

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
OF THE PARISH OF ST PAUL OADBY**

**Registered Charity number 1186637**

**Year ended 31<sup>st</sup> December 2021**

***Legal and Administrative Information***

***Ministers***

Revd. Steve Bailey, Team Rector  
Revd. Mohammad Eghtedarian, Intercultural Pioneer Minister  
Revd. Maria Jukes, Curate

***Church Wardens***

Mr Paul Webster  
Mrs Anita Chettle

***Principal Office***

St Paul's Church, Hamble Road, Oadby, Leicester LE2 4NX

***Parochial Church Council***

The membership of the PCC is determined in accordance with Church Representation Rules (Synodical Government Measure 1969) as amended 2006. The membership of the PCC is presented on the next page.

***Independent Examiner***

Yvonne Woodford FMAAT, Woodford Norman Accounting, 7 Kevern Close, Wigston, Leicester, LE18 2GR

***Bankers***

CAF Bank Ltd., 25 Kings Hill Avenue, Kings Hill, West Malling, Kent MG19 4JQ

***Legal Representative***

The Diocesan Registrar, St Martin's East, Leicester LE1 5FX

## **Parish of St Paul Oadby**

St Paul's, Oadby Parochial Church Council (PCC) has the responsibility of co-operating with the Team Rector, the Revd. Steve Bailey, in promoting the ecclesiastical parish of St Paul, Oadby, seeking to further the whole mission of the parish, and engaging in Christian worship, pastoral care, evangelistic outreach, and fostering community well-being.

The PCC is also specifically responsible for the maintenance of St Paul's Church and the Barnabas Centre.

Members of the Council who have served since the commencement of the financial year (1<sup>st</sup> January 2021) until the approval of the accounts (8<sup>th</sup> March 2022) are:

Rev.d S Bailey	Dr H James	Mrs R Smith
Dr R Sundaram	Mrs V James	Mr P Webster
Mr C Chettle	Mrs C Kilbourne	Mrs T Webster
Mr B Philpott	Miss L McGoldrick	Mrs A Chettle
Mrs C Potter	Mrs K Johnson	Mrs R Philpott
Mr J Sawbridge	Rev.d Maria Jukes	

The Council members who served for only part of the stated period are:

Rev.d Mohammad Eghtedarian (Until November 2021); Dr Anita Annakesavan (Until August 2021).

Since the last Annual Parochial Church Meeting, which was held on 18<sup>th</sup> April via Zoom, there have been 8 meetings of the Council and 9 meetings of the Standing Committee, some of which have taken place via Zoom, due to the Covid-19 restrictions but with all being face to face from September 2021.

At the meeting on 4<sup>th</sup> May 2021, the following officials were elected:

Chair:	Ruth Smith
Vice Chair:	Steve Bailey
Treasurer:	Bryan Philpott
Electoral Roll Officer:	Ruth Smith
Secretary:	Alan Penter

This meeting also agreed the Standing Committee as:

Rev S Bailey	Mrs R Smith	Mr P Webster
Mr B Philpott	Mrs A Chettle	Mr A Penter.

The Standing Committee is a legally constituted sub-committee of the PCC. It meets between full PCC meetings and serves the PCC by preparing agendas and conducting urgent business which cannot wait for the next full meeting. It may also prepare briefings for the PCC to inform the discussions.

The PCC is registered with the Charity Commission (No. 1186637) and all members of the PCC are Trustees.

## **Coronavirus**

The Coronavirus pandemic has continued to affect everything through 2021 and its impact can be seen in all areas of life including the church. Much of our time has been responding appropriately through the year to the different measures and guidelines. We have sought to maintain worship week by week whilst striving to do all we can to keep people safe. We now operate a hybrid service each Sunday morning which has seen more and more people gradually join us back in the building whilst some still choose to worship with us online.

