

CHARITY MENTORS SUSSEX

England & Wales · Charity number 1186593

Details

Other names CHARITY MENTORS EAST SUSSEX

Status Registered

Legal form CIO

Registered 2019-11-26

Register [View on the Charity Commission register](#)

Contact

Address Adams & Remers
Trinity House
School Hill
Lewes
East Sussex
BN7 2NN

Phone 07521464975

Email info@charitymentors-sussex.org.uk

Website <https://charitymentors-sussex.org.uk/>

Activities

Objects: THE PROMOTION OF THE VOLUNTARY SECTOR IN EAST SUSSEX FOR THE PUBLIC BENEFIT BY THE PROVISION OF HIGH QUALITY MENTORING IN LEADERSHIP, STRATEGIC THINKING AND PLANNING.

Activities: We build stronger and more resilient communities across the county of Sussex by providing mentoring support for voluntary sector leaders, who want to make a difference in their communities.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies

Geography

- East Sussex
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£9,000	£12,900	-	-
2023-10-31	£21,100	£17,389	-	-
2022-10-31	£15,767	£14,917	-	-
2021-10-31	£12,195	£8,758	-	-
2020-10-31	£11,600	£4,118	-	-

Trustees

Name	Role	Appointed
Chantal Francoise Wilson		2023-10-17
Christopher John McLean Gebbie		2019-10-07
DEREK MAURICE STEVENS		2026-01-28
Jane Rosalind Roberts		2022-04-06
RICHARD PEARSON		2024-11-30
TIMOTHY JOHN PENNINGTON HANCOCK		2019-10-07

CHARITY MENTORS SUSSEX

England & Wales - Charity number 1186593

Accounts



Charity Mentors Sussex

Trinity House

School Hill

Lewes BN7 2NN

Charity Number: 1186593

Trustees: Chantal Wilson (Chairman), Christopher Gebbie, Jane Roberts, Richard Pearson (appointed 30th October), Timothy Hancock, Lauren Lloyd (resigned 25th October)

Chairman's report November 2023 – October 2024

The trustees continued to fulfil the objectives of the charity despite the year being one of unexpected changes and challenges.

The charity's long-standing co-ordinator and manager, Ian Noble, stood down in March 2024. He had been pivotal in supporting the trustees and helping the charity to grow steadily since he joined in 2018. His sure touch and commitment to the charity were greatly appreciated by trustees.

A recruitment process followed, resulting in the appointment in April 2024 of Caroline Peek as consultant co-ordinator. Unfortunately, Caroline found it difficult to incorporate what was needed in the role with her busy life and she decided to stand down in August 2024. However, she helpfully remained in post until her successor could be appointed.

Following another formal recruitment process, the trustees were pleased to appoint Alison Lake in September 2024. Alison hit the ground running and by the end of the CMS reporting year on 31st October 2024, had made herself well-known to key players in the charity sphere in Sussex.

Partly as a result of these changes in co-ordinators, the number of mentoring projects completed in the year was slightly lower at 15 than in the previous year but nevertheless, the trustees continued to focus on improving the resilience and structure of the charity rather than day to day management. At the end of October 2024 there were 25 mentors and active projects with 16 mentees.

In line with the SORP reporting guidance, the trustees are aware of the need to formalise and record how trustees are recruited and will be attending to this in due course.

Funding is a key, on-going responsibility of the board and in looking at potential funding sources, the trustees became increasingly aware of the need for robust, accurate and meaningful metrics in relation to outcomes of mentoring and spent time considering the best

ways of recording them. Applications for funding brought two grants totalling £9000, and the necessary reserves, as identified in the charity's reserves policy, were exceeded throughout the year. Total expenses of the charity in the year were just under £13000.

The trustees will be focussing on achieving more substantial, long-term funding. This will entail clear articulation and narrative around the importance of supporting charities which work directly with communities and the importance of helping to achieve a sustainable, confident and vibrant charitable sector in Sussex.

We received many expressions of thanks and gratitude from mentees who explained what a difference having a mentor had made. These comments and the content of the feedback forms which mentees submit will help improve the qualitative and quantitative data needed for credible and successful grant applications.

Despite a year of change, our volunteer mentor cohort remained exceptionally committed to the charity. There were only 2 resignations, from mentors who had both given the benefit of their expertise and experience to many charities over the long-term and I would like to thank them for giving so generously of their valuable personal time. We are fortunate in having recruited new mentors to take their place. The board is aware that our mentor cohort is not sufficiently representative of those we mentor and will be taking steps to try and address this.

During the year, a group was formed representing most of the county charity mentor organisations which exist England-wide. Charity Mentors Sussex joined the group at its inception and it is proving to be a very useful forum for exchanging ideas and discussing problems.

