



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/04/2022** Period start date To **31/03/2023** Period end date

Charity name: **Gallery Players CIO**

Charity registration number: **1186641**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of the arts, principally but not exclusively, by the production and presentation of plays, musicals and other events that encourage the Arts for the public benefit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The presentation of plays and musical productions as 'live' theatre. Encouraging participation via performance or as audience members.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees of Gallery Players CIO have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this period the Charity has settled into it's new 'home'.</p> <p>We continue to refurbish our theatre space, as funds allow. We now have regular community and professional theatre makers who hire the Studio from us and complement our own output.</p> <p>In presenting our work we present opportunities for our beneficiaries to practice and hone their theatre skills. To the wider society we are one of the most prolific community theatre producers in our area, thus promoting and presenting the Arts.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total cash funds at end of the period £58521.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held for running costs of our own Theatre space and building and supporting our work post covid lockdown.
Amount of reserves held	Para 1.22	£58521
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No current uncertainties.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Gallery Players CIO
Other name the charity uses	none
Registered charity number	1186641
Charity's principal address	Croyde Cottage

	Allotment Lane Ashbocking Suffolk IP6 9PG

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Taplin			
2	Helen Clarke			
3	David Borthwick			
4	Stephen Wooldridge			
5	Wade Ablitt			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
none		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
none		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information


--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Stephen Taplin	
----------------	--

Position (eg Secretary,  
Chair, etc)

Secretary	
-----------	--

Date

19/01/2024
------------





## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	4/1/2022		3/31/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Ticket Sales	48,952	-	-	48,952	27,675
Studio Hire	2,413	-	-	2,413	1,395
Bar Sales	12,835	-	-	12,835	7,663
Acting Fees	1,477	-	-	1,477	1,104
Programme Sales	1,480	-	-	1,480	878
Adverts Income	-	-	-	-	-
Donations/Gift Aid	1,736	-	-	1,736	2,532
Sponsorship	-	-	-	-	3,600
Other Income	-	-	-	-	760
Refunds	-	-	-	-	359
Hire/Sale of set/props	225	-	-	225	-
<b>Sub total (Gross income for AR)</b>	<b>69,118</b>	<b>-</b>	<b>-</b>	<b>69,118</b>	<b>45,966</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>69,118</b>	<b>-</b>	<b>-</b>	<b>69,118</b>	<b>45,966</b>
<b>#VALUE!</b>					
	-	-	-	-	-
Production Costs, sets, props, costumes & Misc costs	1,597	-	-	1,597	6,395
Bar Stock	4,829	-	-	4,829	3,515
Utilities	5,228	-	-	5,228	2,523
Rights Holders	5,383	-	-	5,383	5,345
Printing Costs	888	-	-	888	1,945
Subs, Licences, Servicing	1,225	-	-	1,225	1,442
Insurance	501	-	-	501	501
Rehearsal Space	265	-	-	265	175
Ticket Refunds	-	-	-	-	72
Repairs & Maintenance	273	-	-	273	3,904
MD's & Musicians	3,350	-	-	3,350	2,215
Other Professionals	3,720	-	-	3,720	1,065
Legal Fees	-	-	-	-	-
Equipment Purchases	958	-	-	958	3,528
Box Office Settlements to Hirers	13,178	-	-	13,178	6,000
Office & Misc	591	-	-	591	410
Adverts	-	-	-	-	-
<b>Balance Adjustment</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>29</b>	<b>-</b>
<b>Sub total</b>	<b>42,015</b>	<b>-</b>	<b>-</b>	<b>42,015</b>	<b>39,035</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,015</b>	<b>-</b>	<b>-</b>	<b>42,015</b>	<b>39,035</b>
<b>Net of receipts/(payments)</b>	<b>27,103</b>	<b>-</b>	<b>-</b>	<b>27,103</b>	<b>6,931</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>31,418</b>	<b>-</b>	<b>-</b>	<b>31,418</b>	<b>-</b>

Cash funds this year end	58,521	-	-	58,521	6,931
--------------------------	--------	---	---	--------	-------

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	2,304	-	-
	Bank	56,217	-	-
		-	-	-
	<b>Total cash funds</b>	<b>58,521</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Costumes	Unrestricted	-	-
	Sets & Props	Unrestricted	-	-
	Lighting Equipment	Unrestricted	-	-
	Sound Equipment	Unrestricted	-	-
	DeFibrillator	Unrestricted	-	-
	Bar Equipment/POS tills and printers	Unrestricted	-	-
	Steel Decking	Unrestricted	-	-
	Office Equipment & Computers	Unrestricted	-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Rent owing carried over from last year	Unrestricted funds	1,433	
	Rent due this year but not invoiced	Unrestricted funds	14,000	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
#VALUE!	Stephen Taplin	1/20/2024

--	--	--



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Gallery Players CIO

**On accounts for the year  
ended**

31 March 2023

**Charity no  
(if any)**

1186641

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

16/1/24

**Name:**

Elaine Dowe

**Relevant professional  
qualification(s) or body  
(if any):**

HM Inspector of Taxes (Retired)

**Address:**

14 Corder Road, Ipswich, IP4 2XD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

Gallery Players CIO				Adjustment needed	
Independent examination - working papers					
Checks					
Verify receipts and expenses totals				Completed and agreed	
Check year end cash b/f				Completed and agreed	
Cash at bank				Completed and agreed	
Cash on hand				£29 cash shortfall	£29 balancing adjustment required
Receipts - One month at random September 2022				Completed and agreed	
Expenditure - one month at random April 2022				Completed and agreed	
Cash expenditure				Completed and agreed	
Elaine Dowe					
16/01/2024					