

ACACIA PRE-SCHOOL

England & Wales · Charity number 1186604

Details

Status Registered

Legal form CIO

Registered 2019-11-26

Register [View on the Charity Commission register](#)

Contact

Address Acacia Pre-school
Malden Wanderers Clubhouse
Cambridge Avenue
New Malden
Surrey
KT3 4LE

Phone 07816940560

Email manager@acaciapreschool.com

Website www.acaciapreschool.com

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Pre-school for children aged 2.5-4 years following the Early Years Curriculum. Open 38 weeks a year. Operating in the Malden Wanderers Clubhouse

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£239,183	£225,149	-	-
2023-08-31	£228,205	£215,702	-	-
2022-08-31	£202,732	£198,657	-	-
2021-08-31	£281,804	£194,727	-	-
2020-08-31	£192,590	£193,988	-	-

Trustees

Name	Role	Appointed
Arabella Claire Stewart		2021-09-30
Celine Fenech		2020-10-07
James Hughes		2021-09-30
James Robinson		2021-10-18
Leigh Smith		2020-01-09
Rose Hughes		2020-10-07
Tony George Rimbault		2023-10-04

ACACIA PRE-SCHOOL

England & Wales - Charity number 1186604

Accounts

**Acacia Pre-School
(A charitable incorporated organisation)**

**Receipts and Payment Accounts
FOR THE YEAR ENDED 31st AUGUST 2024**

Charity Number: 1186604



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	Sept	2023	To	31	Aug	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

<i>Malden Wanderers Clubhouse</i>
<i>Cambridge Avenue</i>
<i>New Malden</i>
Postcode <input type="text" value="KT3 4LE"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Arabella Claire Stewart	Chair of Trustees		
2	Celine Fenech			
3	James Robinson	Treasurer		
4	Leigh Smith	Nursery Manager		
5	James Hughes			
6	Tony Rimbault			
7	Rose Hughes	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Charitable Investment Organisation (CIO) Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation (CIO)
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies

Acacia Pre-School has a Safeguarding and Child Protection Policy and will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. Our safeguarding policy is based on the three key commitments of the Pre-school Learning Alliance Safeguarding Children Policy. DBS checks are performed on all new employees and Trustees. Acacia also has policies regarding Volunteer Confidentiality and Equality and Diversity. Acacia follows the national curriculum, as laid out in the Early Years Foundation Stage (EYFS). It is our policy to observe all children in their activities and note their progression accordingly, enabling them be the 'best they can be'. All observations are made with respect for the child and are non-bias.

Relationships

Acacia Preschool is a member of The Early Years Alliance, which is the largest early years membership organisation and voluntary sector provider of quality affordable childcare and education in England. As educational charity, the Alliance represents the interests of over 14,000 member settings who deliver care and learning to over 800,000 families every.

Trustees

All new trustees receive information focusing in particular on the background, constitution and workings of Acacia Preschool, including the role of a trustee, key safeguarding policies and a copy of the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of Acacia Preschool are set out in our governing document. The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the cio; and (6) furthering the aims of the pre-school learning alliance.

Acacia Pre-School is run with the ultimate objective of helping children develop through 'Excellence at Play'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Acacia Preschool have had due regard to the Charity Commission's guidance on public benefit.

The main public benefit activity remains the development of a child's social, emotional and physical skills through positive play. We work to offer a diverse range of learning opportunities for children between 2 and 4 years 10 months. We are a member of the Early Years Alliance and follow the EYFS curriculum to help children with their social, emotional and physical skills and encourage equal opportunities, multi-cultural and special educational needs within our setting.

Summary of the main achievements of the charity during the year

Once again, this past year was very successful. We began the year with a reduced intake as we were unable to fill all our available places. However, our numbers quickly grew, and we ended up having another busy year. As always, I would like to acknowledge & thank the whole Acacia staff team for their constant support, commitment and hard work, as without them we would not be in the positive situation that we continue to be in.

Admissions 2023-2024

We had 46 children on roll at the start of the year, which grew to 49 by the summer term. At the start of the year, we had between 12 and 16 children who stayed for the whole day. These numbers rose to between 20 and 22 by the end of the summer term.

At the start of the 2024/25 year, we have 32 children on roll (with between 27 and 30 children in attendance each day), with between 7 and 9 children staying for the full day.

Staffing 2023-2024

We had two staff member leave this past year and following a successful recruitment process, we employed a new assistant. We now employed five pre-school assistants, two SENCo's; along with our administrator, deputy and school manager. All staff have completed Level 2 Safeguarding training, which is renewed every two years. In addition some staff have also received Level 3 Safeguarding training.

Extra Activities and purchases

Due to the continued success of Monkey Music, it was decided that this would continue for another year, using our surplus to fund it again. Once again, this proved highly popular and the teacher, Lucy, often commented on how brilliantly behaved our children were. The trustees also authorised for us to have our annual farm visit again, a visit from Wild Science (an animal experience) and two shows from Dantastic Productions, who performed at Christmas and again at Easter. All at no additional cost to parents. We also continue to run our snack café at no extra cost to parents.

Ofsted

In October 2022, we had our Ofsted inspection, which we were expecting as it had been almost 6 years since our previous one. We achieved a rating of 'Good' overall. We were extremely pleased with this as we were, once again, inspected under a new framework. This was due to the dedication & hard work of all the staff. We aim to continue this high level throughout this academic year and look forward to our next full inspection.

RBK EYC

As an 'Early Years Provider' we come under the Governments EYFS & all its specific legalities regarding performance, curriculum, planning etc... We continue to work with the Early Years Inclusion and Improvement Advisors, who are there to offer support as and when required.