I would like to thank all our mentors for their dedication and loyalty to CMS. We are most fortunate to have an exceptionally high-quality group of individuals with an immense range of skills and experience and mentees often compliment the charity on this.

During the year, a highly valued trustee, Lauren Lloyd stood down as a trustee. I would like to thank her very much for her time with CMS. Lauren is exceptionally conversant with charity governance and we will miss her input. However, I am delighted that Richard Pearson became a trustee just at the end of the reporting period.

On a personal note, I would like to express my sincere thanks to the small but perfectly formed board of trustees which supports me so comprehensively. Each trustee takes the initiative in his or her sphere of expertise, creating a highly functional and integrated team.

Chantal Wilson
Chairman, CMS

4th May 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Mentors Sussex

1186593

Receipts and payments accounts

CC16a

For the period
from

1-Nov-23

To

31-Oct-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Boltini	5,000	-	-	5,000	-
EKCT	4,000	-	-	4,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,000	-	-	9,000	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,000	-	-	9,000	-
A3 Payments					
Insurance	112	-	-	112	-
Website, e-mail and IT costs	655	-	-	655	-
Social media	1,134	-	-	1,134	-
Coordinator fees and expenses	10,532	-	-	10,532	-
Fundraising costs	-	-	-	-	-
Venue hire & event costs	423	-	-	423	-
Marketing	44	-	-	44	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,900	-	-	12,900	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,900	-	-	12,900	-
Net of receipts/(payments)	- 3,900	-	-	- 3,900	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,783	-	-	15,783	-
Cash funds this year end	11,883	-	-	11,883	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

CHARITY MENTORS SUSSEX

England & Wales - Charity number 1186593

Accounts



Chairman's report – October 2023

I am delighted to report that due to the hard work of our Co-ordinator and our generous funders we have been able to continue the excellent progress of Charity Mentors in both East and West Sussex over the past year.

The primary aim of our work remains, to provide mentoring support for voluntary sector leaders who want to make a difference in their communities.

At present we are managing 21 'live' projects and have 27 volunteer mentors drawn from a wide range of expertise to offer charity leaders or social entrepreneurs their skills and advice on a pro bono basis. During the last year we have completed 31 projects and since Charity Mentors began back in 2017, we have now passed 100 for projects and organisations supported with 121 mentoring.

The feed-back we get from those mentees is overwhelmingly positive and it is how we measure our success as an organisation.

Our website and social media channels are managed by Youbiquity Ltd to whom we are very grateful. This is an invaluable resource in reaching the wider community and reflects how many in our society nowadays rely on this form of medium for current information.

I would like to thank our funders, the Ernest Kleinwort Charitable Trust, the Chalk Cliff Trust, and the National Lottery for their support and to the Lord Lieutenants of East and West Sussex for their encouragement.

I would like to express my appreciation to Ian Noble, CMS Co-ordinator for his energy, drive, and enthusiasm. His task of matching the perceived needs of each charity with the right mentor is pivotal to success.

Lastly and by no means least I wish to thank my treasurer, Tim Hancock for his financial expertise and to my fellow trustees for their collective wisdom so critical in running a charity, and finally to welcome our latest trustee Chantal Wilson to the Board.

Chris Gebbie OBE DL [Chairman]



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Mentors Sussex

1186593

Receipts and payments accounts

CC16a

For the period
from

1-Nov-23

To

31-Oct-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Boltini	5,000	-	-	5,000	-
EKCT	4,000	-	-	4,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	9,000	-	-	9,000	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,000	-	-	9,000	-
A3 Payments					
Insurance	112	-	-	112	-
Website, e-mail and IT costs	655	-	-	655	-
Social media	1,134	-	-	1,134	-
Coordinator fees and expenses	10,532	-	-	10,532	-
Fundraising costs	-	-	-	-	-
Venue hire & event costs	423	-	-	423	-
Marketing	44	-	-	44	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,900	-	-	12,900	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,900	-	-	12,900	-
Net of receipts/(payments)	- 3,900	-	-	- 3,900	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,783	-	-	15,783	-
Cash funds this year end	11,883	-	-	11,883	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

CHARITY MENTORS SUSSEX

England & Wales - Charity number 1186593

Accounts



Chairman's report – October 2022

The past year has witnessed a steady increase in momentum for the charity. We now have 24 Mentors assisting charities across the two counties, and as I write 19 are actively engaged with a mentee.

The primary aim of our work is to provide mentoring support for voluntary sector leaders who want to make a difference in their communities. This is achieved by the careful matching of the skills of the mentor to the perceived needs of the mentee. This key part of our service is the task of our coordinator Ian Noble to whom we owe a great deal of thanks. We have ambition to add to our coordinator resource dependent upon funding allowing greater coverage of both sides of the county. To continue to provide this pro bono advice we are grateful to our funders, the Sussex Community Foundation, the Ernest Kleinwort Charitable Trust, the Chalk Cliff Trust, the Lund Trust and the National Lottery.

