

**LEICESTER MUSICFEST**

**STATEMENT OF ACCOUNTS**

**YEAR ENDED**

**5 APRIL 2024**

**Registered Charity Number 1186629**

# **LEICESTER MUSICFEST**

## **REPORT OF THE TRUSTEES**

Year ended 5 April 2024

### **General information**

The Trustees present their annual report and the accounts of Leicester MusicFest for the year ended 5 April 2024.

Leicester MusicFest is a charitable incorporated organisation registered in England and Wales, and governed by a written constitution. Leicester MusicFest was founded in 2016 and obtained registered charity status on 28 November 2019. Its registered charity number is 1186629.

The principal address of Leicester MusicFest is 1 Eastwood Road, Leicester LE2 8DD.

Full details of the organisation and activities of Leicester MusicFest are available at [www.leicestermusicfest.com](http://www.leicestermusicfest.com)

The Trustees confirm that they have had due regard to the public benefit guidance issued by the Charity Commission for England and Wales.

### **Trustees and remuneration**

New Trustees are appointed by the existing Trustees at an Annual General Meeting.

The Trustees during the year ended 5 April 2024 were:

John Gull (Chairman)

Roxanne Gull (Artistic Director)

Jonathan Jarvis (Webmaster and Treasurer)

Avalon Summerfield (Events Coordinator)

Christopher Hiam

On 11th May 2024 Melanie Settle was appointed as a new trustee in the role of Treasurer, and Jonathan Jarvis stepped down from his role as Treasurer.

During the year under review, Roxanne Gull received remuneration from Leicester MusicFest for the role of administration, including funding applications.

Avalon Summerfield also received remuneration from Leicester MusicFest for the role of administration and catering. The trustees are giving further consideration to these payments in the context of regulatory provisions, and they have been returned to the charity whilst this review is ongoing.

Please see note 2 to the accounts for details. None of the remaining Trustees received any remuneration or other benefits from Leicester MusicFest during the year under review.

## **LEICESTER MUSICFEST**

### **REPORT OF THE TRUSTEES (CONTINUED)**

Year ended 5 April 2024

#### **Objectives**

Leicester MusicFest has the following objectives:

- To help young people access inspiring music-making and education;
- To nurture emerging talent, and to provide a supportive atmosphere in which all musicians can enjoy performing;
- To widen access to music by organising inspiring professional performances with free or subsidised tickets;
- To provide a performance platform for amateur musicians at all stages of their musical journey, particularly where performance opportunities are otherwise limited;
- To foster a culture of musical discovery and co-operation by running a wide variety of events within a single festival; and
- To encourage sharing of ideas and resources, bringing together the local musical community.

#### **Review of the year**

The eighth festival was held in February 2024 and included the following events:

- Piano, Pipe Organ, Singing, and Composition Competitions;
- Winners' Gala Concert, including community performance of Alexander l'Estrange's 'The Gospel Train!';
- Guitar Ensemble Workshop with Helen Sanderson and the National Youth Guitar Ensemble;
- Kodály for Music Teachers with Adam Hope;
- Children's Singing Workshop with Helen Smee;
- Pipe Organ Masterclass with Joseph McHardy;
- Express Yourself Percussion Workshop with Kirsty Body; and
- Festival Café.

The trustees were delighted by the level of support for this eighth festival. Hundreds of children and amateur performers took part in our competitions, workshops and masterclasses, and attendees enjoyed an incredibly high standard of music-making across all ages and abilities including the grand finale of the Gala Concert featuring winners of the amateur competitions alongside world premieres of the winning compositions.

## LEICESTER MUSICFEST

### REPORT OF THE TRUSTEES (CONTINUED)

Year ended 5 April 2024

#### Future events

Leicester MusicFest 2025 will take place between 15 and 16 February 2025, once again in the wonderful facilities at English Martyrs' Catholic School. The 10th Anniversary Festival is scheduled for 14 and 15 February 2026, also at English Martyrs' Catholic School.

#### Reserves policy

The policy of the Trustees is to maintain sufficient reserves to provide working capital for future events and to meet any expenses as they fall due.

#### Risk management

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate these risks.

#### Patronage and Support

The Trustees are grateful for the support of Patrons, Friends, Donors and Volunteers without which the festival could not take place.



