



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** 01/04/2021 **Period start date** **To** 31/03/2022 **Period end date**

**Charity name:** Gallery Players CIO

**Charity registration number:** 1186641

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of the arts, principally but not exclusively, by the production and presentation of plays, musicals and other events that encourage the Arts for the public benefit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The presentation of plays and musical productions as 'live' theatre. Encouraging participation via performance or as audience members.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees of Gallery Players CIO have had regard to the guidance issued by the Charity Commission on public benefit.

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this period the Charity took on the lease of it's own theatre space 'The Gallery Studio Theatre' in Ipswich.</p> <p>We moved the Charity in, refurbished the space for our various needs and started rehearsing and presenting our work in our new home.</p> <p>In presenting our work we presented opportunities for our beneficiaries to practice and hone their theatre skills. To the wider society we were among the very first to present theatre performances locally coming out of the Government Covid Lockdowns of 2021, thus promoting and presenting the Arts.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total cash funds at end of the period £31418.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held for running costs of our own Theatre space and building and supporting our work post covid lockdown.
Amount of reserves held	Para 1.22	£31 418
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No current uncertainties.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Gallery Players CIO
Other name the charity	none

uses	
Registered charity number	1186641
Charity's principal address	Croyde Cottage Allotment Lane Ashbocking Suffolk IP6 9PG

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Taplin			
2	Helen Clarke			
3	David Borthwick			
4	Stephen Wooldridge			
5	Wade Ablitt			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		
none		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
none		




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Stephen Taplin	
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Position (eg  
Secretary, Chair, etc)

Secretary	
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Date

15/02/2023
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Gallery Players

No (if any)  
1186641

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2021

To


Period end date  
31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
Ticket Sales	27,675	-	-	27,675	427
Studio Hire	1,395	-	-	1,395	
Bar sales	7,663	-	-	7,663	-
Acting Fees	1,104	-	-	1,104	345
Programme Sales	878	-	-	878	
Adverts Income		-	-	-	165
Donations/Gift Aid	2,532	-	-	2,532	-
Sponsorship	3,600	-	-	3,600	-
Other Income	760	-	-	760	722
Refunds	359	-	-	359	-
Hire/sale of set/props		-	-	-	600
<b>Sub total (Gross income for AR)</b>	<b>45,966</b>	<b>-</b>	<b>-</b>	<b>45,966</b>	<b>2,259</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>45,966</b>	<b>-</b>	<b>-</b>	<b>45,966</b>	<b>2,259</b>
<b>A3 Payments</b>					
Production, set, props, costume & misc costs	6,395	-	-	6,395	173
Bar Stock	3,515	-	-	3,515	-
Utilities	2,523	-	-	2,523	
Rights Holders	5,345	-	-	5,345	500
Printing Costs	1,945	-	-	1,945	102
Subs,Licences, Servicing	1,442	-	-	1,442	306
Insurance	501	-	-	501	501
Rehearsal Space	175	-	-	175	489
Ticket Refunds	72	-	-	72	370
Repairs & Maintenance	3,904	-	-	3,904	
MD's & Musicians	2,215	-	-	2,215	
Other Professionals	1,065	-	-	1,065	1,291
Legal Fees		-	-	-	250
Equipment purchases	3,528	-	-	3,528	65
Box Office Settlements to Hirers	6,000	-	-	6,000	
Office & Misc	410	-	-	410	115
Adverts	-	-	-	-	190
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,034</b>	<b>-</b>	<b>-</b>	<b>39,034</b>	<b>4,352</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Equipment Acquired</b>		-	-	-	1,661
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,661</b>
<b>Total payments</b>	<b>39,034</b>	<b>-</b>	<b>-</b>	<b>39,034</b>	<b>6,013</b>
<b>Net of receipts/(payments)</b>	<b>6,932</b>	<b>-</b>	<b>-</b>	<b>6,932</b>	<b>- 3,754</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>24,486</b>	-	-	<b>24,486</b>	-
<b>Cash funds this year end</b>	<b>31,418</b>	<b>1</b>	<b>-</b>	<b>31,418</b>	<b>- 3,754</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash	558	-	-
	Bank	30,860	-	-
		-	-	-
	<b>Total cash funds</b>	<b>31,418</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Costumes	Unrestricted	-	-
	Sets & Props	Unrestricted	-	-
	Lighting Equipment	Unrestricted	-	-
	Sound Equipment	Unrestricted	-	-
	DeFibrillator	Unrestricted	-	-
	Bar Equipment/POS tills and printers	Unrestricted	-	-
	Steel Decking	Unrestricted	-	-
	Office equipment & computers	Unrestricted	-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Rent owing from 14/2/22 to 31/03/22 @ £31.51 per day. Not Invoiced at end of year.	Unrestricted funds	1,433	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Stephen Taplin	13/02/2023



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Gallery Players

On accounts for the year  
ended

31/03/2022

Charity no  
(if any)

1186641

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14/02/2023

Name:

David Philip King

Relevant professional  
qualification(s) or body  
(if any):

Address:

66 Lexden Road, Colchester CO3 3SP


Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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