## **Structure, governance, and management**

The PCC of the Parish of St Paul's, Oadby is required, as stated in the Parochial Church Councils (Powers) Measure 1956, to co-operate with the Team Rector and Ministry Team in promoting in the Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. Charity law requires the Parochial Church Council (PCC) Members, who act as trustees under charity law, to prepare financial statements for each financial year that give a true and fair view of the PCC's financial activities during the year and of its financial position at the end of the year.

In preparing those financial statements, the PCC Members should follow best practice and:

- select suitable accounting policies and then apply them consistently to make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements,
- prepare the financial statements on an on-going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

## **Objectives and Activities**

The PCC is committed to fostering accessible and reverent worship at St Paul's that is attractive and relevant to the people of Oadby. A primary aim is to enable people to belong to a loving, supportive Christian community: the church has been successful in 2021 in providing this. The PCC maintains an overview of worship throughout the parish and has encouraged excellence in the Sunday and weekday services in a range of different worship styles which seek to cater for all age-groups and a wide range of preferences. All our services seek to put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have (in accordance with the Commission's guidelines) been particularly concerned about the public benefit of what we do in the parish as well as adhering to the specific guidance given to charities for the advancement of religion. In all our work, we try to enable ordinary people to live out their faith as part of their church community through:

- Worship and prayer; learning about the Gospel; and developing their relationship with Jesus as Lord and Saviour.
- Providing pastoral care for people living in the Parish.
- Evangelistic outreach work.

To facilitate this work, it is important to maintain the fabric of all our buildings — St Paul's Church and the Barnabas Centre.

## **Achievements and Performance**

### Worship and Prayer

The PCC have provided throughout the year a range of services, in church (when possible within the national Covid restrictions) and online, that those who attend have found beneficial and spiritually fulfilling. Sunday worship has continued to attract good attendances in church and online, while the mid-week Holy Communion have continued to provide a quiet, intimate style of worship. There has been a strong emphasis on communicating the Christian faith through preaching, teaching, and multi-media presentations.

All are welcome to attend services at St Paul's. At present there are 110 on the Church Electoral Roll. Sunday attendance has been gradually increasing throughout the year with good engagement online also.

As well as the regular services, the parish enables the community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of new life; in marriage, public vows are exchanged with God's blessing; and through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 2 baptisms; no weddings; and have conducted 21 funerals in the period 1st January 2021 to 31<sup>st</sup> December 2021.

### Deanery Synod

Three of the PCC sit on the Deanery Synod in addition to the clergy. From January 2021 to December 2021, 3 Deanery Synod meetings took place two on Zoom and one in person. \_

### St Paul's Church

St Paul's is a vibrant church in the open-evangelical tradition. It is part of the Church of England and its Parish serves Oadby, east of the A6. It is also part of a larger group of parishes, called a "Benefice," which includes St Peter's Oadby, Great Glen and Burton Overy with Carlton Curlieu.

We seek to be a church for all ages, backgrounds, cultures and nationalities, that is growing and following Jesus. We have a congregation of about 80 at our main Sunday service and are always pleased to welcome enquirers and visitors. St Paul's has made prayer space available in the side chapel, while its main worship area has been used extensively by the wider community. The God focused purpose of the church is clear to all users, through the well-lit porch, visible from the pavement, which points to the Word of God in Jesus.

The Barnabas Centre, and St Paul's Church continue to be used greatly by the wider community of Oadby, thus fulfilling an important social and outreach need as well as generating substantial income for the parish. As mentioned above, this year many of our intended activities have been unable to take place due to government Covid-19

restrictions.

The PCC pays its employees a minimum of the National Living Wage and provides a contributory workplace pension to a member of the lay staff so entitled, who has taken this up with CWPF. There are no other qualifying members for workplace pensions.

Some members of the parish are unable to attend church due to sickness or age. At St Paul's, the home-groups provide good pastoral care to their members.

#### Mission and Evangelism

The Parish of St Paul's, Oadby continues to be challenged by demographic change in Oadby and changes in society towards church going.

