,223	-	-	4,223	5,153
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>11,908</b>	<b>-</b>	<b>-</b>	<b>11,908</b>	<b>12,927</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,908</b>	<b>-</b>	<b>-</b>	<b>11,908</b>	<b>12,927</b>
<b>Net of receipts/(payments)</b>	<b>- 2,570</b>	<b>-</b>	<b>-</b>	<b>- 2,570</b>	<b>- 5,705</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>- 2,570</b>	<b>-</b>	<b>-</b>	<b>- 2,570</b>	<b>- 5,705</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

**THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)**

England & Wales - Charity number 1186649

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# Accounts

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## Trustees' Annual Report for the period

From 1/4/2023  
Period end date

Period start date To 31/3/2024

Charity name:

Charity registration number:

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CiO are to provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The benefits from the project include: Improved or stable health of members of our community due to them being able to attend important health appointments and ultimately staying out of costly hospital beds Less isolation for clients and for volunteers Less cost to the public purse i.e. annually, over 2800 more cost effective journeys to health appointments instead of using hospital transport. Improved mental and social wellbeing for visitors and the visited in hospitals and care settings. More convenient and reassuring to the client as the drivers wait and return the client home after their appointment.</p> <p>Any resident who has no private transport available and cannot use or finds it difficult to use the local bus or train service to undertake essential journeys. People living within the Lichfield and Cannock Chase areas are the users of the service. The criteria used is: Visiting your doctor, dentist, chiropodist, optician, health appointments Visiting sick relatives to connect a bus or train service where public transport is suitable for your journey but you need the scheme to get you to the public transport terminus Attendance at a hospital clinic or health clinic where Health Authority transport is not provided</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to guidance issued by the Charity Commission
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The scheme operates with the support of 23 volunteer drivers, 5 Admin volunteers and 1 part time member of staff.</p> <p>The journeys included appointments at local GP's, dentists, chiropodists, physios, opticians. Journeys took place in Staffordshire, West Midlands, Shropshire, Leicestershire and Derbyshire.</p>

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You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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## Financial Review

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Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voting

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Voluntary Car Scheme (Lichfield and Cannock Chase areas)
Other name the charity uses	n/a
Registered charity number	1186649
Charity's principal address	Beacon Community Church 7d Bridge Cross Road Burntwood WS7 2BU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Hassall	Trustee		
2	Michael Riggott	Trustee		
3	Christine Thomas	Trustee		
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6	Trevor Dean	Chair		
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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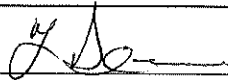
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Trevor Dean	
Position (eg Secretary, Chair, etc)	Chair	
Date	27.1.25	



## Trustees' Annual Report for the period

From 1/4/2023  
Period end date

Period start date To 31/3/2024

Charity name:

Charity registration number:

### Objectives and Activities

	SORP reference	
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The benefits from the project include: Improved or stable health of members of our community due to them being able to attend important health appointments and ultimately staying out of costly hospital beds Less isolation for clients and for volunteers Less cost to the public purse i.e. annually, over 2800 more cost effective journeys to health appointments instead of using hospital transport. Improved mental and social wellbeing for visitors and the visited in hospitals and care settings. More convenient and reassuring to the client as the drivers wait and return the client home after their appointment.</p> <p>Any resident who has no private transport available and cannot use or finds it difficult to use the local bus or train service to undertake essential journeys. People living within the Lichfield and Cannock Chase areas are the users of the service. The criteria used is: Visiting your doctor, dentist, chiropodist, optician, health appointments Visiting sick relatives to connect a bus or train service where public transport is suitable for your journey but you need the scheme to get you to the public transport terminus Attendance at a hospital clinic or health clinic where Health Authority transport is not provided</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to guidance issued by the Charity Commission
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	SORP reference	
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### Reference and Administrative details