We also continue to work closely with other outside agencies, i.e. the area SENCo, speech and language therapists, physiotherapists etc... as and when required. We regularly attend networks for SEND, and managers and leaders.

Section E

Financial review

Brief statement of the charity's policy on reserves

The minimum target reserves policy adopted by the trustees continues retain cash reserves equal to 3 months salaries and one-year rent, should the pre-school need to suddenly cease operation. This equates to £89k. The reserves of at the end of FY24 were £122k, which is above our minimum reserves target. The trustees are conscious of ongoing challenges in the overall environment related to school place demand and cost of living, so whilst our reserves are above a minimum target levels, the trustees are cognisant that there will be challenges ahead where these reserves will provide assurance that we can meet these challenges.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Acacia Preschools funding is broken down by type in the accounts presented. The main source of funding continues to be from Achieving for Children (AfC) which is a community interest company (a not-for-profit social enterprise) created in 2014 by the Royal Borough of Kingston and the London Borough of Richmond to provide their children's services. Acacia Preschool also receives fees paid directly from parent of Children not currently entitled to statutory funding.

The trustees continue to use some of our reserves in excess of our reserve policy for the benefit of the charity users. This includes additional activities for our children at no additional charge such as Monkey Music interactive sessions, visits of animals from local farms and spend on additional interactive equipment.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Robinson	Arabella Milne
Position (eg Secretary, Chair, etc)	Treasurer	Chair of Trustees
Date	27/06/2025	

Independent examiner's report to the trustees of Acacia Preschool Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Paul Hickson
FCA (ICAEW):
Address: 16 Blakeden Drive
Claygate
Surrey KT10 0JR

Date: 27/06/2025



Receipts and payments accounts

For the period from	01-Sep-23	To	31-Aug-24
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
AFC - 2 Yr Funding	28,927	-	-	28,927	17,539
AFC - EYPP	1,883	-	-	1,883	1,573
AFC 3&4 Yr Funding	144,207	-	-	144,207	128,284
Fees	54,049	-	-	54,049	63,641
Grants	-	5,433	-	5,433	11,192
Donations & Fundraising	1,646	-	-	1,646	2,797
Deposits Received	2,100	-	-	2,100	2,815
Interest Earned	938	-	-	938	367
Total receipts	233,750	5,433	-	239,183	228,208

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A3 Payments					
Salary Expense	174,260	3,963	-	178,223	166,048
Professional Fees	1,476	-	-	1,476	3,118
General Expenses	6,068	-	-	6,068	6,455
Telephone	111	-	-	111	58
Subscriptions	928	-	-	928	665
Cleaning	639	-	-	639	496
Equipment	1,335	1,470	-	2,805	5,616
Craft Materials	1,985	-	-	1,985	1,335
Food	1,121	-	-	1,121	1,042
Premises	27,011	-	-	27,011	26,280
Postage, Printing & Stationery	798	-	-	798	951
Staff Training	147	-	-	147	2,049
Bank Charges	87	-	-	87	88
Return of deposits	3,750	-	-	3,750	1,500
				-	
Total payments	219,716	5,433	-	225,149	215,702

Net of receipts/(payments)	14,034	-	-	14,034	12,506
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	108,443	-	-	108,443	95,937
Cash funds this year end	122,477	-	-	122,477	108,443

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Acacia Main Account	46,025	-	-
	Deposit Account	1,750	-	-
	Reserves Account	74,500	-	-
	Petty Cash	202	-	-
	Total cash funds	122,477	-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities			
Deferred Income	-	-	-
Holding Deposits	-	-	-
Payroll Taxes Payable	-	-	-
	Total Liabilities	-	-

Funds	Unrestricted Funds	122,477
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	James Robinson	27/06/2025
	Arabella Milne	27/06/2025

ACACIA PRE-SCHOOL

England & Wales - Charity number 1186604

Accounts

**Acacia Pre-School
(A charitable incorporated organisation)**

**Receipts and Payment Accounts
FOR THE YEAR ENDED 31st AUGUST 2023**

Charity Number: 1186604



Trustees' Annual Report for the period

Period start date			Period end date		
From	1	Sept 2022	To	31	Aug 2023

Section A Reference and administration details

Charity name **Acacia Pre-school**

Other names charity is known by

Registered charity number (if any) **1186604**

Charity's principal address

Malden Wanderers Clubhouse

Cambridge Avenue

New Malden

Postcode **KT3 4LE**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Arabella Milne	Chair of Trustees		
2	Celine Fenech			
3	James Robinson	Treasurer		
4	Leigh Smith	Nursery Manager		
5	James Hughes			
6	Tony Rimbault		Appointed 4 October 2023	
7	Rose Hughes	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Charitable Investment Organisation (CIO) Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation (CIO)
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies

Acacia Pre-School has a Safeguarding and Child Protection Policy and will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. Our safeguarding policy is based on the three key commitments of the Pre-school Learning Alliance Safeguarding Children Policy. DBS checks are performed on all new employees and Trustees. Acacia also has policies regarding Volunteer Confidentiality and Equality and Diversity. Acacia follows the national curriculum, as laid out in the Early Years Foundation Stage (EYFS). It is our policy to observe all children in their activities and note their progression accordingly, enabling them be the 'best they can be'. All observations are made with respect for the child and are non-bias.

Relationships

Acacia Preschool is a member of The Early Years Alliance, which is the largest early years membership organisation and voluntary sector provider of quality affordable childcare and education in England. As educational charity, the Alliance represents the interests of over 14,000 member settings who deliver care and learning to over 800,000 families every.