Youth Work continues to feature strongly at St Paul's headed up by Louise McGoldrick. Important links with our Mission Partners have been sustained.

St Paul's continues to tithe against donated income received, and this has resulted in 2021 of £10,500 being set aside for charitable causes both locally and overseas.

#### Safeguarding

Safeguarding continues to be of paramount importance.

Rosie Philpott is the Parish's Safeguarding Officer. Safeguarding practices are regularly reviewed by the PCC.

#### **Financial Review**

##### Reserves policy

It is the PCC's policy to maintain adequate cash reserves within the general and designated funds each year to cover operational costs for on-going gross salaries and essential running costs as well as allowing for necessary repairs and replacement of equipment used by the church for 6 months. The reserves in the General Fund have been maintained in accordance with the Archdeacon's recommendations for a robust Reserves Policy.

##### Workplace Pensions

St Paul's Oadby PCC participates in the Pension Builder Scheme PB2014 section of the Church Workers Pension Fund for lay staff. This cash balance section Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

##### Fund Deficits

There are currently no fund deficits at the beginning or end of the financial year, and it is anticipated that the finances are in good shape for at least the next 12 months.

##### Financial Report 2021

It is my pleasure as Treasurer of the Parish to present the Financial Review for 2021.

Mr Bryan Philpott  
8<sup>th</sup> March 2022

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	97,065	—	—	97,065	103,315
Income from charitable activities	10,464	—	—	10,464	83,526
<b>Total income</b>	<b>107,529</b>	<b>—</b>	<b>—</b>	<b>107,529</b>	<b>186,841</b>
<b>Expenditure on:</b>					
Expenditure on charitable activities	100,418	130	—	100,548	179,297
<b>Total expenditure</b>	<b>100,418</b>	<b>130</b>	<b>—</b>	<b>100,548</b>	<b>179,297</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>7,111</b>	<b>(130)</b>	<b>—</b>	<b>6,980</b>	<b>7,544</b>
<b>Other recognised gains / losses</b>					
<b>Net movement in funds</b>	<b>7,111</b>	<b>(130)</b>	<b>—</b>	<b>6,980</b>	<b>7,544</b>
<b>Total funds brought forward</b>	<b>310,226</b>	<b>37,877</b>	<b>—</b>	<b>348,103</b>	<b>340,559</b>
<b>Total funds carried forward</b>	<b>317,337</b>	<b>37,746</b>	<b>—</b>	<b>355,084</b>	<b>348,103</b>

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
FA003	Barnabas Centre	215,000	215,000
	<b>Total Fixed assets</b>	<b>215,000</b>	<b>215,000</b>
<b>Current assets</b>			
CA006	CCLA deposit account	110,296	110,250
CA007	Petty Cash	18	74
CA008	CAF Bank - St Pauls current account	42,637	36,607
Z05	Accounts Receivable	(127)	602
	<b>Total Current assets</b>	<b>152,825</b>	<b>147,535</b>
<b>Liabilities</b>			
Z04	Accounts Payable	12,741	14,431
	<b>Total Liabilities</b>	<b>12,741</b>	<b>14,431</b>
	<b>Net Asset surplus(deficit)</b>	<b>355,084</b>	<b>348,103</b>
<b>Reserves</b>			
	Excess / (deficit) to date	6,980	(3,021)
Z01	Starting balances	348,103	351,125
Z02	Other gains/(losses)	—	—
	<b>Total Reserves</b>	<b>355,084</b>	<b>348,103</b>
	<b>Represented by funds</b>		
	Unrestricted	17,760	11,600
	Designated	299,577	298,626
	Restricted	37,746	37,877
	Endowment	—	—

