

**Registered Charity no. 1186640**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31ST MARCH 2024  
FOR  
BRIERLEY HILL BABYBANK**

**BRIERLEY HILL BABYBANK**  
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**FOR THE YEAR ENDED 31ST MARCH 2024**

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**BRIERLEY HILL BABYBANK**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2024**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity number**

1186640

**Principal address**

Unit 8 Darwin House, Second Avenue,  
The Innovation Centre,  
Kingswinford  
West Midlands  
DY6 7YB

**Trustees**

Amy Wootton - Chairperson  
Emma Crook - Secretary  
Tracey Tromans FCCA DipFA – Treasurer

**Independent examiner**

Sally-Ann Reeves FCCA  
Broadway  
Worcestershire

**BRIERLEY HILL BABYBANK  
TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST MARCH 2024**

The Trustees present their report together with the financial statements of the charity for the year ended 31st March 2024.

**Organisational structure**

Brierley Hill Babybank is a registered charity, No. 1186640.

**Governance and Management**

Trustees are appointed by the Members at the AGM. Membership is by application and agreed by trustees with the aim of having a broad range of skills represented, in particular finance, health service professionals and voluntary sector experience.

**Objectives and activities**

The principle objects of the charity are:

The prevention or relief of poverty in Brierley Hill and the surrounding areas by providing essential items, resources and support to families with young children and /or to charities or other organisations who also work to prevent or relieve poverty amongst families.

**Achievements and Performance**

The trustees would like to thank everyone involved this year, as we once again faced unthinkable increases in demand for our essential packs and support to parents and carers from 25 weeks of pregnancy and up to age 2.

We have continued to provide support through referral services for families in our immediate area within postcodes DY1-DY10 and B63-B65. We often get calls from all over the UK and have links to signpost other families that are in need.

The National Lottery is still supporting us by providing funding towards premises costs and two full-time roles which we are grateful for.

Dudley Council and DCVS kindly provided us with Local authority funding to help purchase cots and new bedding to create a safe and warm place for a child up to age 2 to sleep. We were also very lucky to be offered funds to purchase double prams for families so that parents and carers could get out and about to avoid isolation, both funds have been so important to many as finances continue to be a struggle not only to those on benefits but also to working families.

BHBB in numbers:

Our top three areas for referrals were DY1 with 18.4% of our packs requested by that postcode, DY2 with 16.9% and DY5 12.8%.

We issued 664 packs in total for the year avoiding many items going to landfills whilst drawing in the community spirit and encouraging supporting others.

0–3-month packs are our highest need with 232 packs in that size issued. The 2nd most requested size is 18-24 months with 150 packs given.

The professionals with the most referrals are Community Midwives, Family Nurses and Health Visitors.

71 volunteers, giving 3 hours on average a week at a value of £12 per hour have been valued at £133,000. The amazing support from our community and volunteer team has made all of this possible enabling more time for other projects to be implemented.

**BRIERLEY HILL BABYBANK  
TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST MARCH 2024**

**Achievements and Performance (cont.)**

Our staff have completed a variety of courses and training from Safeguarding, Adult and Paediatric First Aid, Parent and Infant Emotional well-being, Counselling, Cognitive Behavioural Therapy, Drug, Solvent and Alcohol abuse with ongoing training taking place in Psychotherapy.

We also opened up an onsite sensory and soft play space that is proving a real hit with families. Members of the public can book at a cost effective price but helps to get them out and about making friends and getting support. We have private sessions also that can be centred around a family's needs that are funded by public bookings. We have used this for young mom's groups, S.E.N sessions, recently bereaved families, counselling and peer-to-peer support.

Our support room is also used by professionals when needed and we also use this space as an off branch to sessions if a parent gets overwhelmed. It's a great space that looks just like your everyday lounge with toys, a sofa and a space to breathe. We use this room also for working with families with low-level mental health needs or simply having a space to air worries and challenges to figure out the best place for support and working collaboratively with professionals, charities and the voluntary sectors. We helped to support over 400 families in the area, creating relationships and helping them to feel supported and part of the community.

We were blessed with a lot of support this financial year and so many people have been a part of helping, there are simply too many to mention, from businesses and families, fundraising, events, and other charities support to cooperate volunteering days and spreading our social media accounts and helping where they can.

**Financial review**

The net incoming unrestricted and designated resources before transfers for the year amounted to £1,021.54 (2023: net incoming £15,751.91), and net outgoing restricted resources amounted to £12,340.49 (2023: net outgoing £13,853.44).

At 31st March 2024, the unrestricted funds after transfers and loan repayment total £26,969.63 (2023: £30,948.09). Restricted fund balances after transfers total £9,159.78 (2023: £21,500.27 ) and are held in cash.