Trustees

All new trustees receive information focusing in particular on the background, constitution and workings of Acacia Preschool, including the role of a trustee, key safeguarding policies and a copy of the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of Acacia Preschool are set out in our governing document. The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the cio; and (6) furthering the aims of the pre-school learning alliance.

Acacia Pre-School is run with the ultimate objective of helping children develop through 'Excellence at Play'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Acacia Preschool have had due regard to the Charity Commission's guidance on public benefit.

The main public benefit activity remains the develop a child's social, emotional and physical skills through positive play. We work to offer a diverse range of learning opportunities for children between 2 and 4 years 10 months. We are a member of the Early Years Alliance and follow the EYFS curriculum to help children with their social, emotional and physical skills and encourage equal opportunities, multi-cultural and special educational needs within our setting.

Summary of the main achievements of the charity during the year

This past year was, once again, a very successful year. We began the year with a reduced intake as we were unable to fill all our available places. However, our numbers quickly grew, and we ended up having another busy year. As always, I would like to acknowledge & thank the whole Acacia staff team for their constant support, commitment & hard work, as without them we would not be in the positive situation that we continue to be in.

Admissions 2022-2023

We had 41 children on roll at the start of the year, which grew to 51 by the summer term. At the start of the year, we had between 9 and 15 children who stayed for the whole day. These numbers rose to between 21 and 27 by the end of the summer term.

Currently, we have 43 children on roll (with between 34 and 37 children in attendance each day), with between 12 and 17 children staying for the full day. We do have a waiting list of children who want spaces for January 2024, which we will be offering during this term, taking us to capacity.

Staffing 2022-2023

We had one staff change this past year, as we sadly said goodbye to Sharon, who has relocated back to Ireland. Following a successful recruitment process, we have employed Stefany as a kitchen assistant, which means that all qualified staff are able to spend maximum amount of time with the children and their key groups. We now currently employ: Pam, Helen, Guida, Theresa and Kiri as pre-school assistants; Cath & Agata, as the SENCo's; Gemma, as the deputy; Priscilla, as pre-school administrator & Leigh, as manager.

Helen has now completed her BA Hons Degree in Early Year's and Gemma has completed her second year, with Guida about to start her second year. We wish Gemma, and Guida all the very best as they continue with their studies.

Extra Activities and purchases

The trustees decided to use some of our surplus to fund an extra-curricular activity for the children and we chose Monkey Music. We have had 4 sessions per week, meaning every child had the opportunity to access this and it proved highly popular, the children have thoroughly enjoyed it. Due to its success, it was decided that this would continue this year.

The trustees also authorised the purchase of two new laptops – one for Priscilla to use and the other for the rest of the staff to complete paperwork onsite.

Ofsted

In October 2022, we had our Ofsted inspection, which we were expecting as it had been almost 6 years since our previous one. We achieved a rating of 'Good' overall. We were extremely pleased with this as we were, once again, inspected under a new framework. This was due to the dedication & hard work of all the staff. We aim to continue this high level throughout this academic year and look forward to our next full inspection.

RBK EYC

As an 'Early Years Provider' we come under the Governments EYFS & all its specific legalities regarding performance, curriculum, planning etc... We continue to work with the Early Years Inclusion and Improvement Advisors, who are there to offer support as and when required.

We also continue to work closely with other outside agencies, i.e. the area SENCo, speech and language therapists, physiotherapists etc... as and when required. We regularly attend networks for SEND, and managers and leaders.

Brief statement of the charity's policy on reserves

The reserves policy adopted by the trustees continues to retain cash reserves equal to 3 months salaries and one-year rent, should the pre-school need to suddenly cease operation. This equates to £67k. The reserves at the end of FY23 were £108k, which is above our minimum reserves target. We have included below examples of how we are spending our reserves in excess of our policy to further our charitable objectives.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Acacia Preschool's funding is broken down by type in the accounts presented. The main source of funding continues to be from Achieving for Children (AfC) which is a Community Interest Company (a not-for-profit social enterprise) created in 2014 by the Royal Borough of Kingston and the London Borough of Richmond to provide their childrens' services. Acacia Preschool also receives fees paid directly from parent of children not currently entitled to statutory funding.

The trustees continue to use some of our reserves in excess of our reserve policy for the benefit of the charity. This includes additional activities for our children at no additional charge such as Monkey Music interactive sessions, visits of animals from local farms and spend on additional interactive equipment.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>James Robinson</i>	<i>AMS</i>
Full name(s)	James Robinson	Arabella Milne
Position (eg Secretary, Chair, etc)	Treasurer	Chair of Trustees
Date	28/06/2024	

Independent examiner's report to the trustees of Acacia Preschool Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Catherine Park
ACA (ICAEW)
Address: 10 Forge Drive, Claygate, Surrey