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Other name the charity uses	n/a
Registered charity number	1186649
Charity's principal address	Beacon Community Church 7d Bridge Cross Road Burntwood WS7 2BU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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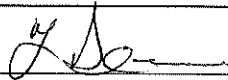
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Trevor Dean	
Position (eg Secretary, Chair, etc)	Chair	
Date	27.1.25	

**THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)**

England & Wales - Charity number 1186649

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# Accounts

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**Trustees' Annual Report for the period**

**From 1/4/22                      Period start date    To    31/3/23                      Period end date**

**Charity name: The Voluntary Car Scheme (Lichfield and Cannock chase areas)**

**Charity registration number: 1186649**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are To provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to guidance issued by the Charity Commission
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### Additional information (optional)

You may choose to include further statements where relevant about:

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Policy on grant making	Para 1.38	
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Contribution made by volunteers	Para 1.38	
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### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The scheme operates with the support of over 20 volunteer drivers, 5 Admin volunteers and 1 part time member of staff. The journeys included appointments at local GP's, dentists, chiropodists, physios, opticians. Journeys took place in Staffordshire, West Midlands and Derbyshire.

### Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voting

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Voluntary Car Scheme (Lichfield and Cannock Chase areas)
Other name the charity uses	n/a
Registered charity number	1186649
Charity's principal address	Beacon Community Church 7d Bridge Cross Road Burntwood WS7 2BU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Hassall	Trustee		
2	Michael Riggott	Trustee		
3	Christine Thomas	Trustee		
4	Tony Morris	Trustee		
5	Melvyn Glynne Poulson	Trustee		
6	Trevor Dean	Chair		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Trevor Dean	
Position (eg Secretary, Chair, etc)	Chair	
Date	25/01/24	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  No (if any)

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
CLIENTS	6,404	-	-	6,404	2,618
GRANTS	10,999	-	-	10,999	11,150
DONATIONS	-	-	-	-	950
FURLOUGH	-	-	-	-	1,800
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>17,403</b>	<b>-</b>	<b>-</b>	<b>17,403</b>	<b>16,518</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,403</b>	<b>-</b>	<b>-</b>	<b>17,403</b>	<b>16,518</b>
<b>A3 Payments</b>					
SALARY & HMRC	5,251	-	-	5,251	5,124
PAYROLL PROCESSING	330	-	-	330	838
OFFICE COSTS	3,816	-	-	3,816	2,113
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>9,397</b>	<b>-</b>	<b>-</b>	<b>9,397</b>	<b>8,075</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,397</b>	<b>-</b>	<b>-</b>	<b>9,397</b>	<b>8,075</b>
<b>Net of receipts/(payments)</b>	<b>8,006</b>	<b>-</b>	<b>-</b>	<b>8,006</b>	<b>8,443</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>8,006</b>	<b>-</b>	<b>-</b>	<b>8,006</b>	<b>8,443</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	T. DEAN	25/01/24

**THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)**

England & Wales - Charity number 1186649

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# Accounts

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## Trustees' Annual Report for the period

From 1/4/2022 Period start date To 31/3/2022 Period end date

Charity name: The Voluntary Car Scheme (Lichfield and Cannock Chase areas)

Charity registration number: 1186649

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are</p> <p>To provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield &amp; Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The benefits from the project include:</p> <p>Improved or stable health of members of our community due to them being able to attend important health appointments and ultimately staying out of costly hospital beds</p> <p>Less isolation for clients and for volunteers</p> <p>Less cost to the public purse i.e. annually, over 3000 more cost effective journeys to health appointments instead of using hospital transport.</p> <p>Improved mental and social wellbeing for visitors and the visited in hospitals and care settings.</p> <p>More convenient and reassuring to the client as the drivers wait and return the client home after their appointment.</p> <p>The criteria is as set out in our objects: To provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield &amp; Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.</p> <p>Any resident who has no private transport available and cannot use or finds it difficult to use the local bus or train service to undertake</p>

		<p>essential journeys. People living within the Lichfield and Cannock Chase areas are the users of the service.</p> <p>The criteria used is: Visiting your doctor, dentist, chiropodist, optician, health appointments</p> <p>Visiting sick relatives</p> <p>Attendance at a hospital clinic or health clinic where Health Authority transport is not provided.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to guidance issued by the Charity Commission