**Reserves and reserves policy**

The policy agreed by the trustees is to aim to hold in unrestricted reserves not committed or invested in tangible fixed assets (the 'free' reserves) sufficient to cover the general overhead expenses and salary costs not specifically funded by external agencies, for a period of six months. At this level, the trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would then be necessary to consider how the funding would be replaced or activities changed. The amount of 'free' reserves at 31st March 2024 amounts to £26,969.63 (2023 £30,948.09), and equates to approximately 6 months expenditure.

**BRIERLEY HILL BABYBANK  
TRUSTEES REPORT  
FOR THE YEAR ENDED 31ST MARCH 2024**

**Risk policy and review**

The trustees have examined the major strategic, business and operational risks that the charity faces and consider that they are adequately mitigated through insurance, strategic planning, policies, systems and procedures.

**Trustees' responsibilities in relation to the financial statements**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on

and signed on their behalf by

Amy Wootton  
Chairperson of Trustees

**BRIERLEY HILL BABYBANK**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31ST MARCH 2024**

I report on the accounts for the year ended 31st March 2024.

**Responsibilities and basis of report.**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

*Sally-Ann Reeves*

S A Reeves FCCA  
Broadway  
Worcestershire

1st May 2024

**Brierley Hill BabyBank**  
**Receipts and Payments Account**  
**Year ended 31st March 2024**

	Unrestricted funds	Designated funds	Restricted funds	Total funds (2024)	Prior year total funds (2023)
	£	£	£	£	£
RECEIPTS					
Donations and legacies	26,201.37	10,000.00	-	36,201.37	45,885.88
Income from charitable activities	8,008.95	-	99,713.00	107,721.95	75,619.55
Other trading activities	3,298.93	-	-	3,298.93	-
Other income	237.5	-	-	237.5	512.65
<b>TOTAL RECEIPTS</b>	<b>37,746.75</b>	<b>10,000.00</b>	<b>99,713.00</b>	<b>147,459.75</b>	<b>122,018.08</b>
PAYMENTS					
Expenditure on charitable activities	25,684.08	24,626.35	105,770.38	156,080.81	115,791.37
Other expenditure	2,697.89	-	-	2,697.89	4,328.24
<b>TOTAL PAYMENTS</b>	<b>28,381.97</b>	<b>24,626.35</b>	<b>105,770.38</b>	<b>158,778.70</b>	<b>120,119.61</b>
Net receipts / (payments) resources before transfers	9,364.78	-14,626.35	-6,057.38	-11,318.95	1,898.47
Transfers:					
Gross transfers between funds - in	7,217.66	196.85	990.55	8,405.06	12,388.67
Gross transfers between funds - out	-438.3	-693.1	-7,273.66	-8,405.06	-12,388.67
Excess of receipts over payments	16,144.14	-15,122.60	-12,340.49	-11,318.95	1,898.47
Loan repayment	5,000.00	-	-	5,000.00	-
Reconciliation of funds					
Cash funds as at 31st March 2023	15,715.40	15,232.69	21,500.27	52,448.36	50,549.89
Cash funds as at 31st March 2024	26,859.54	110.09	9,159.78	36,129.41	52,448.36



# Brierley Hill BabyBank

## Statement of Assets and Liabilities As at: 31 March 2024

				Total	
	General (Unrestricted)	Designated	Restricted	2024	2023
	£	£	£	£	£
<b>Cash funds</b>					
Cash at bank and in hand	26,859.54	110.09	9,159.78	36,129.41	52,448.36
<b>Other monetary assets</b>					
Premises deposit held	10,350.00	-	-	10,350.00	10350.00
Gift aid recoverable	459.00	-	-	459.00	-
<b>Assets retained for charity's own use</b>					
Motor vehicle (net book value) 20% RB	4,000.00	-	-	4,000.00	5,000.00
<b>Loan liabilities</b>					
Loan (Repaid 2023)	-	-	-	-	5000.00