Date: 30 June 2024



Receipts and payments accounts

CC16a

For the period from	01-Sep-22	To	31-Aug-23
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
AFC - 2 Yr Funding	17,539	-	-	17,539	21,096
AFC - EYPP	1,573	-	-	1,573	1,549
AFC 3&4 Yr Funding	128,284	-	-	128,284	117,019
Fees	63,641	-	-	63,641	49,263
Grants	-	11,192	-	11,192	8,969
Donations	2,797	-	-	2,797	2,258
Deposits Received	2,815	-	-	2,815	2,578
Interest Earned	367	-	-	367	-
Total receipts	217,016	11,192	-	228,208	202,732
A3 Payments					
Salary Expense	156,125	9,923	-	166,048	151,460
Professional Fees	3,118	-	-	3,118	8,382
Expenditure from donations	1,252	-	-	1,252	333
General Expenses	5,203	-	-	5,203	1,494
Telephone	58	-	-	58	128
Subscriptions	665	-	-	665	772
Cleaning	496	-	-	496	648
Equipment	4,347	1,269	-	5,616	4,128
Craft Materials	1,335	-	-	1,335	447
Food	1,042	-	-	1,042	754
Premises	26,280	-	-	26,280	25,550
Postage, Printing & Stationery	951	-	-	951	575
Staff Training	2,049	-	-	2,049	1,054
Bank Charges	88	-	-	88	72
Return of deposits	1,500	-	-	1,500	2,860
Total payments	204,510	11,192	-	215,702	198,657
Net of receipts/(payments)	12,506	-	-	12,506	4,075
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	95,937	-	-	95,937	91,862
Cash funds this year end	108,443	-	-	108,443	95,937

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Acacia Main Account	35,100	-	-
	Deposit Account	4,010	-	-
	Reserves Account	68,857	-	-
	Petty Cash	476	-	-
	Total cash funds	108,443	-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities	Deferred Income	-	-	-
	Holding Deposits	-	-	-
	Payroll Taxes Payable	-	-	-
	Total Liabilities	-	-	-

Funds	Unrestricted Funds	108,443
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	James Robinson	28/06/2024
	Arabella Milne	28/06/2024

ACACIA PRE-SCHOOL

England & Wales - Charity number 1186604

Accounts

**Acacia Pre-School
(A charitable incorporated organisation)**

**Receipts and Payment Accounts
FOR THE YEAR ENDED 31st AUGUST 2022**

Charity Number: 1186604



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	Sept	2021	To	31	Aug	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

<i>Malden Wanderers Clubhouse</i>
<i>Cambridge Avenue</i>
<i>New Malden</i>
Postcode <input type="text" value="KT3 4LE"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Arabella Claire Stewart	Chair of Trustees		
2	Celine Fenech			
3	James Robinson	Treasurer		
4	Leigh Smith	Nursery Manager		
5	James Hughes			
6	Tom Connor		Resigned 28 September 2022	
7	Rose Hughes	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Charitable Investment Organisation (CIO) Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation (CIO)
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies

Acacia Pre-School has a Safeguarding and Child Protection Policy and will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. Our safeguarding policy is based on the three key commitments of the Pre-school Learning Alliance Safeguarding Children Policy. DBS checks are performed on all new employees and Trustees. Acacia also has policies regarding Volunteer Confidentiality and Equality and Diversity. Acacia follows the national curriculum, as laid out in the Early Years Foundation Stage (EYFS). It is our policy to observe all children in their activities and note their progression accordingly, enabling them be the 'best they can be'. All observations are made with respect for the child and are non-bias.

Relationships

Acacia Preschool is a member of The Early Years Alliance, which is the largest early years membership organisation and voluntary sector provider of quality affordable childcare and education in England. As educational charity, the Alliance represents the interests of over 14,000 member settings who deliver care and learning to over 800,000 families every.

Trustees

All new trustees receive information focusing in particular on the background, constitution and workings of Acacia Preschool, including the role of a trustee, key safeguarding policies and a copy of the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of Acacia Preschool are set out in our governing document. The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the cio; and (6) furthering the aims of the pre-school learning alliance.

Acacia Pre-School is run with the ultimate objective of helping children develop through 'Excellence at Play'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Acacia Preschool have had due regard to the Charity Commission's guidance on public benefit.

The main public benefit activity remains the develop a child's social, emotional and physical skills through positive play. We work to offer a diverse range of learning opportunities for children between 2 and 4 years 10 months. We are a member of the Early Years Alliance and follow the EYFS curriculum to help children with their social, emotional and physical skills and encourage equal opportunities, multi-cultural and special educational needs within our setting.

Summary of the main achievements of the charity during the year

This past year was, once again, a very successful year. We began the year with a reduced intake as we were unable to fill all our available places. However, our numbers quickly grew, and we ended up having another busy year. As always, the trustees would like to acknowledge and thank the whole Acacia staff team for their constant support, commitment & hard work, as without them we would not be in the positive situation that we continue to be in.

Admissions 2021-2022

We had 42 children on roll at the start of the year, which grew to 49 by the summer term. At the start of the year, we had between 7 and 10 children who stayed for the whole day, benefitting from the 30-hour scheme. These numbers rose to between 14 and 20 by the end of the summer term. Currently, we have 39 children on roll (with between 31 and 38 children in attendance each day), with between 7 and 14 children staying for the full day.

Ofsted

Our most recent Ofsted inspection was in October 2022 and we achieved a rating of 'Good' overall. We were extremely pleased with this as we were inspected under the latest framework. This was due to the dedication & hard work of all the staff. We aim to continue this high level throughout this academic year and look forward to our next full inspection, which could be at any time from now.

RBK EYC

As an 'Early Years Provider' we come under the Governments EYFS & all its specific legalities regarding performance, curriculum, planning etc... We continue to work with the Early Years Consultants who are there to offer support as and when required. We also continue to work closely with other outside agencies, i.e. the area SENCo, speech and language therapists, physiotherapists etc... as and when required. We regularly attend networks for SEN, 2-year olds and managers and leaders.