**Total**

**355,084      348,103**

## Statement of assets and liabilities

	<b>This year</b>	<b>Last year</b>
<b>Tangible assets</b>		
<b>Barnabas Centre</b>		
Buildings Fund (Designated) -	215,000	215,000
	<b>215,000</b>	<b>215,000</b>
<b>Total for Tangible assets</b>	<b>215,000</b>	<b>215,000</b>
<b>Cash at bank and in hand</b>		
<b>Petty Cash</b>		
Flower Fund (Restricted) -	(17)	(5)
Sunday School Fund (Designated) -	(83)	(83)
General fund (Unrestricted) -	118	162
	<b>18</b>	<b>74</b>
<b>CAF Bank - St Pauls current account</b>		
Flower Fund (Restricted) -	345	432
St Paul's Maintenance (Restricted) -	887	887
St Paul's Mission Fund (Designated) -	4,409	4,409
Sunday School Fund (Designated) -	5,250	4,299
Youth Club Fund - St Paul's (Restricted) -	1,530	1,562
General fund (Unrestricted) -	30,213	25,015
	<b>42,637</b>	<b>36,607</b>
<b>Total for Cash at bank and in hand</b>	<b>42,656</b>	<b>36,681</b>
<b>Debtors</b>		
<b>Accounts Receivable</b>		
General fund (Unrestricted) -	(127)	602
	<b>(127)</b>	<b>602</b>
<b>Total for Debtors</b>	<b>(127)</b>	<b>602</b>
<b>Investments</b>		
<b>CCLA deposit account</b>		
St Paul's Maintenance (Restricted) -	35,000	35,000
St Paul's Mission Fund (Designated) -	75,000	75,000
General fund (Unrestricted) -	296	250
	<b>110,296</b>	<b>110,250</b>
<b>Total for Investments</b>	<b>110,296</b>	<b>110,250</b>
<b>Creditors: Amounts falling due in one year</b>		
<b>Accounts Payable</b>		
General fund (Unrestricted) -	(12,741)	(14,431)
<b>Total for Creditors: Amounts falling due in one year</b>	<b>(12,741)</b>	<b>(14,431)</b>
<b>Grand total</b>	<b>355,084</b>	<b>348,103</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Building - Buildings Fund</b>						
Designated	215,000	—	—	—	—	215,000
<b>Sub-total for Building</b>	<b>215,000</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>215,000</b>
<b>FLO - Flower Fund</b>						
Restricted	427	—	98	—	—	328
<b>Sub-total for FLO</b>	<b>427</b>	<b>—</b>	<b>98</b>	<b>—</b>	<b>—</b>	<b>328</b>
<b>SF - Sunday School Fund</b>						
Designated	4,216	1,998	1,048	—	—	5,167
<b>Sub-total for SF</b>	<b>4,216</b>	<b>1,998</b>	<b>1,048</b>	<b>—</b>	<b>—</b>	<b>5,167</b>
<b>SPAM - St Paul's Maintenance</b>						
Restricted	35,887	—	—	—	—	35,887
<b>Sub-total for SPAM</b>	<b>35,887</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>35,887</b>
<b>SPAMF - St Paul's Mission Fund</b>						
Designated	79,409	—	—	—	—	79,409
<b>Sub-total for SPAMF</b>	<b>79,409</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>79,409</b>
<b>YCFPA - Youth Club Fund - St Pauls</b>						
Restricted	1,562	—	32	—	—	1,530
<b>Sub-total for YCFPA</b>	<b>1,562</b>	<b>—</b>	<b>32</b>	<b>—</b>	<b>—</b>	<b>1,530</b>
<b>General - General fund</b>						
Unrestricted	11,600	105,530	99,370	—	—	17,760
<b>Sub-total for General</b>	<b>11,600</b>	<b>105,530</b>	<b>99,370</b>	<b>—</b>	<b>—</b>	<b>17,760</b>
<b>Grand total</b>	<b>348,103</b>	<b>107,529</b>	<b>100,548</b>	<b>—</b>	<b>—</b>	<b>355,084</b>