We have redesigned our website to spread the message more efficiently to the broader community and our grateful thanks to Youbiquity Ltd for their advice and assistance. I would also like to thank the Lieutenancies of East and West Sussex for their help and encouragement, and to all the Voluntary Agencies across both counties who have provided invaluable advice.

Lastly but by no means least I would like to thank my board of Trustees whose collective wisdom is so essential in running a charity. In that regard particular thanks are due to Tim Hancock our Treasurer and Trustees Ken Walker and Martin Richards both of whom are standing down this year.

Chris Gebbie: Chairman, Charity Mentors Sussex



Receipts and payments accounts

For the period from	Period start date 1-Nov-21	To	Period end date 31-Oct-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Crawley Community Action	750	-	-	750
EKCT	4,000	-	-	4,000
Individual	50	-	-	50
National Lottery	9,967	-	-	9,967
Event sponsorship	1,000	-	-	1,000
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	15,767	-	-	15,767
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	15,767	-	-	15,767
A3 Payments				
Insurance	103	-	-	103
Website & e-mail	240	-	-	240
Social media	2,249	-	-	2,249
Coordinator fees	9,828	-	-	9,828
Fundraising costs	1,150	-	-	1,150
Venmue hire & events	1,009	-	-	1,009
Marketing	338	-	-	338
	-	-	-	-
	-	-	-	-
Sub total	14,917	-	-	14,917
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	14,917	-	-	14,917
Net of receipts/(payments)	850	-	-	850
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	11,322	-	-	11,322
Cash funds this year end	12,172	-	-	12,172

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



Last year
to the nearest £

-
-
-
-
-
-
-
-
-
12,195

-
-
-

12,195

-
-
-
-
-
-
-
-
-
-
8,758

-
-
-

8,758

3,437
-
7,885
11,322



**Endowment funds
to nearest £**

-
-
-
-

OK

**Endowment funds
to nearest £**

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of approval

CHARITY MENTORS SUSSEX

England & Wales - Charity number 1186593

Accounts



Chairman's Report. October 2021

Despite the rather slow recovery from COVID restrictions I am delighted to report that our roll-out into West Sussex has an established momentum with financial support from VAs in the county namely MSVA, VAAC, and Crawley. That endorsement of our aims is a great encouragement and I and my Trustees are extremely grateful.

Currently we have 23 mentors drawn from the wider community each with their own skills and experience that allows our coordinator to match the need of the mentee to the appropriate mentor. Because of the continued uncertainty of COVID transmission most if not all this engagement is by Zoom or Microsoft Teams, but we remain keen for at least the first meeting to be in person if that is possible.

To assist in Charity Mentors Sussex continued expansion we have outsourced our social media coverage, being an important means of spreading the word into the voluntary sector and allowing our coordinator time to recruit more mentors and monitor the progress of existing activity.

Fund-raising is a critical aspect going forward as our expenses though currently modest will rise with the coordinator's hours increasing to match the needs of the two counties of Sussex. Our Funding committee under the leadership of Sally-Anne Murray has been pivotal in attracting funds from several generous donors although going forward the Trustees have come to realise that professional help will be needed in the future, so on a trial basis we have out-sourced this responsibility and will monitor the success of such a strategy in the coming months. Again, this is a further cost for which we must budget.

I would like to thank Tim Hancock our treasurer for keeping a tight rein on the charity's finances, so critical as we continue to grow, and to all our mentors who provide an invaluable service with no charge to the mentee and give their time so generously. Ian Noble our coordinator deserves much praise for his efforts to increase our mentor numbers and attract new mentees thereby raising CMS's profile throughout Sussex. His responsibilities continue to grow along with our ambitions. Lastly but by no means least I am very much indebted to my board of Trustees: Martin Richards, Ken Walker, Rebecca Newby, Mark Spofforth and Tim Hancock for their collective wisdom and advice.