Parent Survey

The trustees conducted an anonymous parent survey to identify areas or strength, as well as areas of development for Acacia. This was a fantastic way of gaining parent feedback and many of the comments received were positive. The main area that parents felt we could develop our practice was to improve how and when we provide them with progress feedback and details of the activities we have on offer. This has been addressed and parents now receive weekly memos on Tapestry, explaining our activities for the following week and also termly progress updates.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy adopted by the trustees continues retain cash reserves equal to 3 months salaries and one-year rent, should the pre-school need to suddenly cease operation. This equates to £63k. The reserves of at the end of FY22 were £95k, which is above our minimum reserves target. We have included below examples of how we are spending our reserves in excess of our policy to further our charitable objectives.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Acacia Preschools funding is broken down by type in the accounts presented. The main source of funding continues to be from Achieving for Children (AfC) which is a community interest company (a not-for-profit social enterprise) created in 2014 by the Royal Borough of Kingston and the London Borough of Richmond to provide their children's services. Acacia Preschool also receives fees paid directly from parent of Children not currently entitled to statutory funding.

The trustees continue to use some of our reserves in excess of our reserve policy for the benefit of the charity. This includes additional activities for our children at no additional charge such as Monkey Music interactive sessions and farm animal visits. In FY22 we also invested in a new website, branding and email system to better service current and prospective parents in New Malden.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>James Robinson</i>	<i>AES</i>
Full name(s)	James Robinson	Arabella Stewart
Position (eg Secretary, Chair, etc)	Treasurer	Chair of Trustees
Date	23/06/2023	

Independent examiner's report to the trustees of Acacia Preschool Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

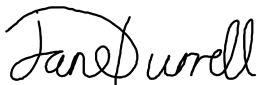
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Jane Durrell
ACA (ICAEW)

Address: 5 Woodland Close, Hutton, Essex

Date: 27 June 2023



Receipts and payments accounts

For the period from	01-Sep-21	To	31-Aug-22
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
AFC - 2 Yr Funding	21,096	-	-	21,096	12,759
AFC - EYPP	1,549	-	-	1,549	684
AFC 3&4 Yr Funding	117,019	-	-	117,019	146,807
Fees	49,263	-	-	49,263	44,466
Grants	8,969	-	-	8,969	3,288
Donations	2,258	-	-	2,258	3,254
Deposits Received	2,578	-	-	2,578	-
Transfers in from Acacia Charity	-	-	-	-	70,546
Total receipts	202,732	-	-	202,732	281,804
A3 Payments					
Salary Expense	151,460	-	-	151,460	161,864
Professional Fees	8,382	-	-	8,382	2,278
Expenditure from donations	333	-	-	333	1,930
General Expenses	1,494	-	-	1,494	270
Telephone	128	-	-	128	123
Subscriptions	772	-	-	772	283
Cleaning	648	-	-	648	1,061
Equipment	4,128	-	-	4,128	1,990
Craft Materials	447	-	-	447	382
Food	754	-	-	754	734
Premises	25,550	-	-	25,550	22,505
Postage, Printing & Stationery	575	-	-	575	518
Staff Training	1,054	-	-	1,054	182
Return of Deposits	2,860	-	-	2,860	600
Bank Charges	72	-	-	72	8
Total payments	198,657	-	-	198,657	194,727
Net of receipts/(payments)	4,075	-	-	4,075	87,077
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	91,862	-	-	91,862	4,785
Cash funds this year end	95,937	-	-	95,937	91,862

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Acacia Main Account	24,621	-	-
	Deposit Account	2,604	-	-
	Reserves Account	68,508	-	-
	Petty Cash	204	-	-
	Total cash funds	95,937	-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities	Deferred Income	-	-	-
	Holding Deposits	-	-	-
	Payroll Taxes Payable	-	-	-
	Total Liabilities	-	-	-

Funds	Unrestricted Funds	95,937
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	James Robinson	23/06/2023
	Arabella Stewart	23/06/2023

ACACIA PRE-SCHOOL

England & Wales - Charity number 1186604

Accounts

**Acacia Pre-School
(A charitable incorporated organisation)**

**Receipts and Payment Accounts
FOR THE YEAR ENDED 31st AUGUST 2021**

Charity Number: 1186604



Trustees' Annual Report for the period						
		Period start date			Period end date	
From	1	Sept	2020	To	31	Aug 2021

Section A Reference and administration details

Charity name Acacia Pre-school

Other names charity is known by

Registered charity number (if any) 1186604

Charity's principal address

<i>Malden Wanderers Clubhouse</i>	
<i>Cambridge Avenue</i>	
<i>New Malden</i>	
Postcode	KT3 4LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Arabella Claire Stewart	Chair of Trustees	Appointed 30 September 2021	
2	Celine Fenech		Appointed 7 October 2020	
3	James Robinson	Treasurer	Appointed 18 October 2021	
4	Leigh Smith	Nursery Manager		
5	James Hughes		Appointed 30 September 2021	
6	Tom Connor		Appointed on 30 September 2021	
7	Rose Hughes	Secretary	Appointed 7 October 2020	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Charitable Investment Organisation (CIO) Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation (CIO)
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies

Acacia Pre-School has a Safeguarding and Child Protection Policy and will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. Our safeguarding policy is based on the three key commitments of the Pre-school Learning Alliance Safeguarding Children Policy. DBS checks are performed on all new employees and Trustees. Acacia also has policies regarding Volunteer Confidentiality and Equality and Diversity. Acacia follows the national curriculum, as laid out in the Early Years Foundation Stage (EYFS). It is our policy to observe all children in their activities and note their progression accordingly, enabling them be the 'best they can be'. All observations are made with respect for the child and are non-bias.