## Analysis of income and expenditure

	Unrestricted	Designated	Total
	Endowment	This year Last year	Restricted

## INCOME AND ENDOWMENTS

### Donations and legacies

Plate Income	539	—	—	—	539	288
Stewardship	71,719	—	—	—	71,719	70,930
Tax Rebate for Gift Aid	14,584	—	—	—	14,584	14,736
Church Donations	10,222	—	—	—	10,222	17,359
<b>Total</b>	<b>97,065</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>97,065</b>	<b>103,315</b>

### Income from charitable activities

Fees	228	—	—	—	228	275
Interest	46	—	—	—	46	250
Special Collections	—	—	—	—	—	444
In/Out Receipts	40	—	—	—	40	74,833
Lettings	8,150	—	—	—	8,150	5,724
Sunday School	—	1,998	—	—	1,998	1,998
<b>Total</b>	<b>8,465</b>	<b>1,998</b>	<b>—</b>	<b>—</b>	<b>10,464</b>	<b>83,526</b>
<b>INCOME TOTAL</b>	<b>105,530</b>	<b>1,998</b>	<b>—</b>	<b>—</b>	<b>107,529</b>	<b>186,841</b>



## EXPENDITURE

### Expenditure on charitable activities

Parish Gift	45,530	—	—	—	45,530	45,540
Salaries & Honoraria - Church	27,457	—	—	—	27,457	27,151
Staff Expenses	682	—	—	—	682	1,259
Church Water Rates	1,198	—	—	—	1,198	694
Church Electricity	1,598	—	—	—	1,598	1,331
Church Gas	1,296	—	—	—	1,296	1,076
Insurances - Church	1,307	—	—	—	1,307	1,933
Sunday School	—	1,048	—	—	1,048	735
Youth Club	—	—	32	—	32	9
Administration	59	—	—	—	59	245
Photocopier	6	—	—	—	6	65
Telephone	691	—	—	—	691	838
Licences	763	—	—	—	763	727
In / Out Disbursements	40	—	—	—	40	74,833
Wages & Salary Costs	291	—	—	—	291	553
Auditors Fees	300	—	—	—	300	(141)
Other Professional Fees	600	—	—	—	600	—
Repairs & Maintenance - Church	3,196	—	—	—	3,196	4,750
Technology	1,003	—	—	—	1,003	759
Bank Charges	192	—	—	—	192	120
Church Expenses	1,229	—	—	—	1,229	1,693
Flower expenses	—	—	98	—	98	73
Donations - Outwards	10,500	—	—	—	10,500	10,900
Special Collections	—	—	—	—	—	444
Music	25	—	—	—	25	—
Presentations	162	—	—	—	162	70
Mission, Training & Resources	1,237	—	—	—	1,237	3,631
Total	99,370	1,048	130	—	100,548	179,297
<b>EXPENDITURE TOTAL</b>	<b>99,370</b>	<b>1,048</b>	<b>130</b>	<b>—</b>	<b>100,548</b>	<b>179,297</b>
<b>GRAND TOTAL</b>	<b>6,160</b>	<b>950</b>	<b>(130)</b>	<b>—</b>	<b>6,980</b>	<b>7,544</b>

Approved at the PCC Meeting on ..... and signed on its behalf:

Rev. Steve Bailey                      Team Rector

.....

Mr Bryan Philpott              Parish Treasurer              .....

Mr Paul Webster              Church Warden              .....

Mrs Anita Chettle              Church Warden              .....



# **Independent Examiner's Report to the Trustees of St Paul's Church, Oadby, Leicester - Charity Number: 1186637**

## **Independent examiner's report to the trustees of St Paul's Church Oadby**

I report to the charity trustees on my examination of the accounts of St Paul's Church Oadby for the year ended 31 December 2021.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which attention should be drawn to enable a proper understanding of the accounts to be reached.

Mrs Yvonne Woodford  
Woodford Norman Accounting Limited  
7 Kevern Close  
Wigston  
Leicester  
LE18 2GR

12 February 2022