**Brierley Hill BabyBank**  
**Fund movement summary**  
**01 April 2023 to 31 March 2024**

Fund	Funds 01.04.23	Incoming Resources	Outgoing Resources	Transfers	Funds 31.03.24
	£	£	£	£	£
Unrestricted					
General Fund	15,715.40	37,746.75	33,381.97	6,779.36	26,859.54
Sub-totals	15,715.40	37,746.75	33,381.97	6,779.36	26,859.54
Designated					
ASDA Refreshments	117.63	-	131.26	13.63	-
Clent Science - FNP Cot Fund	-	1,000.00	957.66	(42.34)	-
Clent Science - Project Assitant Salary Fund	-	4,000.00	3,960.00	(40.00)	-
Clent Science - Driver Salary Fund	4,064.01	-	4,099.89	35.88	-
Clent Science Designated Salaries	-	5,000.00	4,368.91	(521.00)	110.09
Clent Science Fund	11,051.05	-	11,108.63	57.58	-
Sub-totals	15,232.69	10,000.00	24,626.35	(496.25)	110.09
Restricted					
ASDA Col Fund Essential Items	-	550.00	548.87	-1.13	-
ASDA Col Fund Rent & Utilites	-	630.00	677.16	47.16	-
ASDA Col Fund Volunteer Expenses	-	342.00	237.81	-	104.19
DCVS -1001 days	7000.00	-	-	(7,000.00)	-
Eveson Trust - Training	454.40	-	620.00	165.60	-
FEED - Baby Milk Fund	-	250.00	251.75	1.75	-
DudleyCVS -Growing Up In Dudley	-	1000.00	1001.37	1.37	-
HofEng Propeties - Salaries Grant	-	2500.00	3030.00	530.00	-
Dudley MBC Household Support (LA)	-	9000.00	9005.03	5.03	-
Mazars	-	500.00	466.47	(33.53)	-
Pram Fund - Dudley CVS Pram Fund	-	10000.00	9874.00	(126.00)	-
PSC Defib - Pedmore Sports Defib	-	1238.00	1294.80	56.80	-
PSC FA - Pedmore Sports First Aid	-	612.00	595.00	(17.00)	-
Reaching Communities - Lottery	12045.87	67341.00	70271.16		9,055.59
Sir John - Sir John Middlemore	-	1750.00	1750.94	0.94	-
Turner Trust	2000.00	-	2000.00	-	-
DudleyCVS -Winter Warmth	-	4000.00	4146.02	146.02	-
Sub-totals	21,500.27	99,713.00	105,770.38	(6283.11)	9,159.78
Totals	52,448.36	147,459.75	163,778.70	-	36,129.41

**Brierley Hill BabyBank**  
**Fund movement summary**  
**Prior year ended 31st March 2023**

<b>Fund</b>	<b>Funds 01.04.22</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Funds 31.03.23</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted					
General Fund - opening balance adjusted for R & P basis	13,196.18	30,143.58	32,295.46	4,671.10	15,715.40
<b>Sub-totals</b>	<b>13,196.18</b>	<b>30,143.58</b>	<b>32,295.46</b>	<b>4,671.10</b>	<b>15,715.40</b>
Designated					
ASDA Refreshments	-	300.00	182.37	-	117.63
ASDA Utilites	-	900.00	900.00	-	-
Centrica - Essential Items	-	2,000.00	1,989.36	-10.64	-
Clent Driver Driver Salary Fund	-	-	1,299.99	5,364.00	4,064.01
Clent Science Fund	-	30,000.00	8,584.95	(10,364.00)	11,051.05
Kerry's Fund	-	2,560.00	2,700.00	140	-
Salaries - Designated Speedomick	2,000.00	-	2,703.78	703.78	-
Wages Fund - Designated Fund - Wages	-	500.00	-	(500.00)	-
Woodward Trust - Utilities	-	750.00	748.35	(1.65)	-
<b>Sub-totals</b>	<b>2,000.00</b>	<b>37,010.00</b>	<b>19,108.80</b>	<b>(4,668.51)</b>	<b>15,232.69</b>
Restricted					
ASDA Essential Items	-	750.00	761.07	11.07	-
Cadbury Trust	448.65	-	445.7	(2.95)	-
DCVS -1001 DAYS	-	8,000.00	1,000.00	-	7,000.00
DMF Essential Items	-	2,000.00	2,373.51	373.51	-
Eveson Trust - Training	-	2,500.00	2,045.60	-	454.40
Eveson Trust - Salary	-	7,500.00	7,500.00	-	-
GROUNDWORKS - Tesco/One Stop Groundworks	-	2,000.00	2,040.71	40.71	-
Heart Of England Harry Payne - Refreshments	308.34	-	305.35	(2.99)	-
Heart Of England Harry Payne - Salary PM	1,024.98	-	1,024.98	-	-
Heart Of England Wesleyan Fund - Family Support	400.00	-	495.52	95.52	-
Heart Of England Wesleyan Fund - Support Worker	1,500.00	-	1,500.00	-	-
Heart Of England Wesleyan Fund - Travel	36.70	-	49.14	12.44	-
AWARDS4ALL-LOTTERY - Premises	9,600.54	-	9,617.61	17.07	-
Lottery Places Called Home - Covid Clean	255.26	-	267.32	12.06	-
Lottery Together For Our Planet - Equipment	3,960.00	-	3,738.88	(221.12)	-
Lottery Together For Our Planet - Participant Rewards	500	-	512.09	12.09	-
Lottery Together For Our Planet - Training	350	-	-	(350.00)	-
Lottery Together For Our Planet - Salary	3,806.24	-	3,806.24	-	-
Postcode - Salary Admin	7,800.00	-	7,800.00	-	-
Postcode - Salary PM	5,363.00	-	5,363.00	-	-
Reaching Communities	-	30,114.50	18,068.63	-	12,045.87
Turner Trust	-	2,000.00	-	-	2,000.00
<b>Sub-totals</b>	<b>35,353.71</b>	<b>54,864.50</b>	<b>68,715.35</b>	<b>(2.59)</b>	<b>21,500.27</b>
<b>Totals</b>	<b>50,549.89</b>	<b>122,018.08</b>	<b>120,119.61</b>	<b>-</b>	<b>52,448.36</b>