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The Voluntary Car Scheme closed in March 2020 due to the pandemic. It reopened in September 2021 and is gradually increasing the journeys.</p> <p>The scheme operates with the support of a bank of over 25 volunteer drivers, 5 volunteer administrators and one part time member of staff.</p> <p>The journeys included appointments at local GP's, dentists, chiropodists, physiotherapists and opticians. Journeys also included appointments at hospitals across Staffordshire and further afield into the West Midlands and Derbyshire.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voting

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Voluntary Car Scheme (Lichfield and Cannock Chase areas)
Other name the charity uses	n/a
Registered charity number	1186649
Charity's principal address	Beacon Community Church 7d Bridge Cross Road Burntwood WS7 2BU



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Trevor Dean	
Position (eg Secretary, Chair, etc)	Chair	
Date	22 <sup>nd</sup> Sept 2022	



## Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HMRC FURLOUGH	389	-	-	389	-
HMRC FURLOUGH	389	-	-	389	-
HMRC FURLOUGH	389	-	-	389	-
HMRC FURLOUGH	341	-	-	341	-
HMRC FURLOUGH	292	-	-	292	2,024
CLIENTS	2,618	-	-	2,618	349
GRANTS	11,150	-	-	11,150	6,450
DONATIONS	950	-	-	950	783
SUPPORT STAFFORDSHIRE BALANCE	0	-	-	-	7,605
<b>Sub total (Gross income for AR)</b>	<b>16,518</b>	<b>-</b>	<b>-</b>	<b>16,518</b>	<b>17,211</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>16,518</b>	<b>-</b>	<b>-</b>	<b>16,518</b>	<b>17,211</b>
<b>A3 Payments</b>					
SALARY & HMRC	5,124	-	-	5,124	6,435
PAYROLL PROCESSING	838	-	-	838	447
OFFICE COSTS	2,113	-	-	2,113	516
GRANT REPAYMENT	-	-	-	-	5,436
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>8,075</b>	<b>-</b>	<b>-</b>	<b>8,075</b>	<b>12,834</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,075</b>	<b>-</b>	<b>-</b>	<b>8,075</b>	<b>12,834</b>
<b>Net of receipts/(payments)</b>	<b>8,443</b>	<b>-</b>	<b>-</b>	<b>8,443</b>	<b>4,377</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>8,443</b>	<b>-</b>	<b>-</b>	<b>8,443</b>	<b>4,377</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-

(agree balances with receipts and payments account(s))


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	TREVOR DEAN	22 <sup>nd</sup> Sep 22

**THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)**

England & Wales - Charity number 1186649

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# Accounts

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# Trustees' Annual Report for the period

From **Period start date** To **Period end date**

Month	Year	Day	Month	Year
11	2019	31	03	2021
28				

**Charity name**

THE VOLUNTARY CAR SCHEME (LICHFIELD AND CANNOCK CHASE AREAS)

**Other names charity is known by**

n/a

**Registered charity number (if any)**

1186649

**Charity's principal address**

Beacon Community Church
7d Bridge Cross Road
Burntwood
<b>Postcode</b> WS7 2BU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Hassall			
2	Michael Riggott			
3	Christine Thomas			
4	Tony Morris			
5	Melvyn Glynne Poulson			
6	Trevor Dean	Chair		
7				
8				
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11				
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14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

Description of the charity's trusts	
Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation
	Voting
Additional governance issues (Optional information)	
<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>The objects of the CIO are To provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield &amp; Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.</p>
<p><b>Summary of the main activities undertaken for the public benefit in relation to these</b></p>	<p>The benefits from the project include: Improved or stable health of members of our community due to them being able to attend important health appointments and ultimately staying out of costly hospital beds Less isolation for clients and for volunteers Less cost to the public purse i.e. annually, over 3000 more cost effective journeys to health appointments instead of using hospital transport Improved mental and social wellbeing for visitors and the visited in hospitals and care settings. More convenient and reassuring to the client as the drivers wait and return the client home after their appointment.</p>

**objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The criteria is as set out in our objects: To provide transport facilities for beneficiaries who live in Staffordshire, especially in the Lichfield & Cannock Chase and the surrounding areas, for those people who are in need, including frail, elderly, poor or disabled to improve and maintain their health and wellbeing by attending health and social settings.  
 Any resident who has no private transport available and cannot use or finds it difficult to use the local bus or train service to undertake essential journeys. People living within the Lichfield and Cannock Chase areas are the users of the service.  
 The criteria used is: Visiting your doctor, dentist, chiropodist, optician, health appointments  
 Visiting sick relatives  
 Attendance at a hospital clinic or health clinic where Health Authority transport is not provided.  
 Trustees have had regard to guidance issued by the Charity Commission

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

From the end of November 2019 to March 2020 the scheme operated with the support of a bank of over 30 volunteer drivers, 5 volunteer administrators and one part time member of staff.

Over 500 journeys to health settings were completed. The journeys included appointments at local GP's, dentists, chiropodists, physiotherapists and opticians. Journeys also included appointments at hospitals across Staffordshire and further afield into the West Midlands and Derbyshire.

In March last year the scheme had to be suspended due to the pandemic as many of our drivers are vulnerable to the transmission of coronavirus. The scheme telephone lines have been diverted to the member of staff with an answerphone facility inviting clients to leave their contact details for the future. A list is kept to enable clients to be contacted when we are due to re-open, which is hoped for the beginning of July.

Contact has been maintained with trustees and drivers and administrators during the pandemic.

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<b>Section E</b>	
<b>Brief statement of the charity's policy on reserves</b>	The policy is to be discussed at the Trustee's meetings
<b>Details of any funds materially in deficit</b>	NA
<b>Further financial review details (Optional information)</b>	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>• the charity's principal sources of funds (including any fundraising);</li> <li>• how expenditure has supported the key objectives of the charity;</li> <li>• investment policy and objectives including any ethical investment policy adopted.</li> </ul>	

<b>Section F</b>	<b>Other optional information</b>

<b>Section G</b>		
The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		

Signature(s)	<i>Trevor Dean</i>	
Full name(s)	Trevor Dean	
Position (eg Secretary, Chair, etc)	Chair	
Date 19 <sup>th</sup> MAY 2021		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Voluntary Car Scheme (Lichfield and Cannock Chase)

## Receipts and payments accounts

CC16a

For the period from	28/11/2019	To	31/03/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
SUPPORT STAFFORDSHIRE	£ 7,605.00	-	-	7,605	-
HMRC - FURLOUGH	£ 2,024.00	-	-	2,024	-
CLIENTS	£ 349.00	-	-	349	-
BIG LOTTERY FUND	£ 6,450.00	-	-	6,450	-
DONATIONS	£ 783.00	-	-	783	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>17,211</b>	<b>-</b>	<b>-</b>	<b>17,211</b>	<b>-</b>
<b>A2 Asset and Investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,211</b>	<b>-</b>	<b>-</b>	<b>17,211</b>	<b>-</b>
<b>A3 Payments</b>					
OFFICE COSTS	£ 516.00	-	-	516	-
SALARY & HMRC	£ 6,435.00	-	-	6,435	-
PAYROLL PROCESSING	£ 447.00	-	-	447	-
GRANTS	£ 5,436.00	-	-	5,436	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>12,834</b>	<b>-</b>	<b>-</b>	<b>12,834</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,834</b>	<b>-</b>	<b>-</b>	<b>12,834</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>4,377</b>	<b>-</b>	<b>-</b>	<b>4,377</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>4,377</b>	<b>-</b>	<b>-</b>	<b>4,377</b>	<b>-</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))			

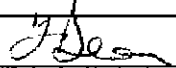
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	T. DEAN	25 MAY 21