Relationships

Acacia Preschool is a member of The Early Years Alliance, which is the largest early years membership organisation and voluntary sector provider of quality affordable childcare and education in England. As educational charity, the Alliance represents the interests of over 14,000 member settings who deliver care and learning to over 800,000 families every.

Trustees

All new trustees receive information focusing in particular on the background, constitution and workings of Acacia Preschool, including the role of a trustee, key safeguarding policies and a copy of the Constitution. All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of Acacia Preschool are set out in our governing document. The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the cio; and (6) furthering the aims of the pre-school learning alliance.

Acacia Pre-School is run with the ultimate objective of helping children develop through 'Excellence at Play'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees of Acacia Preschool have had due regard to the Charity Commission's guidance on public benefit.

The main public benefit activity remains the develop a child's social, emotional and physical skills through positive play. We work to offer a diverse range of learning opportunities for children between 2 and 4 years 10 months. We are a member of the Early Years Alliance and follow the EYFS curriculum to help children with their social, emotional and physical skills and encourage equal opportunities, multi-cultural and special educational needs within our setting.

Summary of the main achievements of the charity during the year

This past year was a very successful year, despite the ongoing challenges of Covid-19. The nursery began the year with a reduced intake as we were unsure of what impact the safety measures would have on us. However, our numbers quickly grew, and ended up having our busiest year ever. We would like to acknowledge & thank the whole Acacia staff team for their constant support, commitment & hard work, as without them we would not be in the positive situation that we continue to be in.

Admissions 2020-2021

The nursery had 47 children on roll at the start of the year, which grew to 51 by the summer term. At the start of the year, the nursery had between 14 and 20 children who stayed for the whole day, benefitting from the 30-hour scheme. These numbers rose to between 18 and 29 by the end of the summer term.

Currently, the nursery has 42 children on roll (with between 33 and 38 children in attendance each day), with between 7 and 9 children staying for the full day.

Ofsted

Our most recent Ofsted inspection was in February 2017 & we achieved a rating of 'Good' overall, although we were told that it was a 'very good'. We were extremely pleased with this as we were inspected under a new framework, and it was the first inspection since I took over as manager. This was due to the dedication & hard work of all the staff. We aim to continue this high level throughout this academic year and look forward to our next full inspection, which could be at any time from now. Once again, a new Framework was introduced this year.

RBK EYC

As an 'Early Years Provider' we come under the Governments EYFS & all its specific legalities regarding performance, curriculum, planning etc... We continue to work with the Early Years Consultants who are there to offer support as and when required.

We also continue to work closely with other outside agencies, i.e. the area SENCo, speech and language therapists, physiotherapists etc... as and when required. We regularly attend networks for SEN, 2-year olds and managers and leaders.

Transfer to CIO

As reported in FY20, it was decided that the nursery would convert from an unincorporated charity to a Charitable Incorporated Organisation (CIO). The main reason for this conversion was to remove the financial liability from the trustees. To do this conversion, everything that was associated with Unincorporated Charity such as the bank account, Ofsted, Charity Commission was reapplied for under the new CIO legal entity. The CIO officially was registered by the Charity Commission on 19th November 2019 but we could not fully operate as a CIO until OFSTED officially confirmed the CIO registration. This took place FY20. FY21 has been the first full year of nursery activity accounted for through the CIO entity.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy adopted by the trustees continues retain cash reserves equal to 3 months salaries and one-year rent, should the pre-school need to suddenly cease operation. This equates to £63k. The reserves of at the end of FY21 were £86k, which is above our minimum reserves target.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Acacia Preschools funding is broken down by type in the accounts presented. The main source of funding continues to be from Achieving for Children (AfC) which is a community interest company (a not-for-profit social enterprise) created in 2014 by the Royal Borough of Kingston and the London Borough of Richmond to provide their children's services. Acacia Preschool also receives fees paid directly from parent of Children not currently entitled to statutory funding.

Our main costs continue to be our staff and rent. In FY21 our rent was reviewed and increase was agreed to for our site at Malden Wanderers.

We had a higher proportion of 3 + year olds attending Acacia Preschool in FY 21 funded by the AfC statutory funding resulting an increased contribution from Royal Borough of Kingston in the later part of the financial year post lockdown. This, combined with cost controls in place in FY21 as result of the pandemic, led to very positive result for the charity.

As a result, the trustees have committed use some of this surplus from FY21 to investment in our website and email system to better service current and prospective parents in New Malden.

As noted in Section D, the activities of the nursery transferred to the CIO in July 2020, which was part way through that financial year. FY21 is the first year of full activity hence the increase in receipts and payments recorded when compare to FY20.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Robinson	Arabella Stewart
Position (eg Secretary, Chair, etc)	Treasurer	Chair

Date 20 June 2022

Independent examiner's report to the trustees of Acacia Preschool Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Jane Durrell
ACA (ICAEW)
Address: 5 Woodland Close, Hutton, Essex

Date: 24 June 2022



Receipts and payments accounts

For the period from	01-Sep-20	To	31-Aug-21
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	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
AFC - 2 Yr Funding	12,759	-	-	12,759	-
AFC - EYPP	684	-	-	684	-
AFC 3&4 Yr Funding	146,807	-	-	146,807	-
Fees	44,466	-	-	44,466	600
Grants	3,288	-	-	3,288	3,062
Donations	3,254	-	-	3,254	-
Transfers in from Acacia Charity	70,546	-	-	70,546	15,000
Total receipts	281,804	-	-	281,804	18,662