**BRIERLEY HILL BABYBANK****NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNTS****FOR THE YEAR ENDED 31ST MARCH 2024****1 Trustees' Remuneration and benefits**

No remuneration or other benefits or expenses were paid to Trustees during the year  
(2023 £Nil)

**2 Staff Costs**

	2024 £	2023 £
Salaries and wages	74,755	45,298
Social security	501	-
Pension costs	1,373	867
	<u>76,128</u>	<u>46,165</u>

The average number of employees during the year was 4 (2023: 3)

**3 Related party transactions**

Trustee, Tracey Tromans, is also a director of First Space 4 Finance Limited.

First Space 4 Finance was paid £1,807 (2023 £ 986) for accountancy services provided.

## Brierley Hill BabyBank

### Analysis of income and expenditure Year ended 31st March 2024

	General	Designated	Restricted	Total 2024	Total 2023
	£	£	£	£	£
<b>Receipts</b>					
<b>Donations and legacies</b>					
Fundraising	14,867.50	-	-	14,867.50	5,689.23
Donations	11,333.87	10,000.00	-	21,333.87	40,196.65
Donations and legacies Totals	26,201.37	10,000.00	-	36,201.37	45,885.88
<b>Income from charitable activities</b>					
Grants	6,500.00	-	99,713.00	106,213.00	74,589.50
Weigh In	1,043.95	-	-	1,043.95	1,030.05
Events	465.00	-	-	465.00	-
Income from charitable activities Totals	8,008.95	-	99,713.00	107,721.95	75,619.55
<b>Other trading activities</b>					
Sensory Room	3,298.93	-	-	3,298.93	-
Other trading activities Totals	3,298.93	-	-	3,298.93	-
<b>Other income</b>					
Gift Aid	237.50	-	-	237.50	512.65
Other income Totals	237.50	-	-	237.50	512.65
Total receipts	37,746.75	10,000.00	99,713.00	147,459.75	122,018.08
<b>Payments</b>					
<b>Expenditure on charitable activities</b>					
Rent & Service Charges	1,758.55	4,652.85	19,490.84	25,902.24	27,548.42
Repairs & Maintenance	1,401.08	-	-	1,401.08	6,712.15
Utilities	4,862.27	-	1,408.66	6,270.93	4,150.09
Telephone & Broadband	1,064.75	-	35.94	1,100.69	850.99
Mileage	-	-	-	-	674.68
Motoring Expenses	983.76	-	72.70	1,056.46	573.05
Van Fuel	616.80	-	-	616.80	498.84
Insurance	1,328.88	-	1,232.56	2,561.44	1,200.64
Office Supplies & Sundries	962.08	-	196.62	1,158.70	1,554.27
Volunteer Expenses & Refreshments	184.73	131.26	307.4	623.39	100.69
Advertising & Promotion	399.00	-	-	399.00	268.17
Misc Other	14.37	-	101.96	116.33	220.5
Client Support	1,182.48	-	2,434.70	3,617.18	1,777.87
DBS checks & Safeguarding	50.25	-	-	50.25	-
Furniture & Equipment	1,156.29	-	1,294.80	2,451.09	4,002.85
Licenses & Subscriptions	1,019.55	-	-	1,019.55	264.50
Stock & Essential Items	4,716.41	997.66	24,168.88	29,882.95	17,093.87
Events	88.00	-	-	88.00	88.95
Training	-80.00	-	1,215.00	1,135.00	2,045.60
Gross Pay	3,974.83	17,000.30	53,780.32	74,755.45	45,298.04
Employers NI	-	501.16	-	501.16	-
Employers Pension	-	1,343.12	30.00	1,373.12	867.20
Expenditure on charitable activities Totals	25,684.08	24,626.35	105,770.38	156,080.81	115,791.37
<b>Other expenditure</b>					
Professional Fees	2,347.89	-	-	2,347.89	3,978.24
Independent Examiner	350.00	-	-	350.00	350.00
Other expenditure Totals	2,697.89	-	-	2,697.89	4,328.24
Total payments	28,381.97	24,626.35	105,770.38	158,778.70	120,119.61