**JOHN GULL**  
Chairman

For and on behalf of the trustees on 04/02/2025

# LEICESTER MUSICFEST

## RECEIPTS AND PAYMENTS ACCOUNT

Year ended 5 April 2024

	Note	2024	2024	2024	2023
		Unrestricted funds	Restricted funds	Total funds	Total funds
		£	£	£	£
<b>Receipts</b>					
Tickets (door)	1	450	240	690	614
Cafe		587	-	587	623
Buckets	1	158	84	242	994
Online ticket sales	1	289	760	1,049	320
Competition entry fees		1,752	-	1,752	2,074
Donations	1	9,508	5,201	14,709	9,263
Merchandise		102	-	102	10
Gift Aid		480	-	480	-
<b>Total receipts</b>		<b>13,326</b>	<b>6,285</b>	<b>19,611</b>	<b>13,898</b>
<b>Less:</b>					
<b>Payments</b>					
Adjudicators' & performers' fees	1	2,579	450	3,029	2,514
Refreshments and catering	2	1,261	-	1,261	796
Printing and stationery		395	-	395	510
Instrument hire and maintenance	1	-	1,340	1,340	894
Trophies and medals		476	-	476	406
Websites and advertising		568	-	568	1,567
Venue hire		-	312	312	64
First aid and miscellaneous fees		-	-	-	-
Sheet music		88	-	88	266
Payment processing fees		99	-	99	142
Awards and bursaries		-	-	-	-
Purchase of card reader		-	-	-	142
Gifts for volunteers		126	-	126	300
Competitor travel expenses		-	-	-	50
Forest Gamelan Outdoor Music Classroom Project	1	-	2,998	2,998	-
Administration Costs	1,2	497	2,500	2,997	-
<b>Total Payments</b>		<b>6,089</b>	<b>7,600</b>	<b>13,689</b>	<b>7,651</b>
<b>Net (deficit)/surplus for the year</b>		<b>7,237</b>	<b>(1,315)</b>	<b>5,922</b>	<b>6,247</b>
Bank and cash balances at 6 April 2023		2,863	7,050	9,913	3,666
<b>Bank and cash balances at 5 April 2024</b>		<b>10,100</b>	<b>5,735</b>	<b>15,835</b>	<b>9,913</b>

# LEICESTER MUSICFEST

## STATEMENT OF ASSETS AND LIABILITIES

At 5 April 2024

		2024	2023
		£	£
<b>Tangible assets</b>			
Trophies at cost		1,946	1,946
		_____	_____
<b>Monetary assets</b>			
Lloyds Bank balance (including £5,735 restricted (2023: £7,050))		15,802	9,649
Paypal balance		33	-
Patreon balance		-	264
Stripe		-	-
		_____	_____
		15,835	9,913
		_____	_____
<b>Debtors</b>			
Gift Aid		368	309
Trustee Remuneration to be returned	2	301	-
		_____	_____
<b>Creditors</b>			
None		-	-
		_____	_____

Amounts shown above are unrestricted unless specified otherwise.

**JOHN GULL**  
Chairman



**MELANIE SETTLE**  
Treasurer



For and on behalf of the trustees on 04/02/2025

# LEICESTER MUSICFEST

## NOTES TO THE ACCOUNTS

Year ended 5 April 2024

### 1. Restricted Funds Receipts & Payments

During the year funds were received and payments made for the following restricted purposes:

#### Sponsorship for the 2023 Leicester MusicFest organ events

£250 donation was received from The Royal College of Organists for the purpose of sponsorship for the 2023 Leicester MusicFest organ events. £250 of this had been expended during the year ended 5 April 2023.

#### Administration costs

£2,000 donation was received from The Scops Art Trust for the purpose of funding administration costs for Leicester Musicfest.

£2,500 was expended during the year for this purpose, including funds held on account from previous years.

#### Instrument Rehoming scheme

£595 donation was received from John Gull for the purpose of collecting, repairing and rehoming instruments as part of the Instrument Rehoming scheme.

The Pro-Arte Christmas Concert raised £1,000 in ticket sales, £84 in bucket donations and £306 in donations by card.

£1,340 was expended during the year for this purpose, including funds held on account from previous years.

£845 is held as a restricted fund at the year end.

#### Venue Hire

£1,600 donation was received from The Edith Murphy Foundation for the purpose of hiring venues for events including the Leicester MusicFest festival and the Pro-Arte concert.

£312 was expended during the year for this purpose, including funds held on account from previous years.

£2,888 is held as a restricted fund at the year end.

#### Leicester MusicFest Gala Concert 2024

During the year, a donation of £450 was received from The Blaby Rotary Club for the purpose of funding the 2024 Leicester MusicFest Gala Concert. £450 of this was expended during the year.

#### Forest Gamelan Outdoor Music Classroom Project

£2,998 was expended on the set up of the Forest Gamelan Outdoor Music Classroom Project from funds held from

previous years.

£2,002 is held as a restricted fund at the year end.

### 2. Trustee Remuneration

During the year Roxanne Gull received £2,850 for 114 hours of work on Administrative services provided to Leicester MusicFest as Artistic Director between September 2023 - February 2024.

During the year, Avalon Summerfield received £147 for Administration support in the period up to the 2023 Festival, and £154 for catering for the 2024 festival. The trustees are giving further consideration to these payments in the context of regulatory provisions, and they have been returned to the charity whilst this review is ongoing.