A3 Payments					
Salary Expense	161,864	-	-	161,864	12,854
Professional Fees	2,278	-	-	2,278	-
Expenditure from donations	1,930	-	-	1,930	-
General Expenses	270	-	-	270	423
Telephone	123	-	-	123	-
Subscriptions	283	-	-	283	-
Cleaning	1,061	-	-	1,061	-
Equipment	1,990	-	-	1,990	-
Craft Materials	382	-	-	382	-
Food	734	-	-	734	-
Premises	22,505	-	-	22,505	-
Postage, Printing & Stationery	518	-	-	518	-
Staff Training	182	-	-	182	-
Return of Deposits	600	-	-	600	600
Bank Charges	8	-	-	8	-
Total payments	194,727	-	-	194,727	13,877

Net of receipts/(payments)	87,077	-	-	87,077	4,785
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,785	-	-	4,785	-
Cash funds this year end	91,862	-	-	91,862	4,785

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Acacia Main Account	20,490	-	-
	Deposit Account	2,700	-	-
	Reserves Account	68,501	-	-
	Petty Cash	172	-	-
	Total cash funds	91,862	-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities	Deferred Income	-	-	-
	Holding Deposits	-	-	-
	Payroll Taxes Payable	-	-	-
	Total Liabilities	-	-	-

Funds	Unrestricted Funds	91,862
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	James Robinson	20 June 2022
	Arabella Stewart	20 June 2022

ACACIA PRE-SCHOOL

England & Wales - Charity number 1186604

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Sep	Year 2019		Day 31	Month August	Year 2020

Section A Reference and administration details

Charity name Acacia Pre-school

Other names charity is known by

Registered charity number (if any) 1186604

Charity's principal address
 Malden Wanderers Clubhouse
 Cambridge Avenue
 New Malden
Postcode KT3 4LE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joellyn Palomaki	Treasurer	19 Nov 2020	
2	Jennifer Seymour	Secretary	19 Nov 2020	
3				
4				
5				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Manager: Leigh Smith

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – Pre-School Learning Alliance Model Pre-School Constitution 2011.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies

Acacia Pre-School has a Safeguarding and Child Protection Policy and will work with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. Our safeguarding policy is based on the three key commitments of the Pre-school Learning Alliance Safeguarding Children Policy. DBS checks are performed on all new employees and Trustees.

Acacia also has policies regarding Volunteer Confidentiality and Equality and Diversity.

Acacia follows the national curriculum, as laid out in the Early Years Foundation Stage (EYFS). It is our policy to observe all children in their activities and note their progression accordingly, enabling them be the 'best they can be'. All observations are made with respect for the child and are non-bias.

Relationships

The Early Years Alliance is the largest early years membership organisation and voluntary sector provider of quality affordable childcare and education in England. An educational charity, the Alliance represents the interests of over 14,000 member settings who deliver care and learning to over 800,000 families every

year.

Trustees

All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Acacia Pre-School is run with the ultimate objective of helping children develop through 'Excellence at Play'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activity remains to develop a child's social, emotional and physical skills through positive play. We work to offer a diverse range of learning opportunities for children between 2 and 4 years 10 months. We are a member of the Early Years Alliance and follow the EYFS curriculum to help children with their social, emotional and physical skills and encourage equal opportunities, multi-cultural and special educational needs within our setting.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This past year was a very strange year, with us being instructed to close for 11 weeks! Prior to this, we were at full capacity and our waiting list grew as the year went on. As always, the trustees would like to acknowledge & thank the whole Acacia staff team for their constant support, commitment & hard work, as without them we would not be in the positive situation that we continue to be in.

Admissions 2019-2020

We had 54 children on roll during this past year. At the start of the year we had between 11 and 16 children who stayed for the whole day, benefitting from the 30-hour scheme. These numbers rose to between 12 and 19 by the end of the spring term.

Staffing 2019-2020

We didn't have any staff changes last year. During 2019-20, we employed: Pam Tanner, Helen Pearce, Amy Cowen, Maddy Evans & Michelle Harvey as regular staff; Cath Harwood-Matthews & Agata Kwiecinska (as the SENCo's); Suzanne Peacock & Gemma Woolford (as the deputy's); Priscilla Watts (as pre-school administrator) & Leigh Smith (as manager).

Ofsted

Our most recent Ofsted inspection was in February 2017 (when we were operating under our previous OFSTED registration 131800 as an unincorporated charity) and we achieved a rating of 'Good' overall, although we were told that it was a 'very good'. We were extremely pleased with this as we were inspected under the new framework and it was the first inspection since Leigh took over as manager. This was due to the dedication & hard work of all the staff. We aim to continue this high level throughout this academic year and look forward to our next full inspection, which could be at any time from now. Once again, a new Framework was introduced last year.

CIO

During our first committee meeting last year, it was decided that we would convert our charity from an unincorporated charity to a Charitable Incorporated Organisation (CIO). The main reason for this conversion was to remove the financial liability from the trustees. To do this conversion, everything that is associated with Acacia, i.e. bank account, Ofsted, Charity Commission etc... had to be reapplied for, as though we were starting a whole new charity. This has now been completed and we are fully operating under the CIO. The CIO officially was registered by the Charity Commission on 19th November 2019 but we could not fully operate as a CIO until OFSTED officially confirmed the CIO registration. This took place in June 2020.

RBK EYC

As an 'Early Years Provider' we come under the Government's EYFS & all its specific legalities regarding performance, curriculum, planning etc... We continue to work with the Early Years Consultants who are there to offer support as and when required. We also continue to work closely with other outside agencies, i.e. the area SENCo, speech and language therapists, physiotherapists etc... when required. We regularly attend networks for SEN, 2-year olds and managers and leaders.