Chris Gebbie
Chairman: Charity Mentors Sussex



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Mentors Sussex	No (if any)
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Receipts and payments accounts

For the period from	1-Nov-20	To	31-Oct-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
National Lottery	4,500	-	-	4,500
Sussex Community Foundation	6,000	-	-	6,000
Mid-Sussex VA	750	-	-	750
Arun & Chichester VA	750	-	-	750
Sponsorship & donations	195	-	-	195
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	12,195	-	-	12,195
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	12,195	-	-	12,195
A3 Payments				
Insurance	128	-	-	128
Website & e-mail	647	-	-	647
Social media	756	-	-	756
Coordinator	7,119	-	-	7,119
Printing	108	-	-	108
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	8,758	-	-	8,758
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	8,758	-	-	8,758
Net of receipts/(payments)	3,437	-	-	3,437
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	7,885	-	-	7,885
Cash funds this year end	11,322	-	-	11,322

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		11,322	-
		-	-
		-	-
	Total cash funds	11,322	-
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a

**Last year
to the nearest £**

-
-
-
-
-
-
-
-
-
12,003

-
-
-

12,003

-
-
-
-
-
-
-
-
-
-
-
4,118

-
-
-

4,118

7,885
-
-
7,885



Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

CHARITY MENTORS SUSSEX

England & Wales - Charity number 1186593

Accounts

Trustees' Annual Report for the period

Period start date			Period end date				
From	1st	Novemb er	2019	To	31st	October	2020

Section A Reference and administration details

Charity name	Charity Mentors Sussex
Other names charity is known by	Charity Mentors East Sussex
Registered charity number (if any)	1186593
Charity's principal address	15 Horsted Square
	Bellbrook Industrial Estate
	Uckfield
	Postcode TN22 1QG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Gebbie	Chairman		
2	Timothy Hancock	Treasurer		
3	Kenneth Walker			
4	Rebecca Newby			
5	Martin Richards			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Ian Noble, Coordinator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees appointed at the forming of the CIO (Nov 2019) understanding the need for a range of skill sets. Appointed on a staggered basis for terms of 2, 3 and 4 years. All newly appointed trustees to serve for 3 years.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is the promotion of the voluntary sector in East Sussex for the public benefit by the provision of high quality mentoring in leadership, strategic thinking and planning.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activity provided by the CIO is the provision of 1-2-1 mentoring to leaders of charities, community groups or not-for-profit businesses across East Sussex. Each mentoring placement will last for between 3-6 months and while this can sometimes focus more on the development of the individual leader, there is equally an impact upon the growth of the organisation and a wider impact upon the community in which they serve; i.e. public benefit.

The trustees are aware of the importance of the wider community impact and public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The provision of the core activity of mentoring is based wholly on the selection and appointment of volunteers, who possess both experience and the relevant skill sets to add value to each individual mentoring placement.

We hold full mentor CVs on file and aim to ensure that when appointing a volunteer mentor to a mentee, there is a good match in terms of the skills required to meet the mentee need.

Our website hosts a mentor section making public a short biography for each volunteer.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

It has been a challenging first 12 months (November 2019-October 2020) with the impact of COVID on the work of providing pro bono mentoring.

During this 12-month period, we completed 21 mentoring projects and started 11 more. That's 32 different charity leaders who have benefitted from mentoring during the initial year of CIO status.

The numbers are less than we would have expected to see without the impact of the pandemic. Our mentee clients need to approach a mentoring placement from a place of strength and desire to move their organisation forward strategically. When the pandemic first hit in March 2020, the natural reaction was for mere survival and the demand for mentoring lessened. This did pick up however, as restrictions were lifted albeit to comply with social distancing restrictions, most mentoring was delivered by virtual means rather than a more traditional face-to-face approach.

During the year, we have held discussions with colleagues in West Sussex towards taking our mentoring model into this part of the county, previously only operating in East Sussex.

We have been successful in applying for grant funding attracting £11,500 from a spread of four different organisations during this 12-month period.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserves policy is to always ensure we have 6-months' running costs in place as a minimum at any one time.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have formed a small team of volunteers who have primary responsibility for our funding, in preparing grant applications and providing the updates to organisations on how the funds have been spent.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Gebbie	Timothy Hancock
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	2 July 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Mentors Sussex

1186593

Receipts and payments accounts

For the period from	Period start date 1st November 2019	To	Period end date 31st October 2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Ernest Kleinwort Charitable Trust	3,000	-	-	3,000
Lund Trust	3,000	-	-	3,000
Chalk Cliff Trust	5,000	-	-	5,000
Hastings Direct	500	-	-	500
T J P Hancock	100	-	-	100
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	11,600	-	-	11,600
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	11,600	-	-	11,600
A3 Payments				
Payments to Coordinator	3,663	-	-	3,663
Insurance	399	-	-	399
Venue hire costs	56	-	-	56
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	4,118	-	-	4,118
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	4,118	-	-	4,118
Net of receipts/(payments)	7,482	-	-	7,482
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	7,482	-	-	7,482

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Lloyds Bank	7,884	-
		-	-
		-	-
	Total cash funds	7,884	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a

**Last year
to the nearest £**

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Endowment funds

to nearest £

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OK

Endowment funds

to nearest £

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-

Current value (optional)

-
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-
-

Current value (optional)

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-
-

When due (optional)

Date of approval