Section E

Financial review

Brief statement of the charity's policy on reserves

We increased our reserve funds £65,500 to cover the financial commitments of 3 months salaries and one year rent, should the pre-school need to suddenly cease operation.

We also look to generate sufficient funds to replace key equipment that is reaching the end of it's useful life. e.g. purchase and installation of storage shed.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Now the conversion to a CIO is fully complete and the new bank accounts are operational, we will look into options to hold our reserves balance in a low risk investment fund.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Seymour	J Palomaki
Full name(s)	Jennifer Seymour	Joellyn Palomaki
		Treasurer
Date	11 th October 2021	

Balance Sheet
Acacia Pre-school
As at 31 August 2020

31st August 2020

31 Aug 2019 (unir

Assets

Bank

Acacia Pre-school Deposit Acc	£3,700.00	£4,300.00
Acacia Pre-school Main	£66,466.99	£97,649.10
Acacia Pre-school CIO	£4,784.66	
Petty Cash	£387.07	£414.27
Total Bank	£75,338.72	£102,363.37

Current Assets

Accounts Receivable	£0.00	£113.60
Total Current Assets	£0.00	£113.60

Total Assets

£75,338.72 £102,476.97

Liabilities

Current Liabilities

Accrual	£1,731.25	£312.50
Deferred Income	£3,061.96	£28,527.51
Holding Deposits	£3,700.00	£4,400.00
Payroll Taxes Payable	£2,841.76	£3,265.88
Employer Allowance Disallowed	£0.00	
Pensions Payable	£0.00	£735.42
Wages Payable - Payroll	£0.00	£0.00
Total Current Liabilities	£11,334.97	£37,241.31

Total Liabilities

£11,334.97 £37,241.31

Net Assets

£64,003.75 £65,235.66

Equity

Current Year Earnings	-£1,231.91	£12,429.99
Retained Earnings	£65,235.66	£52,805.67
Total Equity	£64,003.75	£65,235.66

£0.00 £0.00

ncorporated charity)

holiday pay correction paid March 2021 for 2019-20 hol entitlement

1111.71 ER allowance disallowed to be repaid March 2021

0.07 to be written off - diff between Xero and manual input in NEST

Income Statement

Acacia Pre-school

For Period 1st Sep 2019-8th June 2020 and CIO 9th June - 31st Aug 2020

Account	Carried forward from Acacia Playgroup Assoc	9th June - 31st Aug 2020	Combined 2019-20 Year End Total	2019	2018
Income					
Fees & Grants					
AFC - 2 Yr Funding	13367.86	1547.42	14915.28	11,366.40	12,992.10
AFC - EYPP & SDP	206.7	0	206.7	261.00	0.00
AFC 3&4 Yr Funding	115545.84	23146.1	138691.94	132,429.01	141,296.67
Fees	31070.3	2080	33150.3	45,132.50	23,478.60
Grants	4018.75	0	4018.75	777.60	0.00
Total Fees & Grants	164209.45	26773.52	190982.97	189,966.51	177,767.37
Donations & Other					
Donations	1193.67	253	1446.67	2,601.44	2,535.52
Uniform Sales	0	0	0	206.00	166.00
Total Donations & Other	1,193.67	253.00	1,446.67	2,807.44	2,701.52
Xmas Card Sales	160.5	0	160.5	508.00	0.00
Total Income	165,563.62	27,026.52	192,590.14	193,281.95	180,468.89
Gross Profit	165,563.62	27,026.52	192,590.14	193,281.95	180,468.89
Expenditure					
Salary Expense	124136.34	39988.09	164124.43	148,974.29	136,380.86
Professional Fees	65.53	1239.96	1305.49	1,854.79	1,217.22
Sundry Expenses					
Expenditure from donations	1165.66	90.67	1256.33	1,292.35	405.00
General Expenses	136.05	8.82	144.87	747.24	452.15
Repairs & Maintenance	0	0	0	90.00	0.00
Telephone	90.26	30.6	120.86	156.48	246.32
Subscriptions	236.82	0	236.82	74.40	211.25
Uniform stock	0	0	0	378.20	0.00
Total Sundry Expenses	1628.79	130.09	1758.88	2,738.67	1,314.72
Cleaning	272.61	158.54	431.15	376.43	347.27
Equipment	1913.71	527.1	2440.81	3,613.71	3,019.28
Craft Materials	763.13	17.96	781.09	1,079.56	1,257.68
Food	481.05	39.22	520.27	958.56	1,041.10
Rent	19605	0	19605	20,510.00	20,435.00
Postage, Printing & Stationery	639.71	202.76	842.47	686.33	1,184.93
Staff Training	2163.3	14.99	2178.29	156.50	4,735.60
Total Expenditure	151,669.17	42,318.71	193,987.88	180,948.84	170,933.66
Operating Profit	13,894.45	(15,292.19)	(1,397.74)	12,333.11	9,535.23
Other Income					
Donations for snack cafe	165.83	0	165.83	96.88	0.00
Total Other Income	108.83	57.00	165.83	96.88	0.00
Profit on Ordinary Activities Before Taxation	14,003.28	(15,235.19)	(1,231.91)	12,429.99	9,535.23
Profit after Taxation	14,003.28	(15,235.19)	(1,231.91)	12,429.99	9,535.23



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Acacia Pre-school CIO

On accounts for the year ended

31st August 2020

Charity no (if any)

1186604

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Belinda Newton

Date:

18.09.21

Name:

BELINDA NEWTON

Relevant professional qualification(s) or body (if any):

ACCA

Address:

39 CARLTON ROAD
LONDON SW14 7RJ